Macedon Ranges Shire Council

Council Meeting Minutes

Unscheduled Council Meeting
Tuesday 11 May 2021 at 11.01am
Gisborne Administration Centre

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1. RECORDING AND LIVE STREAMING OF THIS COUNCIL MEETING

The meeting was streamed online in accordance with Council's *Live Streaming and Publishing Recording of Meetings Policy*, which can be viewed on Council's website.

The meeting was also recorded and the recording will be available on Council's website approximately 48 hours after the meeting.

2. PRESENT

Cr Geoff Neil	East Ward
Cr Bill West	East Ward
Cr Dominic Bonanno	South Ward
Cr Rob Guthrie	South Ward
Cr Anne Moore	South Ward
Cr Jennifer Anderson (Mayor)	West Ward
Cr Janet Pearce	West Ward
Cr Mark Ridgeway (Deputy Mayor)	West Ward

In Attendance

Mr Bernie O'Sullivan	Chief Executive Officer
Mr Shane Walden	Director Assets and Operations
Mr John Hausler	Director Corporate and Community
Ms Angela Hughes	Director Planning and Environment
Ms Sarah Noel	Executive Manager People, Culture and Performance
Ms Kate Young	Manager Legal and Corporate Governance
Ms Allison Watt	Coordinator Governance

Mayor, Cr Anderson, welcomed Bernie O'Sullivan to his first meeting as Chief Executive Officer at Macedon Ranges Shire Council.

3. APOLOGIES

Cr Annette Death was an apology for the meeting.

4. DECLARATION OF CONFLICTS OF INTEREST

Nil.

5. DRAFT BUDGET 2021/22

Purpose and Overview
The Local Government Better Practice Guide Planning Model Budget 2021-22, issued by the Victorian Government, states that:

> *"The budget is a short-term plan which specifies the resources required to fund a council's services and initiatives over the next 12 months and subsequent 3 financial years and should be consistent with the first four years of the Financial Plan. The budget includes both strategic and operational information. At the strategic level, the budget details how the services and initiatives to be funded will contribute to the achievement of the strategic objectives in the council plan as well as the indicators and measures to monitor service performance outcomes. It must also contain major initiatives which have been identified by council as priorities. At the operational level it should express the funding of services and initiatives through financial statements describing in detail the income, expenditure, assets, liabilities, equity, cash and capital works required."*

The 2021/22 draft Budget has been prepared consistent with the requirement of Section 94 of the *Local Government Act 2020* and forms part of the Integrated Strategic Planning and Reporting Framework developed as Part 4 of the *Local Government Act 2020*.

This report is presented to seek endorsement of the draft Budget 2021/22, for the purposes of public display.

Recommendation

PART A - ENDORSEMENT OF DRAFT BUDGET FOR PUBLIC DISPLAY

A1. That, for the purposes of the *Local Government Act 2020 Government Act 1989* and the Local Government Planning and Reporting Regulations 2020, Council endorse, the draft Budget 2021/22 for the purposes of public display.

A2. That the draft Budget 2021/22 be placed on public display on Council's website and at the Council Offices from Wednesday 12 May 2021 and remain on public display until Tuesday 8 June 2021.

A3. That a public notice be placed in the local newspapers advising that the draft Budget 2021/22 is on public display and written submissions are invited (and will be considered in accordance with Section 223 of the *Local Government Act 1989*).

A4. That, whilst the draft Budget 2021/22 is on public display, Councillors and officers be available for discussion, by mutual agreement and prior arrangement, with Ratepayers, Residents, community groups and local businesses, both within and outside normal business hours.

A5. That the period for any person to make a written submission shall close at 5.00pm on 8 June 2021.

A6. That all submissions received by 5.00pm on 8 June 2021 are to be attached to the Agenda for the Submitters Committee meeting to be held on Wednesday 16 June 2021.

A7. That a Submitters Committee meeting be held online and livestreamed via Council's website at 7.00pm on Wednesday 16 June 2021 to provide an opportunity for any person who wishes to make a verbal presentation in support of their submission on the draft Budget 2021/22 to be heard.

