



**Macedon
Ranges**
Shire Council

ATTACHMENTS

**Council Meeting
Under Separate Cover**

Wednesday 17 June 2026

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Your Ref: Draft Macedon Ranges Planning Scheme Amendment – C164macr
Our Ref: [REDACTED]

1 June 2026

[REDACTED] Manager Development Facilitation Program
Department of Transport and Planning
Development Assessment Team
Submission lodged via 'Engage Victoria'

Dear [REDACTED]

Submission to Draft s96A Planning Scheme Amendment and Combined Planning Permit PA2604339 C164macr – Clarkefield Township Development

Thank you for your letter from the Department of Transport and Planning (DTP) Director Development Assessment dated 1 May 2026 advising that the Minister for Planning is consulting with Macedon Ranges Shire Council (the Council) under section 20(5) of the *Planning and Environment Act 1987* (PEA) and is seeking Council's views about the draft amendment and draft planning permit prior to 5pm 1 June 2026.

As part of DTPs Development Facilitation Program (DFP) and highlighted in the C164 Explanatory Report, we understand that it has been determined that the Minister for Planning is the Planning Authority and Responsible Authority in determining C164macr (C164).

1.0 The Submission

We confirm that Council wishes to make a preliminary written submission to C164 that provides high level comments prior to the close of exhibition and then provide a further, formal Council endorsed written submission by 24 July 2026.

This Council submission relies on:

- the C164 material published by DTP on *Engage Victoria* website (<https://engage.vic.gov.au/priority-projects>) from the 4 May 2026 until the 1 June 2026
- a letter from Council's Manager Strategic Planning & Environment dated 25 July 2025 to the DTPs Senior Planner that provides initial comments to DTPs provided draft planning scheme amendment and draft planning permit application for the proposed

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Clarkefield Township expansion (see Attachment1). This submission extends on Council's 25 July 2025 letter as many of the issues appear to remain live or unresolved

- internal officer review, as Council has not been afforded the time within 20 business days to engage experts or legal representation to review the 143 files that were exhibited on *Engage Victoria* website

The key themes discussed in the submission include:

- Strategic Justification: The amendment lacks a clear, evidence-based strategic need and may be inconsistent with existing policy and growth capacity
- Process and Governance: The compressed exhibition process and unresolved future governance arrangements limit transparency, certainty, confidence in the proposal, and raise issues of natural justice
- Prematurity and Incomplete Evidence: Critical technical, environmental, and infrastructure details are unresolved or deferred, meaning the proposal is not yet ready for approval
- Delivery and Cost Risk: There is significant uncertainty regarding infrastructure delivery, long-term costs, and the burden on the Council and the State Government
- Infrastructure, Environment and Liveability Outcomes: Key risks relate to transport capacity, environmental impacts, open space provision, and the ability to deliver a functional, well-serviced, and sustainable township
- Safety and Resilience: Bushfire exposure, emergency access limitations, and staging of infrastructure present material risks to community safety and resilience

2.0 Response to Council's 25 July 2025 letter

We note that Council has not received a written response from DTP to its 25 July 2025 letter mentioned above. Therefore, we are unclear if these matters have been resolved or if pre-exhibition C164 concerns raised by other agencies and authorities have also been addressed. The C164 documentation nor any supporting documentation provides clarity on this front. Due to the above and number of C164 documents required for review, this has made it particularly challenging to understand where Council should focus its attention when making a submission to C164 and if C164 is strategically justified.

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3.0 C164 Exhibition Process

We wish to acknowledge that Council's Director Planning and Environment wrote to DTPs Manager Development Facilitation Program on 12 May 2026 seeking an extension of time to provide a written submission to C164 by 24 July 2026.

This was due to the need to understand the strategic importance and implications of C164; the time needed to review the number of complex documents; the need to inform the Councillors; time needed to respond to and hear community concerns; and a reasonable expectation that a proposal of the magnitude of C164 would usually be advertised for more than the minimum one calendar month requirement under the PEA (see Attachment 2).

We are disappointed that this request was not responded to in writing. This has essentially left Council with the only option to make a preliminary officer written submission and then provide a further, Councillor endorsed written submission at a later date.

We note that the C164 exhibited documents contain personal details of landowners, the location of sensitive aboriginal cultural heritage sites, and missing pages from several key reports. We also understand the key DTP email contact on Engage Victoria was not working for part of the exhibition process. While some of these procedural issues may have been addressed by DTP during the exhibition process, this may or may not have breached requirements of relevant privacy and cultural heritage legislation. This does lend itself to question the rigour to which C164 exhibition process has been prepared and if natural justice has been afforded to all potential submitters; and in-turn, if the exhibition period should have been extended post 1 June 2026.

We thank DTP for organising an onsite inspection of the C164 land on 20 May 2026 with Council officers, DTP and the proponent - Clarkefield Developments (the proponent), and acknowledge the two one hour online public information webinar sessions held by the proponent on 20 and 28 May 2026. Please note that Council officers have been receiving feedback from the community around the alleged insufficient community consultation process for C164. See <https://clarkefield.vercel.app/results.html>

4.0 DTP Peer Review of C164 Documents and Advisory Committee

DTPs letter to Council dated 1 May 2026 states: *'Following the consultation period, the Minister may refer the matter to the Priority Projects Standing Advisory Committee for advice and recommendations.'*

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We understand that DTP has not undertaken an independent peer or legal review of C164 documents and Council has not been afforded the time to do the same irrespective if it has or hasn't the resources to do so. It is usually prudent for a Planning Authority to undertake a peer or legal review of technical documents for a proposal of the magnitude of C164 prior to public consultation and before a determination is made.

It is requested that DTP undertake an independent peer or legal review of many of the C164 documents at the earliest convenience to better inform DTP and Minister in progressing this matter. Once this is done and the unresolved issues are shared and well known by all parties, then a Priority Projects Standing Advisory Committee should be appointed to advise the Minister if C164 will deliver an acceptable planning outcome. This way the Minister can seek advice on specific unresolved issues and can hear all written submissions, and particularly the views of the Council and any relevant authority or agency. It is expected that the cost of the Committee will be met by the C164 proponent.

5.0 Preliminary Issues

This preliminary written submission identifies the following high-level issues identified by Council officers. However, Council reserves the right to add to and expand on these issues once it has had time to properly consider C164 or any new information that it may be provided with.

5.1 Strategic Basis for C164 and Development Boundary

Council's 25 July 2025 letter to DTP clearly outlines Council's concerns with the strategic basis for C164 relating to the Council's Settlement Strategy and the Statement of Planning Policy for Macedon Ranges; issues around probity; impact on other settlements including those in Hume City; and the development boundary better reflecting a '20 minute neighbourhood'. The letter also raises concerns with the proposed neighbourhood character and dwelling density as it is questionable if the way in which these matters are considered by C164 respects the landscape and character of Clarkefield and the municipality. Council is of the view that the Statement of Planning Policy requires updating to enable C164 to proceed.

It is not intended to repeat the details of these concerns in this section of Council's preliminary submission as they are already provided in Attachment 1, but these concerns remain live or unresolved and are at odds with the C164 Explanatory Report. If anything, the wording in the Explanatory Report should acknowledge that C164 conflicts with these policies and requires significant changes to the Scheme to make it 'consistent'.

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The Explanatory Report further states that the *'Expansion Strategy informs a comprehensive strategic review which fulfils... the Macedon Ranges SPP and in the Settlement Strategy policy directions...'* Essentially the *'amendment implements the expansion strategy.'*

It appears that the strategic justification for C164 relies heavily on the Expansion Strategy and Urban Enterprise technical reports. The Strategy has attempted to address some of Council's strategic concerns above, but it is evident there are still gaps in the assessment.

The Expansion Strategy assumes the capacity of the medium and long term growth areas within the protected settlement boundary in the southern part of Kyneton are around 8 to 10 lots per NDA. Recent development in existing growth areas south of Campaspe River is consistently achieving higher densities and therefore are providing a greater piece of the 'supply pie' than is represented in C164. Furthermore, Council has adopted two structure plans for Gisborne and Romsey in 2020 that identifies additional land for housing and employment. Council notes that the DTP are yet to finalise the protected settlement boundaries for these areas and it seems premature to entertain C164 considering this unfinished strategic work.

In essence, there doesn't appear to be a significant shortfall of the Strategy's stated 1,263 to 2,253 lots within the municipality and the State Government's housing target of providing 13,200 dwellings by 2051 can be met within the municipality without the need to urgently bring Clarkefield online.

The Expansion Strategy provides several reasons why the township boundary shouldn't be expanded to the west across the railway line. Council is still of the view that if C164 is to be approved, then some of this high flat area near the Clarkefield train station should be identified for at least 'long term future investigation'. It is expected that this would require further consideration to how any proposed C164 infrastructure could link in with any future infrastructure required for the long term expansion of Clarkefield. The proposed infrastructure shown in C164 currently turns its back on this possibility and the proposed subdivision design response and layout would need to change.

There is a real risk of much of the key shared infrastructure and services being delayed or not delivered across the C164 land due to the elongated development delivery horizon; population catchment being too small; provision of similar infrastructure or services already within close proximity; land being held in one ownership which unduly restricts the release of land; unclear governance arrangements and ongoing resource and administrative costs; unclear operation of owners corporation to deliver infrastructure; and further delayed detailed

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work needed to be done by the proponent and other Authorities post potential Ministerial approval. Identifying land for 'long term future investigation' may assist with the future delivery of any key shared infrastructure and also assist with emergency access and egress requirements.

5.2 Resource and Administrative Costs

The Explanatory Report states:

The Amendment will have some impact on the resources and administrative costs of the responsible authority. These resource impacts are within the scope of the role of the responsible authority for the administration of the planning scheme and subsequent planning permits (emphasis added).

The resource and administrative costs to either the Minister or Council as the Responsible Authority is expected to have a material and significant unplanned impact rather than 'some impact' when supporting the ongoing life of the development over a 20+ year horizon. The lack of information around the handover of infrastructure and the cost and resources that would apply to the ongoing maintenance of infrastructure assets or service provision by the Responsible Authority is not clearly provided for in C164. The current staging and rollout of infrastructure may lag-behind housing delivery. Further detail around infrastructure implications is provided in Section 5.7 below.

The issuing of planning permits; inputting to or deciding on s173 Agreements; managing a large infrastructure contributions/works in kind scheme; enforcement of planning permit conditions; increased food premises and pet registrations; potential domestic amenity complaints; increased immunisation and vaccination-related functions; creation and enforcement of local laws around car parking infringements and e-scooters; and enforcement of illegal building works etc all further contribute to the regulatory burden or cost impact on the Responsible Authority.

This is a significant shortcoming of C164 and the Explanatory Report. It is requested the proponent prepare a *Resource and Administrative Costs Impact Statement* prior to C164 going to a Priority Projects Standing Advisory Committee or being determined by the Minister for Planning. The Statement is usually a requirement for large State Government infrastructure and policy proposals where this is built-in to the business case. The Statement should be shared with Council, would apply to the life of the development, and include:

- a clear explanation on what is being proposed and the benefits of the proposal

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- an assessment of the likely material resource and cost impact and burden on the Responsible Authority and possibly any other relevant party
- an outline of any potential cost recovery
- an evaluation of alternative options and why these have been dismissed
- demonstration that the proposed change or material resource and cost impact and burden is justified and efficient

5.3 Governance

We understand that it has been determined that the Minister for Planning be the Planning Authority and Responsible Authority in determining C164 and possibly for all matters going forward in relation to the Clarkefield Township Development. The ongoing role of the Minister for Planning or Council as the Responsible Authority is not clear in C164. Council officers sought advice from DTP at the onsite inspection of the C164 land on 20 May 2026 and there appeared to be some confusion over the role of relevant Responsible Authority for the life of the project. It is requested that this matter be further clarified in the Explanatory Report and this be communicated to Council. Arguably it is a key input when preparing any *Resource and Administrative Costs Impact Statement* and may explain why one hasn't been prepared.

5.4 Planning Controls

5.4.1 The Comprehensive Development Zone (CDZ1)

The Table of Uses in the CDZ1: requires further clarification on several matters.

- There is no reference provided as to which document Map 1 is located in. Map 1 should be included in the Schedule itself to avoid confusion and promote ease of use.
- It is not clear why 'Dwelling' use is separated out from 'Accommodation' within Section 1
- 'Cinema' and 'Exhibition Centre' uses are exempt (Section 1) from planning permission and are not limited to the Town Centre. These uses can have substantial amenity impacts and should be a permit required use
- 'Adult sex product shop' is a Section 2 use with a condition that it must be at least 200 metres from a residential zone. As this whole site is in the CDZ, there is no residential zone to measure from
- It is not clear why 'Restaurant' is excluded from 'Food and drink premises'
- It is not clear why 'Motor racing track' is listed as a Section 2 use
- It is not clear why 'Store' doesn't have the same condition as 'Industry' and 'Warehouse' to not be for a purpose in Clause 53.10





Potentially Contaminated Land: The CDZ1 proposes to manage potentially contaminated land for uses, most of which, will not require or trigger planning permission (e.g. dwellings). The drafting in Table 1 is not clear as there is no explanation of what the table represents. It is unclear why the CDZ1 requires a planning permit condition requiring an environmental audit statement as the proposed Environmental Audit Overlay (EAO) would already trigger the need for an audit. Council officers have been receiving enquiries from the community regarding the reasons why their land has been identified for an EAO and it is unclear in some instances if there has been sufficient justification prepared to warrant the EAOs application.

Small Lot Housing Code: It is unclear how the Small Lot Housing Code or any building envelope will be applied as a restriction on title. In addition to a planning permit, will the restriction need to be varied if applicants decide to construct or modify a dwelling not in accordance with the restriction or the Small Lot Housing Code? The drafting of the mandatory conditions in the draft planning permit that relate to the Small Lot Housing Code are ambiguous. It is also unclear why the standard Small Lot Housing Code used in PSPs has been varied specifically for Clarkefield. The Explanatory Report doesn't provide sufficient direction regarding this matter. A sunset provision may be appropriate to be included in a s173 agreement to the effect that the s173 expires once the small lot development has been completed and signed off by the relevant Building Surveyor.

Infrastructure Contributions Agreement: A s173 agreement is required for any planning permit for subdivision 'that creates a need for development or community infrastructure to be constructed'. This drafting may be ambiguous regarding who is determining at what point the need is triggered. Is the Clarkefield Infrastructure Delivery Plan clear enough in this regard?

Affordable Housing: A s173 agreement requires the preparation and compliance with an affordable Housing Delivery Strategy that is yet to be developed. This Strategy should be developed up front, and the delivery of affordable housing should be brought forward and not triggered only when 80% of lots are constructed/subdivided. It is also not clear where the remainder of the affordable housing is to be located in Phase 2 as this is not shown on any plan and if the Phase 2 affordable housing provision will meet the 10% benchmark.

Public Open Space: A s173 agreement requires an open space contribution to be negotiated. The open space contribution should already be agreed to at the time of permit application and not delayed to the s173 agreement. The open space can then be provided throughout subsequent subdivision stages. It should be noted that the Schedule to Clause 53.01 (Public Open Space) specifies a 3.14% contribution, which is inconsistent with the CDZ1 which specifies 3.03%. Also see further discussion on open space in Section 5.9.





Railway Station Concept Plan: It appears that a planning permit can't be granted prior to a s173 agreement being in place with Head, Transport of Victoria for the Clarkefield Train Station Upgrade. The CDZ1 requires the implementation of the Concept Plan before a Statement of Compliance for more than 300 lots can be issued. We are unaware if such an agreement is in place and note that the current draft permit application is for more than 300 lots. This does question the ability of the Responsible Authority to determine the draft Planning Permit PA2604339 and lends itself to significant delays if the Concept Plan is not funded and planned for. The Concept Plan should be delivered prior to any planning scheme amendment being determined.

Application Requirements: do not appear to be consistent with the requirements in the Clarkefield Comprehensive Development Plan

Buildings and Works: It appears that exempt building and works may apply and include making any structural changes to a dwelling provided the size of the dwelling is not increased or the number of dwellings is not increased. The existing Scheme exemptions may already cover this. It is unclear what the intent of the drafting is.

5.4.2 The Farming Zone (FZ1)

Subdivision: It is not clear what the hatched area represents on Map 2. Further detail needs to be included. This appears to reflect the proposed Lot 6 on the 'Farm Subdivision Plan'. Limited information has only been provided in the Explanatory Report as to the purpose of this lot and why it is the shape and size proposed. There is no justification provided as to why the standard minimum lot size should be varied in this location or why the land hasn't been included in the CDZ1.

5.4.3 Incorporated and Reference Documents

Clarkefield Comprehensive Development Plan (CDP): requires further clarification on a number of matters.

- **Flexibility:** The Plan appears to provide an unreasonable amount of flexibility to 'fall back on' if a preferred outcome isn't met. While flexibility is encouraged, an unreasonable amount may indicate that several matters haven't been well thought through or are still unresolved. If a number of matters are resolved before C164 is determined, then the drafting of the Plan and other tools can be improved ensuring a higher implementation success. Council requests to be consulted on any material changes to the Plan.





- Carbon Neutral construction materials (page 15): it is unclear how this will be achieved as there will be no conditions/controls on what materials are utilised as this will likely be regulated through the Building permit process
- Urban Design Guidelines (p28): More information may be required regarding the interaction between planning permit applications providing a neighbourhood character response and the role of the independent Design Panel. Council has not had the time to review the Design Guidelines or Character Areas
- Melbourne - Lancefield Road: Due to the bulk form of the dwellings adjoining the road interface, noise issues, and bushfire issues; an increased landscape setback may be required
- Bushfire (p58): It appears that a permit condition is to be added prior to subdivision certification for development of a Bushfire Management Plan. This needs to be provided and assessed as part of the application and not as a permit condition. Council is unclear if the approach accords with c13 in the Scheme.
- Sound attenuation (p61): It appears that a permit condition will require a restriction on title requiring buildings and works to be constructed to appropriate noise attenuation levels. It is agreed that this is a good mechanism to resolve this issue, however the drafting of the restriction needs to allow for changes in noise legislation. Council is not clear why earth mounds and acoustic fencing has not been recommended like the approach used in the Willowbank development in Gisborne. Clarification is also sought regarding how noise generated from uses within the town centre on sensitive uses is to be considered. We understand that some work has been completed for the proposed solar farm but are interested in how this may affect nearby dwelling densities
- Trunk services plan (p70): No details have been provided as to what approvals will be needed to facilitate the new infrastructure services outside of the subject site and have the outside of precinct impacts on native vegetation issues been resolved? This may need further investigation and place additional burden on Council to process planning permit applications
- Land contamination (p71): It appears that the CDZ1 includes a requirement for a preliminary risk assessment for all new applications to subdivide land. The CDZ only requires this as a permit condition, but it should be done prior to planning permit approval. Otherwise, it is better to leave the EAO to manage this process. The Explanatory Report may require updating to ensure it meets Ministerial Direction 1
- Permit application requirements (p81): The drafting of dot point 6 has an unfinished sentence, 'a table detailing housing mix and addressing...' The requirement for a Bushfire Management Plan appears to contradict the requirements on p58

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Small Lot Housing Code: requires further clarification on a number of matters.

- Category types A, B, and C in the Code should be assigned to the lot mix sizes shown on any planning permit application for subdivision and may need to be an Application Requirement. Council hasn't assessed if the Standards in the Code are appropriate and may provide further detail on this at a later time
- The 'Applied zone' references the Urban Growth Zone. This site is proposed to be in the CDZ and therefore this document should be updated to reflect the relevant controls
- 'Habitable room' – this definition includes bedrooms as having a 'habitable room window', per the old definition within the planning scheme. For consistency, this should be updated to reflect the new definition of a 'habitable room window' as per Clause 54 and 55
- For ease of assessment and application, the Type C buildings should be incorporated into the drafting of the Types A and B sections
- Car Parking (page 12) specifies just 1 space per dwelling. It is preferred that the car parking rate be consistent with Clause 52.06 due to the expected high car ownership
- Bin storage (pages 16 & 26). Insufficient space is provided for storage of 4 streams of waste which MRSC uses
- Car Parking (page 24) allows for a car parking space size of 6 x 3.2m wide. This should be 3.5m wide as per Clause 52.06

Clarkefield Infrastructure Delivery Plan (IDP): requires further clarification on a number of matters.

- Council supports any infrastructure delivery model that reduces the risk to council with the proponent delivering all infrastructure that is enforceable by way of s173 agreements or planning permit conditions. However, it is not clear what Council's responsibilities will be in the rollout out and monitoring of infrastructure to ensure compliance with the IDP, s173 Agreements, and planning permit conditions
- A draft s173 Agreement template doesn't appear to be exhibited with C164 so Council is unsure of the detail of the document. The s173 agreement should include explicit recognition that the infrastructure (land and construction) will be delivered by the developer to the agreed standard and any change in cost will be met by the developer. Council requests to be consulted in the preparation of the template

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- Does the IDP include sufficient detail to ensure adequate infrastructure provision, including whether the scoping of the proposed projects is appropriate? Have Council and relevant authorities signed off on the costings?
- Land budget and yield (page 3). Does the 9.65% of contribution land include community facilities as well as open space?
- Public Open Space (page 8). Does the 12.17ha of land that is proposed for 'active recreation' include the shared path? A definition of 'active recreation' may assist
- Inconsistent terminology in relation to project timing/triggers – particularly in 'Table 3: Infrastructure list' where information relating to phase, timing (short/medium/long term) and dwelling numbers do not align (IDP p. 12)
- The draft schedule to Clause 53.01 sets a public open space contribution of 3.03% in addition to that provided via the listed projects in the IDP. However, the IDP and other documents provide for a total of 5.46 hectares, equivalent to 3.23% based on the IDP NDA of 168.98 hectares. There is a risk that less open space than proposed by the CDP will be provided in future as a result of relying on an incorrect (smaller) percentage in the schedule. Also see Section 5.9 for further discussion on open space
- Land belonging to Council is incorrectly included in the calculation of the development's unencumbered open space contribution
- Different NDA calculations are provided in the IDP (169.01 ha) and CDP (168.98 ha on p. 17, 174.49 ha on p. 79, 170.16 ha on p. 80)
- Community Infrastructure Levy (CIL). It appears that the CIL is not required as the community facilities proposed to be constructed will equate to the requirement. This may be a simpler solution, however it is not clear if the costings are correct and whether they allow for indexation etc. Again, have Council and relevant authorities signed off on the costings?
- Section 173 (page 15). States the s173 will be prepared by Council. It is noted that Council will not be bearing any costs with the preparation or execution and therefore it is unclear what Council's role will be in inputting to or deciding on s173 Agreements

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- Other minor errors in the IDP, e.g. p. 10 states that 29 infrastructure projects are proposed when only 22 are listed; p. 9 refers to the 'Macauley infrastructure package' instead of Clarkefield
- Land parcel area calculations (in Table 5) contradict Council's own GIS information

Native Vegetation Precinct Plan: requires further clarification on a number of matters.

- Is all of the native vegetation including the farmland to be surveyed and mapped? The farmland is claimed to have little biodiversity value but a survey may reveal otherwise
- Large swathes of farmland have no mapped native vegetation even though officers observed native vegetation on a site visit in the Recreation Reserve and the adjacent paddock to the east which is part of Planning Permit Application Stage 1A
- How are the Patches of Plains Grassy Woodland to be retained on Melbourne-Lancefield Rd if there are infrastructure upgrades slated for signals along the road as well as a connection to the Jemina electricity network?

5.4.4 Planning Permit Application PA2604339

Missing Information: the planning permit application requires further clarification on several matters.

- The application includes the subdivision of the 'Farm lots' and then the staged multi-lot subdivision of Phase 1. Insufficient details have been provided as to the justification of the 'Farm lots' subdivision (see previous comments)
- C164 defers the supply of too much necessary information in order to make an informed decision or provide useful feedback as part of any Council written submission. The permit application provides for s173 agreements and permit conditions that effectively 'kick the can down the road' for critical information that needs to be provided up front. The Railway Station Concept Plan, potentially contaminated land audits, Affordable Delivery Housing Strategy, bushfire management statement, open space and infrastructure provision etc and subsequent analysis are all required prior to determining whether this site is suitable for development. This does lend itself to the conclusion that the current planning permit application may be embryonic in nature and should be divorced from C164
- Many of the short comings of the planning application are also a result of the way the proposed planning controls have been applied and drafted. These issues have already been identified further above

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Drafting Errors: There are a lot of errors, sloppy drafting, and inconsistencies between the C164 documents. It is suspected that this is due to the documents being prepared by different authors over a long time period with many documents being periodically updated and others remaining static. Some of the errors have been identified in this submission but the entire C164 package should be thoroughly reviewed by DTP for assurance quality purposes and revised accordingly. There should not be conflict with any C164 document or technical report as this will lead to implementation issues.

Conditions: Detailed comments on the draft planning permit conditions are unable to be provided as the draft permit is premature, is missing conditions, and needs to be informed by other agencies/authorities. Council reserves the right to make future comment on a draft final planning permit at a later date once it is provided by DTP.

5.5 Employment and Town Centre

Employment Data: The draft CDP (p21) suggests that an Employment and Retail Assessment was completed in 2024. However, the document wasn't provided as part of the C164 exhibition documents, and it is difficult to provide useful comments on the potential employment or tourism opportunities or expectations for the precinct.

Employment Land: There appears to be a significant gap in planning for non-retail employment land. From the C164 information provided, current assessments do not adequately address the need for industrial and commercial uses necessary to support local jobs. Without this, the majority of residents will commute out of the township, undermining the '20-minute' objective.

Mix: A mix of employment land may be required, including small-scale service and trade businesses, flexible commercial spaces (e.g. co-working hubs, studios, start-ups), and potentially larger industrial allotments for trades, logistics, and light industry. It is not clear where these uses are to be located or of the size and number of these employment uses or the reasoning if none are to be provided.

Policy Alignment: Limited provision for commercial and industrial land conflicts with policy objectives to support job creation and economic diversification and how employment land supply will meet the stated objectives under Clauses 11.02-1S and 17.02-1S.





Tourism: The limited information on the proposed tourism uses lack supporting strategic analysis and evidence of market demand or investor interest. Again, relevant information wasn't included as part of the C164 exhibition documents.

Town Centre Peer Review: Council has not had the time to peer review the Clarkefield Retail Assessment, the Design Guidelines, or Character Areas for the town centre. This includes the need to gain a clearer understanding of the proposed range and mix of uses for the town centre due to the super lot configuration and the size and bulk form. We support the staging of the town centre so that it is generally in-line with population growth to ensure the centre's long-term viability. It is not clear how the Urban Design Guidelines for the Town Centre are to be implemented as the focus seems to be more on housing in the CDZ schedule and the CDP. The role of Council and the developer-run Design Panel needs further clarification. Council reserves the right to make future comment on draft documents at a later date.

Smaller Centre Impacts: It appears that the Clarkefield town centre is unlikely to have a detrimental impact with offerings in Riddles Creek. However, it is not clear what measures are proposed to monitor any potential impacts on the small retail centres affected by the Clarkefield town centre catchment as it develops over 20+ years.

Telecommunications: High-quality digital infrastructure is critical to support working from home and local business activity. Early provision of fibre-to-the-premises (FTTP) NBN, reliable power, and co-located infrastructure should be prioritised. Planning must also accommodate future technological change.

5.6 Environment

5.6.1 Biodiversity

Avoid and Minimise Principles: The proposal does not demonstrate genuine application of the avoid and minimise hierarchy, as required under Victoria's biodiversity policy framework. The subdivision layout appears to have been finalised prior to ecological assessment, constraining opportunities to retain native vegetation. All remnant vegetation within Planning Permit Application Phase 1, including areas supporting threatened species, is proposed for removal and offsetting. This approach is inconsistent with the policy intent to prioritise avoidance and on-site retention over offsets. We are unclear if resolution has been reached with DEECA around native vegetation concerns.

Native Vegetation Extent and Value: Native vegetation across the site is likely under-mapped and underrepresented in the assessments. The documented presence of native grasses (e.g. Kangaroo Grass, Wallaby Grass, Spear Grass) has not been spatially defined. Derived native





grasslands and rocky basalt habitats with ecological value (e.g. reptile habitat) have not been adequately captured. Field observations indicate additional patches of native vegetation omitted from assessment outputs.

Threatened Ecological Communities: The site supports or is likely to support vegetation types of high conservation significance, including: Plains Grassy Woodland (EVC 55) – Endangered (VVP bioregion); Lighter Soils Plains Grassland (EVC 132_63); and Plains Sedgy Wetland (EVC 647 – Endangered). Nationally, the broader Grassy Eucalypt Woodlands of the Victorian Volcanic Plain are Critically Endangered (*EPBC Act 1999*). C164 does not adequately respond to the conservation status of these communities or prioritise their retention.

Ecological Assessments: It appears that no comprehensive terrestrial flora and fauna survey has been undertaken. Assessments rely on limited observational data and habitat hectare methods. Key targeted surveys (e.g. Golden Sun Moth, Matted Flax-lily) have not been undertaken since 2019, rendering the findings outdated. Seasonal limitations (e.g. Websters Road surveys outside spring) further reduce confidence in the results.

Matters of National Environmental Significance (MNES): The conclusion that an EPBC referral is unlikely is not supported by available evidence. Desktop searches identify potential presence of four threatened ecological communities, 50 threatened species, and 10 migratory species. Given the scale of native vegetation removal, the proposal is likely to have a significant impact on MNES and should be referred under the *EPBC Act 1999*.

Survey Gaps: Golden Sun Moth has an incomplete survey coverage, particularly near known populations. Suitable habitat exists, including within exotic grasslands and potential impacts along road reserves remain unassessed. The Amethyst Hairstreak Butterfly has suitable habitat identified but no targeted surveys were undertaken. The proposed vegetation clearing overlaps with likely habitat areas. The Victorian Grassland Earless Dragon assessment underestimates habitat by excluding native vegetation patches. Further validation and targeted surveys are required. Additional species survey gaps include Branching Groundsel (recorded nearby), Broad-lip Diuris, and Waterbird species associated with treatment plant habitats.

Infrastructure and Broader Impact Footprint: Biodiversity impacts of associated infrastructure are not fully assessed, including road upgrades and verge widening; electrical supply connections along Melbourne–Lancefield Road; extent of native vegetation removal beyond

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the primary development precinct is unclear; and there is no clear avoidance or minimisation strategy for vegetation within road reserves.

Water Treatment Plant: Biodiversity impacts of the treatment plant footprint are under-assessed. Areas of high Strategic Biodiversity Value are present but excluded from detailed mapping. Treatment plant environments are known to support waterbirds; this has not been adequately considered in new pipeline and infrastructure planning.

Lack of Detail: The southern triangle reserve lacks clarity regarding protection during construction; long-term ecological management; integration with drainage and waterway functions; and insufficient detail on how vegetation in road reserves will be protected during works.

Reliance on Offsets: C164 relies heavily on offsetting rather than on-site conservation outcomes. This has resulted in a missed opportunity to retain remnant vegetation; restore ecological connectivity; and re-establish threatened EVCs within the development area. Landscape planning should prioritise functional ecological corridors, not only in the drainage alignments.

Weed Management: No mapping or quantification of noxious weed infestations is provided. Weed distribution data is required to inform rehabilitation and long-term land management.

5.6.2 Arboriculture

Arboricultural Assessment: The report is preliminary only and does not meet the requirements expected to inform C164. The report does not assess the impact of the proposed development on existing trees; quantify or assess native vegetation in accordance with c52.17; address impacts associated with construction activities or utility installation; provide a Tree Protection Management Plan to guide retention outcomes. As such, the report cannot be relied upon to demonstrate compliance with planning policy or standards (e.g. AS 4970–2009).

Recognition of Indigenous Trees: The report incorrectly states that Swamp Gum (*Eucalyptus ovata*) is the only naturally occurring eucalypt species present. Evidence (including photographic records) indicates the presence of additional indigenous species, including Manna Gum, River Red Gum, Silver Wattle, and Black Wattle.

Tree Mapping Assessment: Trees along the rail corridor have been mapped as groups rather than assessed individually. This approach limits understanding of individual tree condition and retention value, and risks underestimating native vegetation removal required under





c52.17. The assessment of the 122 *Pinus radiata* within the sports reserve as a single group (G48) is inappropriate. Observations indicate variable condition across the tree line (some trees in good health, others declining), and the need for individual assessment to determine retention suitability and management requirements. Group-level assessment masks risks and limits informed arboricultural decision-making. The tree inventory table should be updated to reflect indicative proposals/recommendations to keep or remove each tree/group. In particular, the pines along Melbourne-Lancefield Road, Trees within the recreation reserve and establishing *Corymbia maculata* along station road.

Tree Protection Zone: The report applies a standard Tree Protection Zone (TPZ) radius of 5.4 m based on an average DBH of 45 cm (AS 4970). However, field observations indicate root systems extend well beyond this radius, particularly into adjacent recreation reserve land. The proposed TPZ is therefore insufficient and not reflective of actual site conditions.

Consideration of Development Impacts: No detailed assessment has been provided regarding impacts of road works, service installation, or utility corridors and the long-term impacts on tree health from soil disturbance, compaction, or hydrological change. Potential impacts on trees within road reserves and service alignments remain unclear and unmitigated. An Arboricultural Impact Assessment report is requested for all tree assets proposed to be managed by Council, particularly those affected by infrastructure works.