A8. That Council call an Unscheduled Council Meeting on 29 June 2021 at 11.00am, to be held online and livestreamed via Council's website, at which a report and recommendations be presented to enable Council to consider submissions and to adopt the Budget 2021/22, with or without amendment.

A9. That the Chief Executive Officer be authorised to carry out all administrative procedures necessary to enable Council to carry out its functions under the *Local Government Act (1989 and 2020),* in relation to the finalisation and publication of the Budget.

PART B - DECLARATION OF RATES AND CHARGES

That for the period 1 July 2021 to 30 June 2022 and in accordance with Sections 158, 158A, 159, 162, 167, 169 and 172 of the *Local Government Act 1989*, Council hereby declares:

B1. That the amount intended to be raised by rates, the municipal charge and various waste charges will be $55.0m.

B2. That the valuation system to be used for rating purposes will be the Capital Improved Value.

B3. That five Differential Rates on the Capital Improved Value of rateable land will be applied as follows –

1. **General Rate of 0.23310 cents in the dollar.**
2. **Agricultural Land Rate of 0.18648 cents in the dollar.**
3. **Commercial/Industrial Rate of 0.27972 cents in the dollar.**
4. **Recreational Land Rate of 0.11655 cents in the dollar.**
5. **Not for Profit Housing Rate of 0.11655 cents in the dollar.**

B4. That rates will be separately levied in respect of each portion of rateable land for which the Council has a separate valuation and each rate will be determined by multiplying the Capital Improved Value of each portion of land by the applicable cents in the dollar according to the use of the land or if the land is unused according to the zoning of the land under the planning scheme.

B5. That a municipal charge of $212 will be levied on each portion of rateable land – unless that land is exempt.

B6. That an annual service charge will be levied for the collection and disposal of garbage and for the collection and sorting of recyclable materials in respect of premises to which the service is available - whether or not the owner or occupier of any such premises avails himself or herself of the service. The service charges will be:

- **$465 for properties that have a food organics garden organics bin (4 bins). Ratepayers who are entitled to and have been granted a pension concession will be able to obtain a rebate of $69 on this charge; and**

If the owner or occupier requires and is able to be supplied with additional bin(s) or a larger refuse bin, the additional/larger bin(s) will be charged annually as follows in addition to the service charges:

1. **Additional (140L) refuse bin $240 per bin.**
2. **Additional recycle bin $113 per bin.**
3. **Additional glass recycling bin $62 per bin.**
4. **Additional food organics garden organics (FOGO) bin $82 per bin.**
5. **Larger (240L) refuse bin (replacing a 140L bin) $170 per bin.**

B7. That it be noted the Victorian Environment Protection Amendment (Landfill Levies) Act 2011 (which came into operation on 1 July 2011) requires Council to collect the Environment Protection Authority Landfill Levy (EPA Levy). The EPA Levy equates to $33 per refuse bin in 2021/22.
This is the amount that will be shown separately on each Rate Notice – in those instances where the Ratepayer has a refuse bin. Local councils throughout Victoria are required to collect the EPA Levy on behalf of the Victorian State Government and because it does not form part of Council's revenue, it is shown separately on Council's Rate Notice.

B8. That a rebate will be provided to areas of high environmental significance that are registered by the Trust for Nature. The rebate will be calculated on the proportion of the land, which is subject to the covenant, applied to the Site Value of the land.

B9. That the rates and charges will be levied by sending rate notices to the persons who are liable to pay them.

B10. That the rates and charges will be payable by four equal instalments on the date fixed by the Minister for Local Government, that is:

30 September 2021
30 November 2021
28 February 2022
31 May 2022

B11. That penalty interest may be payable on rates and charges that have not been paid by the due date and the penalty interest will be calculated at the rate fixed under Section 2 of the *Penalty Interest Act 1983*.