Tree Retention: For the *Pinus radiata* row a minimum 15 m buffer either side is recommended to reflect actual root extent, support long-term tree health and structural stability, and allow for natural ageing and senescence in situ. Where such buffers cannot be achieved trees should be removed and replaced with appropriate large indigenous canopy species.

Tree Species: The proposed species selection includes trees that are unsuitable due to frost sensitivity, size, or performance.

5.6.3 Soil and Agricultural Land

Soil Investigation: All soil sampling locations were taken outside of the C164 land, located south of the railway line. As a result, the soil data is not representative of the site proposed for development. This creates a significant evidence gap in understanding of the soil constraints within the township footprint and the suitability for urban development, landscaping and infrastructure. Therefore, the current soil assessment can't be relied on to inform planning decisions.

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Sodic Soil: The report identifies strong sodic soil conditions, which present known risks including poor soil structure and instability, reduced water infiltration and drainage, and increased susceptibility to erosion and compaction. Despite this, there is no clear response in the design to address these constraints. The proposed street tree palette is likely to be unsuitable under these soil conditions. This increases the risk of low tree survival rates, increased maintenance costs, and failure to achieve canopy cover and urban greening objectives.

Landscape Design: There is no demonstrated alignment between soil capability, species selection, landscape and public realm design. This indicates a lack of site-responsive design, which is critical in areas with known soil limitations.

Agricultural Land Assessment: The Agribusiness Report claims that paddocks east of Melbourne–Lancefield Road outperform the land capability compared to the west. However no supporting data, methodology, or analysis is provided. The claim is unsubstantiated and cannot be verified and this limits the credibility of broader conclusions drawn about land performance.

Land Capability Classification: The land capability is broadly classified as Class 3–4 (Poor). This classification appears to be based on general assumptions rather than site-specific measurement and unsupported by detailed mapping or analysis across the site. In the absence of spatial mapping, it is assumed this classification has been applied uniformly, which is unlikely to reflect actual variability across the landholding.

Assessment of Agricultural Value: The conclusion that the site is not Strategic Agricultural Land is not supported by robust analysis. No detailed assessment has been provided regarding agricultural productivity, soil variability, long-term land capability, and regional agricultural context. This conclusion represents an opinion rather than evidence-based findings.

5.6.4 Environmentally Sustainable Development (ESD)

Carbon Neutrality: The proponent claims that the township will achieve carbon neutrality through 100% renewable energy for transport and household energy use. However, the ESD report acknowledges residual emissions of approximately 10 tCO₂e per household per annum. There is no clear explanation of how these emissions will be offset, nor whether offsets will be purchased, generated on-site, or externally verified or if offsets will comply with recognised standards (e.g. Climate Active, Gold Standard). There is no target year for





achieving carbon neutrality, no interim emissions reduction pathway or staged targets, and no commitment to independent certification (e.g. Climate Active Carbon Neutral Standard).

Renewable Energy: The proposal suggests that solar generation (rooftop + solar farm) will meet or exceed the township's energy demand. However, electrical infrastructure upgrades to connect to the Jemena network are still proposed. If the township is energy self-sufficient, why is grid augmentation required? Does this indicate reliance on the grid for peak demand, backup supply, or export of excess generation?

Electric Vehicles: The proposal assumes electric vehicles (EVs) will be universal. However, there is no mechanism to ensure all privately owned vehicles are electric. There are no commitments to EV-only covenants, or mandatory EV-ready infrastructure on all or selected lots. It is not clear if the proposed storage batteries at the solar farm and town centre, and the solar panels on dwellings will have the capacity to support EV infrastructure.

Missing Documentation: The Sustainable Development Consultants report references several frameworks but does not include appendices, including Green Star Communities; Sustainable Subdivisions Framework (SSF); MUSIC modelling; and other supporting tools. Without these it is unclear how these tools influenced design decisions. There is no evidence of target ratings, benchmarking outcomes, and assessment results.

Sustainability Targets: The documentation references future 'design guidelines' but provides no clear sustainability targets. There is no description of compliance mechanisms, certification pathways, and enforcement processes. Similarly, there is no clear explanation of how the Sustainable Subdivisions Framework (SSF) has influenced the design and no evidence that a BESS (Built Environment Sustainability Scorecard) assessment has been completed.

Materials: C164 does not commit to low-carbon or sustainable construction materials. Instead, responsibility is deferred to individual property owners via future guidelines. This approach risks inconsistent outcomes and fails to address embodied carbon, a major emissions source.

Rainwater Tanks: There is no requirement for rainwater tanks, which is inconsistent with best practice. The provision of rainwater tanks should be mandated and are beneficial for stormwater reduction, non-potable water use, and climate resilience.

Carbon Offsetting: C164 references regenerative forestry and a 'Wood4Good' report, which is not provided with the exhibited documents. This raises concerns that the location of proposed





forestry land is unclear. There is no explanation of carbon sequestration methodology, certification framework, and permanence guarantees. Additionally street trees are incorrectly implied as carbon offsets, despite high mortality rates and uncertain longevity.

Tree Canopy: C164 proposes 30% canopy cover in the public realm only, rather than across the entire site. This presents issues where verge widths of 2.5 m are insufficient for large canopy trees and limited soil volume may restrict tree growth. The Small Lot Housing Code allows only 10% permeable surface and limits space for private tree planting. This results in an increased urban heat island effect, reduced shading and cooling, and poor long-term amenity.

Cycling: Although cycling is promoted, there is no requirement for bicycle parking on private lots. This undermines mode shift objectives and the practical uptake of cycling.

5.7 Infrastructure

5.7.1 Traffic, Road Safety, and Regional Transport Connectivity

Traffic Generation Assumptions: The Transport Impact Assessment (Ratio, Part 3, pg. 46) suppresses overall traffic demand by asserting that proposed higher-density housing has a 'lower traffic generation potential' that is significantly lower than the industry standard of 8–10 trips per dwelling per day and peak hour traffic generation rates of approximately 0.82 vehicle trips per dwelling. Assuming reduced trip generation for medium-density lots before substantial high-frequency public transport exists, doesn't acknowledge the immediate stress on Melbourne-Lancefield Road and the local network.

Traffic Modelling: The traffic modelling has been undertaken based on the proposed development and long-term growth factors along Melbourne–Lancefield Road. Given the substantial land supply and continued growth of regional townships such as Riddells Creek, Romsey, Lancefield, Wallan, and Gisborne, the VITM model should be used to assess long-term traffic movements and support adequate future spatial provision.

Staging of DTP Intersection Upgrades: The Infrastructure Delivery Plan (Table 3, pg. 16) delays the construction of the new Melbourne-Lancefield Road/Connector Road intersection (IN-02a) until 910 dwellings and 1,500 sqm of non-residential floorspace are built. Signalisation of Station Street (IN-01) is similarly delayed until the final stage of Phase 1. This would allow roughly 1,000 homes to rely on unsignalised arterial road access which is a critical safety risk and a failure of sequential planning. The delivery of the intersection should be brought forward.





DTP Intersection Standard: It is recommended that the intersection IN-02b be downgraded to an ultimate left-in/left-out arrangement as part of IN-03a, rather than at the final stage of Phase 1.

Reliance on Arterial Speed Reductions: The traffic distribution, intersection safety modelling, and swept-path analysis rely heavily on the assumption that the Melbourne-Lancefield Road speed limit will be reduced to 80 km/h (TIA Part 2, Section 6.3). This speed limit reduction to 80 km/h is encouraged, but if DTP refuses or delays this reduction, the sightlines and capacities for the proposed unsignalised access points will fail safety audits.

Continuation of Offset Intersections: The proposal (TIA Part 4, pg. 13; FLP Part 5, pg. 1) continues to rely on offset, unsignalised, or left-in/left-out T-intersections on the network instead of consolidating access into a safe, signalised, or roundabout-controlled primary north-south route away from the town centre. Core internal roads should prioritise a boulevard feel with potential divided roads and roundabouts for traffic flow; especially around the commercial central area. Future expansion of Clarkefield beyond Phases 1 and 2 will require the staggered intersection to be converted into a cross-intersection with an appropriate traffic management device. The current layout may constrain future expansion, as this road provides access to the train station, bus services, shopping areas, and other facilities. Spatial requirements for this long-term upgrade should therefore be addressed as part of the Phase 1 development.

Crown Land for Access: The Rail Land Traffic Memo (pg. 1 & 15) states the main 'station access street' must be built on VicTrack land because it 'cannot be relocated to the subject land due to the adjacent heritage site'. Relying entirely on Crown land to solve spatial constraints makes the entire Town Centre movement network theoretical until an ironclad agreement exists. In-principle agreement with VicTrack must be obtained prior to endorsement of the CDP, including clarification of future road ownership and maintenance responsibilities. It should be noted that Council will only maintain and operate public roads located within Council Road reserves.

High-Risk Emergency Access Strategy: Relying on 'removable bollards' for an emergency-only access to Melbourne-Lancefield Road (TIA Part 1, pg. 19) to service a Phase 1 population of roughly 1,000 homes during a major grassfire or evacuation event may pose an unacceptable level of risk.

Planning for Regional Commuters: The transport strategy fails to properly account for external commuters (e.g., from Romsey) travelling to access the Clarkefield train station.

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Therefore, proper consideration doesn't appear to have been given to the *Transport Integration Act 2010*.

Future Connection to Southern side of railway line: There is no strategic identification of a future underpass or overpass vehicle connection across the train lines to Websters Road or Settlement Road, which is required to be identified now (not constructed) to unlock long term future development to the west. Specific thought should also be given to where a collector or local arterial road should be placed to connect Melbourne Lancefield Road to the land west of the railway line. Again, proper consideration doesn't appear to have been given to the *Transport Integration Act 2010*.

Station Access Interim Arrangements: Section 5 Interim Conditions states that the continuation of Station Street will form part of Phase 2 to allow DTP to prepare the Train Station Master Plan. It is not clear how turning movements will be accommodated in the interim, and what will occur if the Master Plan does not support the continuation of Station Street. The memo also does not identify the operational responsibilities for the proposed continuation of Station Street. Again, proper consideration doesn't appear to have been given to the *Transport Integration Act 2010*.

Station Street Standard: Given the development's significant reliance on the train station, the RD-01 road upgrade identified in the Infrastructure Delivery Plan should include all existing sections of Station Road. Amend the description in Table 3: Infrastructure to state full urbanisation of the existing road, including carriageway, kerb, footpath, public lighting, etc., rather than replacement of the existing carriageway only. The work description in the Spiire PIP memo may need to be amended to reflect the same.

Station Street Bicycle Lanes: The train station is proposed to function as an intermodal transport hub. Therefore, a dedicated bicycle lane consistent with other connector roads should be provided. This will help ensure safe and adequate active transport access at the signalised intersection on Melbourne–Lancefield Road, where a regional cycling connection is proposed.

5.7.2 Street Cross-Sections, Parking, and Waste Management

Street Network Widths and Path Conflicts: The Street Sections document (pg. 26-27) proposes 15-metre local streets, ignoring the mandated 16-metre minimum required to safely accommodate a 7.3-metre carriageway per VPA standards, parking on both sides, and adequate nature strips. Consequently, the proposed 2.5m to 3m shared paths lack the required spatial separation from property boundaries.





Access Streets: Stages 1A, 2A and 3A consist of dual-frontage streets and should have a minimum carriageway width of 7.3 metres to provide adequate parking on both sides while maintaining a through traffic lane, consistent with other PSPs in Victoria and Engineering DCM guidelines. Clarification is sought for Access Street 4 regarding the hardstand provision currently described as being on 'one or both sides'. The drafting should be tightened to avoid ambiguity in future interpretation.

High Density Housing and Parking Shortfalls: The Lot Mix Plan designates exactly 50% of the standard residential yield (386 lots) as 'Medium Density Rear Loaded.' To service these, the Street Sections document (pg. 27-28) proposes 7m to 8m laneway widths, which eliminates on-street parking for half of the Phase 1 development. It is likely that a higher rate of vehicle ownership will be achieved than is forecast and will result in traffic flow conflicts. The Local Laws team at Council regularly receive parking related complaints for developments that do not have wide enough roads to park on both sides with room for vehicles to them pass through safely. This leads to illegal parking on nature strips and double parking.

Unsafe Pedestrian Links and Narrow Walkways (CPTED conflict): The *Landscape Vision and Strategy* (Part 4, pg. 2) proposes a '4.0m Wide Pedestrian Link Concept' featuring a narrow 1.5m path. Furthermore, the *Movement Plan* actively restricts footpaths to 1.5m on local streets outside the town core to 'minimise urban heat island effect'. Squeezing a 1.5m path into a tight 4-metre-wide reserve bounded by solid residential side-fencing creates a 'tunnel effect'. This conflicts with Crime Prevention Through Environmental Design (CPTED) principles by eliminating passive surveillance and creating entrapment hazards. These narrow, constrained links will be perceived as highly unsafe at night, degrading public amenity and discouraging the active transport. Furthermore, a 1.5m path is the minimum compliance width and fails to comfortably accommodate bidirectional pedestrian traffic, prams, or mobility aids.

Walkways: The 4.5 metre walkways should be widened to a minimum of 6.0 metres, incorporate splays, and be appropriately lit to meet the intended design objectives. Typical street cross section should be provided that demonstrates how the proposed design will achieve safe movement and passive surveillance outcomes.

Urban Verge: Similar to other VPA-designed town centres within a PSP, the urban verge should be 4.5 metres wide to support activation of the urban precinct. Additionally, there is currently no provision for active transport within the proposed 17-metre-wide Local Access Street (Town Centre and TC Main Street). This conflicts with the broader subdivision design objectives, as the proponent appears to assume that all local residents within the Clarkefield





development will not rely on cars to access the township, shopping areas, train station, and other facilities.

Classification: The Movement and Place classification for the 17-metre Local Street (Town Centre) should be classified as 'Main Street/Town Centre'.

Unserviceable Laneways: The 7m to 8m laneways designated for 'Rubbish Collection' of Council's four bin system leave zero margin for error for standard heavy rigid municipal waste collection vehicles, resulting in reversing hazards, property damage, and unserviceable lots. Accordingly, all laneways should be assessed using turning templates and adjusted as necessary. Consideration should also be given to public lighting installations.

Mews: The proposed configuration of the 'Mews' consists of a 3.5m one-way carriageway. The bends do not adequately accommodate service vehicles, waste collection vehicles, or general vehicle movements, particularly where parking bays are proposed adjacent to access points. The Mews treatment should be limited to park frontages only.

The 'Zero Setback' Bin Problem: The Comprehensive Development Plan (Part 1, pg. 30) promotes 0m to 1.5m front setbacks in the Urban Centre. With unserviceable rear laneways, residents will be forced to locate wheelie bins on primary streets. A zero-metre setback means bins will permanently block public footpaths and highly pedestrianised zones.

5.7.3 Drainage, Flood Mitigation, and Extreme Event Liability

Drainage Outfall Into Council Reserve: The SWMS Climate Change Assessment Memo (pg. 1) and Phase 2 SWMS (Section 3.5.1) state that excess flows will spill into the 'Council reserve which is understood to be for drainage purposes'. This is an existing recreation reserve, making this outfall strategy unacceptable.

Retarding Basins & Discretionary ANCOLD Requirements: The Southern Retention Basin shares an embankment with the VicTrack rail corridor (Rail Land Drainage Memo, pg. 1). If the primary outlets fail or the embankment breaches, it may wash out the Melbourne-Bendigo rail line. Given this potential liability, the draft Planning Permit condition making an ANCOLD assessment 'if required' is unacceptable - it must be a mandatory prerequisite.

Overland Flow Strategy: The CDP (Part 2, pg. 60) dictates that stormwater overland flow must not enter the railway corridor. However, basin topography tightly against the rail line severely restricts safe overland flow. If pipes block during an extreme event, water has nowhere to go but the rail corridor which appear to conflict with the CDP requirements.





Unresolved Rail Culvert Upgrades: The Servicing Strategy relies on the duplication of the southern culvert underneath the railway tracks to manage upstream rural flows. This remains an unmitigated risk pending complex VicTrack approvals. The proposed new culvert under the VicTrack rail corridor should be treated as a VicTrack asset, as Council is not equipped to maintain and operate assets beneath the railway. Prior to completion consent (CPD), asset ownership and maintenance responsibilities must be agreed between Council, VicTrack and the developer. The Spiire PIP memo indicates that the pipe works proposed on the western side of the train station do not discharge to the existing culvert outlet as shown in the Storm Water Management Strategy. There appears to be a contradiction between the two documents that needs to be addressed to ensure consistency.

VicTrack Interface Engagement: The email exchange between VicTrack and the proponent, attached to the memo, states: *'VicTrack have completed Phase One Review of Spiire application on behalf of Macedon Ranges Shire Council ...'* However, Council has not been party to these discussions and has not reached an agreed position. Further discussion is required between all parties.

Downstream Impacts: A new culvert crossing for the Southern Basin is proposed, which will require works on the western side of the railway track to divert flows to the existing culvert outlet. It is not clear what the extent of the required work is in the Stormwater Management Strategy and any impacts on downstream road reserves or private property. Additionally, the report has investigated shear stress downstream property and along the creek. However, there are no volumetric assessments to assess the impact on downstream land use.

Infrastructure Delivery Plan: Delivery of the southern wetland should be in parallel with the delivery of Phase 1. Phase 1 should only commence when all CHMP requirements of the southern wetland are addressed and the IDP and any Planning Permit condition should include the requirements of the CHMP to be completed prior to the development starting.

5.7.4 Asset Handover and Ongoing Operational Risk (Integrated Water Management)

The Owners Corporation: The developer's 'failsafe' strategy (Phase 2 SWMS, Section 7, pg. 28) states that if authorities refuse to adopt the complex stormwater harvesting infrastructure, the 'Clarkefield Body Corporate' will assume ownership. Offloading highly technical, civil-scale mechanical trunk assets onto a residential Owners Corporation poses a long-term operational and financial failure risk.

Opex Burden: Harvesting systems are highly engineered mechanical assets requiring gross pollutant traps, suction truck clean-outs, sediment chambers, pumps, and UV disinfection. If





adopted by Council, the ongoing operational expenditure (Opex) and maintenance scheduling will be significant and unreasonable.

Public Health and Compliance Liabilities: Treating harvested stormwater for spray irrigation on public sports ovals requires strict adherence to EPA Victoria pathogen standards. System bypasses or UV failures pose severe public health liabilities and risk polluting downstream creeks.

Hidden Land Takes: Associated pumping and treatment infrastructure requires significant, fenced-off hardstand areas for maintenance vehicles and heavy machinery. This detracts from usable public open space and the visual amenity proposed in the landscape plans.

Asset Ownership: Integrated Water Management Strategy Figure 4: Clarkefield Development Asset Ownership — DR-01, including the drainage reserve and underground drainage network between WL022A/2B and CU02, must be a Melbourne Water asset as it connects to Melbourne Water infrastructure. CU02 appears to be missing from the plan. CU01 should be a VicTrack asset, as Council does not have the capacity to maintain such a complex and high-risk asset. The proposed water harvesting pipe network should be located within the public road reserve and not within the Council reserve.

5.8 Social Infrastructure

Infrastructure Needs: For a proposal of the C164 scale, the long-term success of the community is likely to depend not only on the delivery of physical and social infrastructure, but also on how community identity, local networks and opportunities for participation are intentionally supported as the township grows and changes.

Affordable Housing: Council supports the aspirational provision of 10% affordable housing, including the Phase One provision of 140 build to rent units. There are also concerns that affordable housing may be concentrated in a single Stage 1 super-lot rather than being integrated across the broader township in a tenure-blind and socially inclusive way, which is best practice. Where build to rent apartments are existing in our communities, they are often co located with other apartment living, detached homes and in established areas of Melbourne. Also see sections 5.4.1 and 5.4.4 for further discussion on affordable housing.

Age Segregated Data: There is an absence of updated age-segregated population projection data, so Council has applied population assumptions derived from the 2019 report and cross-checked against 2021 Census data. These figures have been used to inform the submission comments on social infrastructure.

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Kindergarten Provision: The State Government's 'Best Start Best Life' policy introduces potential delivery of a 'Kindergarten on School Site' (KOSS) at the future primary school, which may create an oversupply. However, given delivery uncertainties, inclusion of all three rooms within the community centre is supported. Outdoor play space should be designed in two zones to allow staged delivery.

Occasional Care and Playgroup: The interim use of the third kindergarten room for playgroups, new parent groups, and related activities is supported, subject to provision of separate outdoor spaces and secure storage for equipment. Demand for occasional care services is currently low, reflecting sector shifts (e.g. expansion of funded kindergarten and changing workforce patterns). No future increase in demand is anticipated.

Long Day Care: Based on a projected 0–4 year old population growth, consideration should be given to increasing licensed childcare capacity to avoid 'childcare desert' conditions (low place-to-child ratios). However, this should be balanced against existing available capacity in nearby townships (e.g. Riddells Creek) and the willingness of families to travel between towns for childcare access.

Maternal and Child Health: Population projections support one dedicated MCH consulting room, however a second flexible consulting space is recommended to future-proof service demand and enable use by visiting specialists and partner agencies.

Aged Care and Community Health: Given limitations on outreach expansion from Riddells Creek, consideration should be given to delivering outreach health and community services locally within the proposed Clarkefield community centre and supporting ageing-in-place outcomes through accessible service provision.

Child-Friendly and Age-Friendly Design: Council's commitments to 'WHO Age-friendly Communities' and 'Child-Friendly Cities Charter' should be reflected through the engagement with children, families, and older residents in design processes. In this regard there should be a continued emphasis on walkability and accessibility and inclusive community participation. Additionally, incorporation of dementia-inclusive design principles is recommended to enhance usability and wellbeing.

Building Design: It is recommended that relevant internal Council subject matter experts are actively involved in the detailed design phase of the community centre to ensure alignment with operational, service delivery, and compliance requirements.

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5.9 Open Space and Public Realm

Open Space Provision: The proposal does not demonstrate compliance with Planning Scheme and Council benchmarks requiring 95% of dwellings within 400m of local parks and 95% within 1km of active open space. There is no Open Space Network Plan, limiting the ability to assess walkability, catchment coverage, and equity of access. There is a risk that residents will experience poor access to usable open space, particularly given smaller lot sizes and reduced private open space.

Encumbered land: The open space provision appears to be overstated through inclusion of wetlands, drainage reserves, water corridors, and the Inter-Urban Break land. These areas are primarily engineering assets and not clearly designed for recreation use. There is insufficient evidence they will function as safe, usable, or accessible community open spaces.

'Inter-urban break' land: is included in the calculation of total open space of 17.27 hectares. However it is important to note that the CDP also includes the caveat that both the proposed solar farm and community farm (to be provided in Phase 2) may be located within the inter-urban break. If fully absorbed by the inter-urban break, this would result in a reduction of this open space to only 2.91 hectares. Presumably this would also result in an equivalent increase in developable land. Further work is required to determine whether a rate of 3.03% would provide adequate open space for the increased population.

Open Space Hierarchy: There is no clearly defined open space hierarchy (local, neighbourhood, district). Proposed parks include sub-hectare spaces, inconsistent with policy expectations (~1ha local parks). There is a risk of a fragmented network of underperforming parks rather than a coordinated system. Clause 56.05-2 of the planning scheme states that new local parks should be minimum 1 hectare, while Council's recently adopted Open Space Strategy (OSS) discourages the creation of multiple new 'pocket parks' in close proximity to each other, with a preference for larger and more consolidated open spaces that provide greater capacity to accommodate flexible design and use by different groups.

Connectivity: Open space and shared paths appear to be road-based rather than park-connected and local parks are poorly connected to each other. This undermines walkability, active transport outcomes and integrated recreation networks.

Infrastructure Staging: C164 proposes that major community and recreation infrastructure is to be deferred until ~1,200 dwellings (~2036). This creates risk of significant amenity gaps for early residents and delayed delivery if development uptake slows. Past comparable





developments show a high risk of delayed infrastructure delivery under similar staging models.

Delivery of Infrastructure: The Infrastructure Delivery Plan or any other plan lacks a detailed scope of works that provides clear costing assumptions. The Plan Includes long delivery timeframes (~20 years) and provides no clarity on funding triggers or who has the ongoing delivery responsibilities for local parks.

Landscape Design: 'Pocket parks, and 'Mews' are often narrow laneways rather than functional open spaces. The linear park and fitness loop claims appear to be overstated. Some of the park designs show over-embellishment inconsistent with Council standards and poor passive surveillance due to rear fencing interfaces.

Affordable housing land: is excluded from the NDA for the purposes of calculating open space provision. It is not clear if affordable housing is subject to any exemptions as no justification for this exclusion is provided.

Active Open Space: The proposed upgrade to the Clarkefield Recreation Reserve may only support junior-level sport and the type of proposed upgrade is normally more consistent with a larger primary active open space. The detail of the proposed oval size, layout, and setbacks are unclear and are potentially insufficient for what is intended for the space if it is to serve a larger purpose.

Dogs: Open space planning should also allow for exercising of dogs.

Public Realm: Street cross-sections appear to prioritise paving over planting which limits the option for deep soil tree planting. There are opportunities to consolidate verges, support larger trees, and reduce hard surfaces. Cross section details should allow for specific provision for enhanced street tree planting.

5.10 Heritage

Policy: The Explanatory Report statement that C164 meets or is consistent with Macedon Ranges Statement of Planning Policy objectives or local policies is not accurate. The heritage reviews that have been undertaken for C164 are limited to Aboriginal cultural heritage (Aboriginal Heritage Act) and historical archaeology and do not adequately consider post contact heritage sites.

Historical Heritage Assessment: The Assessment contains a number of gaps and hasn't:

- examined the *Macedon Ranges Cultural Heritage & Landscape Study 1994*





- examined the most relevant database of heritage information, the Heritage Victoria HERMES / ORION database
- correctly searched the Australian Heritage Database and failed to find the two relevant records for the Clarkefield Hotel and the railway line
- undertaken a ground survey for Dry Stone Walls per c52.33 of the Scheme whether screened from view by plantings or noted walls that are in a state of disrepair

Review of Heritage Overlays (HO): within the activity area may be required, including those that are within the vicinity and will be impacted by the proposal:

- Heritage Overlay 225 Hotel Clarkefield
- Heritage Overlay 154 Bolinda Vale 1556 Melbourne Lancefield Road, Clarkefield
- Heritage Overlay 155 Railway Trestle Bridge, Rail Reserve over Bolinda Creek, (off Heath Lane), Clarkefield
- Heritage Overlay 159 Bolinda Creek Bridge, Melbourne Lancefield Road, Clarkefield

These reviews may require the HO Schedule and Statement of Significance to form part of C164 and any inclusion of other listings on the Victorian Heritage Register and Victorian Heritage Inventory.

Post contact heritage sites: An assessment is required for the following nine post-contact heritage sites in the proposal area, or that will be impacted by the proposal:

- Five extant sites identified by the *Macedon Ranges Cultural Heritage and Landscape Study* 1994, noting that Clarkefield Hall, 16 Station Street, Clarkefield has since been demolished (pp.433-434) – 'MRCH&LS'
- Two sites identified by the Historical Heritage Assessment – Ecology and Heritage Partners Pty Ltd (14 May 2018, updated 26 February 2025) – 'HHA'
- Two sites identified by the Macedon Ranges Shire Council Heritage Planner from site visits in April and May 2022

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Place	Address	Study reference
Bluestone culvert abutments to Station Street	Station Street, Clarkefield - SE corner of the Hotel site	To be studied
Clarkefield General Store & former Post Office	38 Station Street, Clarkefield	pp.665-667 (MRCH&LS)
Clarkefield Mile 32 Marker	Adjacent to rail embankment, western portion of Lot 1/PS415315	pp.18-19 (HHA)
Clarkefield Railway Station and Goods Shed	Station Street, Clarkefield	pp.662-664 (MRCH&LS)
Clarkefield State School	1202 Melbourne Lancefield Road, Clarkefield	p.291 (MRCH&LS)
Clarkefield Village Precinct	Station Street, Clarkefield	p.431 (MRCH&LS)
House	36 Station Street, Clarkefield	p.433 (MRCH&LS)
Mature exotic windrow plantings	Clarkefield Recreation Reserve, Clarkefield	To be studied
Rail embankment	Western portion of Lot 1/PS415315	pp.16-17 (HHA)

Aboriginal Cultural Heritage: It is unclear in the C164 documents if all of the CHMPs have been finalised and if there are any specific CHMP conditions that require a specific subdivision design response. Therefore, C164 may need to be updated to reflect the current status of incomplete or completed CHMPs.

5.11 Emergency Management

5.11.1 Bushfire

Bushfire Risk: The C164 land is highly exposed to grassfire risk due to predominantly open grassland conditions and seasonal occurrence of fast-moving grassfires. Support is provided to buildings achieving an enforceable BAL 12.5 rating to ensure resident safety.

Perimeter Treatment: C164 appears to rely heavily on grass management for fuel reduction. Grassland maintenance alone is insufficient during extreme fire conditions and is dependent on ongoing management and compliance. Requiring ember-resistant and low-flammability planting along township edges and providing clearly defined Asset Protection Zones with long-term management responsibilities is likely to reduce the risk.

Rail Corridor: The rail corridor presents an ongoing ignition source, particularly during extreme heat events. There is a need for annual fuel reduction works and clear separation between corridor and dwellings. However, it is unclear in the C164 documents who is





responsible for ongoing management and emergency access arrangements along the rail interface.

5.11.2 Emergency Constraints

Access and Egress: Stage 1 provides only two public access points, both located on the eastern side of the township. An additional access is limited to a bollarded emergency-only entry. There are concerns of a potential delayed emergency response and if a fire approaches from the east - residents may have no viable evacuation route.

Road Design: The roads do not clearly demonstrate capacity for fire trucks and emergency vehicles, on-street parking without obstruction, and access to fire hydrants. Compliance with CFA access requirements is essential.

Traffic: Unreasonable traffic congestion is expected at key intersections and near Clarkefield train station while the township is developing and this may pose an unreasonable risk in emergency situations.

Emergency Services Capacity: The current emergency services are not adequately resourced to service the estimated population growth. The local CFA would require increased membership and equipment to make the service viable. The local CFA do not have the capability to attend large battery and solar-related fire risks. The local SES is likely to have a long response time due to location between service areas.

Infrastructure Staging: Emergency and community infrastructure is tied to long-term development staging. There is a concern that early residents may experience reduced protection and service levels and the risk that emergency and community infrastructure delivery may be delayed or not align with population growth.

Transport Dependency: The township has limited public transport (V/Line only) and no direct connections to major employment areas. A bus service review has not been approved and therefore there is likely to be a higher reliance on private vehicle ownership than is represented in C164. During emergency events a high car dependency may result in congestion and evacuation delays.

5.11.3 Other

Body Corporate: C164 suggests that a Clarkefield Body Corporate could be established to govern and maintain a number of assets and services. It is not clear which matters would apply to the Body Corporate and what enforcement options would be available to ensure delivery outcomes. Therefore, more information is requested to be provided.

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Extractive Industries Interest Area 88410: The Interest Area applies to C164 and is not clear if the Interest has been cancelled or removed? This should be a requirement before any planning permit is granted for the land.

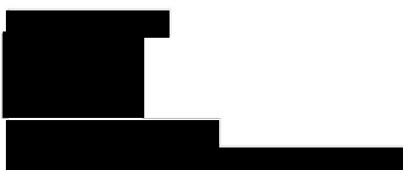
6.0 Summary

It is respectfully requested that DTP or the applicant where relevant:

- Undertake independent peer and legal reviews of all documentation
- Prepare a Resource and Administrative Costs Impact Statement
- Resolve critical strategic, environmental, infrastructure, and governance issues upfront
- Refer the matter to a Priority Projects Standing Advisory Committee after issues are clarified

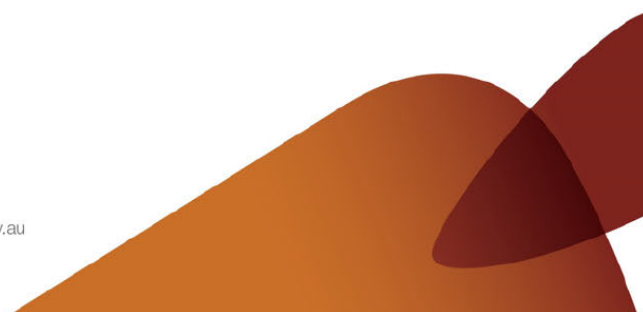
Council's preliminary view is that Amendment C164 is not yet strategically justified, sufficiently evidenced, or ready for approval. Significant additional work, clarification, and independent review are required to ensure the proposal delivers an acceptable and sustainable planning outcome.