PART C - DIFFERENTIAL RATES

That for the period 1 July 2021 to 30 June 2022 Council considers that Differential Rates will contribute to the equitable and efficient carrying out of its functions and therefore declares:

C1. In accordance with Section 161 of the *Local Government Act 1989*, Council specifies the following objectives and characteristics in relation to the General Rate:

1. The types and classes of land to which the rate applies is all rateable land other than agricultural land, recreational land, commercial/industrial land and land used by Not for Profit Organisations to provide low-income residential housing;

2. The Differential Rate is considered fair and equitable having regarded:

(a) The amount of revenue required to be raised is in accordance with the Council Plan and Budget; and

(b) The range of infrastructure, physical services, health services and community services available to the owners and occupiers of residential and vacant land.

C2. In accordance with Section 161 of the *Local Government Act 1989* Council specifies the following objectives and characteristics in relation to the Agricultural Land Rate:

1. The types and classes of land to which the rate applies is agricultural land which means any rateable land defined as farm land under Section 2 of the *Valuation of Land Act 1960* on the condition that the owner or occupier of the land is a person carrying on the activities defined by the *Valuation of Land Act 1960*, who is regarded as a Primary Producer by the Australian Taxation Office.

2. The Differential Rate is considered fair and equitable having regarded:

(a) The amount of revenue required to be raised is in accordance with the Council Plan and Budget;

(b) The range of infrastructure, physical services, health services and community services available to the owners and occupiers of agricultural land;

(c) The restrictions upon the use and development of agricultural land in the Planning Scheme; and

(d) The need to encourage the retention of viable agricultural land for agricultural purposes.

The Agricultural Land rate will be 20% less than the General rate.

C3. In accordance with Section 161 of the *Local Government Act 1989*, Council specifies the following objectives and characteristics in relation to the Commercial/Industrial Rate:

1. The types and classes of land to which the rate will apply is all rateable land which is not agricultural land and which is used predominantly for carrying on one or more of the following activities for the purpose of generating income – commercial, industrial, business, wholesale trade, retail trade, manufacturing, professional or administrative; and

2. The Differential Rate is considered fair and equitable having regarded:

(a) The amount of revenue required to be raised in accordance with the Council Plan and Budget; and

(b) The range of infrastructure, physical services (including car parking, street lighting and street cleaning) and facilities available to the owners and occupiers of land described in paragraph 1.

The Commercial/Industrial rate will be 20% more than the General rate.

C4. In accordance with Section 161 of the *Local Government Act 1989*, Council specifies the following objectives and characteristics in relation to the Not for Profit Housing Rate:

1. The types and classes of land to which the rate will apply are properties containing low-income residential housing owned and/or managed by a volunteer, charitable or not-for-profit organisation for which the organisation is responsible for the payment of rates and for which a State Government pension concession is not claimed.

2. The Differential Rate is considered as fair and equitable having regarded:

(a) The amount of revenue required to be raised is in accordance with the Council Plan and Budget; and

(b) The public service that volunteer, charitable or not-for-profit organisations are delivering to the community by providing low-income residential housing.

The Not for Profit Housing Rate is 50% of the General Rate.

C5. In accordance with Section 2 of the *Cultural and Recreational Lands Act 1963*, Council declares all rateable Cultural and Recreational Land (Recreational Land Rate) at 50% of the General Rate.

Motion

That Council:

PART A - ENDORSEMENT OF DRAFT BUDGET FOR PUBLIC DISPLAY

A1. That, for the purposes of the Local Government Act 2020 Government Act 1989 and the Local Government Planning and Reporting Regulations 2020, Council endorse, the draft Budget 2021/22 for the purposes of public display with the following amendments:

- ***Table 4.3.1 – Reserves - reduce the allocation from the Open Space Reserve – East for the Macedon Ranges Shared Trail Project from $350,000 to $54,000;***
- ***Table 4.3.1 – Reserves - increase the allocation from the Open Space Reserve – Central to the Macedon Ranges Shared Trail Project from $300,000 to $596,000;***
  noting that consideration is requested to be given to the future of each of the four current open space reserve areas, when the Financial Reserves policy is next reviewed.