For any further information please contact on [REDACTED], Manager Strategic Planning and Environment at [REDACTED]



Attachment 1: Initial Feedback to DTP
Attachment 2: Request for Extension of Time

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- Township Development, Clarkefield, Victoria: Cultural Heritage Management Plan, Ecology and Heritage Partners (25 March 2021);
- Clarkefield Landscape Masterplan Vision Strategy, Spiire (10 January 2025);
- Clarkefield Retail Assessment, Urban Enterprise (June 2024);
- Retail Advice, Urban Enterprise (7 April 2025);
- Clarkefield Employment Profile and Retail Assessment, Urban Enterprise (April 2020);
- Residential Land Supply Analysis, Urban Enterprise (21 March 2025);
- Preliminary Arboricultural Assessment and Report for Clarkefield, Tree Logic Pty Ltd (21 February 2024);
- Clarkefield Masterplan Part 1 Environmental Noise Assessment, Marshall Day Acoustics (2 April 2025);
- Clarkefield Masterplan Part 2 Environmental Noise Assessment, Marshall Day Acoustics (2 April 2025);
- Stormwater Management Strategy, Spiire (30 August 2024);
- Stormwater Management Strategy, Spiire (10 March 2025);
- Clarkefield Landscape Sections, Spiire (17 February 2025);
- DELWP Strategic Agricultural Land Study, Phillips Agribusiness (April 2020);
- Infrastructure Servicing Strategy Report, Spiire (7 June 2024);
- Victorian Grassland Earless Dragon Habitat Assessment, Biosis (14 January 2025);
- Draft changes to the Macedon Ranges planning scheme;
 - Change Clause 02.03-1;
 - Strategic Framework Plan in Clause 02.04;
 - Change Clause 16.01-1L;
 - Change the Schedule to Clause 74.02;
 - Rezone the land to a Comprehensive Development Zone Schedule 1;
 - Delete Development Plan Overlay 10 Map;
 - Include the CDZ and CDZ Schedule 1 in the Planning Scheme;
 - Change to Schedule to Clause 72.04; and
 - Combined Planning Permit Area.

Permit Application

- Proposed Permit Location Plan;
- Subdivision Plan;

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- Clarkefield Sales and Providore plans and sections; and
- Background / technical reports:
 - Transport Impact Assessment, Proposed Residential Subdivision and Town Centre, Ratio (2 April 2025);
 - Transport Impact Assessment Proposed Residential Subdivision (Phase 1 and 2) Station Street, Clarkefield, Ratio (2 April 2025);
 - Residential Subdivision, Clarkefield, Victoria: Aboriginal Cultural Heritage Management Plan, Ecology and Heritage Partners (18 March 2025);
 - Clarkefield Proposed Residential Subdivision and Utility Installation, Engineering Land, Clarkefield, Victoria: Cultural Heritage Management Plan, Ecology and Heritage Partners (20 September 2022).

It would appear that this material was first provided to the DTP on 18 April 2025 via a letter from Bursill Consulting. In your email of 16 June 2025 you have advised that the proposal is being considered as part of the state-led accelerated assessment pathway for priority projects in which the Minister for Planning has agreed to become the planning authority for the proposed amendment.

Council notes your advice that the proposed amendment is in the preliminary stage and that the DTP is committed to working with Council. Council thanks you for that commitment.

While Council welcomes the provision of this material, as already outlined, it is unable to provide a proper response within the set 25 day timeline. As you are aware, the proposed Clarkefield expansion of itself, putting to one side the 800 lot permit application, is a major departure from current planning policy and raises important policy considerations that are not factored into Council's current strategic planning program.

We note that the material sent to Council as part of the consultation has been prepared over an extended period and comprises in the order of 31 reports altogether plus various plans and other documents. However, no material was provided to Council that indicates that the Department has to date, undertaken any consideration and analysis or peer review of the proponent's material.

In this regard, the only possible response from Council within the expected time line can necessarily be at a high level and should not be considered anything other than a preliminary officer review of the material, as provided initially in the 10th July 2025 email to Lachlan Forsyth. Furthermore, respectfully, while the email and material is identified as confidential, Council can see no valid reason as to why a significant proposal to amend the planning scheme should be considered as confidential.

While I note that this process is not the formal consultation process that you envisage in due course, providing any council with less than one month to consider and formulate a preliminary response to such a massive proposal is somewhat unreasonable. While we are happy to work with you, the terms must be reasonable both as to time and cost. Council wishes to be clear that it does not support the referral of this matter to an advisory committee at this time because inevitably, the adversarial nature of those processes requires Council to engage lawyers and experts at significant cost noting that on past experience, the Department does not participate in such a process essentially leaving council to do the heavy lifting associated with the review of materials. The proper review of the various reports and materials should be conducted in a process outside of an advisory committee with only matters in dispute being referred to the advisory committee for its review.

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To provide a considered response, it is necessary for Council not only to review the material itself, but to also engage consultants to provide advice to enable Council to form an opinion based on the expert advice received. This requires reasonable time and a commitment by the proponent to funding the peer review of the material by consultants chosen by Council. As to time, Council considers that a period of not less than 3 months is required in order for it to brief consultants, allow them to review the material, have them report back and for Council to take on board the various comments and provide input to the Department by Friday 17th October 2025. Council is not prepared to commit resources without adequate time to allow the matter to be dealt with properly and without an assurance from the proponent that it will fund the reasonable costs to be incurred by Council in having the material peer reviewed. In this regard we note the following from the Minister's letter to APD dated 18 March 2024:

APD Projects will be responsible for preparing all amendment documentation and supporting information, including all technical reports. All costs associated with preparing a detailed submission and any future planning scheme amendment, including all consultant and technical reports and advisory committee fees will be borne by APD Projects.

[our emphasis]

Accordingly, Council seeks confirmation that the costs of a peer review of the key technical background reports will be met by the Proponent.

At this early stage, Council can identify the following high-level issues. However, Council reserves the right to add to and expand on these issues once it has had time to properly consider the proposal subject to the proper allowances being made for time and costs.

Strategic basis for the proposal

There appears to be a clear missing piece of analysis in the material provided to us. While the Expansion Strategy leaps straight into what it regards as an opportunity now that sewer and water infrastructure can be made available to the area, the current policy around the settlement strategy envisaged that there would be a proper assessment of whether Clarkefield should grow and if so, to what size it should grow. We invite you to review Parts 1 and 2 of the Expansion Strategy and suggest that the only conclusion open is that the assessment is shallow and predetermined rather than strategic. Apart from the obvious fact that the proposal would supply an additional 2500 dwellings over a very long period in an area that can be serviced, (much like many other locations in the peri urban areas) the strategic basis for the proposal is unclear given that the Macedon Ranges Settlement Strategy 2011 (**Settlement Strategy**) identifies Clarkefield as a hamlet with 300-400 dwellings (not as a District Town with 2,500 homes as contemplated by the Expansion Strategy). Council acknowledges that schedule to clause 74.02 (Further Strategic Work) of the Scheme states:

Consider urban expansion in Clarkefield beyond that currently provided in the planning scheme. This would need to be carefully considered in terms of the role of the settlement, provision of suitable infrastructure and appropriate urban design.

[our emphasis]

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However, whatever the Expansion Strategy may be as an advocacy piece, it does not comprise a proper strategic assessment as envisaged by the scheme and the Statement of Planning Policy for Macedon Ranges. Council is a little surprised that the Department has allowed a development proponent to undertake work as sensitive as preparing a document that would purport to amend the settlement strategy of a municipality. This type of analysis should not be done by a development proponent who has a vested interest in the outcome but by an independent body such as Council or the Department or a body such as the VPA. Basic levels of probity demand that this be the case and Council is very surprised at the proposed course of action. While the Department's fast track processes may be suitable for areas where a proposal is directly consistent with policy, where the proposal seeks such a material change to the policy framework, the fast track process is less suited. That said, Council will endeavour to work with the Department provided reasonable allowances are made for time based responses.

Council is concerned that a policy change as proposed based on nothing more than the proponent's own "strategy" raises significant probity issues.

For instance, in a short distance to the west of Clarkefield, in the Riddells Creek Township, recently the Amess Road PSP was considered which is likely to lead to additional residential growth in the northern parts of that township. However, during that process, it was also clear through submissions made by a joint venture of land owners to the immediate south of the Riddells Creek Railway station that there was land which was development ready, in close proximity to established infrastructure that could be bought on line relatively quickly. In that context, the Expansion Strategy notes:

The southern investigation area in Riddells Creek which was identified in the Riddells Creek Structure Plan (2013) is yet to be rezoned and remains an active investigation area.

While it is true that that area is yet to be rezoned, Council does not understand why the unplanned expansion of Clarkefield (which is also yet to be rezoned) would be permitted to leap frog over the planned southern investigation area in Riddells Creek where the contribution to the creation of the 20 minute neighbourhood would be real.

While the proponent's Expansion Strategy states that "future growth at Clarkefield will be carefully managed to ensure it complements rather than competes with existing settlement hierarchy of the Macedon Ranges Shire"¹, there is in fact, no strategic analysis or proper research basis evident in the materials supplied to Council to support this rather self-serving conclusion. In this respect, a proper and independent strategic analysis is required to determine whether such a radical change to the current settlement hierarchy is in the community interest and how this change works alongside the expected growth of Gisborne and Kyneton, which is already supported by adopted structure plans. Furthermore, it is unclear whether the proposal has been considered in relation to its close proximity to Sunbury, which is within the Urban Growth Boundary.

It is equally concerning that within the Expansion Strategy [at page 13] the author considers that Clarkefield at around 2500 dwellings will become a district town (based on the current settlement hierarchy) without considering the implications of the so called potential long term growth area on the west side of the railway line being taken into account, which would if that progressed, as would logically follow, result in Clarkefield growing to a large district town. For context, the other large district town in the municipality is Romsey, the third largest town in Macedon Ranges Shire in population, and a town that serves a distinct purpose in the Macedon Ranges

¹ Settlement Strategy, page 13.





settlement hierarchy in its provision of employment, retail, education, infrastructure, transport and services to a surrounding catchment, including a network of smaller towns and settlements.

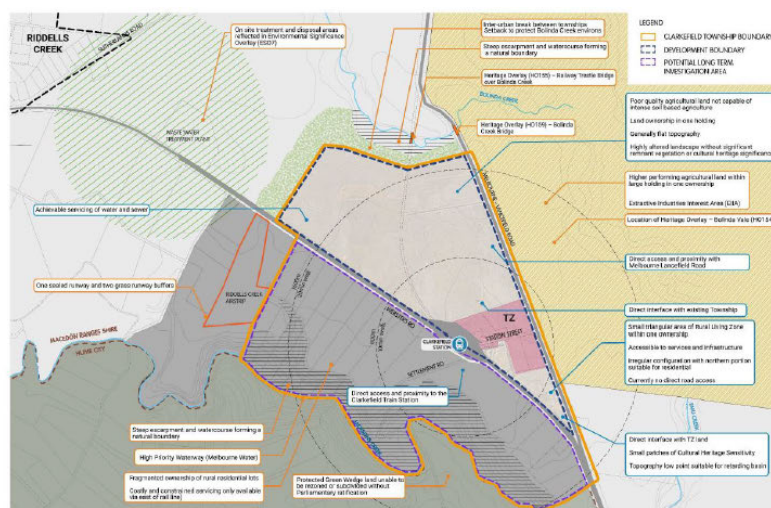
The extent of services and infrastructure that must be planned for a town of that eventual size is not insignificant. Surely, the birthing of a next large district town should be undertaken with consideration to proper overall planning conducted holistically with an eye to what the eventual growth in the identified boundaries would give rise to. This is not a mere expansion of an established town like the Amess Road PSP, the justification for which was established by a proper panel process. This is an adhoc but major new planning initiative that will have unknown implications for the shire's current settlement strategy birthed from a proponent led proposal that provides Council a very limited timeframe to respond. Council respectfully requests DTP to give further consideration to the need for a proper strategic assessment before this proposal should move forward any further. The proponent's various materials can be taken into consideration as part of a proper strategic assessment. But they should not be the basis for a decision being made at this time without significant consideration and peer review.

Development Boundary

The Development Boundary shown on Figure 5: Expansion Opportunity and Constraint Plan of the Expansion Strategy (extracted below) does not lend itself to a 20-minute neighbourhood or take advantage of the benefits espoused for the Clarkefield Train Station. As a commuter town, integration with the train station is central and it is questionable why land which is greater than a 20 minute walk from the station would be developed before land within a 10 minute walk of the station. Again, this is symptomatic of the key landowner proponent, writing their own approval and backing it up with self-serving statements about the allegedly "strategic" nature of the proposal. In this sense, albeit based on a preliminary review, consideration must be given to whether, if Clarkefield is to be supported as having a higher role in the settlement strategy for the Macedon Ranges, the area identified as "potential long term investigation area" on Figure 5 should be considered as part of a first tranche of development with the more distant areas from the railway station relegated instead to potential long term investigation area.

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Distinctive area and landscape

Macedon Ranges Shire was recognised as a distinctive area and landscape in 2019. Clause 2.03-2 (Environmental and landscape values) the Macedon Ranges Planning Scheme (**Scheme**) states:

As a growing peri-urban municipality, competing demands (for example residential development, or clearing to reduce bushfire risk) pose challenges and threats that could have a detrimental effect on the shire's visual and landscape qualities.

Strategic directions for significant environments and landscapes are to:

- Protect and enhance sites of landscape and geological significance, including the shire's volcanic cones and peaks and the Hanging Rock Precinct.
- Protect and enhance the character of existing rural landscapes.

[our emphasis]

Section 46 AZK of the *Planning and Environment Act 1987* (**Act**) provides:

Responsible public entities not to act inconsistently with Statement of Planning Policy

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A responsible public entity must not act inconsistently with any provision of the Statement of Planning Policy that is expressed to be binding on the public entity when performing a function or duty or exercising a power in relation to the declared area.

[our emphasis]

Objective 8 of the Statement of Planning Policy provides:

Objective 8:
To plan and manage growth of settlements in the declared area consistent with protection of the area's significant landscapes, protection of catchments, biodiversity, ecological and environmental values, and consistent with the unique character, role and function of each settlement.

The Expansion Strategy and planning permit appear not to have been informed by an assessment of township character yet it self-evidently creates a totally new character that is closer aligned with growth areas within metropolitan Melbourne in terms of lot size, housing type and subdivision layouts. In this respect, without further analysis, it is highly questionable whether the proposal is consistent with the Statement of Planning Policy and Section 46 AZK of the Act. Council is concerned that in pursuing this proposal, DTP is acting inconsistently with the Statement of Planning Policy in breach of its obligations under this section of the Act noting that the Department Head is also bound in the same way as a responsible public entity.

Density

The development of Clarkefield must be consistent with what is envisaged under the Statement of Planning Policy.

Clause 2.03-1 (Settlement) of the Scheme identifies Clarkefield as a 'hamlet/ locality' – the smallest settlement in the settlement hierarchy – and provides:

The majority of growth will be directed to the larger towns and land within existing town boundaries and protected settlement boundaries. High bushfire risk and other environmental constraints affect the potential for growth in some settlements.

The shire has a distinctive character, featuring many smaller semi-rural settlements, and there is a considerable supply of low density residential and rural living land (generally close to townships), with dispersed housing across the rural balance.

Strategic directions for settlement are to:

- Ensure development is consistent with the capacity of settlements, and plan for growth on the basis of environmental constraints, infrastructure and service provision.
- Focus growth in the regional centres of Gisborne and Kyneton in the west of the shire.
- Accommodate moderate growth in Romsey, Lancefield and Riddells Creek.
- Accommodate modest growth in Woodend.

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- Support limited infill development in smaller settlements, but retain their existing role, size, services and character.
- Ensure urban development is located within township boundaries and protected settlement boundaries.

[our emphasis]

In this respect, similar to above, without a proper strategic analysis, it is questionable whether the proposed growth (over 6 times what the Scheme envisages) of Clarkefield is consistent with Objective 8 of the Statement of Planning Policy.

Infrastructure

Clause 5 of the proposed Schedule 1 to the proposed Clause 37.02 Comprehensive Development Zone (which Council would like to understand why this is being utilised rather than the more suited Urban Growth Zone plus PSP) provides for a planning permit condition that requires the owner of the land to enter into a section 173 agreement to secure infrastructure contributions.

First, this form of drafting is inappropriate. It relegates such a significant issue as a new township's infrastructure, to a mere planning permit condition. At the least, the need for an agreement providing for all infrastructure funding should be a pre-cursor requirement to the grant of any permit; not left as a condition on a permit.

Second, the provision of infrastructure via this mechanism of an agreement, is problematic considering the scale of the development. It is reasonable to assume that over the life of the development the current landowner will or may dispose of parts of the site to others. Where there are multiple landowners, the mechanism of using a section 173 agreement to provide for development contributions becomes problematic. In this respect, a properly considered and funded contributions plan should be prepared, considered and implemented in close consultation with Council. Such a plan should take into account the area which the proponent has identified as long term growth potential on the western side of the railway line and what contribution or co-funding it should be providing for infrastructure necessary for an expanded Clarkefield.

The Department should be aware that Council has no plans for the foreseeable future to direct any material part of its capital works budget to this part of the shire. Council does not direct capital works funding to development areas that are not consistent with its policy framework.

Community Infrastructure

The material provided with the Amendment inadequately addresses the provision of community infrastructure. The Settlement Strategy emphasises that if urban expansion in Clarkefield is to be considered in the future, the provision of suitable infrastructure would need to be carefully considered². Additionally, clause 11.01-1L (Settlement – Smaller settlements) of the Scheme emphasises that urban outcomes at Clarkefield are to provide for "a high-quality town centre with retail and community services within easy walking distance of village residents" and clause 74.02 (Further Strategic Work) again emphasises the role of "suitable infrastructure".

In this context, the Expansion Strategy's states the proposal will "generate the need for local community infrastructure and amenity such as childcare, a primary school, local medical and allied health facilities and active open space"³ but fails to identify particular sites for this infrastructure or an acquisition strategy. We also note that the Expansion Strategy does not reference or include the recommendations of the Clarkefield

² Settlement Strategy, page 24.

³ Expansion Strategy, page 19.





Township Social Infrastructure Assessment prepared by ASR Research (**Community Infrastructure Assessment**) or include the table provided within the Background Town Planning Report prepared by Planning and Property Partners which summarises social infrastructure, its delivery, funding and timing⁴. Further, the only community infrastructure identified on Figure 21: Vision Diagram of the Expansion Strategy is a primary school. Primarily however, Council has not been afforded sufficient time to properly consider the background reports let alone to get independent advice from consultants to review the works that have been undertaken.

Public Open Space and Recreation

The Expansion Strategy inadequately addresses public open space and recreation. In Figure 36: Open Space Plan of the Expansion Strategy the open space network is identified, and a local park catchment of 400 m and an active open space catchment of 1000 m is shown. This is not supported by an open space delivery guide which outlines the area of each asset, its precise location and its attributes much in the same way as the VPA undertakes planning for areas under its province. Therefore, it is hard to make a proper assessment in relation to clause 56.05-2 of the Scheme. We also note that, none of the local park projects are included on the Infrastructure Table of the Expansion Strategy⁵.

Additionally, the Expansion Strategy does not reference or include the recommendations of the Community Infrastructure Assessment background report, which clearly states the proposal should provide approximately⁶:

- 16 ha of new passive open space;
- 12.15 ha of active open space (including the existing Clarkefield Recreation Reserve of 4.15 ha), which should be supported by:
 - a financial contribution toward:
 1. the preparation of a masterplan for the existing Clarkefield Recreation Reserve; and
 2. the construction and redevelopment of the existing Clarkefield Recreation Reserve,
 - 8 ha of land for the establishment of a new sports reserve which will include associated infrastructure and amenities including a sports pavilion, car parking, lighting and playground.

In this regard, Council is concerned that the Department has not properly assessed the proposal as demonstrated in the various plans as against the background material that has been prepared to support the proposal.

Affordable Housing

The Expansion Strategy should provide more detail regarding:

- what is meant by affordable housing;
- the affordable housing mix; and
- the location of affordable housing.

Council also believes that all options under clause 5 of the proposed Schedule 1 to Clause 37.02 Comprehensive Development Zone must provide for a mandatory affordable housing contribution equivalent to

⁴ Page 69.

⁵ See Expansion Strategy, page 48.

⁶ Community Infrastructure Assessment, pages 2-3.





the estimated market value of 10% of lots developed with dwellings at a discount to market value which is determined by reference to the relevant income bands within Council's municipality to ensure the housing is actually affordable.

Drainage

Council raises the following issues, however notes that it has not undertaken a drainage review and reserves its right to add to and expand on these at a later date if it is afforded the courtesy of a proper consultation period:

- Greater Western Water (GWW) has confirmed that Clarkefield can be serviced by the Gisborne-Macedon-Riddells Creek water network and sewer network. However, Council has concerns around the lack of clarity as to the delivery and ongoing maintenance and management of the required drainage assets – for example the new future water main from Riddells Creek and new sewer pump station – created as part of the development;
- there is nothing in the Expansion Strategy or planning controls that speak to the implementation of any drainage strategy and whether any temporary drainage works will be required;
- there is lack of information in the material regarding flooding impacts and flood management;
- additional information is required about the works outside the precinct boundary, including how these works will be funded; and
- additional information is required about the downstream impacts of the development as well as whether the proposed drainage assets will accommodate for the future development anticipated upstream.

Planning controls

The proposal involves the use of the Comprehensive Development Zone with an incorporated plan which is not clear. It is not clear whether the incorporated plan is the basic comprehensive development plan that is contained within the proposed schedule to the CDZ or whether it is intended to comprise the Expansion Strategy being the document that is listed in the list of incorporated documents (in addition to the small lot housing code).

Council submits that this lack of clarity needs to be resolved. In any event, whichever is proposed, this approach is not suitable for planning a new town. Compared with a precinct structure plan, which is the most suitable document for providing for new precincts, the comprehensive development plan is either a one page generalised document in plan form that will not be up to the task for delivering the new town over a period of 10 – 20 years or it comprises a document which was not written to be an incorporated document which is intended to guide the development of a new town over a period of 15 to 20 years. In particular, Council is concerned that the Expansion Strategy (particularly Parts 5, 6 and 7) is trying to reinvent the wheel. There is a long history of precinct structure planning for new precincts and these plans provide a degree of certainty and familiarity in the way that planning provisions are framed. The adoption of a new model of providing for a planning framework as proposed within the Expansion Strategy is an unknown quantity and should not be supported by the Department.

Council submits that further consideration should be given to the development of a proper incorporated plan more akin to a precinct structure plan. The plan should contain all the usual requirements and guidelines that operate in the familiar manner, and which will provide the requisite level of certainty to ensure that the landowner must do what they are promising at this early stage.

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In so far as the planning report envisages higher density housing on lots as small as 85 sq metres within Clarkefield, some consideration should be given in the planning framework (not merely the background reports) as to why locating this higher density so far from the railway station makes any sense. The usual paradigm of higher amenity for higher density only holds true when coupled with a full range of services to meet the needs of the likely lower income households that are unlikely to be able to afford more than one vehicle.

The manner in which the planning control deals with the critical issue of infrastructure provision is concerning.

Responsible authority status

It is noted that the draft Amendment also proposes that the Minister for Planning becomes the responsible authority for all matters going forward in relation to this township. On one view, Council would be content with this approach given the likely difficulties that will flow from providing for a new town essentially from scratch and the responsibility that attaches to the supervision of that roll out. However, the need to plan for service delivery and to provide local input into the manner in which the town develops suggests that the Department is not well placed to take on this role. It is likely to continually need to refer matters to Council for advice and Council is not inclined to play the role of a referral authority where it is not reimbursed fees for the services it provides given the likely time intensive nature of the matters that will require resolution going forward.

Retail facilities

Council is concerned that the assessment of retail facilities has not had sufficient regard to the potential impact of development of retail facilities at this new town, on the establishment of retail facilities at the nearby Riddells Creek Township. Riddells Creek is a long-established town with a current population of 3,574 (2021 census) which is envisaged to grow to roughly 9,900 with the approval and subsequent development of the Amess Road PSP to 2046. Yet, there is only a small supermarket in Riddells Creek. In that context, in so far as the Retail assessment states that up to 6900 m² of retail floor space is sustainable in the new Town (noting that the planning control permits 7000 m² with no planning permit for use) the grant of the approval for the amendment may have significant and unintended consequences for the orderly development of the Riddells Creek Township. There has been no consideration of this in the material put forward.

Furthermore, while the retail assessment states that up to 6900 m² of retail floor space may be supported, it is unclear why that full allocation is being allowed from the outset where the advice is that in the order of 1500 m² will be sufficient for the first 1500 dwellings; which is likely in excess of 10 years of housing starts.

Forecast growth

While the material lodged with the proposal identifies what is described as a shortfall of potential housing as against the Shire's Housing Target, the assessment which is only based on current information, has not undertaken an analysis of the likely take up of housing lots within the new town. Instead, it has calculated an average of 405 lots demand per annum for the shire noting that in the last 12 months the growth has declined to in the order of new 346 dwellings in 23/24 across the whole of the Shire. It is unsurprising that the assessment has not considered the likely growth per annum within Clarkefield. But it is also unhelpful. Given that there is a limited demand for housing annually in the shire, a responsible provider of infrastructure and service delivery would seek to concentrate growth in established areas rather than open up new growth fronts and thinning out the public funds available for service delivery and infrastructure. Council expects that the take up rate at Clarkefield will be slow given the opportunities available within towns that have more established services and facilities. Similarly, a more responsible analysis would have set out what year it envisages that the demand for the Shires Housing Target would mature.

Engagement with key stakeholders

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The proposed new community relies on services, infrastructure and commercial areas within Hume City Council and therefore, it is important that Hume City Council is engaged with. The material provides no evidence of this but Council has been aware that this may now have happened.

Additionally, in order to undertake a proper assessment and form an opinion, it is necessary for Council to understand in more detail the position of the following authorities:

- VicTrack – in terms of
 - any plans it may or may not have to upgrade Clarkefield Train Station
 - drainage assets including the proposed retarding basin near the rail corridor and new culverts within the rail reserve,
 - the possibility of flooding events and the activation of VicTrack's land generally;
- DTP Transport – in terms of traffic generation and potential impacts on arterial roads, any mitigation works, access issues arising from the proposed development and, in particular, the proposal's impact on traffic on Melbourne - Lancefield Road at which access is proposed;
- Department of Education – in terms of the provision and timing of the identified primary school. Council understands that the Department of Education has indicated that it cannot commit to a future school at Clarkefield;
- GWW – in terms of servicing arrangements; and
- Melbourne Water – in terms of drainage.

Planning permit application

It is difficult to assess the planning permit application because the materials provided do not include a proper strategic analysis, information on staging, detailed plans or an assessment of the planning permit application against the Expansion Strategy or Scheme.

The planning permit application proposes lots as small as 84 m², which is in stark contrast to the existing township where lots are typically greater than 1000 m². Therefore, without a proper strategic analysis, Council is concerned the planning permit application will provide for development that is inconsistent with and does not respect the landscape and character of Clarkefield.

Inappropriate concurrent permit application

Council submits that it is not appropriate to provide for such a large-scale planning permit (800 lots) to be dealt with at the same time as the large-scale amendment. The Department should focus on the Amendment first and if that is approved, it can then proceed with a permit application. The need to consider such a large-scale permit application will be a significant distraction to the considerable issues associated with the expansion of Clarkefield.

Council is also concerned that granting a planning permit for so many lots from the outset, many years in advance of there being any reasonable prospect of those lots coming online, will entrench current day standards over allotments that will not come on line for many years into the future.

Council requires more time and information about the planning permit application to make any further comments.

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Yours sincerely

Manager Strategic Planning and Environment

25/7/2025

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Attachment 2 – Request for Extension of Time

Your Ref: C164macr Clarkefield Township Development
Our Ref: [REDACTED]
Contact: [REDACTED]

12 May 2026

Manager Development Facilitation Program
[REDACTED]

By email

Dear [REDACTED]

Re: Draft Macedon Ranges Planning Scheme Amendment and Planning Permit – C164macr (Clarkefield Township Development)

Council acknowledges that the State Government commenced the C164macr community and stakeholder consultation process on 4 May 2026 which is due to close on 1 June 2026. Written submissions are to be lodged via the Engage Victoria online platform.

We respectfully request an extension of time to make a written submission to C164macr due to the:

- Need to understand the strategic importance and implications of the proposal for a new Clarkefield town with a population of 6000 people, against the current and future settlement hierarchy and its potential implications on the broader Macedon Ranges Shire community.
- Time needed to review the unusually high number of complex documents that form part of C164macr. For example, there are 88 background documents, 42 planning scheme amendment documents, and 13 planning permit documents with some individual documents containing hundreds of pages.
- Need to inform the Macedon Ranges Shire Councillors on the proposal and seek a Council resolution that may inform Council's written submission. Council believes it would be in a position to consider the matter at its 22 July 2026 Scheduled Council Meeting.
- Time needed to respond to the many community and stakeholder enquires that are already being fielded by Council officers.

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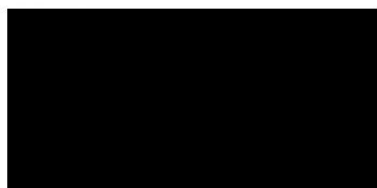
- An opportunity to hear the views of the Macedon Ranges Shire community prior to Council considering a formal position on the Clarkefield Development, noting that no community consultation has occurred regarding the current proposed development.
- Process of a planning scheme amendment proposal of this magnitude usually being placed on public exhibition for an extended period across the state.

Noting the above, it is reasonable for the lodging of C164macr written submissions deadline to be extended to Friday 24 July 2026.

We look forward to your prompt response and also request that any extension of time to make a written submission also apply to all submitters to C164macr. The request for an extension of time is not to be read as Council's submission to C164macr.

For any further information please contact [REDACTED] Manager Strategic Planning and Environment on [REDACTED]

Yours sincerely



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Report for Millar Merrigan

Ecological Assessment for 25 Ashbourne
Road, Woodend

September 2024

Antares Fuhrmann



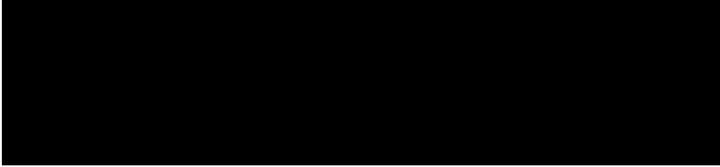
A Fuhrmann (2024), *Ecological Assessment for 25 Ashbourne Road, Woodend*. ID Ecological Management, Research, Victoria.

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Disclaimer

ID Ecological Management and any associated contractors engaged for this project have endeavored to provide an accurate and current document. However, this document is not guaranteed to be without flaw or omissions. The information and recommendations provided are current at the time of writing but do not account for any changes in circumstances after the time of publication. ID Ecological Management accepts no liability for any error, loss or other consequence caused or arising from using the information provided within this report.

Acknowledgements



Version Control

Status	Date	Revision Type	Reviewed By	Amended By
Draft 1.1	06/09/2024	First draft, first review	W. Doherty	A. Fuhrmann
Draft 1.2	09/09/2024	First draft, second review	B. Imbery	A. Fuhrmann
Draft 2.1	09/09/2024	Draft released to client		

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Executive Summary

Project Description

ID Ecological Management has been commissioned by Millar Merrigan to undertake an ecological assessment of 25 Ashbourne Road, Woodend, the site of a proposed subdivision. This report seeks to identify the presence of any important ecological values and identify opportunities to avoid and minimise impacts at this preliminary design stage.

The property is an undeveloped parcel of land historically used for livestock/grazing activities. A drainage line of Slaty Creek, located approximately 1 kilometre west, runs through the central region of the property parcel.

Assessment of all native vegetation within the study area was completed by ID Ecological Management on the 21st of August 2024.

Study Area- Ecological Values

Land surrounding the study area has been partially cleared of its original native vegetation cover which sits within a range of larger lifestyle properties and higher-density peri-urban properties located around the township of Woodened. Tracts and larger pockets of remnant tree and native vegetation cover are concentrated to the southeast and southwest of the study area, being retained within State Park and State Forest.

Flora

The site is largely cleared and dominated by exotic pasture vegetation. Five native patches, comprising mainly mature canopy layer eucalypts and understorey acacias, scattered canopy trees and a total of nine large trees were found on site.

Seventeen black gum were positively identified within the study area. Black gum is listed as Vulnerable under the *Environment Protection & Biodiversity Conservation Act 1999* and Vulnerable under *Victoria's Flora & Fauna Guarantee Act 2019*.

The likelihood assessment determined that all other threatened flora species identified in the database searches were unlikely to occur within the study area, due primarily to a lack of suitable habitat and the highly disturbed condition of most of the site.

The site does not contain any threatened ecological communities.

Fauna

No threatened fauna species were identified during the assessments carried out by ID Ecological Management.

The likelihood assessed determined that all threatened fauna species identified in the database searches are considered unlikely to occur within or be reliant on any of the habitats within the study area.

Ecological Assessment for 25 Ashbourne Road, Woodend | September 2024

Legislation/Policy Implications

Legislation and Policy	Relevant Ecological Feature on Site	Report/Approval required
Environment Protection and Biodiversity Conservation (EPBC) Act 1999	Black gum listed as Vulnerable under the EPBC Act, is known to be present within the site.	<p>There is one Matters of National Environmental Significance (MNES), either present or potentially present in the vicinity of the project area that warrant further consideration, black gum</p> <p>All seventeen black gum found on site are deemed lost under the current design proposal. Impacts to all black gum should be avoided.</p> <p>A Significant Impact Assessment was completed. Under the current design layout, referral to the commonwealth would be required.</p>
State – Flora and Fauna Guarantee (FFG) Act 1988	No FFG Act protected flora or habitat is impacted on public land by the proposal.	No protected flora permit required for the proposal.
Planning and Environment Act 1987	Five native vegetation patches measuring approximately 0.27ha in area, 9 large trees and 17 black gum trees have been identified within the study area.	<p>Under <i>Clause 52.17</i> of the Macedon Planning Scheme, a planning permit is required to clear or disturb native vegetation. Native vegetation will be impacted and or require removal under the proposal and as such, application of the '<i>Guidelines</i>' to obtain a planning permit for the works is necessary.</p> <p>The VPO1 provides for the protection of black gum on the site – only five (5) individuals are currently protected but the overlay. It is recommended that all black gum individuals are protected within a reserve.</p> <p>Under the current design proposal 0.569 ha of native vegetation, including nine large trees are deemed lost and offsets amount to 0.1270 general habitat units with a minimum strategic biodiversity value of 0.1426.</p>
Catchment and Land Protection Act 1994	<p>The following noxious weeds were present on the site:</p> <ul style="list-style-type: none"> • angled onion - Restricted • spear thistle – Restricted • hawthorn – Restricted • flax-leaf broom - Restricted • blackberry - Regionally Controlled. • gorse - Regionally Controlled. 	Any contractors undertaking works on site must comply with the requirements of the Act to control/eradicate and avoid spreading these weeds onsite or to other areas.

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Legislation and Policy	Relevant Ecological Feature on Site	Report/Approval required
Environmental Effects Act 1978	Seventeen black gum were found present on site.	Under the current design proposal, all seventeen black gum individuals are considered lost due to proposed lot size smaller than 0.4 hectares. This is not likely to be above 5% of the remaining population of black gum.
State Wildlife Act 1979	The canopy trees in the southwest corner of the site are likely to be occupied by native fauna species.	Persons engaged to remove, salvage, hold or relocate any native fauna must have a permit or approval issued by the DEECA.
Water Act 1989	Under the Act approval must be sought from the local Catchment Management Authority and a 'Works on Waterways' (WoW) permit is required to construct, alter, operate, remove, or decommission': <ul style="list-style-type: none"> any works on a waterway; or a bore. 	The site does not contain any declared waterways, it is not expected the development would require a works on waterways permit.

Ecological Assessment for 25 Ashbourne Road, Woodend | September 2024

1 Introduction

1.1 Project Background

ID Ecological Management has been commissioned by Millar Merrigan to undertake an ecological assessment of 25 Ashbourne Road, Woodend, the site of a proposed subdivision. A preliminary sketch of the subdivision plan (ref: 30918) is provided in *Appendix 1*, which displays the proposed creation of 27 new lots on the site, with lot sizes ranging between 615m² to 1578m².

This report seeks to identify the presence of any important ecological values and identify opportunities to avoid and minimise impacts at this preliminary design stage. A Native Vegetation Removal (NVR) report is included to give an indication of the potential offset requirements for the project, although it is an expectation that the developer will investigate opportunities to further avoid and minimise impacts to native vegetation and biodiversity as required by the State native vegetation policy Guidelines (DEECA, 2017).

The property is an undeveloped parcel of land historically used for livestock/grazing activities. A drainage line of Slaty Creek, located approximately 1 kilometre west, runs through the central region of the property parcel.

Assessment of all native vegetation within the study area was completed by ID Ecological Management on the 21st of August 2024.

1.2 Objectives

The objectives of this assessment include:

- Undertake a desktop-based background review of relevant databases, including Victorian Biodiversity Atlas and Protected Matters Search Tool, and previous reports for ecological information of the site (if available), mapped Ecological Vegetation Classes (EVC's) and for records and identification of potentially present threatened species.
- Undertake site assessment of the study area, including:
 - A complete flora list;
 - Incidental observations of fauna;
 - Photographs of the site;
 - Map and record all native vegetation patches and complete vegetation quality assessments;
 - Map and record locations and diameter at breast height (DBH) of all scattered and large trees in patches to accuracy of approximately <3m (<1m where possible);
 - Identification and mapping of the location or extent of any species or communities protected by either the *Environment Protection & Biodiversity Conservation Act 1999* (EPBC) or *Flora & Fauna Guarantee Acts 1988 & 2019 Amendment* (FFG Act); and
 - Map and record habitat features throughout the study area such as tree hollows, logs, waterbodies, drainage lines or other habitat characteristics which may be utilised by threatened fauna.

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- Undertake data analysis that includes:
 - Undertake a likelihood assessment of all state or federal listed threatened flora and fauna species recorded on site or found within database searches (<5km radius);
 - Identify implications of relevant state and federal legislation and loss of native vegetation on fauna species habitat;
 - Recommendations for any further works or investigations such as targeted threatened species surveys or the like;
 - Compile native vegetation information as per the Guidelines for the removal, destruction or lopping of native vegetation including native patch, scattered tree and threatened species and / or habitat field recorded spatial data;
 - Complete vegetation quality assessment (habitat hectare) scoring for native patches; and
 - Assess potential native vegetation / species impacts/ habitat loss and identify opportunities to avoid / minimise impacts.
- Prepare a report that includes:
 - An executive summary;
 - Description of methods;
 - Results of background and field survey;
 - An assessment of the likelihood of occurrence for all threatened species identified in a 5km database search area;
 - Prepare maps to the Department of Energy, Environment and Climate Action (DEECA) standards that show the locations of all ecological features identified and the extent of impacts to native vegetation under the current indicative plans; and
 - Conclusion and Recommendations (where applicable) for each of the items listed above.

1.3 Study Area

The study area (*Figure 1*) lies approximately 1km southwest of the Woodend town centre and 70 kilometres northwest of the Melbourne CBD. The study area is a parcel of land approximately 3 hectares in size that is surrounded by semi-rural lifestyle properties and includes a drainage line of Slaty Creek, which is located approximately 100 metres west of the study area.

The study area lies within the Central Victorian Uplands Bioregion, the North Central Catchment Management area and the Macedon Ranges municipality.

Appendix 1 shows the study area and associated proposed subdivision design.

Land surrounding the study area has been partially cleared of its original native vegetation cover which sits within a range of larger lifestyle properties and higher-density peri-urban properties located around the township of Woodend. Tracts and larger pockets of remnant tree and native vegetation cover are concentrated to the southeast and southwest of the study area, being retained within State Park and State Forest, while smaller tracts are mostly confined to roadsides, watercourses and small pockets of parks and reserves contained within the surrounding townships.

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The closest significant tracts of native vegetation close to the study area include:

- Linear strips of riparian vegetation that follow Five Mile Creek to the north and Slaty Creek to the west of the Woodend township.
- Macedon Regional Park which is located approximately 5km east of the study area.
- Wombat State Forest which is located approximately 5km southwest of the study area and holds approximately 70,000 hectares of contiguous native bushland.

The study area is subject to the following planning zones and overlays:

Planning Zones

Neighbourhood Residential Zone – Schedule 3 (NRZ3)

Planning Overlays

Environmental Significance Overlay – Schedule 4 (ESO4)

Protected Settlement Boundary Schedule (PSB)

Vegetation Protection Overlay Schedule 1 (VPO1)

Vegetation Protection Overlay Schedule 2 (VPO2)
(DEECA, 2024a)

Areas of Cultural Heritage Sensitivity

All or parts of this property are covered by an 'area of cultural heritage sensitivity'.

(Aboriginal Victoria, 2024)

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Figure 1: Study area

2 Description of Methods

2.1 Data and Literature Review

The DEECA's online interactive map, *Naturekit* (DEECA, 2024b) was used to gain an insight into the overall distribution of native vegetation on the site and the Ecological Vegetation Class (EVC) to which any remnant vegetation may belong.

The following resources were used to determine if any taxa listed or protected under the Victorian *Flora and Fauna Guarantee Act 1988* (FFG Act), or the Commonwealth *Environment Protection and Biodiversity Conservation Act 1999* (EPBC Act) have been, or potentially could be, located at the site:

- DEECA's *NatureKit Victoria* (DEECA, 2024b);
- DEECA's *Victorian Biodiversity Atlas* (VBA) (DEECA, 2024c);
- The DEECA's *Native Vegetation Regulations Map* (DEECA, 2024d); and
- The Commonwealth's Protected Matters Search Tool (PMST) (DCCEEW, 2024).

For the VBA and PMST, the search radius was five kilometres around the site.

2.2 Field Survey

The site survey was undertaken on the 21st of August 2024. During the survey, all flora present on the site was recorded and vegetation quality assessments were carried out using the methods described below.

The survey was completed by the following participant:

- Antares Fuhrmann- B.Sc. (Earth Sc.), DEECA accredited native vegetation assessor, 8 years' experience in environmental consultancy and flora and fauna assessments.

The survey included:

- Recording all flora present. Flora species were recorded following the species nomenclature requirements of the VBA;
- Completion of a Vegetation Quality Assessment (VQA) for all native patches. These areas were Digital GPS (DGPS) mapped and assessed using the habitat hectare method described by DSE (2004a) in the *Vegetation Quality Assessment Manual – Guidelines for applying the habitat hectares scoring method - Version 1.3*;
- Recording all scattered and large old trees including collecting data on species, DBH and any habitat features (i.e. nests or hollows);
- Identification and recording of any flora and fauna communities including any threatened, protected species / communities or habitat;
- Completing a fauna assessment that included the opportunistic observation of scats, footprints, diggings, burrows, tracks, incidental bird and other fauna observations and listening for frog and bird calls;

Ecological Assessment for 25 Ashbourne Road, Woodend | September 2024

- Identifying and recording notes on any habitat features including vegetation type and structure, proximity to water, the presence of hollow bearing trees and stags, logs and other ground debris. The surrounding landscape was also observed, and notes taken regarding its habitat provision, intactness of native vegetation and connectivity with the study area; and
- Recording notes on specific issues such as noxious weed infestations and any evidence of pest animal disturbance including any active warrens or dens.

GPS mapping was completed using the ArcCollector application paired with a handheld Android device. An average recording accuracy of approximately +/- 5m was achieved.

The mapping included:

- Walking and recording a GPS location of the extent of all native vegetation patches within the assessment corridor;
- Walking and recording a GPS location of all scattered trees, Large trees within patches and any Large trees immediately adjacent to the assessment boundary;
- Walking and recording a GPS location of any threatened or protected flora species;
- Walking and recording a GPS location of the extent of any threatened ecological communities; and
- Walking and recording a GPS location of any pest animal activity locations and any noxious weed infestations.

2.2.1 Native Vegetation

Native vegetation is defined in the Victoria Planning Provisions (Definitions – Clause 72) as *‘plants that are indigenous to Victoria, including trees, shrubs, herbs and grasses’*. DEECA's *Guidelines for the removal, destruction or lopping of native vegetation* (DEECA, 2017) (the Guidelines) further defines native vegetation into two categories: 'remnant patches' and 'scattered trees' outlined below.

A 'remnant patch' of native vegetation is either:

- An area of vegetation where at least 25 per cent of the total perennial understorey plant cover is native; or
- Any area with three or more native canopy trees where the drip line of each tree touches the drip line of at least one other tree, forming a continuous canopy; or
- any mapped wetland included in the *Current wetlands map*, available in DEECA systems and tools.

A 'scattered tree' is:

- A native canopy tree that does not form part of a remnant patch.

Following these definitions all native vegetation on site was categorised as either 'remnant patches' or 'scattered trees'.

All large size class trees within and immediately adjacent to the study area and all scattered trees on site were identified, GPS mapped and had their Diameter at Breast Height (DBH) and any other relevant data recorded.

Ecological Assessment for 25 Ashbourne Road, Woodend | September 2024

2.3 Assessment of Native Vegetation Impacts and Quantification of Losses

2.3.1 Tree Protection Zone Impacts- Indirect Losses

The DEECA defines a Tree Protection Zone (TPZ) as 'an area around the trunk of the tree which has a radius of 12 × the diameter at breast height to a maximum of 15 metres but no less than 2 metres'. Unless an arborist report indicates otherwise, a tree, or trees will be deemed lost if the encroachment from construction (i.e. compaction and excavation) into the TPZ is greater than 10% or is inside the Structural Root Zone (SRZ) (DEECA, 2017a)

2.3.2 Consequential Losses – New Boundaries/Fence lines

All trees or native patches within 2 metres either side of any newly established internal property boundaries must be deemed lost. This 'consequential loss' of native vegetation is required to be considered under the Guidelines, as outlined in the Assessors handbook (DEECA, 2017a) as a planning permit is not required for its future removal.

All native vegetation within a newly created lot that is less than 0.4 hectares in size must also be considered lost at the point of subdivision (DEECA, 2017a)

2.3.3 Individual Canopy, Large or Scattered Trees

Under the Guidelines (DEECA, 2017), large trees in patches are accounted for in the overall condition score of native patches and a count of the number of large trees within a patch marked as lost is provided to DEECA when processing offset requirements. Scattered trees are assigned a default area and condition score of 0.2, while an individual canopy tree deemed lost within a patch is assigned the quality score of the patch it is contained within.

2.3.4 Marking the Extent of Native Vegetation Losses

The Proposed Subdivision Plan was used to determine impacts to all native patches, trees within patches and scattered trees, and / or other affected vegetation. The proposed subdivision design (*Appendix 1*) was overlaid on the GIS mapped native vegetation layers and, applying the following methodology, the GIS program was used to mark native vegetation losses under the proposal:

- The full extent of a native patch, canopy tree or scattered tree that is contained within an area of construction (i.e. roads) is assessed as lost and the outer extent of the canopy of any tree deemed lost is incorporated within the clearing extent;
- Where construction impacts on greater than 10% of an estimated TPZ or where there will be consequential loss of a tree, it is assessed as lost and:
 - A 10 meter buffer is applied to small size class trees;
 - A 15 meter buffer is applied to large size class trees;
 - Where a tree deemed lost is connected to an area of native patch deemed lost its canopy is traced and incorporated into that native patch loss extent; and
 - Where less than three trees are deemed lost that are not connected to an area of native patch deemed lost, the applicable buffer area is marked as a single circular polygon and labelled as ST (Scattered Trees) or Canopy Tree (CT) as appropriate.

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2.4 Definitions of Significance

The significance of a species or ecological community described in this report follows its listing status under Commonwealth or State legislation.

- **National** significance includes all species listed as critically endangered, endangered or vulnerable under the EPBC Act 1999;
- **State** listed as critically endangered, endangered or vulnerable on the FFG Act Threatened List (DEECA, 2024e).

2.5 Likelihood of Occurrence

In determining the likelihood of presence of a listed species, a likelihood rating of present, high, moderate, low or unlikely is assigned. This rating is based on consideration of the following factors:

- Was the species recorded on site or has it been previously recorded on the site;
- Is there likely to be a resident population within the local area (5km radius);
- Is suitable habitat present on site or is habitat modified but aspects of suitable habitat present;
- Is it possible the species may seasonally or opportunistically use resources within the local area; and
- Are there any records for the species within the local area within the last 5, 10 or 25 years.

Table 1 - Likelihood of occurrence determination

Likelihood	Comments
Present	Species has been confirmed as present on site during field work
High	Suitable habitat present on site
	Likely to be a resident population/s in the local area*
	Previously recorded on site
	Numerous records within the local area within the past 5 years
Moderate	Aspects of habitat present but may be modified
	Species may be resident in the local area or it forms part of the species' range
	May seasonally or opportunistically use resources within the local area
	Less than 10 year old records within local area
Low	Limited aspects of habitat present or habitat highly modified
	Species may occur rarely or as an opportunistic visitor in the area
	Few records within the local area within the past 25 years
Unlikely	No suitable habitat present
	Site is located outside of species natural range
	Considered locally extinct
	No records of the species within the local area in the last 25 years
* Local area = within a 5km range of the site.	

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2.6 Legislation and Policy

Any biodiversity related implications for the project were assessed against the following biodiversity legislation and policy:

- *Environment Protection and Biodiversity Conservation Act 1999* (EPBC Act) including related listing advice, recovery plans and significant impact guidelines;
- *Flora and Fauna Guarantee Act 1988 & 2019* (FFG Act) including related action statements and listing advice;
- *Planning and Environment Act 1987* including *Clause 52.17* and any overlays applicable to the study area under the Macedon Ranges Planning Scheme;
- The DEECA's *Guidelines for the removal, destruction or lopping of native vegetation*; (DEECA, 2017)
- *Catchment and Land Protection Act 1994* (CaLP Act) including noxious weed and pest animal listings;
- *Water Act 1989*;
- *Wildlife Act 1979*; and
- *Environmental Effects Act 1987*.

2.7 Limitations

The ID Ecological Management assessment was undertaken on the 21st of August 2024. The late-winter timing of the survey, while outside of the optimum survey period of Spring, is considered generally suitable for vegetation and flora surveys. It is possible that some annual, deciduous or dormant taxa may not have been visible. Additionally, some taxa have not been identified to specific or infraspecific rank due to the absence of flowering, or other material typically used for identification.

The timing of the survey (winter) and level of survey effort are considered satisfactory to identify any threatened or protected perennial flora species or habitat or threatened ecological communities and to assess the general fauna habitat values of the study area.

The likelihood of occurrence assessment did not involve targeted flora or fauna surveys, nor the use of individual species experts for those species identified in the database searches. The assessment was undertaken using generalist expertise and knowledge of past targeted surveys and local area. Consequently, the potential for threatened or additional species being identified given further time, involvement of species experts, or undertaking of targeted surveys cannot be excluded. Likelihood assessment results could therefore vary given further expert opinion.

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3 Results

3.1 Database Review

3.1.1 Flora Species

Interrogation of the DEECA's *Victorian Biodiversity Atlas* (VBA) (DEECA, 2024c) identified fifteen (15) flora species within a 5 km radius of the study area that are listed as threatened under Victoria's FFG Act or the EPBC Act (*Appendix 2*).

VBA records exist for two significant flora species that are located within the study area:

- Black gum (*Eucalyptus aggregata*). This species is listed as Vulnerable under the Environment Protection and Biodiversity Conservation Act 1999 (EPBC Act) and Vulnerable under the FFG Act Threatened List.
- Omeo gum (*Eucalyptus neglecta*). This species is listed as Endangered under the FFG Act Threatened List.
(DEECA, 2024c).

Map 1 shows the location of the VBA records within study area.

Interrogation of the EPBC Act *Protected Matters Search Tool* (DCCEEW, 2024) identified the potential presence of eighteen (18) significant flora species within a 5km search radius that are listed as threatened at the Federal level (*Appendix 3*).

Appendix 4 provides a summary of the assessment of likelihood of presence for all threatened flora species found in both the EPBC Act Protected Matters Search Tool and the Victorian Biodiversity Atlas within five kilometres of the study area.

3.1.2 Fauna Species

Interrogation of the DEECA's VBA (DEECA, 2024c) identified 17 fauna species within a 5 km of the study area that are listed as threatened under Victoria's FFG Act or the EPBC Act (*Appendix 5*). Records of threatened fauna species identified close to the study area include:

- Barking owl (*Ninox connivens*) listed as Critically Endangered on the FFG Act Threatened list, was recorded in 2007 approximately 1km northwest of the study area.
- Brush-tailed Phascogale (*Phascogale tapoatafa*) listed as Vulnerable on the FFG Act Threatened List, was recorded in 2021 approximately 2km southwest of the study area.
- Gang-gang cockatoo (*Callocephalon fimbriatum*), listed as Endangered on the FFG Act Threatened list and Endangered under the EPBC Act, was recorded in 2017 approximately 1.5km east of the study area.
- Growling grass frog (*Litoria raniformis*), listed as Vulnerable on the FFG Act Threatened list and under the EPBC Act, was recorded in 2020 approximately 4km west of the study area.
- Musk duck (*Biziura lobata*) listed as Vulnerable on the FFG Act Threatened list, was recorded approximately 2km west of the study area in 2021.

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Interrogation of the EPBC Act Protected Matters Search Tool (DCCEEW, 2024) identified the potential presence of 41 significant fauna species within a 5km search radius that are listed as threatened at the Federal level or that are listed migratory species under the EPBC Act (*Appendix 3*).

Appendix 6 provides a summary of the assessment of likelihood of presence for all threatened fauna species found in both the EPBC Act Protected Matters Search Tool and the Victorian Biodiversity Atlas within 5km of the study area.

3.1.3 Threatened Ecological Communities

Interrogation of the EPBC Act Protected Matters Search Tool (DCCEEW, 2024), *Appendix 3*, identify the possible presence of four EPBC Act listed threatened ecological community within a 5km search radius of the study area:

- *Grassy Eucalypt Woodland of the Victorian Volcanic Plain.*
- *Grey Box (Eucalypt microcarpa) Grassy Woodlands and Derived Native Grasslands of South-eastern Australia.*
- *Natural Temperate Grassland of the Victorian Volcanic Plain.*
- *White Box - Yellow Box - Blakely's Red Gum Grassy Woodland and Derived Native Grassland.*

3.1.4 Wetlands of National Importance (Ramsar)

Interrogation of the EPBC Act Protected Matters Search Tool (DCCEEW, 2024), identified the presence of six Wetlands of National Importance (*Appendix 3*):

- Banrock station wetland complex – located within a proximity of 500-600km of the study area.
- Gunbower forest – located within a proximity of 100-150km of the study area.
- Hattah-kulkyne lakes - located within a proximity of 300-400km of the study area.
- NSW central Murray state forests - located within a proximity of 100-150km of the study area.
- Riverland - located within a proximity of 400-500km of the study area.
- The Coorong and lakes Alexandrina and Albert wetland - located within a proximity of 400-500km of the study area.

No Wetlands of National Importance are present within the study area or its adjacent surrounds.

3.2 Vegetation

Appendix 7 lists the results of the flora survey and includes all flora species identified within native patches and degraded areas of the site, as identified during the site survey.

Within the study area, native vegetation is reduced to clusters of canopy trees within the southwestern region and small patches of understorey vegetation, dominated by stands of blackwood (*Acacia melanoxylon*) located along the eastern boundary.

The drainage line holds small pockets of scattered riparian vegetation such as sedges and rushes intermixed with the occasional native herbaceous species, while the remainder of the parcel is dominated by exotic pasture grasses which have historically been utilized for livestock grazing.

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High threat weeds are found scattered in isolated occurrences throughout the site, with species including blackberry (*Rubus fruticosus* spp. agg), spear thistle (*Cirsium vulgare*) along with patches of gorse (*Ulex europaeus*) and flax-leaf broom (*Genista linifolia*).

Planted exotic and Victorian native species are located within the southwestern corner of the study area, which includes rows of mature Monterey cypress (*Hesperocyparis macrocarpa*) and commonly planted southern blue gum (*Eucalyptus globulus*), narrow-leaf black peppermint (*Eucalyptus nicholii*) alongside radiata pine (*Pinus radiata*), English oak (*Quercus robur*).

Figure 2 and Figure 3 show examples of the native vegetation within the southwest corner of the study area and open degraded areas dominated by exotic pasture grasses.



Figure 2: Example of typical native vegetation



Figure 3: Example of open degraded pasture grass

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3.2.1 Ecological Vegetation Classes

Ecological Vegetation Classes (EVC) are a type of vegetation classification which aims to group plant communities according to common flora species, vegetation structure and common environmental factors such as elevation, soils and average rainfall.

The study area is located with the Central Victorian Uplands Bioregion.

The DEECA's *NatureKit* interactive map shows two EVCs covering the study area and surrounds in its pre-1750 EVC modelling. EVC 47: *Valley Grassy Forest* is shown covering the central and eastern regions of the site, while EVC 83: *Swampy Riparian Woodland* is shown covering the northwestern corner. (DEECA, 2024b).

In its extant EVC mapping, *Naturekit* shows EVC 47: *Valley Grassy Forest* to be fragmented across the study area with remnants scattered through the eastern and southern regions, while EVC 83: *Swampy Riparian Woodland* is reduced to one small pocket along the western boundary.

The site inspection confirmed that EVC 47: *Valley Grassy Forest* and EVC 83: *Swampy Riparian Woodland* were the most appropriate EVC for the site, consistent with the DEECA's modelling, however one small pocket of native patch (habitat zone 5) was assigned to EVC 47: *Valley Grassy Forest*. This was due to presence of a naturally occurring narrow-leaf peppermint canopy layer, which is a character species of the EVC, within the zone.

EVC determination considered the site's position in the landscape and various ecological characteristics including the presence of typical life forms, vegetation structure and soils to the EVC that is assigned. *Appendix 8* provides the benchmarks for EVC 47: *Valley Grassy Forest* and EVC 83: *Swampy Riparian Woodland*.

Figure 4 shows the assignment of EVC over the study area and its surrounds. *Table 2* provides the DEECA's Bioregional Conservation Status, the large tree class size benchmark, and a description of the assigned EVCs (DEECA, 2024h).

Table 2: DEECA Bioregional Conservation Status, Description and Large Tree Size for Assigned Ecological Vegetation Classes-

Bioregion	Ecological Vegetation Class	Bioregional Conservation Status	Large Tree Size Benchmark	The DEECA's Ecological Vegetation Classes Description
Central Victorian Uplands	EVC 47: <i>Valley Grassy Forest</i>	Vulnerable	70 cm+	<i>Valley Grassy Forest occurs under moderate rainfall regimes 700-800mm per annum on fertile well-drained colluvial or alluvial soils on gently undulating lower slopes and valley floors. Open forest to 25m tall may carry a variety of eucalypts, usually species that prefers more moist or more fertile conditions over a sparse shrub cover. In season, a rich array of herbs, lilies, grasses and sedges dominate the ground layer but at the drier end of the spectrum then ground layer may be sparse and slightly less diverse, but with moisture-loving species still remaining.</i>

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Bioregion	Ecological Vegetation Class	Bioregional Conservation Status	Large Tree Size Benchmark	The DEECA's Ecological Vegetation Classes Description
	EVC 83: <i>Swampy Riparian Woodland</i>	Endangered	70 cm+	<i>Woodland to 15m tall generally occupying low energy streams of the foothills and plains. The lower strata are variously locally dominated by a range of large and medium shrub species on stream levees in combination with large tussock grasses and sedges in the ground layer.</i>

(DEECA, 2024h).

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Figure 4: Distribution of Ecological Vegetation Classes over the study area and its surrounds.

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3.2.2 Native Vegetation Quality Assessment

The vegetation quality assessment identified and mapped five (5) native vegetation patches on site.

Map 1 shows the location and extent of all native patches and large canopy trees GPS mapped within the study area and *Table 3* provides the total area of native patches that were mapped and assessed within the study area.

Table 3: Summary and breakdown of total area of native patches identified and assessed

Habitat Zone (HZ)	Ecological Vegetation Class	Total Area (hectares)
1	EVC 47: <i>Valley Grassy Forest</i>	0.0215
2	EVC 47: <i>Valley Grassy Forest</i>	0.0159
3	EVC 47: <i>Valley Grassy Forest</i>	0.0253
4	EVC 47: <i>Valley Grassy Forest</i>	0.0888
5	EVC 47: <i>Valley Grassy Forest</i>	0.1064
TOTAL		0.2579

A habitat hectare assessment was completed for each of the habitat zones. *Table 4* provides the results of this assessment, the score attributed to each of the site condition components and landscape values for the habitat zones. Habitat zone descriptions are provided below, and all flora species recorded in native patches are listed in *Appendix 7*.

All zones scored poorly overall for the 'landscape values' due to the dominance of cleared agricultural land and fragmented native vegetation within a 5km radius of the site.

Valley Grassy Forest – Habitat Zone 1 and 2 (0.0374 ha)

Habitat zone 1 and 2 are located along the south-eastern boundary of the study area and exhibit similar characteristics.

The vegetation quality assessments assigned a score of 20 points out of 100 (0.20) to zone 1 and 13 points out of 100 (0.13) to zone 2, indicative of their modified state. The zones both lack a canopy layer but are dominated by an understorey of blackwood seen to be recruiting across all lifeform categories.

Native ground layer is restricted to small pockets of herbaceous species bidgee-widgee (*Acaena novae-zelandiae*), while the remainder is dominated by encroaching pasture grasses such as brown-top bent (*Agrostis capillaris*), kikuyu (*Cenchrus clandestinus*) and cocksfoot (*Dactylis glomerata*).

High threat weeds are scattered throughout the zones including spear thistle, gorse and flax-leaf broom alongside large thickets of blackberry seen to be encroaching into the study area from the roadside boundary.

Figure 5 and *Figure 6* provide examples of remnant patch vegetation typical to Habitat Zone 1 and Habitat Zone 2.

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Figure 5: Example of vegetation typical to Habitat Zone 1



Figure 6: Example of vegetation typical to Habitat Zone 2

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Valley Grassy Forest – Habitat Zone 3 (0.0253 ha)

The vegetation quality assessments assigned a score of 27 points out of 100 (0.27) to the zone, indicative of its relatively intact state. The zone has a canopy of mature black gums seen to be recruiting, with a small number of prostrate individuals present in the zone. The understorey is largely absent with only one black wattle (*Acacia mearnsii*) individual occurring, while the ground storey retains native grasses such as wallaby grass (*Rytidosperma* spp.) and weeping grass (*Microlaena stipoides* var. *stipoides*).

Encroaching exotic pasture grasses are found throughout all zones, including brown-top bent and sweet vernal-grass (*Anthoxanthum odoratum*) alongside common herbaceous weeds such as cat's ear (*Hypochaeris* spp.) and sheep sorrel (*Acetosella vulgaris*), alongside small emerging patches of high threat weed blackberry.

Figure 7 provides an example of remnant patch vegetation typical to Habitat Zone 3.



Figure 7: Example of vegetation typical to Habitat Zone 3

Valley Grassy Forest – Habitat Zone 4 (0.0888 ha)

The vegetation quality assessments assigned a score of 32 points out of 100 (0.32) to the zone, indicative of its reasonably intact state. The zone has a canopy of mature narrow-leaf peppermint, seen to be recruiting, while the understorey is largely absent and only retains a small stand of blackwood individuals.

The ground layer hosts native herbaceous and graminoid species including bidgee-widgee, crane's bill (*Geranium* spp.) and wattle mat-rush (*Lomandra filiformis*) intermixed with scattered occurrences of wallaby grass.

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Encroaching exotic pasture grasses are found throughout all zones, including sweet vernal-grass and cocksfoot, intermixed with herbaceous species such as sheep sorrel, cleavers (*Galium aparine*) and common mouse-ear chickweed (*Cerastium glomeratum*).

High threat weeds are scattered throughout the zone including blackberry and spear thistle along with large patches of angled onion (*Allium triquetrum*).

Figure 8 provides an example of remnant patch vegetation typical to Habitat Zone 4.



Figure 8: Example of vegetation typical to Habitat Zone 4

Valley Grassy Forest – Habitat Zone 5 (0.1064 ha)

The vegetation quality assessments assigned a score of 37 points out of 100 (0.37) to the zone, indicative of its relatively intact state. The zone has a canopy of mature Eucalypts including black gum, narrow-leaf peppermint and manna gum (*Eucalyptus viminalis*) seen to be recruiting, while the understorey is largely absent, with only juvenile and small emerging blackwood present.

The ground layer retains native grasses including weeping grass and wallaby grass intermixed with small occurrences of wattle mat-rush and bidgee-widgee. Encroaching exotic pasture grasses and common herbaceous weeds are found throughout the zone including brown-top bent, kikuyu and sweet vernal-grass, while high threat invasive weeds such as agapanthus (*Agapanthus praecox* subsp. *orientalis*) and Japanese honeysuckle (*Lonicera japonica*) are seen to be invading from patches directly adjacent to the study area.

Figure 9 provides an example of remnant patch vegetation typical to Habitat Zone 5.

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Figure 9: Example of vegetation typical to Habitat Zone 5

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Table 4: Results of Vegetation Quality Assessments for all Native Patches

			Habitat Zone 1	Habitat Zone 2	Habitat Zone 3	Habitat Zone 4	Habitat Zone 5
Bioregion - Central Victorian Uplands			Valley Grassy Forest	Valley Grassy Forest	Valley Grassy Forest	Valley Grassy Forest	Valley Grassy Forest
EVC Name (initials)			VGf	VGf	VGf	VGf	VGf
EVC Number			47	47	47	47	47
Bioregional Conservation Status			Vulnerable	Vulnerable	Vulnerable	Vulnerable	Vulnerable
Max Score			100	100	100	100	100
Site Condition	Large Old Trees	10	0	0	0	3	3
	Canopy Cover	5	0	0	3	5	5
	Understorey	25	5	5	5	5	10
	Lack of Weeds	15	2	0	6	6	6
	Recruitment	10	5	5	5	5	5
	Organic Matter	5	5	0	5	5	5
	Logs	5	0	0	0	0	0
	Total Site Score	75	17	10	24	29	34
	Site score out of? eg 55	75	75	75	75	75	75
	Adjusted Site Score		17	10	24	29	34
Landscape	Patch Size	10	1	1	1	1	1
	Neighbourhood	10	1	1	1	1	1
	Distance to Core	5	1	1	1	1	1
Habitat points out of 100		100	20	13	27	32	37
Habitat Score (hab points/100)			0.20	0.13	0.27	0.32	0.37
Total area of the Zone (ha)			0.0215	0.0159	0.0253	0.0888	0.1064
Total HHA in the zone			0.0043	0.0021	0.0068	0.0284	0.0394
Catchment			North Central Catchment Management Authority (NCCMA)				

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3.2.3 Canopy Trees

All large trees in native patches were recorded, along with all scattered trees (large and small) and all black gum, Omeo gum and bog gum individuals located on site. *Table 5* provides details on each tree and their locations are shown in *Map 1*. Tree identification numbers correspond to the arborist tree data (Axiom Tree Management Pty Ltd) supplied by Millar Merrigan in July 2024.