A2. That the draft Budget 2021/22 be placed on public display on Council's website and at the Council Offices from Wednesday 12 May 2021 and remain on public display until Tuesday 8 June 2021.

A3. That a public notice be placed in the local newspapers advising that the draft Budget 2021/22 is on public display and written submissions are invited (and will be considered in accordance with Section 223 of the Local Government Act 1989).

A4. That, whilst the draft Budget 2021/22 is on public display, Councillors and officers be available for discussion, by mutual agreement and prior arrangement, with Ratepayers, Residents, community groups and local businesses, both within and outside normal business hours.

A5. That the period for any person to make a written submission shall close at 5.00pm on 8 June 2021.

A6. That all submissions received by 5.00pm on 8 June 2021 are to be attached to the Agenda for the Submitters Committee meeting to be held on Wednesday 16 June 2021.

A7. That a Submitters Committee meeting be held online and livestreamed via Council's website at 7.00pm on Wednesday 16 June 2021 to provide an opportunity for any person who wishes to make a verbal presentation in support of their submission on the draft Budget 2021/22 to be heard.

A8. That Council call an Unscheduled Council Meeting on 29 June 2021 at 11.00am, to be held online and livestreamed via Council's website, at which a report and recommendations be presented to enable

Council to consider submissions and to adopt the Budget 2021/22, with or without amendment.

A9. That the Chief Executive Officer be authorised to carry out all administrative procedures necessary to enable Council to carry out its functions under the Local Government Act (1989 and 2020), in relation to the finalisation and publication of the Budget.

PART B - DECLARATION OF RATES AND CHARGES

That for the period 1 July 2021 to 30 June 2022 and in accordance with Sections 158, 158A, 159, 162, 167, 169 and 172 of the Local Government Act 1989, Council hereby declares:

B1. That the amount intended to be raised by rates, the municipal charge and various waste charges will be $55.0m.

B2. That the valuation system to be used for rating purposes will be the Capital Improved Value.

B3. That five Differential Rates on the Capital Improved Value of rateable land will be applied as follows –

1. ***General Rate of 0.23310 cents in the dollar.***
2. ***Agricultural Land Rate of 0.18648 cents in the dollar.***
3. ***Commercial/Industrial Rate of 0.27972 cents in the dollar.***
4. ***Recreational Land Rate of 0.11655 cents in the dollar.***
5. ***Not for Profit Housing Rate of 0.11655 cents in the dollar.***

B4. That rates will be separately levied in respect of each portion of rateable land for which the Council has a separate valuation and each rate will be determined by multiplying the Capital Improved Value of each portion of land by the applicable cents in the dollar according to the use of the land or if the land is unused according to the zoning of the land under the planning scheme.

B5. That a municipal charge of $212 will be levied on each portion of rateable land – unless that land is exempt.

B6. That an annual service charge will be levied for the collection and disposal of garbage and for the collection and sorting of recyclable materials in respect of premises to which the service is available - whether or not the owner or occupier of any such premises avails himself or herself of the service. The service charges will be:

- ***$465 for properties that have a food organics garden organics bin (4 bins). Ratepayers who are entitled to and have been granted a pension concession will be able to obtain a rebate of $69 on this charge; and***

If the owner or occupier requires and is able to be supplied with additional bin(s) or a larger refuse bin, the additional/larger bin(s) will be charged annually as follows in addition to the service charges:

1. ***Additional (140L) refuse bin $240 per bin.***

2. Additional recycle bin $113 per bin.
3. Additional glass recycling bin $62 per bin.
4. Additional food organics garden organics (FOGO) bin $82 per bin.
5. Larger (240L) refuse bin (replacing a 140L bin) $170 per bin.

B7. That it be noted the Victorian Environment Protection Amendment (Landfill Levies) Act 2011 (which came into operation on 1 July 2011) requires Council to collect the Environment Protection Authority Landfill Levy (EPA Levy). The EPA Levy equates to $33 per refuse bin in 2021/22.
This is the amount that will be shown separately on each Rate Notice – in those instances where the Ratepayer has a refuse bin. Local councils throughout Victoria are required to collect the EPA Levy on behalf of the Victorian State Government and because it does not form part of Council's revenue, it is shown separately on Council's Rate Notice.

B8. That a rebate will be provided to areas of high environmental significance that are registered by the Trust for Nature. The rebate will be calculated on the proportion of the land, which is subject to the covenant, applied to the Site Value of the land.

B9. That the rates and charges will be levied by sending rate notices to the persons who are liable to pay them.

B10. That the rates and charges will be payable by four equal instalments on the date fixed by the Minister for Local Government, that is:
30 September 2021
30 November 2021
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noting that under the Local Government Act 1989, Council may allow a person to pay a rate or charge in a lump sum.

B11. That penalty interest may be payable on rates and charges that have not been paid by the due date and the penalty interest will be calculated at the rate fixed under Section 2 of the Penalty Interest Act 1983.

PART C - DIFFERENTIAL RATES

That for the period 1 July 2021 to 30 June 2022 Council considers that Differential Rates will contribute to the equitable and efficient carrying out of its functions and therefore declares:

C1. In accordance with Section 161 of the Local Government Act 1989, Council specifies the following objectives and characteristics in relation to the General Rate:

1. The types and classes of land to which the rate applies is all rateable land other than agricultural land, recreational land, commercial/industrial land and land used by Not for Profit Organisations to provide low-income residential housing;

2. The Differential Rate is considered fair and equitable having regarded:
- ***(a) The amount of revenue required to be raised is in accordance with the Council Plan and Budget; and***
- ***(b) The range of infrastructure, physical services, health services and community services available to the owners and occupiers of residential and vacant land.***

C2. In accordance with Section 161 of the Local Government Act 1989 Council specifies the following objectives and characteristics in relation to the Agricultural Land Rate:

1. The types and classes of land to which the rate applies is agricultural land which means any rateable land defined as farm land under Section 2 of the Valuation of Land Act 1960 on the condition that the owner or occupier of the land is a person carrying on the activities defined by the Valuation of Land Act 1960, who is regarded as a Primary Producer by the Australian Taxation Office.

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- ***(b) The range of infrastructure, physical services, health services and community services available to the owners and occupiers of agricultural land;***
- ***(c) The restrictions upon the use and development of agricultural land in the Planning Scheme; and***
- ***(d) The need to encourage the retention of viable agricultural land for agricultural purposes.***

The Agricultural Land rate will be 20% less than the General rate.

C3. In accordance with Section 161 of the Local Government Act 1989, Council specifies the following objectives and characteristics in relation to the Commercial/Industrial Rate:

1. The types and classes of land to which the rate will apply is all rateable land which is not agricultural land and which is used predominantly for carrying on one or more of the following activities for the purpose of generating income – commercial, industrial, business, wholesale trade, retail trade, manufacturing, professional or administrative; and

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C4. In accordance with Section 161 of the Local Government Act 1989, Council specifies the following objectives and characteristics in relation to the Not for Profit Housing Rate:

1. The types and classes of land to which the rate will apply are properties containing low-income residential housing owned and/or managed by a volunteer, charitable or not-for-profit organisation for which the organisation is responsible for the payment of rates and for which a State Government pension concession is not claimed.

2. The Differential Rate is considered as fair and equitable having regarded:
(a) The amount of revenue required to be raised is in accordance with the Council Plan and Budget; and
(b) The public service that volunteer, charitable or not-for-profit organisations are delivering to the community by providing low-income residential housing.

The Not for Profit Housing Rate is 50% of the General Rate.

C5. In accordance with Section 2 of the Cultural and Recreational Lands Act 1963, Council declares all rateable Cultural and Recreational Land (Recreational Land Rate) at 50% of the General Rate.