Table 5: Canopy Trees Recorded

Tree ID No.	Botanical Name	Common Name	Type	DBH (cm)	Size Category	Origin
2	<i>Eucalyptus radiata</i>	Narrow-leaved peppermint	Patch	98	Large	Locally Indigenous
3	<i>Eucalyptus radiata</i>	Narrow-leaved peppermint	Scattered	71	Large	Locally Indigenous
4	<i>Eucalyptus radiata</i>	Narrow-leaved peppermint	Scattered	76	Large	Locally Indigenous
25	<i>Eucalyptus radiata</i>	Narrow-leaved peppermint	Patch	109	Large	Locally Indigenous
35	<i>Eucalyptus aggregata</i>	Black gum	Patch	18	Small	Locally Indigenous
36	<i>Eucalyptus aggregata</i>	Black gum	Patch	62	Small	Locally Indigenous
46	<i>Eucalyptus kitsoniana</i>	Bog gum	N/A	46	Planted	Victorian Native
47	<i>Eucalyptus aggregata</i>	Black gum	Patch	64	Small	Locally Indigenous
48	<i>Eucalyptus aggregata</i>	Black gum	Patch	41	Small	Locally Indigenous
52	<i>Eucalyptus radiata</i>	Narrow-leaved peppermint	Patch	106	Large	Locally Indigenous
53	<i>Eucalyptus radiata</i>	Narrow-leaved peppermint	Patch	73	Large	Locally Indigenous
56	<i>Eucalyptus radiata</i>	Narrow-leaved peppermint	Patch	83	Large	Locally Indigenous
63	<i>Eucalyptus radiata</i>	Narrow-leaved peppermint	Patch	94	Large	Locally Indigenous
69	<i>Eucalyptus radiata</i>	Narrow-leaved peppermint	Scattered	20	Small	Locally Indigenous
71	<i>Eucalyptus aggregata</i>	Black gum	Scattered	36	Small	Locally Indigenous
72	<i>Eucalyptus aggregata</i>	Black gum	Scattered	48	Small	Locally Indigenous
73	<i>Eucalyptus aggregata</i>	Black gum	Scattered	60	Small	Locally Indigenous
74	<i>Eucalyptus aggregata</i>	Black gum	Scattered	30	Small	Locally Indigenous
75	<i>Eucalyptus aggregata</i>	Black gum	Scattered	55	Small	Locally Indigenous
76	<i>Eucalyptus aggregata</i>	Black gum	Scattered	20	Small	Locally Indigenous
77	<i>Eucalyptus aggregata</i>	Black gum	Patch	68	Small	Locally Indigenous
78	<i>Eucalyptus aggregata</i>	Black gum	Patch	20	Small	Locally Indigenous

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Tree ID No.	Botanical Name	Common Name	Type	DBH (cm)	Size Category	Origin
79	<i>Eucalyptus aggregata</i>	Black gum	Patch	18	Small	Locally Indigenous
80	<i>Eucalyptus aggregata</i>	Black gum	Patch	53	Small	Locally Indigenous
81	<i>Eucalyptus aggregata</i>	Black gum	Patch	20	Small	Locally Indigenous
82	<i>Eucalyptus aggregata</i>	Black gum	Patch	45	Small	Locally Indigenous
83	<i>Eucalyptus aggregata</i>	Black gum	Patch	42	Small	Locally Indigenous
86	<i>Eucalyptus neglecta</i>	Omeo gum	N/A	33	Planted	Victorian Native
86	<i>Eucalyptus neglecta</i>	Omeo gum	N/A	33	Planted	Victorian Native
124	<i>Eucalyptus viminalis</i>	Manna gum	Scattered	70	Large	Locally Indigenous
130	<i>Eucalyptus viminalis</i>	Manna gum	Scattered	60	Small	Locally Indigenous
131	<i>Eucalyptus viminalis</i>	Manna gum	Scattered	60	Small	Locally Indigenous

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3.2.4 Significant Vegetation Communities

All native vegetation found within the study area belongs to *EVC 47: Valley Grassy Forest*. This EVC is not synonymous with any threatened ecological communities that are listed under either the EPBC Act or FFG Act.

3.3 Flora Species

3.3.1 Flora Species Recorded

A total of 60 vascular plants were identified within the study area during the survey undertaken on the 21st of August 2024. Of these, 22 species are taxa native to Victoria. *Appendix 7* provides the results of the flora survey.

3.3.2 Significant Flora Species

A description of the range of vegetation types and potential habitats for threatened flora species that are found within each study area are described in *Section 3.5*.

Survey of the study area identified one (1) locally indigenous threatened flora species on site:

- Black gum listed on the FFG Act Threatened List and under the EPBC Act as Vulnerable.

A total of seventeen individuals were observed on site during the assessment.

Note: Black gum tree ID number 32 (large size class) located within habitat zone 5, has recently fallen and subsequently felled and removed from site. See *Figures 10* and *11* below and location highlighted on *Map 1*.

Map 1 shows the location of the seventeen black gums, labelled as tree numbers 35-36, 47-48 and 71-83.

Survey of the study area identified a further two (2) threatened flora species on site. However, these species are not indigenous to the local area and are planted specimens, located outside of their natural range:

- Bog gum (*Eucalyptus kitsoniana*) listed as Critically Endangered under the FFG Act Threatened List.
- Omeo gum (*Eucalyptus neglecta*) listed as Endangered under the FFG Act Threatened List.

Appendix 4 provides a summary of the assessment of likelihood of presence for all threatened flora species found in both the EPBC Act Protected Matters Search Tool and the Victorian Biodiversity Atlas within five kilometres of the study area.

In summary, the field survey and likelihood assessment found:

- Black gum is **present** on site.
- All other threatened flora species identified in the database searches were found to be unlikely to occur within the study area due to a lack of suitable habitat and the highly disturbed condition of most of the site.

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Figure 10: Black gum - Tree ID number 32



Figure 11: Black gum - Tree ID number 32

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3.4 Fauna Species

3.4.1 Fauna Species Recorded

A total of 13 fauna species were recorded within the study area during the survey undertaken on the 21st of August 2024. *Appendix 9* lists all fauna observed on site. Fauna species observed included ten native bird species, one native amphibian and one native mammal and one exotic mammal species.

3.4.2 Significant Fauna Species

A description of the range of vegetation types and potential habitats for threatened fauna species that are found within the study area are described in *Section 3.5*.

Appendix 6 provides a summary of the assessment of likelihood of presence for all threatened fauna species found in both the EPBC Act Protected Matters Search Tool and the Victorian Biodiversity Atlas within 5km of the study area.

In summary, this likelihood assessment determined that threatened fauna species identified in the database searches were assigned a low likelihood of occurrence or are considered unlikely to occur within the study area.

3.5 Habitat Values

Canopy Trees

Canopy trees are confined to the southwestern corner of the site. They comprise locally indigenous large-sized eucalypts, with many bearing hollows likely to be utilised for nesting and roosting by relatively common bird species such as Australian wood duck (*Chenonetta jubata*) and rainbow lorikeet (*Trichoglossus moluccanus*) both of which were observed onsite during assessments. These trees may also be utilized as a stopover point or stepping stones for relatively common birds such as Australian magpie (*Gymnorhina tibicen*) and Australian raven (*Corvus coronoides*) in their movements throughout the wider landscape. However, they are unlikely to form part of an important habitat for any threatened species.



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Figure 12: Example of canopy trees

Waterways / Aquatic Habitat

A drainage line of Slaty Creek including an adjoining dam, runs across the centre region of the site which joins Slaty Creek approximately 100 meters west of the study area.

The watercourse provides habitat for common amphibian species such as common froglet (*Crinia signifera*), heard calling throughout the site, and also provides foraging and nesting opportunities for common wetland birds such as the white-faced heron (*Egretta novaehollandiae*) and Australian wood duck, observed on site.



Figure 13: Example of a dam adjacent to the western boundary of the site



Figure 14: Example of a damp low-lying drainage line of Slaty Creek

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Open Degraded Grass

This highly modified habitat type is found across the majority of the study area and was historically utilized for grazing. It offers negligible habitat value and is unlikely to support any fauna other than being occasionally visited by relatively common native birds such as masked lapwing (*Vanellus miles*) and crimson rosella (*Platycercus elegans*) which were observed throughout the open paddocks and may occasionally utilize the ground for foraging and also as harbour for exotic mammal species such as the European rabbit (*Oryctolagus cuniculus*).



Figure 15: Example of degraded open pasture

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4 Policy and Legislative Implications

4.1 Commonwealth – Environment Protection and Biodiversity Conservation Act 1999

The EPBC Act establishes a Commonwealth process for assessment of proposed actions that are likely to have a significant impact on Matters of National Environmental Significance (MNES) or on Commonwealth land. An action (i.e. project, development, undertaking, activity, or series of activities), unless otherwise exempt, requires approval from the Commonwealth Environment Minister if they are considered likely to have an impact on any MNES. A referral under the EPBC Act is required if a proposed action is likely to have a 'significant impact' on any of the following MNES:

- World Heritage properties;
- National heritage places;
- Ramsar wetlands of international significance;
- Threatened species and ecological communities;
- Migratory and marine species;
- Commonwealth marine area;
- Nuclear actions (including uranium mining);
- Great Barrier Reef Marine Park; and
- A water resource, in relation to coal seam gas development and large coal mining development.

4.1.1 Implications (Significant Impact Criteria)

All MNES identified through database interrogation using the Protected Matters Search Tool (DCCEEW, 2024) are listed in *Table 6*.

Table 6 summarises the assessment of the likelihood of occurrence for all MNES, with additional detail and comments for threatened species identified in data base searches provided in *Appendix 4* and *Appendix 6*.

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Table 6 – Summary of the assessment of likelihood of occurrence for Matters of National Environmental Significance (MNES)

Matter of National Environmental Significance	Likelihood of Occurrence	Comments
Flora		
River Swamp Wallaby-grass	Low	No further consideration required.
Crimson Spider-orchid	Unlikely	No further consideration required.
Ornate Pink Fingers	Unlikely	No further consideration required.
Candy Spider-orchid	Unlikely	No further consideration required.
Matted Flax-lily	Low	No further consideration required.
Black Gum	Present	See below recommendations.
Clover Glycine	Unlikely	No further consideration required.
Spiny Peppercross	Unlikely	No further consideration required.
Basalt Peppercross	Unlikely	No further consideration required.
Hoary Sunray	Unlikely	No further consideration required.
Ridge Water-milfoil	Low	No further consideration required.
Fragrant Leek-orchid	Unlikely	No further consideration required.
Green-striped Greenhood	Unlikely	No further consideration required.
Stiff Groundsel	Unlikely	No further consideration required.
Large-fruit Fireweed	Unlikely	No further consideration required.
Swamp Fireweed	Unlikely	No further consideration required.
Hoary Sun-orchid	Unlikely	No further consideration required.
Swamp Everlasting	Unlikely	No further consideration required.
Fauna		
Birds		
Common Sandpiper	Unlikely	No further consideration required.
Southern Whiteface	Unlikely	No further consideration required.
Fork-tailed Swift	Unlikely	No further consideration required.
Cattle Egret	Low	No further consideration required.
Australasian Bittern	Unlikely	No further consideration required.
Sharp-tailed Sandpiper	Unlikely	No further consideration required.
Curlew Sandpiper	Unlikely	No further consideration required.
Pectoral Sandpiper	Unlikely	No further consideration required.
Gang-gang Cockatoo	Low	No further consideration required.
Black-eared Cuckoo	Unlikely	No further consideration required.
Brown Treecreeper	Unlikely	No further consideration required.
Latham's Snipe	Low	No further consideration required.
Painted Honeyeater	Unlikely	No further consideration required.
White-bellied Sea-Eagle	Unlikely	No further consideration required.
White-throated Needletail	Unlikely	No further consideration required.
Swift Parrot	Unlikely	No further consideration required.
Hooded Robin	Unlikely	No further consideration required.
Rainbow Bee-eater	Unlikely	No further consideration required.
Yellow Wagtail	Unlikely	No further consideration required.
Satin Flycatcher	Unlikely	No further consideration required.
Blue-winged Parrot	Low	No further consideration required.
Plains-wanderer	Unlikely	No further consideration required.
Rufous Fantail	Unlikely	No further consideration required.
Australian Painted Snipe	Unlikely	No further consideration required.

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Matter of National Environmental Significance	Likelihood of Occurrence	Comments
Freckled Duck	Low	No further consideration required.
Common Greenshank	Unlikely	No further consideration required.
Fish		
Flathead Galaxias	Low	No further consideration required.
Trout Cod	Unlikely	No further consideration required.
Murray Cod	Unlikely	No further consideration required.
Southern Pygmy Perch	Low	See below recommendations
Yarra Pygmy Perch	Unlikely	No further consideration required.
Amphibians and Reptiles		
Pink-tailed Worm-lizard	Unlikely	No further consideration required.
Striped Legless Lizard	Unlikely	No further consideration required.
Mountain Skink	Unlikely	No further consideration required.
Swamp Skink	Low	No further consideration required.
Growling Grass Frog	Low	See below recommendations
Mammals		
Spotted-tail Quoll	Unlikely	No further consideration required.
Greater Glider	Unlikely	No further consideration required.
Yellow-bellied Glider	Unlikely	No further consideration required.
Grey-headed Flying Fox	Unlikely	No further consideration required.
Insects		
Golden Sun Moth	Unlikely	No further consideration required.
Wetlands of International Importance		
Banrock station wetland complex	Not present within or adjacent to study area	No further consideration required.
Gunbower forest	Not present within or adjacent to study area	No further consideration required.
Hattah-kulkyne lakes	Not present within or adjacent to study area	No further consideration required.
NSW central Murray state forests	Not present within or adjacent to study area	No further consideration required.
Riverland	Not present within or adjacent to study area	No further consideration required.
The Coorong and lakes Alexandrina and Albert wetland	Not present within or adjacent to study area	No further consideration required.

One (1) Matters of National Environmental Significance (items listed under the EPBC Act 1999) warrant further consideration:

Black gum

- A total of seventeen black gum were recorded on site.
- Under the current design proposal, all seventeen individuals are deemed lost:
 - All native vegetation within a newly created lot that is less than 0.4 hectares in size must also be considered lost at the point of subdivision (DEECA, 2017a)
- *Table 7* below details an assessment against the significant impact criteria for the project. Under the current design a very real risk of significant impact exists and a referral to the commonwealth is recommended.

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There are no MNES other than those identified above that warrant further consideration under the proposal. In summary:

- No threatened ecological communities were found to occur within the study area during the site inspection;
- All other flora identified in database searches, within a 5km radius, that are listed as threatened under the EPBC Act are considered unlikely to occur within the study area; and
- All fauna species identified in the database searches, within a 5km radius, that are listed as threatened under the EPBC Act were found to have a low likelihood of occurrence or were unlikely to occur or be reliant on habitat within the study area.

Table 7 – Significant Impact Assessment for Black Gum (*Eucalyptus aggregata*)

	Project risk(s) to the MNES	Likelihood of significant impact (no mitigation)
lead to a long-term decrease in the size of an important population of a species	Trees on site form part of the wider Slatey Creek population of trees and would be considered part of an important population. Clusters of trees occur along Slatey Creek and the adjoining drainage line that extends into the site. The loss of seventeen trees on the site would lead to a long-term decrease in the size of an important population of the species.	HIGH Project would be a significant impact.
reduce the area of occupancy of an important population	Trees on site form part of the wider Slatey Creek population of trees and would be considered part of an important population. Clusters of trees occur along Slatey Creek and the adjoining drainage line that extends into the site. The loss of seventeen trees on the site would reduce the area of occupancy of an important population.	HIGH Project would be a significant impact.
fragment an existing important population into two or more populations	Trees on site form part of the wider Slatey Creek population of trees and would be considered part of an important population. Clusters of trees occur along Slatey Creek and the adjoining drainage line that extends into the site. The loss of seventeen trees on the site will not further fragment the existing important population.	LOW Not likely to be a significant impact.
adversely affect habitat critical to the survival of a species	The Action Statement notes that 'the species regenerates poorly in residential gardens and on nature strips because of intensive management' and that it's likely the trees remaining on future residential land such as this site will eventually die out. As highly modified residential land the site does not represent habitat that is critical to the survival of the species.	LOW Not likely to be a significant impact.

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	Project risk(s) to the MNES	Likelihood of significant impact (no mitigation)
disrupt the breeding cycle of an important population	The Action Statement notes that 'Trees (mature and immature) that remain within house blocks will remain part of the breeding population, but mainly as pollen sources only'.	MODERATE-HIGH Probable likelihood of significant impact
modify, destroy, remove or isolate or decrease the availability or quality of habitat to the extent that the species is likely to decline	The site represents highly modified habitat for the species with limited potential for expansion of the population due to its management. However, the development will decrease the area of available habitat and will directly contribute to a loss in the number of individuals.	MODERATE-HIGH Probable likelihood of significant impact
result in invasive species that are harmful to a vulnerable species becoming established in the vulnerable species' habitat	The project does not pose any significant risk of introducing (or increasing the presence of) an invasive species that is not already resident and already posing a risk to the species in the local area.	UNLIKELY Not a significant impact.
introduce disease that may cause the species to decline	Disease is a key threat listed under the Action Statement. The project does not pose any significant risk of introducing a disease that is not already present and already posing a risk to the species in the local area.	UNLIKELY Not a significant impact.
interfere with the recovery of the species	The site represents highly modified habitat for the species with limited potential for expansion of the population due to its management. The Action Statement lists several key actions to ensure the survival of a reasonably large and self-sustaining population and notes an emphasis will need to be placed on public land management. The project will not impact any initiatives on public land which are acknowledged as being key to the recovery of the species.	UNLIKELY Not a significant impact.

4.2 State – Flora and Fauna Guarantee Act 1988

The *Flora and Fauna Guarantee Act 1988* (FFG Act) and the *Flora and Fauna Guarantee (Amendment) Act 2019* (FFG Act) is the primary State legislation for the protection of native plants, native animals and ecological communities on public land and waters in Victoria. Species and ecological communities can be listed as threatened under the Act based on assessments by an independent Scientific Advisory Committee. Threatening processes may also be listed.

Under the FFG Act a permit is required from the DEECA to 'take' 'protected' flora species, 'listed communities' or 'threatened species' from public land. Removal of any protected flora taxa, listed flora species or listed communities may not be undertaken until this permit has been issued. (DEECA, 2024f)

The FFG Act now defines three types of 'take', these include 'incidental take', 'take for sale' and 'take for personal use'. For this project, the removal of any protected flora would meet the definition of 'incidental take'. Two types of categories for protected flora have now been defined 'generally protected flora' and 'restricted use protected flora'. 'Generally protected flora' require a permit under

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any situation while 'restricted use protected flora' don't need a permit for 'incidental take'. (DEECA, 2024g)

The FFG Act also provides specific protection of fish passage by noting that the '*prevention of passage of aquatic biota as a result of the presence of instream structures*' is a potentially threatening process and that '*there should be no further preventable decline in the viability of any rare species*'.

4.2.1 Implications

The proposal does not require any vegetation removal on public land. A protected flora permit is not expected to be required for the project.

The Action Statement No. 84 (FFG Act 1998) Black gum states that: '*The Slaty Creek population is situated on a narrow floodplain tributary of Slaty Creek, remarkably with no defined watercourse and no stream entrenchment; this floodplain woodland has a partially intact native understory. The site has the best remaining representation of natural habitat for Black Gum in Victoria and is therefore significant*'. (DSE, 1997)

Residential development is listed as a threat within the action statement '*The existence of Black gum on land with potential for residential development does not necessarily preclude development, but suitable planning controls should be considered to protect Black gum populations.*' (DSE, 1997)

The placement of the VPO1 over part of the site provides for protection for five (5) black gum trees on site. It is recommended that all black gum individuals be contained within a conservation reserve.

4.3 State – Catchment and Land Protection Act 1994

In accordance with Section 20 of the CaLP Act, landholders and managers have a responsibility to take all reasonable steps to:

- Avoid causing or contributing to land degradation which causes or may cause damage to land of another land owner;
- Eradicate regionally prohibited weeds;
- Prevent the growth and spread of regionally controlled weeds on their land; and
- Prevent the spread of, and as far as possible, eradicate established pest animals.

4.3.1 Implications

Six weeds declared noxious under the Catchment and Land Protection Act 1994 (CaLP Act) were identified on site (*Table 8*). Four of these weeds are categorised within the North Central Catchment Management Authority region as 'Restricted' and two as 'Regionally Controlled' (Agriculture Victoria, 2024).

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Table 8: Declared noxious weeds proclaimed under the Catchment and Land Protection Act 1994

Scientific Name	Common Name	Classification
<i>Allium triquetrum</i>	angled onion	Restricted
<i>Cirsium vulgare</i>	spear thistle	Restricted
<i>Crataegus monogyna</i>	hawthorn	Restricted
<i>Genista linifolia</i>	flax-leaf broom	Restricted
<i>Rubus fruticosus</i> spp. agg.	blackberry	Regionally Controlled
<i>Ulex europaeus</i>	gorse	Regionally Controlled

4.4 Water Act 1987

Catchment Management Authorities have statutory responsibilities under Section 67 of the Water Act to monitor, manage, enforce, and administer control over all works which may impact upon designated waterways to ensure works undertaken do not adversely affect the health of those waterways.

A permit is required to undertake works on a designated waterway and can include activities such as:

- Crossings – bridges, fords, culverts;
- Deviations – waterway realignments;
- Extractions – sand, silt or gravel;
- Stabilisation – bank protection, retaining structures;
- Vegetation – fallen timber and vegetation removal, revegetation projects;
- Works – stormwater outlets, service crossings; and
- Other – jetty, river mouth opening, boardwalks.

4.4.1 Implications

The site does not contain any declared waterways, it is not expected the development would require a works on waterways permit.

4.5 State – Wildlife Act 1979

The Wildlife Act 1975 provides the primary legislation for the protection and management of wildlife, the purposes of this Act are:

- To establish procedures in order to promote the protection and conservation of wildlife, the prevention of taxa of wildlife from becoming extinct and the sustainable use of and access to wildlife; and
- To prohibit and regulate the conduct of persons engaged in activities concerning or related to wildlife.

4.5.1 Implications

Persons engaged to remove, salvage, hold or relocate any native fauna species during proposed construction works must have a permit under this Act to undertake such actions and ensure any

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actions to manage wildlife must be undertaken in accordance with the requirements of the Act or at the direction of DEECA.

4.6 State – Environmental Effects Act 1978

In Victoria, environmental impact assessments of proposed development projects are conducted through the Environmental Effects Statement (EES) process under the *Environment Effects Act 1978* (EE Act). The Minister for Planning (the Minister) administers the EES process through the *Ministerial Guidelines for Assessment of Environmental Effects* (Ministerial Guidelines), whilst DEECA manages this process (Victorian Auditor Generals Report, 2017).

A proponent should ask the Minister administering the Act whether an EES is required for projects or amended projects that could have a significant effect on the environment. If the Minister decides that an Environment Effects Statement (EES) is required, the project proponent is responsible for preparing the EES and undertaking the necessary investigations (Victorian Government, the Department of Sustainability and Environment, 2006).

Referral criteria is based on either individual potential environmental effects or a combination of potential environmental effects.

4.6.1 Implications

Assessment of referral requirements for relevant criteria are outlined below.

Individual Potential Environmental Effects

Potential long-term loss of a significant proportion (e.g. 1 to 5 percent depending on the conservation status of the species) of known remaining habitat or population of a threatened species within Victoria.

- Seventeen black gum were found present on site. Under the current design proposal, all seventeen individuals are considered lost due to proposed lot size smaller than 0.4 hectares. This is not likely to be above 5% of the remaining population of black gum.
- The outcome of targeted surveys for growling grass frog and southern pygmy perch will determine if any significant populations exist on site.

Potential clearing of 10 ha or more of native vegetation from an area that is of an EVC identified as endangered or an EVC that is classified as vulnerable (with a condition score of 0.5 or more) or rare (with a condition score of 0.6 or more)

- Overall, 0.569 hectares of native vegetation has been determined to be impacted under the current proposal, (of which 0.103 ha has been classified as an EVC with a bioregional conservation status of endangered) (DSE, 2024). Removal of less than 0.5 hectares of native vegetation in this location will not have a significant impact on habitat for rare or threatened species. This amount is significantly under the referral threshold and therefore, no referral is required under this criterion.

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4.7 State – Planning and Environment Act 1987

Planning Overlays

The study area is covered by the Neighbourhood Residential Zone – Schedule 3, Protected Settlement Boundary Schedule under the Macedon Planning Scheme. There are no direct implications under these overlay that would relate to any vegetation or habitat removal likely to occur under the project.

Environmental Significance Overlay – Schedule 4 (ESO4)

The ESO4 covers the entirety of the study area and pertains to the Eppalock Special Water Supply Catchment. The objectives are to ensure development protects, restores and enhances natural resources and environmental systems and minimises detrimental impacts on the quality and quantity of water in the catchment.

Vegetation Protection Overlay – Schedule 1 (VPO1)

The VPO1 covers approximately half the study area to the northwest and pertains to the population of black gum stands that exists throughout the Woodend township. The vegetation protection objective to be achieved is to protect all remnant black gums.

Map 1 highlights the location of the VPO1 on site in relation to the black gums identified during assessment. The current design does not respond appropriately to the objectives of the VPO as all black gum within the VPO1 are lost under the development.

It is recommended that all black gum individuals be contained within a conservation reserve.

Vegetation Protection Overlay – Schedule 2 (VPO2)

The VPO2 covers approximately half the study area to the northwest and pertains to significant roadside vegetation to be protected throughout the municipality.

(DEECA, 2024a).

Clause 52.17 -Native Vegetation

Under *Clause 52.17* of the Macedon Planning Scheme, a planning permit is required to clear or disturb native vegetation within the study area. Native vegetation will be impacted and or require removal under the proposal and as such, application of the '*Guidelines*' to obtain a planning permit for the works is necessary. The information provided within this report and summarised specifically within *Section 5* is considered to satisfy the information requirements of the Guideline.

5 Victoria's Native Vegetation Removal Regulations

The purpose of the Guidelines is to set out and describe the application of Victoria's statewide policy in relation to assessing and compensating for the removal of native vegetation. The Guidelines implement Clause 12.01-2S (Biodiversity) of the Planning Provisions objective 'To ensure that there is no net loss to biodiversity as a result of the removal, destruction or lopping of native vegetation. (DEECA, 2017).

The Guidelines also detail the three-step approach of Avoid, Minimise and Offset as a key component of the policy. This approach aims to ensure that the removal of native vegetation is restricted to only what is reasonably necessary, and that biodiversity is appropriately compensated for any removal approved.

A combination of site-based and landscape information is used to calculate the biodiversity value (being a general or species habitat score) of native vegetation to be removed. This is calculated by the extent and condition score, combined to determine the site-based measure of biodiversity value.

The assessment pathway for an application to remove native vegetation reflects its potential impact on biodiversity and is determined by combining the location and extent of the native vegetation proposed to be removed, in accordance with Table 3 of the Guidelines.

The pathways are:

Basic - limited impacts on biodiversity.

Intermediate - could impact on large trees, endangered EVC's, and sensitive wetlands and coastal areas.

Detailed - could impact on large trees, endangered EVC's, sensitive wetlands and coastal area and could significantly impact on habitat for rare or threatened species. (DEECA, 2017)

5.1 Avoiding and minimising Impacts on Native Vegetation

The principles of avoidance and minimisation can be achieved in a Project by avoiding the removal of native vegetation via locating or designing the project works so that native vegetation is not removed. Minimising losses to native vegetation can be achieved via minimising the design construction footprint, restricting project works to areas of native vegetation that have the least biodiversity or other values or managing the works to minimise impacts on surrounding vegetation (DEECA, 2017).

5.1.1 Strategic Planning

The study area lies within the Neighbourhood Residential Zone – Schedule 3 of the Macedon Planning Scheme. The site is covered by the *Woodend Town Structure Plan* (TSP) (Macedon Ranges Shire Council, 2014). In its maps, the TSP identifies the site as an 'Residential' (contain within town boundary – 15 years' land supply) and earmarks the site for 'residential' land use.

A map in the TSP shows the vegetation protection overlay which covers the northwestern area of the study area and relates to the protection of all the remnant black gums.

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5.1.2 Site Level Planning

The preliminary design sketch provided by Millar Merrigan in December 2023– *Appendix 1*, identifies the proposed subdivision plan. The subdivision plan highlights the location of new residential lots, internal roads and access/entry points.

Under the current design, the location of the proposed subdivision footprint and associated internal roads directly impacts upon all native vegetation patch habitat zones, including all nine large trees identified on site and all seventeen black gums, due to the construction footprint by direct impact or tree protection zone impacts of greater than 10% and are therefore deemed lost and require offsetting.

Section 5.4 details the determination of losses to native vegetation under the current design proposal and *Map 2* shows the location of these native vegetation losses.

The losses to native vegetation will be appropriately offset by the proponent in line with the Guideline (DEECA, 2017). The purchase of a registered credit extract will ensure that the overarching native vegetation policy of ‘no net loss’ is achieved.

5.2 Construction

A number of measures are proposed to minimise construction impacts on ecological values. These include the following:

No-go Zone Fencing / Limit of Works

- Prior to the commencement of any works,
 - The construction zone footprint and limit of works must be clearly defined on construction plans and should be physically delineated with fencing; and
 - Native vegetation outside of the limit of works must be protected by the establishment of No-Go zones, with fencing and exclusion areas identified as part of contract conditions.
- All works and construction activities associated with the project (i.e. stack sites, temporary storage areas, parking areas, turn around points...etc.) should be located within degraded areas not containing native vegetation; and
- The fencing should be constructed of supported para-webbing or rope bunting and include signage identifying the area as ‘No-Go Zone - No Unauthorised Access’. The No-Go zone fence is to be erected prior to the commencement of construction works and to be retained in place for the duration of construction activities, and then removed.

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Vehicle Hygiene / Weed Management

- Vehicle / plant hygiene protocols should be implemented to prevent the importation and the spread of declared weeds, environmental weeds, pests and diseases (pathogens) within the construction works area and offsite.

Sedimentation / Erosion

Erosion and sediment controls should include but not be limited to:

- Installation and maintenance of erosion and sedimentation controls established in accordance with EPA best practice guidelines for the treatment of sediment laden run-off resulting from construction activities. Sediment controls must be maintained in good order throughout the project and all materials removed from site at the completion of works;
- Adequately control and route runoff within the construction site to the appropriate sedimentation controls. Any controls installed should prevent any surface water run off;
- Appropriate control structures within the 'limits of works' should also be established where required to prevent surface water run-off from exiting construction works areas beyond the 'limit of works' or onto adjoining native vegetation to be retained / No Go Zones;
- Minimising the amount of exposed erodible surfaces during construction - i.e. through the staging of works and progressive reinstatement of earthworks; and
- Prompt covering of exposed surfaces (including batters and stockpiles) that would otherwise remain bare for more than 28 days - cover may include mulch, erosion control mat or seeding with sterile grass.

Wildlife Management

- Should there be a likelihood that wildlife may be encountered on the site, directly impacted or potentially displaced by construction works, a suitability qualified wildlife expert / zoologist with appropriate DEECA authorisations should be engaged to ensure the protection and management of any wildlife encountered during the works. Any displaced fauna should be salvaged and relocated at an appropriate time.

5.3 Topographic Information

The following provides topography and land information specific to the native vegetation proposed to be removed (DEECA, 2017).

1. Role of native vegetation in protecting water quality, waterways and riparian ecosystems particularly within 30m of a wetland, waterway or special catchment
 - An unnamed drainage line of Slaty Creek runs through the centre of the study area, and retains minimal native rushes and sedges, while exotic pasture grasses dominate. It joins Slaty Creek approximately 100m west of the study area.
 - Native canopy trees are confined to small clusters of narrow-leaf peppermint, black gum and manna gum located throughout the southwest region of the study area.

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2. Preventing land degradation including soil erosion and instability, particularly where slopes are greater than 20%, land subject to slippage or soil erosion, harsh environments - alpine, coastal.
 - The land slopes down to the drainage line from both the north and the south at a gradient of no greater than 5%.
3. Preventing adverse effects on groundwater quality, saline discharge, recharge area.
 - Not applicable, the site does not provide for these functions.
4. Need to preserve identified landscape values.
 - 0.569 hectares of native vegetation will be lost, but this is unlikely to contribute to a significant decline in the landscape values of the surrounding area.
 - Seventeen black gums are deemed lost under the current design proposal. Impacts to this species should be avoided.
5. Is native vegetation protected under Aboriginal Heritage Act 2006?
 - No

5.4 Determination of Losses to Native Vegetation

The preliminary sketch of subdivision which highlights the construction footprint including internal roads and access/entry points, was provided by Millar Merrigan in December 2023 (*Appendix 1*).

The construction footprint was overlaid on the GPS mapped native vegetation layers and using the GIS program a process of determining native vegetation impacts was carried out using the methodology described in *Section 2.3*.

In total, 0.569 ha of native vegetation is deemed lost under the current proposal. Canopy tree loss determination under the current design is provided in *Table 9* below. *Map 2* displays the location and of the native vegetation that is deemed lost under the current design.

Table 9 – Canopy and significant tree impacts

Tree ID No.	Botanical Name	Common Name	Type	DBH (cm)	Retention	Planning Requirements
2	<i>Eucalyptus radiata</i>	Narrow-leaved peppermint	Patch	98	Lost - Direct Impacts	Offset Required
3	<i>Eucalyptus radiata</i>	Narrow-leaved peppermint	Scattered - Dead	71	Lost - Direct Impacts	Offset Required
4	<i>Eucalyptus radiata</i>	Narrow-leaved peppermint	Scattered - Dead	76	Lost - Direct Impacts	Offset Required
25	<i>Eucalyptus radiata</i>	Narrow-leaved peppermint	Patch	109	Lost - Direct Impacts	Offset Required
35	<i>Eucalyptus aggregata</i>	Black gum	Patch	18	Lost - Direct Impacts	Offset Required
36	<i>Eucalyptus aggregata</i>	Black gum	Patch	62	Lost - Direct Impacts	Offset Required
46	<i>Eucalyptus kitsoniana</i>	Bog gum	Scattered	36	Lost - Direct Impacts	N/A
47	<i>Eucalyptus aggregata</i>	Black gum	Patch	64	Lost - Direct Impacts	Offset Required
48	<i>Eucalyptus aggregata</i>	Black gum	Patch	41	Lost - Direct Impacts	Offset Required
52	<i>Eucalyptus radiata</i>	Narrow-leaved peppermint	Patch	106	Lost - Direct Impacts	Offset Required
53	<i>Eucalyptus radiata</i>	Narrow-leaved peppermint	Patch	73	Lost - Direct Impacts	Offset Required
56	<i>Eucalyptus radiata</i>	Narrow-leaved peppermint	Patch	83	Lost - Direct Impacts	Offset Required

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Tree ID No.	Botanical Name	Common Name	Type	DBH (cm)	Retention	Planning Requirements
63	<i>Eucalyptus radiata</i>	Narrow-leaved peppermint	Patch	94	Lost - Direct Impacts	Offset Required
69	<i>Eucalyptus radiata</i>	Narrow-leaved peppermint	Scattered	20	Lost - Direct Impacts	Offset Required
71	<i>Eucalyptus aggregata</i>	Black gum	Scattered	36	Lost - Direct Impacts	Offset Required
72	<i>Eucalyptus aggregata</i>	Black gum	Scattered	48	Lost - Direct Impacts	Offset Required
73	<i>Eucalyptus aggregata</i>	Black gum	Scattered	60	Lost - Direct Impacts	Offset Required
74	<i>Eucalyptus aggregata</i>	Black gum	Scattered	30	Lost - Direct Impacts	Offset Required
75	<i>Eucalyptus aggregata</i>	Black gum	Scattered	55	Lost - Direct Impacts	Offset Required
76	<i>Eucalyptus aggregata</i>	Black gum	Scattered	20	Lost - Direct Impacts	Offset Required
77	<i>Eucalyptus aggregata</i>	Black gum	Patch	68	Lost - Direct Impacts	Offset Required
78	<i>Eucalyptus aggregata</i>	Black gum	Patch	20	Lost - Direct Impacts	Offset Required
79	<i>Eucalyptus aggregata</i>	Black gum	Patch	18	Lost - Direct Impacts	Offset Required
80	<i>Eucalyptus aggregata</i>	Black gum	Patch	53	Lost - Direct Impacts	Offset Required
81	<i>Eucalyptus aggregata</i>	Black gum	Patch	20	Lost - Direct Impacts	Offset Required
82	<i>Eucalyptus aggregata</i>	Black gum	Patch	45	Lost - Direct Impacts	Offset Required
83	<i>Eucalyptus aggregata</i>	Black gum	Patch	42	Lost - Direct Impacts	Offset Required
86	<i>Eucalyptus neglecta</i>	Omeo gum	Scattered	33	Lost - Direct Impacts	N/A
86	<i>Eucalyptus neglecta</i>	Omeo gum	Scattered	33	Lost - Direct Impacts	N/A
124	<i>Eucalyptus viminalis</i>	Manna gum	Scattered	70	Lost - TPZ Impacts	Offset Required
130	<i>Eucalyptus viminalis</i>	Manna gum	Scattered	60	Lost - TPZ Impacts	Offset Required
131	<i>Eucalyptus viminalis</i>	Manna gum	Scattered	60	Lost - TPZ Impacts	Offset Required

5.5 Offset requirements- Native Vegetation Removal Report

A clearing shapefile was used to process a Native Vegetation Removal Report (NVRR) (*Appendix 10*). The NVR report identified that the following offset requirements would apply to the proposal, at this preliminary stage:

- The proposal falls under the 'Detailed Assessment Pathway';
- Offset requirements amount to 0.1270 General Habitat Units (GHUs) with a minimum strategic biodiversity score of 0.1426 and 9 large trees;
- No specific offsets apply; and
- Offsets must be located within the North Central Management Authority (CMA) boundary or within the Macedon Shire municipality.

Previous Clearing

Confirmation with the proponent has been undertaken to ensure that no other native vegetation has been approved to be removed or was removed without the required approvals, on the same property or on a continuous land in the same client ownership in the past 5 years.

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Offset Statement

In accordance with the DEECA's Guidelines for the removal, destruction or lopping of native vegetation an offset statement must be provided that shows evidence that an offset that meets the offset requirements for the native vegetation to be removed has been identified and can be secured.

When approved the offset requirements will be purchased through a third-party offset via an allocated credit register extract from a credit provider. *Appendix 11* provides evidence that sufficient offsets are presently available for the offset requirements that have been calculated at this preliminary stage.

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6 Conclusion and Recommendations

Study Area- Ecological Values

Flora

The site is largely cleared and dominated by exotic pasture vegetation. Five native patches, comprising mainly mature canopy layer eucalypts and understorey acacias, scattered canopy trees and a total of nine large trees were found on site.

Seventeen black gum were positively identified within the study area. Black gum is listed as Vulnerable under the *Environment Protection & Biodiversity Conservation Act 1999* and Vulnerable under *Victoria's Flora & Fauna Guarantee Act 2019*.

The likelihood assessment determined that all other threatened flora species identified in the database searches were unlikely to occur within the study area, due primarily to a lack of suitable habitat and the highly disturbed condition of most of the site.

The site does not contain any threatened ecological communities.

Fauna

The likelihood assessment determined that all threatened flora species identified in the database searches were unlikely to occur within the study area, due primarily to a lack of suitable habitat and the highly disturbed condition of most of the site.

Legislation / Policy Considerations

EPBC Act- Matters of National Environmental Significance

There is one (1) Matters of National Environmental Significance (MNES), that warrant further consideration through either targeted survey or species expert advice and significant impact assessments:

- Black gum was recorded on site, under the current proposal all seventeen individuals are deemed lost and require offsetting.
- A Significant Impact Assessment was completed. Under the current design layout, referral to the commonwealth would be required.

Flora and Fauna Guarantee Act

A protected flora permit is not expected to be required for the project.

The placement of the VPO1 over part of the site provides for protection for five (5) black gum trees on site. It is recommended that all black gum individuals be contained within a conservation reserve.

Native Vegetation Removal

A preliminary determination of native vegetation impacts was carried out using the current design. The NVR report identified an offset figure of 0.1270 General Habitat Units (GHUs) with a minimum strategic biodiversity score of 0.1426 and 9 large trees for the proposal.

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Photos

Photos 1 – 21 provide example of native vegetation deemed lost, including all native patches, large trees and scattered trees.



Photo 1 – Habitat Zone 1 (taken 21/08/2024)



Photo 2 – Habitat Zone 2 (taken 21/08/2024)



Photo 3 – Habitat Zone 3 (taken 21/08/2024)

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Photo 4 – Habitat Zone 4 (taken 21/08/2024)



Photo 5 - Habitat Zone 5 (taken 21/08/2024)



Photo 6 – Tree ID No.2 (taken 21/08/2024)

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*Photo 7 - Tree ID No. 3
(taken 21/08/2024)*



*Photo 8 - Tree ID No. 4
(taken 21/08/2024)*



*Photo 9 - Tree ID No. 53
(taken 21/08)*



*Photo 10 - Tree ID No. 35, 47 and
48 (taken 21/08/2024)*



*Photo 11 - Tree ID No. 36
(taken 21/08/2024)*



*Photo 12 - Tree ID No. 56
(taken 21/08/2024)*



*Photo 13 - Tree ID. 52
(taken 21/08/2024)*



*Photo 14 - Tree ID No. 25
(taken 21/08/2024)*



*Photo 15 - Tree ID No. 69
(taken 21/08/2024)*

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Photo 16 – Tree ID No. 71, 72 and 73 (taken 21/08/2024)



Photo 17 – Tree ID. 76 (taken 21/08/2024)



Photo 18 - Tree ID. 74 and 75 (taken 21/08/2024)

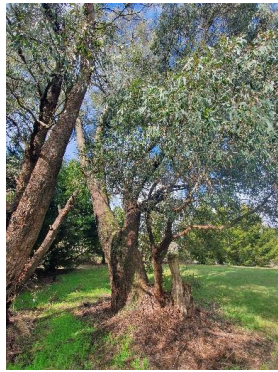


Photo 19 - Tree ID No. 63 (taken 21/08/2024)



Photo 20 - Tree ID No. 77, 78 79, 80, 81 and 82 (taken 21/08/2024)



Photo 21 – Tree ID. 124 (taken 21/08/2024)

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Glossary

Avoid	Avoiding removing any native vegetation when undertaking a use or development. This can be either by not permitting or not going ahead with the use or development or locating it elsewhere so that removing native vegetation is not required.
Biodiversity	The variety of all life forms, the different plants, animals and microorganisms, the genes they contain, and the ecosystems of which they form a part.
Bioregion	Biogeographic areas that capture the patterns of ecological characteristics in the landscape or seascape, providing a natural framework for recognizing and responding to biodiversity values.
Bioregional Conservation Status (BCS of an EVC)	A state-wide classification of the degree of depletion in the extent and/or quality of an Ecological Conservation Class (EVC) within a bioregion in comparison to the State's estimation of its pre-1750 extent and condition.
Canopy Tree	A tree, greater than five meters in height, that is normally found in the upper layer of a vegetation type. A tree, greater than five meters in height, that is normally found in the upper layer of a vegetation type.
Diameter at Breast Height (DBH)	The diameter of the trunk of a tree measured over bark at 1.3m above ground level.
Ecological Vegetation Class (EVC)	A type of native vegetation classification that is described through a combination of its floristic, life form and ecological characteristics, and through an inferred fidelity to particular environmental attributes. Each EVC includes a collection of floristic communities (i.e. lower level in the classification that is based solely on groups of the same species) that occur across a biogeographic range, and although differing in species, have similar habitat and ecological processes operating.
EVC Benchmark	A standard vegetation-quality reference point relevant to the vegetation type that is applied in habitat hectare assessments. Represents the average characteristics of a mature and apparently long-undisturbed state of the same vegetation type.
General offset	An offset that is required when a proposal to remove native vegetation is not deemed, by application of the specific-general offset test, to have a significant impact on habitat for any rare or threatened species.
Habitat Hectares	Combined measure of condition and extent of native vegetation. This measure is obtained by multiplying the site's condition score (measured between 0 and 1) with the area of the site (in hectares).
Habitat Score	The score assigned to a habitat zone that indicates the quality of the vegetation relative to the Ecological Vegetation Class (EVC) benchmark – sum of the site condition score and landscape context score usually expressed as a percentage or on a scale of zero to 1.
Habitat Zone	A discrete area of native vegetation consisting of a single vegetation type (EVC) with an assumed similar quality. This is the base spatial unit for conducting a habitat hectare assessment.
High Threat Weed	Introduced plant species (including non-indigenous 'natives') with the ability to out-compete and substantially reduce one or more indigenous life forms in the longer term, assuming on-going current site characteristics and disturbance regime.
Large Tree (LT)	A tree with a Diameter at Breast Height equal to or greater than the large tree diameter as specified in the relevant EVC benchmark.

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Loss	Loss in the contribution to Victoria's biodiversity when native vegetation is fully or partially removed, as measured in biodiversity equivalence scores or units.
Minimise	Locating, designing or managing a use or development to reduce the impacts on biodiversity from the removal of native vegetation.
Native vegetation	Native vegetation is defined in the Victoria Planning Provisions as 'plants that are indigenous to Victoria, including trees, shrubs, herbs and grasses'.
Native vegetation condition	A site-based measure of how close native vegetation is to its mature natural state, as represented by a benchmark reflecting pre-settlement circumstances.
No net loss	An outcome where a particular gain in the contribution to Victoria's biodiversity is equivalent to an associated loss in the contribution to Victoria's biodiversity from permitted clearing.
Offset	Protection and management (including revegetation) of native vegetation at a site to generate a gain in the contribution that native vegetation makes to Victoria's biodiversity. An offset is used to compensate for the loss to Victoria's biodiversity from the removal of native vegetation.
Permitted clearing	Removal of native vegetation for which a planning permit has been granted to remove native vegetation.
Protection (of a tree)	An area with twice the canopy diameter of the tree(s) fenced and protected from adverse impacts: grazing, burning and soil disturbance not permitted, fallen timber retained, weeds controlled, and other intervention and/or management if necessary to ensure adequate natural regeneration or planting can occur.
Scattered Trees Small Tree (ST)	An indigenous canopy tree that does not form part of a remnant patch of native vegetation (see definition of remnant patch of native vegetation). A tree with a Diameter at Breast Height (DBH) equal to or greater than 0.25 of the large tree diameter in the relevant EVC benchmark but less than the DBH for a medium old tree.
Strategic biodiversity score	A score that quantifies the relative value of a location in the landscape with regard to its condition, extent, connectivity and the support function it plays for species.
Understorey	The lower layers of vegetation, including the shrub layer, grass layer and ground layer. The understorey may comprise native and non-native species.
Vegetation Quality Assessment (VQA)	The Vegetation Quality Assessment (VQA) otherwise known as the habitat hectare assessment method is the standard approach of assessing vegetation quality in Victoria. Consistency in the application of the method by assessors is essential to support the delivery of Victoria's native vegetation removal regulations.

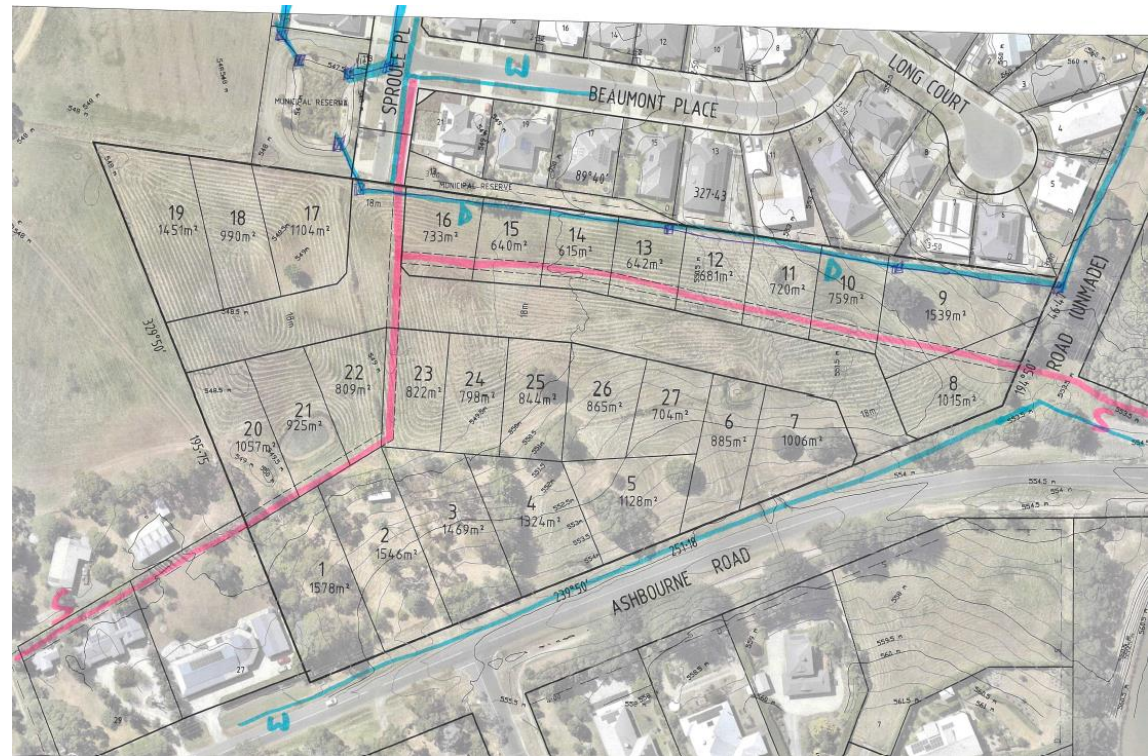
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Appendices

Appendices commence on the next page.

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Appendix 1: Preliminary Sketch of Subdivision – Millar Merrigan Reference: 30918 (December 2023)



ID Ecological Management

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Appendix 2: Results of VBA 5 kilometre radius search for threatened flora species

Scientific Name	Common Name	Conservation Status	Count of Sightings	Last Record
<i>Acacia nanodealbata</i>	Dwarf Silver-wattle	vu	5	2/09/2004
<i>Bossiaea cordigera</i>	Wiry Bossiaea	en	3	01/01/1770
<i>Dianella amoena</i>	Matted Flax-lily	EN cr	1	6/11/2019
<i>Dipodium pardalinum</i>	Spotted Hyacinth-orchid	en	6	20/01/2011
<i>Eucalyptus aggregata</i>	Black Gum	VU vu	81	25/05/2022
<i>Eucalyptus globulus subsp. globulus</i>	Southern Blue-gum	en #	1	1/11/2012
<i>Eucalyptus yarraensis</i>	Yarra Gum	cr	8	5/05/1994
<i>Grevillea micrantha</i>	Small-flower Grevillea	cr	1	01/01/1770
<i>Hookerchloa eriopoda</i>	Snow Fescue	vu	1	21/05/1979
<i>Leucopogon microphyllus var. pilibundus</i>	Hairy Beard-heath	en	2	1/09/1938
<i>Pseudanthus orbicularis</i>	Tangled Pseudanthus	vu	3	01/01/1770
<i>Rhagodia parabolica</i>	Fragrant Saltbush	vu #	1	1/11/2012
<i>Senecio campylocarpus</i>	Floodplain Fireweed	en	1	16/03/1964
<i>Xerochrysum palustre</i>	Swamp Everlasting	VU cr	1	9/03/2007
<i>Zieria aspalathoides subsp. aspalathoides</i>	Whorled Zieria	en	1	01/01/1770

Key to Conservation Status and Origin

Taxon Origin	
#	Native species that may be considered alien in some circumstances
*	Exotic species
Commonwealth Environment Protection and Biodiversity Conservation (EPBC) Act 1999	
VU	Listed as Nationally Vulnerable
EN	Listed as Nationally Endangered
EX	Listed as Nationally Extinct
CR	Listed as Nationally Critically Endangered
Victorian FFG Act 1988 Listing (DELWP 2022)	
x	Presumed Extinct in Victoria
cr	Listed as Critically Endangered in Victoria
en	Listed as Endangered in Victoria
vu	Listed as Vulnerable in Victoria

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Appendix 3: Results of EPBC Act Protected Matters 5 kilometre radius search



Australian Government
Department of Climate Change, Energy,
the Environment and Water

EPBC Act Protected Matters Report

This report provides general guidance on matters of national environmental significance and other matters protected by the EPBC Act in the area you have selected. Please see the caveat for interpretation of information provided here.

Report created: 08-Aug-2024

[Summary](#)

[Details](#)

[Matters of NES](#)

[Other Matters Protected by the EPBC Act](#)

[Extra Information](#)

[Caveat](#)

[Acknowledgements](#)

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Summary

Matters of National Environment Significance

This part of the report summarises the matters of national environmental significance that may occur in, or may relate to, the area you nominated. Further information is available in the detail part of the report, which can be accessed by scrolling or following the links below. If you are proposing to undertake an activity that may have a significant impact on one or more matters of national environmental significance then you should consider the [Administrative Guidelines on Significance](#).

World Heritage Properties:	None
National Heritage Places:	None
Wetlands of International Importance (Ramsar)	6
Great Barrier Reef Marine Park:	None
Commonwealth Marine Area:	None
Listed Threatened Ecological Communities:	4
Listed Threatened Species:	49
Listed Migratory Species:	11

Other Matters Protected by the EPBC Act

This part of the report summarises other matters protected under the Act that may relate to the area you nominated. Approval may be required for a proposed activity that significantly affects the environment on Commonwealth land, when the action is outside the Commonwealth land, or the environment anywhere when the action is taken on Commonwealth land. Approval may also be required for the Commonwealth or Commonwealth agencies proposing to take an action that is likely to have a significant impact on the environment anywhere.

The EPBC Act protects the environment on Commonwealth land, the environment from the actions taken on Commonwealth land, and the environment from actions taken by Commonwealth agencies. As heritage values of a place are part of the 'environment', these aspects of the EPBC Act protect the Commonwealth Heritage values of a Commonwealth Heritage place. Information on the new heritage laws can be found at <https://www.dccew.gov.au/parks-heritage/heritage>

A [permit](#) may be required for activities in or on a Commonwealth area that may affect a member of a listed threatened species or ecological community, a member of a listed migratory species, whales and other cetaceans, or a member of a listed marine species.

Commonwealth Lands:	10
Commonwealth Heritage Places:	None
Listed Marine Species:	18
Whales and Other Cetaceans:	None
Critical Habitats:	None
Commonwealth Reserves Terrestrial:	None
Australian Marine Parks:	None
Habitat Critical to the Survival of Marine Turtles:	None

Extra Information

This part of the report provides information that may also be relevant to the area you have

State and Territory Reserves:	1
Regional Forest Agreements:	1
Nationally Important Wetlands:	None
EPBC Act Referrals:	7
Key Ecological Features (Marine):	None
Biologically Important Areas:	None
Bioregional Assessments:	None
Geological and Bioregional Assessments:	None

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Details

Matters of National Environmental Significance

Wetlands of International Importance (Ramsar Wetlands)		[Resource Information]
Ramsar Site Name	Proximity	Buffer Status
Banrock station wetland complex	500 - 600km upstream from Ramsar site	In feature area
Gunbower forest	100 - 150km upstream from Ramsar site	In feature area
Hattah-kulkyne lakes	300 - 400km upstream from Ramsar site	In feature area
Nsw central murray state forests	100 - 150km upstream from Ramsar site	In feature area
Riverland	400 - 500km upstream from Ramsar site	In feature area
The coorong. and lakes alexandrina and albert wetland	400 - 500km upstream from Ramsar site	In feature area

Listed Threatened Ecological Communities [Resource Information]

For threatened ecological communities where the distribution is well known, maps are derived from recovery plans, State vegetation maps, remote sensing imagery and other sources. Where threatened ecological community distributions are less well known, existing vegetation maps and point location data are used to produce indicative distribution maps.

Status of Vulnerable, Disallowed and Ineligible are not MNES under the EPBC Act.

Community Name	Threatened Category	Presence Text	Buffer Status
Grassy Eucalypt Woodland of the Victorian Volcanic Plain	Critically Endangered	Community likely to occur within area	In feature area
Grey Box (Eucalyptus microcarpa) Grassy Woodlands and Derived Native Grasslands of South-eastern Australia	Endangered	Community may occur within area	In feature area
Natural Temperate Grassland of the Victorian Volcanic Plain	Critically Endangered	Community may occur within area	In feature area
White Box-Yellow Box-Blakely's Red Gum Grassy Woodland and Derived Native Grassland	Critically Endangered	Community likely to occur within area	In feature area

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Listed Threatened Species	[Resource Information]		
Status of Conservation Dependent and Extinct are not MNES under the EPBC Act.			
Number is the current name ID.			
Scientific Name	Threatened Category	Presence Text	Buffer Status
BIRD			
Aphelocephala leucopsis			
Southern Whiteface [529]	Vulnerable	Species or species habitat may occur within area	In feature area
Botaurus poiciloptilus			
Australasian Bittern [1001]	Endangered	Species or species habitat may occur within area	In feature area
Calidris acuminata			
Sharp-tailed Sandpiper [874]	Vulnerable	Species or species habitat may occur within area	In feature area
Calidris ferruginea			
Curlew Sandpiper [856]	Critically Endangered	Species or species habitat may occur within area	In feature area
Callocephalon fimbriatum			
Gang-gang Cockatoo [768]	Endangered	Species or species habitat likely to occur within area	In feature area
Climacteris picumnus victoriae			
Brown Treecreeper (south-eastern) [67062]	Vulnerable	Species or species habitat likely to occur within area	In feature area
Gallinago hardwickii			
Latham's Snipe, Japanese Snipe [863]	Vulnerable	Species or species habitat known to occur within area	In feature area
Grantiella picta			
Painted Honeyeater [470]	Vulnerable	Species or species habitat likely to occur within area	In feature area
Hirundapus caudacutus			
White-throated Needletail [682]	Vulnerable	Species or species habitat known to occur within area	In feature area
Lathamus discolor			
Swift Parrot [744]	Critically Endangered	Species or species habitat known to occur within area	In feature area

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Scientific Name	Threatened Category	Presence Text	Buffer Status
Melanodryas cucullata cucullata South-eastern Hooded Robin, Hooded Robin (south-eastern) [67093]	Endangered	Species or species habitat likely to occur within area	In feature area
Neophema chrysostoma Blue-winged Parrot [726]	Vulnerable	Species or species habitat known to occur within area	In feature area
Pedionomus torquatus Plains-wanderer [906]	Critically Endangered	Species or species habitat may occur within area	In feature area
Rostratula australis Australian Painted Snipe [77037]	Endangered	Species or species habitat may occur within area	In feature area
Stagonopleura guttata Diamond Firetail [59398]	Vulnerable	Species or species habitat known to occur within area	In feature area
Tringa nebularia Common Greenshank, Greenshank [832]	Endangered	Species or species habitat likely to occur within area	In feature area
FISH			
Galaxias rostratus Flathead Galaxias, Beaked Minnow, Flat-headed Galaxias, Flat-headed Jollytail, Flat-headed Minnow [84745]	Critically Endangered	Species or species habitat likely to occur within area	In feature area
Maccullochella macquariensis Trout Cod [26171]	Endangered	Species or species habitat may occur within area	In buffer area only
Maccullochella peelii Murray Cod [66633]	Vulnerable	Species or species habitat may occur within area	In buffer area only
Nannoperca australis Murray-Darling Basin lineage Southern Pygmy Perch (Murray-Darling Basin lineage) [91711]	Vulnerable	Species or species habitat known to occur within area	In feature area
Nannoperca obscura Yarra Pygmy Perch [26177]	Endangered	Species or species habitat may occur within area	In buffer area only
FROG			

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Scientific Name	Threatened Category	Presence Text	Buffer Status
Litoria raniformis Southern Bell Frog,, Growling Grass Frog, Green and Golden Frog, Warty Swamp Frog, Golden Bell Frog [1828]	Vulnerable	Species or species habitat known to occur within area	In feature area
INSECT			
Synemon plana Golden Sun Moth [25234]	Vulnerable	Species or species habitat may occur within area	In buffer area only
MAMMAL			
Dasyurus maculatus maculatus (SE mainland population) Spot-tailed Quoll, Spotted-tail Quoll, Tiger Quoll (southeastern mainland population) [75184]	Endangered	Species or species habitat may occur within area	In feature area
Petauroides volans Greater Glider (southern and central) [254]	Endangered	Species or species habitat likely to occur within area	In feature area
Petaurus australis australis Yellow-bellied Glider (south-eastern) [87600]	Vulnerable	Species or species habitat likely to occur within area	In feature area
Pteropus poliocephalus Grey-headed Flying-fox [186]	Vulnerable	Foraging, feeding or related behaviour may occur within area	In feature area
PLANT			
Amphibromus fluitans River Swamp Wallaby-grass, Floating Swamp Wallaby-grass [19215]	Vulnerable	Species or species habitat may occur within area	In feature area
Caladenia concolor Crimson Spider-orchid, Maroon Spider-orchid [5505]	Vulnerable	Species or species habitat may occur within area	In feature area
Caladenia ornata Ornate Pink Fingers [76213]	Vulnerable	Species or species habitat may occur within area	In buffer area only
Caladenia versicolor Candy Spider-orchid [24392]	Vulnerable	Species or species habitat may occur within area	In feature area

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Scientific Name	Threatened Category	Presence Text	Buffer Status
Dianella amoena Matted Flax-lily [64886]	Endangered	Species or species habitat known to occur within area	In feature area
Eucalyptus aggregata Black Gum [20890]	Vulnerable	Species or species habitat known to occur within area	In feature area
Glycine latrobeana Clover Glycine, Purple Clover [13910]	Vulnerable	Species or species habitat likely to occur within area	In feature area
Lepidium aschersonii Spiny Peppergrass [10976]	Vulnerable	Species or species habitat may occur within area	In buffer area only
Lepidium hyssopifolium Basalt Pepper-cress, Peppergrass, Rubble Pepper-cress, Pepperweed [16542]	Endangered	Species or species habitat likely to occur within area	In feature area
Leucochrysum albicans subsp. tricolor Hoary Sunray, Grassland Paper-daisy [89104]	Endangered	Species or species habitat may occur within area	In feature area
Myriophyllum porcatum Ridged Water-milfoil [19919]	Vulnerable	Species or species habitat may occur within area	In buffer area only
Prasophyllum suaveolens Fragrant Leek-orchid [64956]	Endangered	Species or species habitat may occur within area	In feature area
Pterostylis chlorogramma Green-striped Greenhood [56510]	Vulnerable	Species or species habitat likely to occur within area	In feature area
Senecio behrianus Stiff Groundsel, Behr's Groundsel [14030]	Endangered	Species or species habitat may occur within area	In buffer area only
Senecio macrocarpus Large-fruit Fireweed, Large-fruit Groundsel [16333]	Vulnerable	Species or species habitat may occur within area	In feature area

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Scientific Name	Threatened Category	Presence Text	Buffer Status
Senecio psilocarpus Swamp Fireweed, Smooth-fruited Groundsel [64976]	Vulnerable	Species or species habitat likely to occur within area	In feature area
Thelymitra orientalis Hoary Sun-orchid [88011]	Critically Endangered	Species or species habitat may occur within area	In buffer area only
Xerochrysum palustre Swamp Everlasting, Swamp Paper Daisy [76215]	Vulnerable	Species or species habitat likely to occur within area	In feature area
REPTILE			
Aprasia parapulchella Pink-tailed Worm-lizard, Pink-tailed Legless Lizard [1665]	Vulnerable	Species or species habitat may occur within area	In buffer area only
Delma impar Striped Legless Lizard, Striped Snake-lizard [1649]	Vulnerable	Species or species habitat may occur within area	In feature area
Liopholis montana Mountain Skink [87162]	Endangered	Species or species habitat likely to occur within area	In feature area
Lissolepis coventryi Swamp Skink, Eastern Mourning Skink [84053]	Endangered	Species or species habitat may occur within area	In feature area
Listed Migratory Species		[Resource Information]	
Scientific Name	Threatened Category	Presence Text	Buffer Status
Migratory Marine Birds			
Apus pacificus Fork-tailed Swift [678]		Species or species habitat likely to occur within area	In feature area
Migratory Terrestrial Species			
Hirundapus caudacutus White-throated Needletail [682]	Vulnerable	Species or species habitat known to occur within area	In feature area
Motacilla flava Yellow Wagtail [644]		Species or species habitat may occur within area	In feature area

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Scientific Name	Threatened Category	Presence Text	Buffer Status
Myiagra cyanoleuca Satin Flycatcher [612]		Breeding known to occur within area	In feature area
Rhipidura rufifrons Rufous Fantail [592]		Species or species habitat known to occur within area	In feature area
Migratory Wetlands Species			
Actitis hypoleucos Common Sandpiper [59309]		Species or species habitat may occur within area	In feature area
Calidris acuminata Sharp-tailed Sandpiper [874]	Vulnerable	Species or species habitat may occur within area	In feature area
Calidris ferruginea Curlew Sandpiper [856]	Critically Endangered	Species or species habitat may occur within area	In feature area
Calidris melanotos Pectoral Sandpiper [858]		Species or species habitat may occur within area	In feature area
Gallinago hardwickii Latham's Snipe, Japanese Snipe [863]	Vulnerable	Species or species habitat known to occur within area	In feature area
Tringa nebularia Common Greenshank, Greenshank [832]	Endangered	Species or species habitat likely to occur within area	In feature area

Other Matters Protected by the EPBC Act

Commonwealth Lands [\[Resource Information \]](#)

The Commonwealth area listed below may indicate the presence of Commonwealth land in this vicinity. Due to the unreliability of the data source, all proposals should be checked as to whether it impacts on a Commonwealth area, before making a definitive decision. Contact the State or Territory government land department for further information.