It was moved by Cr Neil, seconded by Cr West that the motion be adopted.

LOST

Cr Neil called for a division.

For: Crs Neil and West
Against: Crs Ridgeway, Pearce, Anderson, Guthrie, Bonanno and Moore.

Motion

PART A - ENDORSEMENT OF DRAFT BUDGET FOR PUBLIC DISPLAY

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B4. That rates will be separately levied in respect of each portion of rateable land for which the Council has a separate valuation and each rate will be determined by multiplying the Capital Improved Value of each portion of land by the applicable cents in the dollar according to the use of the land or if the land is unused according to the zoning of the land under the planning scheme.

B5. That a municipal charge of $212 will be levied on each portion of rateable land – unless that land is exempt.

B6. That an annual service charge will be levied for the collection and disposal of garbage and for the collection and sorting of recyclable materials in respect of premises to which the service is available - whether or not the owner or occupier of any such premises avails himself or herself of the service. The service charges will be:

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This is the amount that will be shown separately on each Rate Notice – in those instances where the Ratepayer has a refuse bin. Local councils throughout Victoria are required to collect the EPA Levy on behalf of the Victorian State Government and because it does not form part of Council's revenue, it is shown separately on Council's Rate Notice.

B8. That a rebate will be provided to areas of high environmental significance that are registered by the Trust for Nature. The rebate will be calculated on the proportion of the land, which is subject to the covenant, applied to the Site Value of the land.

B9. That the rates and charges will be levied by sending rate notices to the persons who are liable to pay them.

B10. That the rates and charges will be payable by four equal instalments on the date fixed by the Minister for Local Government, that is:

30 September 2021
30 November 2021
28 February 2022
31 May 2022

Noting that under the Local Government Act 1989, Council may allow a person to pay a rate or charge in a lump sum.

B11. That penalty interest may be payable on rates and charges that have not been paid by the due date and the penalty interest will be calculated at the rate fixed under Section 2 of the *Penalty Interest Act 1983*.

PART C - DIFFERENTIAL RATES

That for the period 1 July 2021 to 30 June 2022 Council considers that Differential Rates will contribute to the equitable and efficient carrying out of its functions and therefore declares:

C1. In accordance with Section 161 of the *Local Government Act 1989*, Council specifies the following objectives and characteristics in relation to the General Rate:

1. The types and classes of land to which the rate applies is all rateable land other than agricultural land, recreational land, commercial/industrial land and land used by Not for Profit Organisations to provide low-income residential housing;

2. The Differential Rate is considered fair and equitable having regarded:

(a) The amount of revenue required to be raised is in accordance with the Council Plan and Budget; and

(b) The range of infrastructure, physical services, health services and community services available to the owners and occupiers of residential and vacant land.

C2. In accordance with Section 161 of the *Local Government Act 1989* Council specifies the following objectives and characteristics in relation to the Agricultural Land Rate:

1. The types and classes of land to which the rate applies is agricultural land which means any rateable land defined as

farm land under Section 2 of the *Valuation of Land Act 1960* on the condition that the owner or occupier of the land is a person carrying on the activities defined by the *Valuation of Land Act 1960*, who is regarded as a Primary Producer by the Australian Taxation Office.

2. The Differential Rate is considered fair and equitable having regarded:
   (a) The amount of revenue required to be raised is in accordance with the Council Plan and Budget;
   (b) The range of infrastructure, physical services, health services and community services available to the owners and occupiers of agricultural land;
   (c) The restrictions upon the use and development of agricultural land in the Planning Scheme; and
   (d) The need to encourage the retention of viable agricultural land for agricultural purposes.

The Agricultural Land rate will be 20% less than the General rate.