Commonwealth Land Name	State	Buffer Status
Unknown		
Commonwealth Land - [21467]	VIC	In buffer area only
Commonwealth Land - [21930]	VIC	In buffer area only
Commonwealth Land - [21464]	VIC	In buffer area only

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Commonwealth Land Name	State	Buffer Status
Commonwealth Land - [21466]	VIC	In buffer area only
Commonwealth Land - [21463]	VIC	In buffer area only
Commonwealth Land - [21462]	VIC	In buffer area only
Commonwealth Land - [21461]	VIC	In buffer area only
Commonwealth Land - [21460]	VIC	In buffer area only
Commonwealth Land - [21468]	VIC	In buffer area only
Commonwealth Land - [21929]	VIC	In buffer area only

Listed Marine Species			[Resource Information]
Scientific Name	Threatened Category	Presence Text	Buffer Status
Bird			
Actitis hypoleucos Common Sandpiper [59309]		Species or species habitat may occur within area	In feature area
Apus pacificus Fork-tailed Swift [678]		Species or species habitat likely to occur within area overfly marine area	In feature area
Bubulcus ibis as Ardea ibis Cattle Egret [66521]		Species or species habitat may occur within area overfly marine area	In feature area
Calidris acuminata Sharp-tailed Sandpiper [874]	Vulnerable	Species or species habitat may occur within area	In feature area
Calidris ferruginea Curlew Sandpiper [856]	Critically Endangered	Species or species habitat may occur within area overfly marine area	In feature area
Calidris melanotos Pectoral Sandpiper [858]		Species or species habitat may occur within area overfly marine area	In feature area

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Scientific Name	Threatened Category	Presence Text	Buffer Status
Chalcites osculans as Chrysococcyx osculans Black-eared Cuckoo [83425]		Species or species habitat likely to occur within area overfly marine area	In feature area
Gallinago hardwickii Latham's Snipe, Japanese Snipe [863]	Vulnerable	Species or species habitat known to occur within area overfly marine area	In feature area
Haliaeetus leucogaster White-bellied Sea-Eagle [943]		Species or species habitat likely to occur within area	In feature area
Hirundapus caudacutus White-throated Needletail [682]	Vulnerable	Species or species habitat known to occur within area overfly marine area	In feature area
Lathamus discolor Swift Parrot [744]	Critically Endangered	Species or species habitat known to occur within area overfly marine area	In feature area
Merops ornatus Rainbow Bee-eater [670]		Species or species habitat may occur within area overfly marine area	In feature area
Motacilla flava Yellow Wagtail [644]		Species or species habitat may occur within area overfly marine area	In feature area
Myiagra cyanoleuca Satin Flycatcher [612]		Breeding known to occur within area overfly marine area	In feature area
Neophema chrysostoma Blue-winged Parrot [726]	Vulnerable	Species or species habitat known to occur within area overfly marine area	In feature area
Rhipidura rufifrons Rufous Fantail [592]		Species or species habitat known to occur within area overfly marine area	In feature area

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Scientific Name	Threatened Category	Presence Text	Buffer Status
Rostratula australis as Rostratula benghalensis (sensu lato) Australian Painted Snipe [77037]	Endangered	Species or species habitat may occur within area overfly marine area	In feature area
Tringa nebularia Common Greenshank, Greenshank [832]	Endangered	Species or species habitat likely to occur within area overfly marine area	In feature area

Extra Information

State and Territory Reserves			[Resource Information]
Protected Area Name	Reserve Type	State	Buffer Status
Woodend I13 B.R	Natural Features Reserve	VIC	In buffer area only

Regional Forest Agreements	[Resource Information]
Note that all areas with completed RFAs have been included. Please see the associated resource information for specific caveats and use limitations associated with RFA boundary information.	

RFA Name	State	Buffer Status
West Victoria RFA	Victoria	In feature area

EPBC Act Referrals				[Resource Information]
Title of referral	Reference	Referral Outcome	Assessment Status	Buffer Status
Not controlled action				
Braemar College - Romsey Road widening works, Woodend, Vic	2016/7689	Not Controlled Action	Completed	In buffer area only
Improving rabbit biocontrol: releasing another strain of RHDV, sthrn two thirds of Australia	2015/7522	Not Controlled Action	Completed	In feature area
INDIGO Central Submarine Telecommunications Cable	2017/8127	Not Controlled Action	Completed	In feature area
Regional Fast Rail Project - Bendigo Country Works Package	2002/675	Not Controlled Action	Completed	In feature area
Not controlled action (particular manner)				
drainage, trenching and cable laying works	2003/1132	Not Controlled Action (Particular Manner)	Post-Approval	In feature area
INDIGO Marine Cable Route Survey (INDIGO)	2017/7996	Not Controlled Action (Particular	Post-Approval	In feature area

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Title of referral	Reference	Referral Outcome	Assessment Status	Buffer Status
Not controlled action (particular manner)		Manner)		
Regional Fibre Optic Project (RFOP)	2003/978	Not Controlled Action (Particular Manner)	Post-Approval	In feature area

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Caveat

1 PURPOSE

This report is designed to assist in identifying the location of matters of national environmental significance (MNES) and other matters protected by the Environment Protection and Biodiversity Conservation Act 1999 (Cth) (EPBC Act) which may be relevant in determining obligations and requirements under the EPBC Act.

The report contains the mapped locations of:

- World and National Heritage properties;
- Wetlands of International and National Importance;
- Commonwealth and State/Territory reserves;
- distribution of listed threatened, migratory and marine species;
- listed threatened ecological communities; and
- other information that may be useful as an indicator of potential habitat value.

2 DISCLAIMER

This report is not intended to be exhaustive and should only be relied upon as a general guide as mapped data is not available for all species or ecological communities listed under the EPBC Act (see below). Persons seeking to use the information contained in this report to inform the referral of a proposed action under the EPBC Act should consider the limitations noted below and whether additional information is required to determine the existence and location of MNES and other protected matters.

Where data are available to inform the mapping of protected species, the presence type (e.g. known, likely or may occur) that can be determined from the data is indicated in general terms. It is the responsibility of any person using or relying on the information in this report to ensure that it is suitable for the circumstances of any proposed use. The Commonwealth cannot accept responsibility for the consequences of any use of the report or any part thereof. To the maximum extent allowed under governing law, the Commonwealth will not be liable for any loss or damage that may be occasioned directly or indirectly through the use of, or reliance

3 DATA SOURCES

Threatened ecological communities

For threatened ecological communities where the distribution is well known, maps are generated based on information contained in recovery plans, State vegetation maps and remote sensing imagery and other sources. Where threatened ecological community distributions are less well known, existing vegetation maps and point location data are used to produce indicative distribution maps.

Threatened, migratory and marine species

Threatened, migratory and marine species distributions have been discerned through a variety of methods. Where distributions are well known and if time permits, distributions are inferred from either thematic spatial data (i.e. vegetation, soils, geology, elevation, aspect, terrain, etc.) together with point locations and described habitat; or modelled (MAXENT or BIOCLIM habitat modelling) using

Where little information is available for a species or large number of maps are required in a short time-frame, maps are derived either from 0.04 or 0.02 decimal degree cells; by an automated process using polygon capture techniques (static two kilometre grid cells, alpha-hull and convex hull); or captured manually or by using topographic features (national park boundaries, islands, etc.).

In the early stages of the distribution mapping process (1999-early 2000s) distributions were defined by degree blocks, 100K or 250K map sheets to rapidly create distribution maps. More detailed distribution mapping methods are used to update these distributions

4 LIMITATIONS

The following species and ecological communities have not been mapped and do not appear in this report:

- threatened species listed as extinct or considered vagrants;
- some recently listed species and ecological communities;
- some listed migratory and listed marine species, which are not listed as threatened species; and
- migratory species that are very widespread, vagrant, or only occur in Australia in small numbers.

The following groups have been mapped, but may not cover the complete distribution of the species:

- listed migratory and/or listed marine seabirds, which are not listed as threatened, have only been mapped for recorded
- seals which have only been mapped for breeding sites near the Australian continent

The breeding sites may be important for the protection of the Commonwealth Marine environment.

Refer to the metadata for the feature group (using the Resource Information link) for the currency of the information.

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Acknowledgements

This database has been compiled from a range of data sources. The department acknowledges the following custodians who have contributed valuable data and advice:

- [Office of Environment and Heritage, New South Wales](#)
- [Department of Environment and Primary Industries, Victoria](#)
- [Department of Primary Industries, Parks, Water and Environment, Tasmania](#)
- [Department of Environment, Water and Natural Resources, South Australia](#)
- [Department of Land and Resource Management, Northern Territory](#)
- [Department of Environmental and Heritage Protection, Queensland](#)
- [Department of Parks and Wildlife, Western Australia](#)
- [Environment and Planning Directorate, ACT](#)
- [Birdlife Australia](#)
- [Australian Bird and Bat Banding Scheme](#)
- [Australian National Wildlife Collection](#)
- Natural history museums of Australia
- [Museum Victoria](#)
- [Australian Museum](#)
- [South Australian Museum](#)
- [Queensland Museum](#)
- [Online Zoological Collections of Australian Museums](#)
- [Queensland Herbarium](#)
- [National Herbarium of NSW](#)
- [Royal Botanic Gardens and National Herbarium of Victoria](#)
- [Tasmanian Herbarium](#)
- [State Herbarium of South Australia](#)
- [Northern Territory Herbarium](#)
- [Western Australian Herbarium](#)
- [Australian National Herbarium, Canberra](#)
- [University of New England](#)
- [Ocean Biogeographic Information System](#)
- [Australian Government, Department of Defence](#)
- [Forestry Corporation, NSW](#)
- [Geoscience Australia](#)
- [CSIRO](#)
- [Australian Tropical Herbarium, Cairns](#)
- [eBird Australia](#)
- [Australian Government – Australian Antarctic Data Centre](#)
- [Museum and Art Gallery of the Northern Territory](#)
- [Australian Government National Environmental Science Program](#)
- [Australian Institute of Marine Science](#)
- [Reef Life Survey Australia](#)
- [American Museum of Natural History](#)
- [Queen Victoria Museum and Art Gallery, Inveresk, Tasmania](#)
- [Tasmanian Museum and Art Gallery, Hobart, Tasmania](#)
- Other groups and individuals

The Department is extremely grateful to the many organisations and individuals who provided expert advice and information on numerous draft distributions.

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Please feel free to provide feedback via the [Contact us](#) page.

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Appendix 4: Summary of the assessment of likelihood of presence for threatened flora species

<i>Taxon Name</i>	<i>Taxon Common Name</i>	<i>Taxon Origin</i>	<i>Conservation Status</i>	<i>Count of Sightings</i>	<i>Date of Last Record</i>	<i>Preferred Habitat Notes</i>	<i>Database Source</i>	<i>Likelihood of occurrence</i>	<i>Comments</i>
Wetlands of National Importance									
Banrock station wetland complex						500 -600km upstream from Ramsar site	PMST		Not present on site
Gunbower forest						100 - 150km upstream from Ramsar site	PMST		Not present on site
Hattah-kulkyne lakes						300-400km upstream from Ramsar site	PMST		Not present on site
NSW central murray state forests						100 - 150km upstream from Ramsar site	PMST		Not present on site
Riverland						400 - 500km upstream from Ramsar site	PMST		Not present on site
The coorong and lakes alexandrina and albert wetland						400 - 500km upstream from Ramsar site	PMST		Not present on site
Listed Threatened Ecological Communities									
Grassy Eucalypt Woodland of the Victorian Volcanic Plain		CR				Community likely to occur within area	PMST		Not present on site
Grey Box (Eucalypt microcarpa) Grassy Woodlands and Derived Native Grasslands of South-eastern Australia		EN				Community may occur within area	PMST		Not present on site
Natural Temperate Grassland of the Victorian Volcanic Plain		CR				Community may occur within area	PMST		Not present on site
White Box - Yellow Box - Blakely's Red Gum Grassy Woodland and Derived Native Grassland		CR				Community likely to occur within area	PMST		Not present on site
Flora									
<i>Acacia nanodealbata</i>	Dwarf Silver-wattle		vu	6	2/09/2004	Known from forests in the Healesville-Warburton area, the top of Mt Macedon, near Creswick, and in the Otway Range (RBG 2024a)	VBA	Unlikely	No suitable habitat on site

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<i>Taxon Name</i>	<i>Taxon Common Name</i>	<i>Taxon Origin</i>	<i>Conservation Status</i>	<i>Count of Sightings</i>	<i>Date of Last Record</i>	<i>Preferred Habitat Notes</i>	<i>Database Source</i>	<i>Likelihood of occurrence</i>	<i>Comments</i>
<i>Amphibromus fluitans</i>	River Swamp Wallaby-grass		VU			Natural and man-made water-bodies, including swamps, lagoons, billabongs and dams (DCCEEW 2024).	PMST	Low	Modified habitat exists / No records of the species within the local area in the last 25 years
<i>Bossiaea cordigera</i>	Wiry Bossiaea		en	3	01/01/1770	Occurs sporadically in south-western and central Victoria, apparently nowhere common. Favours moist situations in heathland, heathy woodland and open-forest. (RBG 2024b)	VBA	Unlikely	No suitable habitat on site
<i>Caladenia concolor</i>	Crimson Spider-orchid		VU			Grows in coastal scrub and heathy forest on well-drained sandy loams (DCCEEW 2024a).	PMST	Unlikely	No suitable habitat on site
<i>Caladenia ornata</i>	Ornate Pink Fingers		VU			Victoria known only from the south-west in heathy forest on seasonally moist sandy loam.(RBG 2024c)	PMST	Unlikely	No suitable habitat on site
<i>Caladenia versicolor</i>	Candy Spider-orchid		VU			Found on plains, sedgy woodland and shallow sands woodland dominated by <i>Eucalyptus leucoxylon</i> (Yellow Gum) (DCCEEW 2024b)	PMST	Unlikely	No suitable habitat on site
<i>Dianella amoena</i>	Matted Flax-lily		EN cr		6/11/2019	Grassland and grassy woodland habitats, on well drained to seasonally wet fertile sandy loams to heavy cracking clay soils (DEECA 2024).	PMST / VBA	Low	Modified habitat exists / Not observed on site during assessment
<i>Dipodium pardalinum</i>	Spotted Hyacinth-orchid		en		20/01/2011	Scattered in higher rainfall parts of western Victoria. (RBG 2024d)	VBA	Unlikely	No suitable habitat on site

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<i>Taxon Name</i>	Taxon Common Name	Taxon Origin	Conservation Status	Count of Sightings	Date of Last Record	Preferred Habitat Notes	Database Source	Likelihood of occurrence	Comments
<i>Eucalyptus aggregata</i>	Black Gum		VU vu	82	26/09/2023	Black gums grow on alluvial soils in poorly drained flats and hollows adjacent to swamps, creeks and small rivers and up adjoining slopes (up to eight metres above waterline). It is usually found in open woodland with a grassy understory dominated by River Tussock or Kangaroo Grass with a few shrubs present (DCCEEW 2024c)	PMST / VBA	Present	Species confirmed present on-site during assessments (18 plants recorded on site)
<i>Eucalyptus globulus subsp. globulus</i>	Southern Blue-gum	#	en		1/11/2012	Tall, open forest on a wide range of soils (RBG 2024e).	VBA	Unlikely	Site is outside of species natural range.
<i>Eucalyptus neglecta</i>	Omeo Gum		en		16/07/2018	Occurring on river flats in high country from near Davies Plain south-west to Omeo, Dargo High Plains and upper reaches of Jamieson River. Also at lower elevation on Buckland River (RBG 2024f)	VBA	Present	Site is outside of species natural range. 2 plants recorded on site – planted.
<i>Eucalyptus yarraensis</i>	Yarra Gum		cr	5	26/09/2023	Heavy clay soils on river flats and flood plains, tolerates some inundation. Frost resistant. Full sun or partial shade (SoYR 2024).	VBA	Unlikely	Marginal suitable habitat exists on site. Species not recorded.
<i>Glycine latrobeana</i>	Clover Glycine		VU			Grassland and grassy woodland habitats, less often in dry forests, and only rarely in heathland. (DEECA 2024a).	PMST	Unlikely	No suitable habitat on site
<i>Grevillea micrantha</i>	Small-flower Grevillea		cr	1	01/01/1770	Endemic in south-western Victoria, with sporadic occurrences in the area bounded by the Brisbane Ranges-Wedderburn-Victoria Range (eastern fall)-Portland.	VBA	Unlikely	No suitable habitat on site

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<i>Taxon Name</i>	<i>Taxon Common Name</i>	<i>Taxon Origin</i>	<i>Conservation Status</i>	<i>Count of Sightings</i>	<i>Date of Last Record</i>	<i>Preferred Habitat Notes</i>	<i>Database Source</i>	<i>Likelihood of occurrence</i>	<i>Comments</i>
						Grows in poor stony soils in ironbark or mallee woodland. (RBG 2024g)			
<i>Hookerachloa eriopoda</i>	Snow Fescue		cr		21/05/1979	A localized species, occurring mainly in dryish montane to subalpine woodlands and forests in the east (RBG 2024h)	VBA	Unlikely	No suitable habitat on site
<i>Lepidium aschersonii</i>	Spiny Peppercress		VU			Mostly on heavy clay soil near salt lakes on volcanic plain, but with outlying records from near Lake Omeo and the Grampians (in 1893). (RBG 2024i)	PMST	Unlikely	No suitable habitat on site
<i>Lepidium hyssopifolium</i> ss	Basalt Peppercress		EN			Generally, the Basalt Peppercress is known to establish on open, bare ground with limited competition from other plants. The Basalt Peppercress was previously recorded from Eucalypt woodland with a grassy ground cover, low open Casuarina woodland with a grassy ground cover and tussock grassland (DCCEEW 2024d)	PMST	Unlikely	No suitable habitat on site
<i>Leucopogon microphyllus</i> var. <i>pilibundus</i>	Hairy Beard-heath		en	2	1/09/1938	Occasional in elevated, dryish and often rocky sites supporting open-forest and woodland communities. Disjunctly distributed, from the Lerderberg Gorge area, and north and east from near Buchan. (RBG 2024j)	VBA	Unlikely	No suitable habitat on site

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<i>Taxon Name</i>	<i>Taxon Common Name</i>	<i>Taxon Origin</i>	<i>Conservation Status</i>	<i>Count of Sightings</i>	<i>Date of Last Record</i>	<i>Preferred Habitat Notes</i>	<i>Database Source</i>	<i>Likelihood of occurrence</i>	<i>Comments</i>
<i>Leucochrysum albicans</i> var. <i>tricolor</i>	Hoary Sunray		EN			Occurs in a wide variety of grassland, woodland and forest habitats, generally on relatively heavy soils. Plants can be found in natural or semi-natural vegetation and grazed or ungrazed habitat. (DCCEEW 2024e)	PMST	Unlikely	No suitable habitat on site
<i>Myriophyllum porcatum</i>	Ridge Water-milfoil		VU			Found in temporary waterholes, lagoons, farm dams and rock holes and on clay pans (RBG 2024k)	PMST	Low	Modified habitat exists / Not observed on site during assessment
<i>Prasophyllum suaveolens</i>	Fragrant Leek-orchid		EN			Endemic to the basalt plains of south-western Victoria where it grows in grassland and grassy woodland on brown water-retentive clay loams. (RBG 2024l)	PMST	Unlikely	No suitable habitat on site
<i>Pseudanthus orbicularis</i>	Tangled Pseudanthus		vu	3	01/01/1770	Mostly in eastern Victoria but with a western outlier near Bacchus Marsh and pre-1900 collections from Mount Macedon and Bendigo, rare, often on rocky sites. (RBG 2024m)	VBA	Unlikely	No suitable habitat on site
<i>Pterostylis chlorogramma</i>	Green-striped Greenhood		VU			Grows in moist areas of heathy and shrubby forest on well-drained soils (RBG 2024n)	PMST	Unlikely	No suitable habitat on site
<i>Rhagodia parabolica</i>	Fragrant Saltbush	#	vu		1/11/2012	Grows principally on rocky hillsides and creek banks. Gowing in sands, sandy loams and clay loams. (FBK 2024)	VBA	Unlikely	No suitable habitat on site
<i>Senecio behrianus</i>	Stiff Groundsel		EN			Remaining populations grow on poorly-drained sedimentary grey clays or sandy clays on or close to	PMST	Unlikely	No suitable habitat on site

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<i>Taxon Name</i>	<i>Taxon Common Name</i>	<i>Taxon Origin</i>	<i>Conservation Status</i>	<i>Count of Sightings</i>	<i>Date of Last Record</i>	<i>Preferred Habitat Notes</i>	<i>Database Source</i>	<i>Likelihood of occurrence</i>	<i>Comments</i>
						floodplains, and on basalt-derived grey cracking clays in periodically flooded depressions (DCCEEW 2024f)			
<i>Senecio macrocarpus</i>	Large-fruit Fireweed		VU			In Victoria largely confined to remnant Themeda grasslands on loamy clay soils derived from basalt from near Melbourne west to Skipton area. Also known from auriferous ground near Stawell (RBG 2024o)	PMST	Unlikely	No suitable habitat on site
<i>Senecio psilocarpus</i>	Swamp Fireweed		VU			Occurs on high quality herb-rich wetlands on plains. During winter such sites can be inundated with up to 60cm or more of water but are almost dry in summer. (DCCEEW 2024g)	PMST	Unlikely	Habitat highly modified. Not observed on site during assessment.
<i>Thelymitra orientalis</i>	Hoary Sun-orchid		CR			Hoary sun-orchid occurs in leached white (often peaty) sand, in heathland, damp heathy flats and seepage areas, usually close to sedge-dominated wetlands (DCCEEW 2024h)	PMST	Unlikely	No suitable habitat on site
<i>Xerochrysum palustre</i>	Swamp Everlasting		VU cr		9/03/2007	Swamp Everlasting grows in wetlands including sedge-swamps and shallow freshwater marshes, often on heavy black clay soils. (DCCEEW 2024i)	PMST / VBA	Unlikely	Habitat highly modified. Not observed on site during assessment.
<i>Zieria aspalathoides</i> subsp. <i>aspalathoides</i>	Whorled Zieria		en	1	01/01/1770	Rare in Victoria were known from few populations near Wedderburn and Maldon, in dry sclerophyll forest and heath on sandy soils often	VBA	Unlikely	No suitable habitat on site

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Taxon Name	Taxon Common Name	Taxon Origin	Conservation Status	Count of Sightings	Date of Last Record	Preferred Habitat Notes	Database Source	Likelihood of occurrence	Comments
						amongst granitic rocks (RBG 2024p)			

References

SPECIES	TAG	Title	Detail
<i>Acacia nanodealbata</i>	RBG 2024a	Dwarf Silver-wattle	https://vicflora.rbg.vic.gov.au/flora/taxon/86490866-14b5-4670-91f8-5ee0f1f78fd1
<i>Amphibromus fluitans</i>	DCCEEW 2024	Amphibromus fluitans-River Swamp Wallaby-grass	http://www.environment.gov.au/biodiversity/threatened/species/pubs/19215-conservation-advice.pdf
<i>Bossiaea cordigera</i>	RBG 2024b	Wiry Bossiaea	https://vicflora.rbg.vic.gov.au/flora/taxon/b2f9b482-e5da-4ce0-99d5-dec18b31079e
<i>Caladenia concolor</i>	DCCEEW 2024a	Crimson Spider-orchid	https://www.environment.gov.au/resource/national-recovery-plan-twelve-threatened-spider-orchid-caladenia-r-br-taxa-victoria-and
<i>Caladenia ornata</i>	RBG 2024c	Ornate Pink Fingers	https://vicflora.rbg.vic.gov.au/flora/taxon/94ccf3cb-162b-4860-a776-cddf052161b6
<i>Caladenia versicolor</i>	DCCEEW 2024b	Candy Spider-orchid	http://www.environment.gov.au/cgi-bin/sprat/public/publicspecies.pl?taxon_id=24392
<i>Dianella amoena</i>	DEECA 2024	National Recovery Plan for the Matted Flax-lily <i>Dianella amoena</i>	Oberon Carter
<i>Dipodium pardalinum</i>	RBG 2024d	Spotted Hyacinth-orchid	https://vicflora.rbg.vic.gov.au/flora/taxon/64c81661-617f-4d88-89e6-37667c3a7c4c
<i>Eucalyptus aggregata</i>	DCCEEW 2024c	Black Gum	http://www.environment.gov.au/biodiversity/threatened/species/pubs/20890-conservation-advice-171115.pdf
<i>Eucalyptus globulus</i> subsp. <i>Globulus</i>	RBG 2024e	<i>Eucalyptus globulus</i> subsp. <i>globulus</i>	http://data.rbg.vic.gov.au/vicflora/flora/taxon/31b2d5b0-23f9-47a6-bb36-0a7bab28e659
<i>Eucalyptus neglecta</i>	RBG 2024f	Omeo Gum	https://vicflora.rbg.vic.gov.au/flora/taxon/7b2b99d8-ae17-493a-bc45-c0528f21a7ed
<i>Eucalyptus yarraensis</i>	SoYR 2024	<i>Eucalyptus yarraensis</i>	http://fe.yarraranges.vic.gov.au/Residents/Trees_Vegetation/Yarra_Ranges_Plant_Directory/Yarra_Ranges_Local_Plant_Directory/Upper_Storey/Trees_5m/Eucalyptus_yarraensis
<i>Glycine latrobeana</i>	DEECA 2024a	National Recovery Plan for the Clover <i>Glycine latrobeana</i>	Oberon Carter and Geoff Sutter
<i>Grevillea micrantha</i>	RBG 2024g	Small-flower Grevillea	https://vicflora.rbg.vic.gov.au/flora/taxon/c637f188-78ea-487a-9c54-7d238b07a477
<i>Hookerchloa eriopoda</i>	RBG 2024h	Snow Fescue	https://vicflora.rbg.vic.gov.au/flora/taxon/c244fcc3-cb84-4cba-b963-69b38240de28
<i>Lepidium aschersonii</i>	RBG 2024i	Spiny Peppercress	https://vicflora.rbg.vic.gov.au/flora/taxon/184f30b5-c450-4edd-8c2c-acc3d0e781da
<i>Lepidium hyssopifolium</i> ss	DCCEEW 2024d	Basalt Pepper-cress	http://www.environment.gov.au/cgi-bin/sprat/public/publicspecies.pl?taxon_id=16542

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SPECIES	TAG	Title	Detail
<i>Leucopogon microphyllus</i> var. <i>pilibundus</i>	RBG 2024j	Hairy Beard-heath	https://vicflora.rbg.vic.gov.au/flora/taxon/be8c384f-de1e-4a4d-8bb6-acaec8b7dc5
<i>Leucochrysum albicans</i> var. <i>tricolor</i>	DCCEEW 2024e	Hoary Sunray	https://www.environment.gov.au/resource/national-recovery-plan-hoary-sunray-leucochrysum-albicans-var-tricolor
<i>Myriophyllum porcatum</i>	RBG 2024k	Ridged Water-milfoil	https://vicflora.rbg.vic.gov.au/flora/taxon/b7962d70-4147-4893-b818-d8b9fac2d432
<i>Prasophyllum suaveolens</i>	RBG 2024l	Fragrant Leek-orchid	https://vicflora.rbg.vic.gov.au/flora/taxon/84b01a0c-7564-4a0e-ab90-b14d52029488
<i>Pseudanthus orbicularis</i>	RBG 2024m	Tangled Pseudanthus	https://vicflora.rbg.vic.gov.au/flora/taxon/e61ac947-d8a4-4a11-8426-c938858faff4
<i>Pterostylis chlorogramma</i>	RBG 2024n	Green-striped Greenhood	https://vicflora.rbg.vic.gov.au/flora/taxon/c78519e2-4099-4eb7-8007-35dde25e13e6
<i>Rhagodia parabolica</i>	FBK 2024		http://www.florabank.org.au/lucid/key/species%20navigator/media/html/Rhagodia_parabolica.htm
<i>Senecio behrianus</i>	DCCEEW 2024f	Stiff Groundsel	https://www.dcceew.gov.au/environment/biodiversity/threatened/recovery-plans/national-recovery-plan-stiff-groundsel-senecio-behrianus
<i>Senecio macrocarpus</i>	RBG 2024o	Large-fruit Fireweed	https://vicflora.rbg.vic.gov.au/flora/taxon/08d8c8b5-5723-4d2b-9d60-5a81c0398a43
<i>Senecio psilocarpus</i>	DCCEEW 2024g	Swamp Fireweed	http://www.environment.gov.au/biodiversity/threatened/species/pubs/64976-conservation-advice.pdf
<i>Thelymitra orientalis</i>	DCCEEW 2024h	Hoary Sun-orchid	https://www.environment.gov.au/biodiversity/threatened/species/pubs/88011-conservation-advice-07092023.pdf
<i>Xerochrysum palustre</i>	DCCEEW 2024i	Swamp Everlasting	https://www.environment.gov.au/cgi-bin/sprat/public/publicspecies.pl?taxon_id=76215
<i>Zieria aspalathoides</i> subsp. <i>aspalathoides</i>	RBG 2024p	Whorled Zieria	https://vicflora.rbg.vic.gov.au/flora/taxon/ed9e3a25-8b23-469d-ab4e-e027478bc10b

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Key to Likely Occurrence

Likelihood	Comments
Present	Species has been confirmed as present on site during field work
High	Suitable habitat present on site
	Likely to be a resident population/s in the local area*
	Previously recorded on site
	Numerous records within the local area within the past 5 years
Moderate	Aspects of habitat present but may be modified
	Species may be resident in the local area or it forms part of the species' range
	May seasonally or opportunistically use resources within the local area
	Less than 10 year old records within local area
Low	Limited aspects of habitat present or habitat highly modified
	Species may occur rarely or as an opportunistic visitor in the area
	Few records within the local area within the past 25 years
Unlikely	No suitable habitat present
	Site is located outside of species natural range
	Considered locally extinct
	No records of the species within the local area in the last 25 years

* Local area = within a 5km range of the site.

Conservation Status Key

Commonwealth Environment Protection and Biodiversity Conservation (EPBC) Act 1999	
VU	Listed as Nationally Vulnerable
EN	Listed as Nationally Endangered
EX	Listed as Nationally Extinct
CR	Listed as Nationally Critically Endangered
Victorian FFG Act 1988 Listing (DELWP 2022)	
x	Presumed Extinct in Victoria
cr	Listed as Critically Endangered in Victoria
en	Listed as Endangered in Victoria
vu	Listed as Vulnerable in Victoria

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Appendix 5: Results of VBA 5 kilometre radius search for fauna species

Scientific Name	Common Name	Conservation Status	Count of Sightings	Last Record
<i>Ardea alba modesta</i>	Eastern Great Egret	vu	2	16/03/2018
<i>Biziura lobata</i>	Musk Duck	vu	2	1/11/1976
<i>Callocephalon fimbriatum</i>	Gang-gang Cockatoo	EN en	4	1/07/2017
<i>Climacteris picumnus</i>	Brown Treecreeper	VU	2	28/01/2017
<i>Hieraaetus morphnoides</i>	Little Eagle	vu	1	1/11/1976
<i>Hirundapus caudacutus</i>	White-throated Needletail	VU vu	1	24/01/2004
<i>Litoria raniformis</i>	Growling Grass Frog	VU vu	2	12/03/2020
<i>Maccullochella macquariensis</i>	Trout Cod	EN en	1	1/01/1970
<i>Maccullochella peelii</i>	Murray Cod	VU en	1	1/01/1970
<i>Nannoperca australis</i> (Murray-Darling lineage)	Southern Pygmy Perch (Murray-Darling lineage)	VU vu	3	11/12/2012
<i>Neophema chrysostoma</i>	Blue-winged Parrot	VU	2	9/11/2017
<i>Ninox connivens</i>	Barking Owl	cr	5	9/03/2007
<i>Ninox strenua</i>	Powerful Owl	vu	5	12/03/2020
<i>Oxyura australis</i>	Blue-billed Duck	vu	1	7/09/1992
<i>Phascogale tapoatafa</i>	Brush-tailed Phascogale	vu	4	22/02/2021
<i>Stagonopleura guttata</i>	Diamond Firetail	VU vu	1	28/01/2016
<i>Synemon plana</i>	Golden Sun Moth	VU vu	1	27/12/1908

Conservation Status Key

Origin	
*	Exotic species
#	Native but some stands may be alien
Commonwealth Environment Protection and Biodiversity Conservation (EPBC) Act 1999	
VU	Listed as Nationally Vulnerable
EN	Listed as Nationally Endangered
EX	Listed as Nationally Extinct
CR	Listed as Nationally Critically Endangered
Victorian FFG Act 1988 Listing (DELWP 2022)	
x	Presumed Extinct in Victoria
cr	Listed as Critically Endangered in Victoria
en	Listed as Endangered in Victoria
vu	Listed as Vulnerable in Victoria
cd	Conservation Dependant in Victoria

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Appendix 6: Summary of the assessment of likelihood of presence for threatened fauna species.