C3. In accordance with Section 161 of the *Local Government Act 1989*, Council specifies the following objectives and characteristics in relation to the Commercial/Industrial Rate:

1. The types and classes of land to which the rate will apply is all rateable land which is not agricultural land and which is used predominantly for carrying on one or more of the following activities for the purpose of generating income – commercial, industrial, business, wholesale trade, retail trade, manufacturing, professional or administrative; and

2. The Differential Rate is considered fair and equitable having regarded:
   (a) The amount of revenue required to be raised in accordance with the Council Plan and Budget; and
   (b) The range of infrastructure, physical services (including car parking, street lighting and street cleaning) and facilities available to the owners and occupiers of land described in paragraph 1.

The Commercial/Industrial rate will be 20% more than the General rate.

C4. In accordance with Section 161 of the *Local Government Act 1989*, Council specifies the following objectives and characteristics in relation to the Not for Profit Housing Rate:

1. The types and classes of land to which the rate will apply are properties containing low-income residential housing owned and/or managed by a volunteer, charitable or not-for-profit organisation for which the organisation is responsible for the payment of rates and for which a State Government pension concession is not claimed.

2. The Differential Rate is considered as fair and equitable having regarded:
(a) The amount of revenue required to be raised is in accordance with the Council Plan and Budget; and
(b) The public service that volunteer, charitable or not-for-profit organisations are delivering to the community by providing low-income residential housing.

The Not for Profit Housing Rate is 50% of the General Rate.

C5. In accordance with Section 2 of the *Cultural and Recreational Lands Act 1963*, Council declares all rateable Cultural and Recreational Land (Recreational Land Rate) at 50% of the General Rate.

It was moved by Cr Moore seconded by Cr Ridgeway that the motion be adopted.

CARRIED

6. DRAFT REVENUE AND RATING PLAN

Purpose and Overview
The Revenue and Rating Plan is a new requirement under the *Local Government Act 2020*. It will be a four-year plan starting on 1 July 2021. The Plan describes the sources of Council revenue (property rates, waste service charges, fees, grants and contributions) and describes Council's rationale and policy decisions to inform the medium-term approach on how Council will generate the income it needs to deliver on the commitments in the Council Plan and the programs, services and capital works in the Budget. The purpose of this report is to endorse the Draft Revenue and Rating Plan for public exhibition and feedback in preparation for adoption in June 2021.

Recommendation

That Council:

1. Endorses the Draft Revenue and Rating Plan 2021-2025 in accordance with Section 93 of the Local Government Act 2020 for the purpose of public display;

2. That the draft Revenue and Rating Plan be placed on public display on Council's website and at the Council Offices from Wednesday 12 May 2021 and remain on public display until Tuesday 8 June 2021.

3. That a public notice be placed in the local newspapers advising that the draft Revenue and Rating Plan is on public display and written

submissions are invited (and will be considered in accordance with Section 223 of the *Local Government Act 1989*).

4. That, whilst the draft Revenue and Rating Plan is on public display, Councillors and Officers be available for discussion, by mutual agreement and prior arrangement, with Ratepayers, Residents, community groups and local businesses, both within and outside normal business hours.

5. That the period for any person to make a written submission shall close at 5.00pm on Tuesday 8 June 2021.

6. That all submissions received by 5.00pm on Tuesday 8 June 2021 are to be attached to the Agenda for the Submitters Committee meeting to be held on Wednesday 16 June 2021.

7. That a Submitters Committee meeting be held online and livestreamed via Council's website at 7.00pm on Wednesday 16 June 2021 to provide an opportunity for any person who wishes to make a verbal presentation in support of their submission on the draft Revenue and Rating Plan to be heard.

8. That a report and recommendations be presented to an Unscheduled Council Meeting on 29 June 2021 to enable Council to consider submissions and to adopt the Revenue and Rating Plan with or without amendment.

9. That the Chief Executive Officer be authorised to carry out all administrative procedures necessary to enable Council to carry out its functions under the *Local Government Act (1989 and 2020)*, in relation to the finalisation and publication of the Rating and Revenue Plan.

It was moved by Cr Neil seconded by Cr Ridgeway that the Officer Recommendation be adopted.

CARRIED

Closure of Meeting

The meeting closed at 11.40am.

Councillor Anderson
Mayor