Scientific Name	Common Name	Conservation Status	EPBC Act Listed Migratory or Marine Species	Treaty	Count of Sightings	Date of Last Record	Preferred Habitat Notes	Database Source	Likelihood of occurrence	Comments
Birds										
<i>Actitis hypoleucos</i>	Common Sandpiper		✓	CAMBA JAMBA ROKAMBA BONN			Found in coastal or inland wetlands, both saline or fresh. It is found mainly on muddy edges or rocky shores (Day and Simpson 2010).	PMST	Unlikely	Marginal suitable habitat on site
<i>Aphelocephala leucopsis</i>	Southern Whiteface	VU					Southern whitefaces live in a wide range of open woodlands and shrublands where there is an understorey of grasses or shrubs, or both. These areas are usually in habitats dominated by acacias or eucalypts on ranges, foothills and lowlands, and plain (DCCEEW 2024)	PMST	Unlikely	No suitable habitat on site
<i>Apus pacificus</i>	Fork-tailed Swift		✓				They mostly occur over dry or open habitats, including riparian woodland and tea-tree swamps, low scrub, heathland or saltmarsh. They are also found at treeless grassland and sandplains covered with spinifex, open farmland and inland and coastal sand-dunes (DCCEEW 2024a)	PMST	Unlikely	Largely aerial species, may occasionally fly over site
<i>Ardea ibis</i>	Cattle Egret		✓				occurs in tropical and temperate grasslands, wooded lands and terrestrial wetlands. It has occasionally been seen in arid and semi-arid regions however this is extremely rare. High numbers have been observed in moist, low-lying poorly drained pastures with an abundance of	PMST	Low	Marginal suitable habitat on site

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Scientific Name	Common Name	Conservation Status	EPBC Act Listed Migratory or Marine Species	Treaty	Count of Sightings	Date of Last Record	Preferred Habitat Notes	Database Source	Likelihood of occurrence	Comments
							high grass; it avoids low grass pastures. (DCCEEW 2024b)			
<i>Ardea modesta</i>	Eastern Great Egret	vu		CAMBA JAMBA	1	16/03/2018	Prefer shallow water, particularly when flowing, but may be seen on any watered area, including damp grasslands (DEECA 2024).	VBA	Low	Possible occasional visitor
<i>Biziura lobata</i>	Musk Duck	vu			2	10/09/2021	Found in deep freshwater lagoons, with dense reed beds (Birdlife 2024).	VBA	Low	Marginal suitable habitat on site / Possible occasional visitor
<i>Botaurus poiciloptilus</i>	Australasian Bittern	EN					Frequents reedbeds, and other vegetation in water such as cumbungi, lignum and sedges. The nest is a shallow structure of dry or green reeds, within a clump of reeds in water or a swamp (SA-MDB 2024).	PMST	Unlikely	Marginal suitable habitat on site
<i>Calidris acuminata</i>	Sharp-tailed Sandpiper	VU	✓				Prefers muddy edges of shallow fresh or brackish wetlands, with inundated or emergent sedges, grass, saltmarsh or other low vegetation. This includes lagoons, swamps, lakes and pools near the coast, and dams, waterholes, soaks, bore drains and bore swamps, salt pans and hypersaline salt lakes inland. They also occur in saltworks and sewage farms (DCCEEW 2024c)	PMST	Unlikely	Marginal suitable habitat on site
<i>Calidris ferruginea</i>	Curlew Sandpiper	CR	✓				intertidal mudflats of estuaries, lagoons, mangroves, as well as beaches, rocky shores and around lakes, dams and	PMST	Unlikely	Marginal suitable habitat on site

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Scientific Name	Common Name	Conservation Status	EPBC Act Listed Migratory or Marine Species	Treaty	Count of Sightings	Date of Last Record	Preferred Habitat Notes	Database Source	Likelihood of occurrence	Comments
							floodwaters (Day and Simpson 2010)			
<i>Calidris melanotos</i>	Pectoral Sandpiper		✓	BONN JAMBA ROKAMBA			Found in coastal or near coastal habitat but occasionally found further inland. It prefers wetlands that have open fringing mudflats and low, emergent or fringing vegetation, such as grass or samphire (DCCEEW 2024d)	PMST	Unlikely	Marginal suitable habitat on site
<i>Callocephalon fimbriatum</i>	Gang-gang Cockatoo	EN en			3	1/07/2017	Gang-gang Cockatoos primarily occur within the temperate eucalypt forests and woodlands of mainland south-east Australia (Menkhorst et al. 2017). The species is an altitudinal migrant. (DCCEEW 2024e)	PMST / VBA	Low	Unlikely to be more than an occasional visitor
<i>Chalcites osculans</i>	Black-eared Cuckoo		✓				Found mainly in open vegetation types, in particular open woodlands and open shrublands, often with a Eucalyptus canopy. (DCCEEW 2024f)	PMST	Unlikely	No suitable habitat on site
<i>Climacteris picumnus</i>	Brown Treecreeper	VU			2	28/01/2017	Found in the drier open forests and woodlands of the inland slopes and plains of the Great Dividing Range. Stays in the same area all year round. Fallen timber is an important habitat component for foraging; also recorded, though less commonly, in similar woodland habitats on the coastal ranges and plains (Day and Simpson 2010).	PMST / VBA	Unlikely	No suitable habitat on site
<i>Gallinago hardwickii</i>	Latham's Snipe	VU	✓	CAMBA JAMBA ROKAMBA BONN			Found in small groups or singly in freshwater wetlands on or near the coast, generally among dense cover. They are found in any vegetation around wetlands, in	PMST	Low	Unlikely to be more than an occasional visitor

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Scientific Name	Common Name	Conservation Status	EPBC Act Listed Migratory or Marine Species	Treaty	Count of Sightings	Date of Last Record	Preferred Habitat Notes	Database Source	Likelihood of occurrence	Comments
							sedges, grasses, lignum, reeds and rushes and also in saltmarsh and creek edges on migration. They also use crops and pasture (Day and Simpson 2010).			
<i>Grantiella picta</i>	Painted Honeyeater	VU					Found in dry open forests and woodlands and is strongly associated with mistletoe. It may also be found along rivers, on plains with scattered trees and on farmland with remnant vegetation. It has been seen in urban parks and gardens where large eucalypts are available (Day and Simpson 2010).	PMST	Unlikely	No suitable habitat on site
<i>Haliaeetus leucogaster</i>	White-bellied Sea-Eagle		✓	CAMBA			Usually seen high in a tree or soaring over waterways and adjacent land. The nest can be located in a tree up to 30m above the ground but may also be placed on the ground or on rocks (Day and Simpson 2010).	PMST	Unlikely	No suitable habitat on site
<i>Hieraetus morphnoides</i>	Little Eagle	vu				1/11/1976	Found in most open forest, woodland and scrub types and open agricultural country (Day and Simpson 2010)	VBA	unlikely	Largely aerial species, may occasionally fly over site
<i>Hirundapus caudacutus</i>	White-throated Needletail	VU vu	✓	CAMBA JAMBA ROKAMBA		24/01/2004	In Australia, the White-throated Needletail is almost exclusively aerial, from heights of less than 1 m up to more than 1000 m above the ground. (DCCEEW 2024g).	PMST / VBA	Unlikely	Largely aerial species, may occasionally fly over site
<i>Lathamus discolor</i>	Swift Parrot	CR	✓				Found in dry sclerophyll forests and woodlands, suburban parks and gardens and flowering fruit trees (Day and Simpson 2010).	PMST	Unlikely	Unlikely to be more than a very occasional visitor

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Scientific Name	Common Name	Conservation Status	EPBC Act Listed Migratory or Marine Species	Treaty	Count of Sightings	Date of Last Record	Preferred Habitat Notes	Database Source	Likelihood of occurrence	Comments
<i>Melanodryas cucullata</i>	Hooded Robin	EN					Home range 10 ha. Found in lightly timbered woodland, mainly dominated by acacia and/or eucalypts. Requires structurally diverse habitats featuring mature eucalypts, saplings, some small shrubs and a ground layer of moderately tall native grasses (Day and Simpson 2010).	PMST	Unlikely	No suitable habitat on site
<i>Merops ornatus</i>	Rainbow Bee-eater		✓	JAMBA			Occurs mainly in open forests and woodlands, shrublands, and in various cleared or semi-cleared habitats, including farmland and areas of human habitation (DSCCEW 2024h).	PMST	Unlikely	No suitable habitat on site
<i>Motacilla flava</i>	Yellow Wagtail		✓				Occurs in mainly salt works, paddocks, marshes, grassy wetlands (Day and Simpson 2010)	PMST	Unlikely	No suitable habitat on site
<i>Myiagra cyanoleuca</i>	Satin Flycatcher		✓				Occurs mainly in wetter, denser forests often at high elevations (Day and Simpson 2010)	PMST	Unlikely	No suitable habitat on site
<i>Neophema chrysostoma</i>	Blue-winged Parrot	VU	✓		4	10/09/2021	Blue-winged parrots inhabit a range of habitats from coastal, sub-coastal and inland areas, through to semi-arid zones. They tend to favour grasslands and grassy woodlands and are often found near wetlands both near the coast and in semi-arid zones (DCCEW 2024i)	PMST / VBA	Low	Unlikely to be more than a very occasional visitor
<i>Ninox connivens</i>	Barking Owl	cr			2	9/03/2007	Occur in savannah woodland, although they also inhabit well-forested hill and riverine woodlands. Inhabits eucalypt woodland, open forest, swamp woodlands and, especially in inland areas, timber along	VBA	Unlikely	Habitat is highly modified and fragmented from any core habitat areas.

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Scientific Name	Common Name	Conservation Status	EPBC Act Listed Migratory or Marine Species	Treaty	Count of Sightings	Date of Last Record	Preferred Habitat Notes	Database Source	Likelihood of occurrence	Comments
							watercourses. Denser vegetation is used occasionally for roosting. (Day and Simpson 2010).			
<i>Ninox strenua</i>	Powerful Owl	vu			4	12/03/2020	Home range of 400-1450 ha. Found in open forests and woodlands, as well as along sheltered gullies in wet forests with dense understoreys, especially along watercourses. Will sometimes be found in open areas near forests such as farmland, parks and suburban areas, as well as in remnant bushland patches. Needs old growth trees to nest (Day and Simpson 2010).	VBA	Low	Marginal suitable habitat on site / Possible occasional visitor
<i>Oxyura australis</i>	Blue-billed Duck	vu			1	7/09/1992	Found mainly in deep freshwater marshes with dense vegetation. More open water in non-breeding season (Day and Simpson 2010)	VBA	Low	Marginal suitable habitat on site / Possible occasional visitor
<i>Pedionomus torquatus</i>	Plains-wanderer	CR					Found in the low-land native grasslands in the Riverina region, in Northern Victoria (Day and Simpson 2010).	PMST	Unlikely	No suitable habitat on site
<i>Rhipidura rufifrons</i>	Rufous Fantail		✓	BONN			Mainly inhabits wet sclerophyll forests, often in gullies dominated by eucalypts, usually with a dense shrubby understorey often including ferns. (DCCEEW 2024j)	PMST	Unlikely	No suitable habitat on site
<i>Rostratula australis</i>	Australian Painted Snipe	EN	✓	CAMBA			Inhabits inland and coastal shallow freshwater wetlands, occurring in both ephemeral and permanent wetlands, particularly where there is grass. Individuals have been spotted in artificial dams, sewage ponds and	PMST	Unlikely	Marginal suitable habitat on site

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Scientific Name	Common Name	Conservation Status	EPBC Act Listed Migratory or Marine Species	Treaty	Count of Sightings	Date of Last Record	Preferred Habitat Notes	Database Source	Likelihood of occurrence	Comments
							waterlogged grasslands (DCCEEW 2024k).			
<i>Stagonopleura guttata</i>	Diamond Firetail	VU vu				28/01/2016	Found in open grassy woodland, heath and farmland or grassland with scattered trees (Day and Simpson 2010).	VBA	Low	Marginal suitable habitat on site / Possible occasional visitor
<i>Stictonetta naevosa</i>	Freckled Duck	VU					Prefers permanent freshwater swamps and creeks with heavy growth of Cumbungi, Lignum or Tea-tree. During drier times they move from ephemeral breeding swamps to more permanent waters such as lakes, reservoirs, farm dams and sewage ponds (AM 2024).	PMST	Low	Marginal suitable habitat on site / Possible occasional visitor
<i>Tringa nebularia</i>	Common Greenshank	EN	✓	CAMBA JAMBA ROKAMBA BONN			The Common Greenshank is found in a wide variety of inland wetlands and sheltered coastal habitats of varying salinity. It occurs in sheltered coastal habitats, typically with large mudflats and saltmarsh, mangroves or seagrass. (DCCEEW 2024l)	PMST	Unlikely	No suitable habitat on site
Amphibians and Reptiles										
<i>Aprasia parapulchella</i>	Pink-tailed Worm-lizard	VU					Found in rocky outcrops or scattered partly buried rocks. It occurs under rocks in grasslands and woodland in south-east Australia (DCCEEW 2024m)	PMST	Unlikely	No suitable habitat on site
<i>Delma impar</i>	Striped Legless Lizard	VU					Inhabits woodlands as well as grasslands (Jenkins & Bartell 1980), recent surveys indicate that it is generally found in perennial lowland tussock grasslands with year-round cover (DEECA 2024a)	PMST	Unlikely	No suitable habitat on site

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Scientific Name	Common Name	Conservation Status	EPBC Act Listed Migratory or Marine Species	Treaty	Count of Sightings	Date of Last Record	Preferred Habitat Notes	Database Source	Likelihood of occurrence	Comments
<i>Liopholis montana</i>	Mountain Skink	EN					The mountain skink occupies habitats with granite and basalt boulders, rocks, slabs, rock screes or tors and large logs in tall open-forest, woodland, and heathland vegetation in montane and subalpine areas of south-east Australia from 600–1700m above sea level. (DCCEEW 2024n)	PMST	Unlikely	No suitable habitat on site
<i>Lissolepis coventryi</i>	Swamp Skink	EN					The Swamp Skink is widely distributed across southern Victoria. It is most commonly found in swampy habitats near the coast but has also been recorded from the Grampians. (MV 2024)	PMST	Unlikely	Marginal suitable habitat on site. Species has never been recorded in wider region.
<i>Litoria raniformis</i>	Growing Grass Frog	VU vu				12/03/2020	Need still or slow-moving water with emergent vegetation around the edges and mats of floating and submerged plants (DEECA 2024b).	PMST / VBA	Low	Suitable habitat exists on site
Mammals										
<i>Dasyurus maculatus maculatus</i>	Spot-tailed Quoll	EN					Home range 100 to 200 ha. Trees with hollows, hollow logs on the ground, rocky outcrops, caves or rock crevices (Menkhorst, Knight 2010).	PMST	Unlikely	No suitable habitat on site
<i>Ornithorhynchus anatinus</i>	Platypus	vu				15/09/2021	They feed in both slow-moving and rapid (riffle) parts of streams, but show preference to coarser bottom substrates, particularly cobbles and gravel. (AM 2024a)	VBA	Unlikely	No suitable habitat on site
<i>Petauroides volans</i>	Greater Glider	EN					The greater glider is an arboreal nocturnal marsupial, largely restricted to eucalypt forests and woodlands. (Menkhorst, Knight 2010).	PMST	Unlikely	No suitable habitat on site

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Scientific Name	Common Name	Conservation Status	EPBC Act Listed Migratory or Marine Species	Treaty	Count of Sightings	Date of Last Record	Preferred Habitat Notes	Database Source	Likelihood of occurrence	Comments
<i>Petaurus australis australis</i>	Yellow-bellied Glider	VU					The yellow-bellied glider (south-eastern) occurs in eucalypt-dominated woodlands and forests, including both wet and dry sclerophyll forests. Abundance is highly dependent on habitat suitability, which is in turn determined by forest age and floristics (DCCEEW 2024a)	PMST	Unlikely	No suitable habitat on site
<i>Phascogale tapoatafa</i>	Brush-tailed Phascogale	vu			3	22/02/2021	Prefers open dry sclerophyll forest with large hollow bearing trees. Home range of 30-100 hectares and occur in low densities (Menkhorst, Knight 2010).	VBA	Unlikely	Habitat is highly modified and fragmented from nearby core habitat areas.
<i>Pteropus poliocephalus</i>	Grey-headed Flying-fox	VU					Roosting camps are generally located within 20 km of a regular food source and are commonly found in gullies, close to water, in vegetation with a dense canopy (Menkhorst, Knight 2010).	PMST	Unlikely	No suitable habitat on site
Fish										
<i>Galaxiella rostratus</i>	Flathead Galaxias	CR					Found in still or slow-moving water bodies such as wetlands and lowland streams. They have been associated with a range of habitats including rock and sandy bottoms and aquatic vegetation. (DCCEEW 2024p)	PMST	Low	Marginal suitable habitat on site / Possible occasional visitor
<i>Maccullochella macquariensis</i>	Trout Cod	EN en				1/01/1970	Recent research in the Murray and Murrumbidgee Rivers show that Trout Cod occupy stream positions characterised by a high abundance of large woody debris (or 'snags') in water that is comparatively deep and close to riverbanks (DCCEEW 2024q)	PMST / VBA	Unlikely	No suitable habitat on site

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Scientific Name	Common Name	Conservation Status	EPBC Act Listed Migratory or Marine Species	Treaty	Count of Sightings	Date of Last Record	Preferred Habitat Notes	Database Source	Likelihood of occurrence	Comments
<i>Maccullochella peelii</i>	Murray Cod	VU en				1/01/1970	Utilises a diverse range of habitats from clear rocky streams, such as those found in the upper western slopes of NSW (including the ACT), to slow-flowing, turbid lowland rivers and billabongs. Frequently found in the main channels of rivers and larger tributaries (DCCEEW 2024r)	PMST / VBA	Unlikely	No suitable habitat on site
<i>Nannoperca australis</i>	Southern Pygmy Perch	VU vu			14	11/12/2012	The Southern Pygmy Perch-MDB, has been observed to prefer habitats in low-gradient waterways and floodplains with slow-flowing or still water, and aquatic macrophyte cover or wood at shallow depths, with little or no flow in summer (DCCEEW 2024s)	PMST	Low	Suitable habitat exists on site
<i>Nannoperca obscura</i>	Yarra Pygmy Perch	EN					The Yarra Pygmy Perch typically occurs in lakes, ponds and slow-flowing rivers, but prefers small-medium sized, relatively shallow (1-2 m) freshwater streams with moderate to high flow (DCCEEW 2024t)	PMST	Unlikely	No suitable habitat on site
Insects										
<i>Syneman plana</i>	Golden Sun Moth	VU vu			1	27/12/1908	Native temperate grassland and open grassy woodlands dominated by wallaby grass. While previous studies suggested that the species prefers grasslands which have a greater than 40% coverage of wallaby grass over a given area, more recent studies show a broader tolerance for other species compositions, including degraded grasslands dominated by exotic	PMST / VBA	Unlikely	No suitable habitat on site

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Scientific Name	Common Name	Conservation Status	EPBC Act Listed Migratory or Marine Species	Treaty	Count of Sightings	Date of Last Record	Preferred Habitat Notes	Database Source	Likelihood of occurrence	Comments
							Chilean Needlegrass (DCCEEW 2024u)			

References

SPECIES	TAG	Title	Detail
Birds			
<i>Actitis hypoleucos</i>	Day and Simpson 2010	Field Guide to the Birds of Australia	
<i>Aphelocephala leucopsis</i>	DCCEEW 2024	Southern Whiteface	https://www.environment.gov.au/biodiversity/threatened/species/pubs/529-conservation-advice-31032023.pdf
<i>Ardea alba</i>	DCCEEW 2024a	Great Egret	https://www.environment.gov.au/cgi-bin/sprat/public/publicspecies.pl?taxon_id=82410
<i>Ardea ibis</i>	DCCEEW 2024b	Cattle Egret	http://www.environment.gov.au/cgi-bin/sprat/public/publicspecies.pl?taxon_id=59542
<i>Ardea modesta</i>	DEECA 2024	Action Statement No 120	http://www.depi.vic.gov.au/__data/assets/pdf_file/0004/251185/Great_Egret_Ardea-alba.pdf
<i>Biziura lobata</i>	Birdlife 2024	Musk Duck	http://www.birdlife.org/datazone/speciesfactsheet.php?id=363
<i>Botaurus poiciloptilus</i>	SA-MDB 2024	Australasian Bittern	http://root.ala.org.au/bdrs-core/mdnm/fieldguide/taxon.htm?id=29026
<i>Calidris acuminata</i>	DCCEEW 2024c	Sharp-tailed Sandpiper	http://www.environment.gov.au/cgi-bin/sprat/public/publicspecies.pl?taxon_id=874
<i>Calidris ferruginea</i>	Day and Simpson 2010	Field Guide to the Birds of Australia	
<i>Calidris melanotos</i>	DCCEEW 2024d	Pectoral Sandpiper	http://www.environment.gov.au/cgi-bin/sprat/public/publicspecies.pl?taxon_id=858
<i>Callocephalon fimbriatum</i>	DCCEEW 2024e	Gang-gang Cockatoo	http://www.environment.gov.au/biodiversity/threatened/species/pubs/768-conservation-advice-02032022.pdf
<i>Chalcites osculans</i>	DCCEEW 2024f	Black-eared Cuckoo	https://www.environment.gov.au/cgi-bin/sprat/public/publicspecies.pl?taxon_id=83425
<i>Climacteris picumnus</i>	Day and Simpson 2010	Field Guide to the Birds of Australia	
<i>Gallinago hardwickii</i>	Day and Simpson 2010	Field Guide to the Birds of Australia	
<i>Grantiella picta</i>	Day and Simpson 2010	Field Guide to the Birds of Australia	
<i>Haliaeetus leucogaster</i>	Day and Simpson 2010	Field Guide to the Birds of Australia	
<i>Hieraaetus morphnoides</i>	Day and Simpson 2010	Field Guide to the Birds of Australia	

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SPECIES	TAG	Title	Detail
<i>Hirundopus caudacutus</i>	DCCEEW 2024g	White-throated Needletail	http://www.environment.gov.au/cgi-bin/sprat/public/publicspecies.pl?taxon_id=682
<i>Lathamus discolor</i>	Day and Simpson 2010	Field Guide to the Birds of Australia	
<i>Melanodryas cucullata</i>	Day and Simpson 2010	Field Guide to the Birds of Australia	
<i>Merops ornatus</i>	DCCEEW 2024h	Rainbow Bee-eater	http://www.environment.gov.au/cgi-bin/sprat/public/publicspecies.pl?taxon_id=670
<i>Motacilla flava</i>	Day and Simpson 2010	Field Guide to the Birds of Australia	
<i>Myiagra cyanoleuca</i>	Day and Simpson 2010	Field Guide to the Birds of Australia	
<i>Neophema chrysostoma</i>	DCCEEW 2024i	Blue-winged Parrot	https://www.environment.gov.au/biodiversity/threatened/species/pubs/726-conservation-advice-31032023.pdf
<i>Ninox connivens</i>	Day and Simpson 2010	Field Guide to the Birds of Australia	
<i>Ninox strenua</i>	Day and Simpson 2010	Field Guide to the Birds of Australia	
<i>Oxyura australis</i>	Day and Simpson 2010	Field Guide to the Birds of Australia	
<i>Pedionomus torquatus</i>	Day and Simpson 2010	Field Guide to the Birds of Australia	
<i>Rhipidura rufifrons</i>	DCCEEW 2024j	Rufous Fantail	http://www.environment.gov.au/cgi-bin/sprat/public/publicspecies.pl?taxon_id=592
<i>Rostratula australis</i>	DCCEEW 2024k	Australian Painted Snipe	http://www.environment.gov.au/cgi-bin/sprat/public/publicspecies.pl?taxon_id=77037
<i>Stagonopleura guttata</i>	Day and Simpson 2010	Field Guide to the Birds of Australia	
<i>Stictonetta naevosa</i>	AM 2024	Freckled Duck	http://australianmuseum.net.au/freckled-duck
<i>Tringa nebularia</i>	DCCEEW 2024l	Common Greenshank	http://www.environment.gov.au/cgi-bin/sprat/public/publicspecies.pl?taxon_id=832
Amphibians & Reptiles			
<i>Aprasia parapulchella</i>	DCCEEW 2024m	Pink-tailed Worm Lizard	http://www.environment.gov.au/cgi-bin/sprat/public/publicspecies.pl?taxon_id=1665
<i>Delma impar</i>	DEECA 2024a	Striped Legless Lizard	http://www.depi.vic.gov.au/__data/assets/pdf_file/0005/247046/Striped_Legless_Lizard_Delma_impar.pdf
<i>Liopholis montana</i>	DCCEEW 2024n	Mountain Skink	https://www.environment.gov.au/cgi-bin/sprat/public/publicspecies.pl?taxon_id=87162
<i>Lissolepis coventryi</i>	MV 2024	Swamp Skink	https://museumvictoria.com.au/discoverycentre/infosheets/lizards-found-in-victoria/swamp-skink/
<i>Litoria raniformis</i>	DEECA 2024b	Growling Grass Frog	http://www.dse.vic.gov.au/__data/assets/pdf_file/0016/103408/GGF_fact_sheet.pdf
Mammals			
<i>Dasyurus maculatus maculatus</i>	Menkhorst, Knight 2010	A Field Guide to the Mammals of Australia, Third Edition, 2010. Oxford University Press.	
<i>Ornithorhynchus anatinus</i>	AM 2024a	Platypus	https://australian.museum/learn/animals/mammals/platypus/

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SPECIES	TAG	Title	Detail
<i>Petauroides volans</i>	Menkhorst, Knight 2010	A Field Guide to the Mammals of Australia, Third Edition, 2010. Oxford University Press.	
<i>Petaurus australis australis</i>	DCCEEW 2024o	Yellow-bellied Glider	https://www.environment.gov.au/biodiversity/threatened/species/pubs/87600-conservation-advice-02032022.pdf
<i>Phascogale tapoatafa</i>	Menkhorst, Knight 2010	A Field Guide to the Mammals of Australia, Third Edition, 2010. Oxford University Press.	
<i>Pteropus poliocephalus</i>	Menkhorst, Knight 2010	A Field Guide to the Mammals of Australia, Third Edition, 2010. Oxford University Press.	
Fish			
<i>Galaxiella rostratus</i>	DCCEEW 2024p	Flathead Galaxias	https://www.dpi.nsw.gov.au/fishing/species-protection/what-current/critically/flathead-galaxias
<i>Maccullochella peelii</i>	DCCEEW 2024q	Murray Cod	http://www.environment.gov.au/cgi-bin/sprat/public/publicspecies.pl?taxon_id=66633
<i>Maccullochella macquariensis</i>	DCCEEW 2024r	Trout Cod	http://www.environment.gov.au/cgi-bin/sprat/public/publicspecies.pl?taxon_id=26171
<i>Nannoperca australis</i>	DCCEEW 2024s	Southern Pygmy Perch	https://www.environment.gov.au/cgi-bin/sprat/public/publicspecies.pl?taxon_id=91711
<i>Nannoperca obscura</i>	DCCEEW 2024t	Yarra Pygmy Perch	http://www.environment.gov.au/cgi-bin/sprat/public/publicspecies.pl?taxon_id=26177
Insects			
<i>Synemon plana</i>	DCCEEW 2024u	Golden Sun Moth	http://www.environment.gov.au/cgi-bin/sprat/public/publicspecies.pl?taxon_id=25234

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Key to Likely Occurrence

Likelihood	Comments
Present	Species has been confirmed as present on site during field work
High	Suitable habitat present on site
	Likely to be a resident population/s in the local area*
	Previously recorded on site
	Numerous records within the local area within the past 5 years
Moderate	Aspects of habitat present but may be modified
	Species may be resident in the local area or it forms part of the species' range
	May seasonally or opportunistically use resources within the local area
	Less than 10 year old records within local area
Low	Limited aspects of habitat present or habitat highly modified
	Species may occur rarely or as an opportunistic visitor in the area
	Few records within the local area within the past 25 years
Unlikely	No suitable habitat present
	Site is located outside of species natural range
	Considered locally extinct
	No records of the species within the local area in the last 25 years

* Local area = within a 5km range of the site.

Conservation Status Key

Commonwealth Environment Protection and Biodiversity Conservation (EPBC) Act 1999	
VU	Listed as Nationally Vulnerable
EN	Listed as Nationally Endangered
EX	Listed as Nationally Extinct
CR	Listed as Nationally Critically Endangered
LM	Listed Migratory
Victorian FFG Act 1988 Listing (DELWP 2022)	
x	Presumed Extinct in Victoria
cr	Listed as Critically Endangered in Victoria
en	Listed as Endangered in Victoria
vu	Listed as Vulnerable in Victoria
cd	Conservation Dependant in Victoria
Bilateral migratory bird agreements	
JAMBA	Japan-Australia Migratory Bird Agreement (JAMBA)
CAMBA	China-Australia Migratory Bird Agreement (CAMBA)
ROKAMBA	Republic of Korea-Australia Migratory Bird Agreement (ROKAMBA)
BONN	Convention on the Conservation of Migratory Species of Wild Animals (Bonn Convention)
RAMSAR	Ramsar Convention on Wetlands
ACAP	Agreement on the Conservation of Albatrosses and Petrels (ACAP)

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Appendix 7: Flora survey results

Scientific Name	Common Name	Origin	CaLP	FFG Act Status	EPBC Act Status	Native Patch	Degraded
<i>Acacia baileyana</i>	Cootamundra Wattle	*				+	+
<i>Acacia longifolia</i>	Sallow Wattle	#				+	
<i>Acacia mearnsii</i>	Black Wattle	*				+	
<i>Acacia melanoxylon</i>	Blackwood					+	
<i>Acaena novae-zelandiae</i>	Bidgee-widgee					+	+
<i>Acetosella vulgaris</i>	Sheep Sorrel	*				+	+
<i>Agapanthus praecox subsp. orientalis</i>	Agapanthus	*				+	
<i>Agrostis capillaris</i>	Brown-top Bent	*				+	+
<i>Allium triquetrum</i>	Angled Onion	*	X			+	
<i>Anthoxanthum odoratum</i>	Sweet Vernal-grass	*				+	+
<i>Betula pendula</i>	Silver Birch	*					+
<i>Carex breviculmis</i>	Common Grass-sedge						+
<i>Cedrus deodara</i>	Deodar	*					+
<i>Cenchrus clandestinus</i>	Kikuyu	*				+	
<i>Cerastium glomeratum s.l.</i>	Common Mouse-ear Chickweed	*				+	
<i>Cirsium vulgare</i>	Spear Thistle	*	X			+	+
<i>Crataegus monogyna</i>	Hawthorn	*	X				+
<i>Dactylis glomerata</i>	Cocksfoot	*				+	
<i>Eleocharis pusilla</i>	Small Spike-sedge						+
<i>Eucalyptus aggregata</i>	Black Gum			Vulnerable	Vulnerable	+	
<i>Eucalyptus baueriana subsp. baueriana</i>	Blue Box						+
<i>Eucalyptus camaldulensis</i>	River Red-gum						+
<i>Eucalyptus globulus</i>	Southern Blue-gum	#					+
<i>Eucalyptus kitsoniana</i>	Bog Gum			Critically Endangered			+
<i>Eucalyptus neglecta</i>	Omeo Gum			Endangered			+
<i>Eucalyptus nicholii</i>	Narrow-leaved Black Peppermint						+

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Scientific Name	Common Name	Origin	CaLP	FFG Act Status	EPBC Act Status	Native Patch	Degraded
<i>Eucalyptus radiata s.l.</i>	Narrow-leaf Peppermint					+	
<i>Eucalyptus viminalis</i>	Manna Gum					+	
<i>Fumaria bastardii</i>	Bastard's Fumitory	*					+
<i>Galium aparine</i>	Cleavers	*				+	+
<i>Genista linifolia</i>	Flax-leaf Broom	*	X			+	+
<i>Geranium spp.</i>	Crane's Bill					+	
<i>Hakea salicifolia subsp. salicifolia</i>	Willow-leaf Hakea	*					+
<i>Hedera helix s.l.</i>	English Ivy	*				+	+
<i>Hesperocyparis macrocarpa</i>	Monterey Cypress	*				+	+
<i>Hesperocyparis spp.</i>	Cypress	*					+
<i>Hypochaeris spp.</i>	Cat's Ear	*				+	+
<i>Juncus australis</i>	Austral Rush					+	+
<i>Lomandra filiformis</i>	Wattle Mat-rush					+	
<i>Lonicera japonica</i>	Japanese Honeysuckle	*				+	
<i>Malus spp.</i>	Apple	*					+
<i>Microlaena stipoides var. stipoides</i>	Weeping Grass					+	+
<i>Olea europaea</i>	Olive	*					+
<i>Oxalis perennans</i>	Grassland Wood-sorrel					+	
<i>Phalaris aquatica</i>	Toowoomba Canary-grass	*					+
<i>Photinia glabra</i>	Red-leaf Photinia	*					+
<i>Pinus radiata</i>	Radiata Pine	*					+
<i>Pittosporum tenuifolium</i>	Kohuhu	*					+
<i>Plantago lanceolata</i>	Ribwort	*				+	+
<i>Prunus cerasifera 'Nigra'</i>	Purple-leaf Cherry-plum	*					+
<i>Quercus palustris</i>	Pin Oak	*					+
<i>Quercus robur</i>	English Oak	*					+
<i>Romulea rosea</i>	Onion Grass	*				+	+
<i>Rubus fruticosus spp. agg.</i>	Blackberry	*	X			+	+

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Scientific Name	Common Name	Origin	CaLP	FFG Act Status	EPBC Act Status	Native Patch	Degraded
<i>Rumex spp. (naturalised)</i>	Dock (naturalised)	*					+
<i>Rytidosperma spp.</i>	Wallaby Grass					+	+
<i>Salix spp.</i>	Willow	*					+
<i>Symphotrichum subulatum</i>	Aster-weed	*				+	
<i>Themeda triandra</i>	Kangaroo Grass						+
<i>Ulex europaeus</i>	Gorse	*	X			+	+

Origin and Conservation Status Key

Origin	
Native	Species is native to Victoria
*	Exotic species
#	Native but some stands may be alien
Commonwealth Environment Protection and Biodiversity Conservation (EPBC) Act 1999	
VU	Listed as Nationally Vulnerable
EN	Listed as Nationally Endangered
EX	Listed as Nationally Extinct
CR	Listed as Nationally Critically Endangered
Victorian FFG Act 1988 Listing (DELWP 2022)	
x	Presumed Extinct in Victoria
cr	Listed as Critically Endangered in Victoria
en	Listed as Endangered in Victoria
vu	Listed as Vulnerable in Victoria
Catchment and Land Protection Act (CaLP) 1994	
x	Declared Noxious Weed

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Appendix 8: Ecological Vegetation Class Benchmarks

Department of
Sustainability and
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EVC/Bioregion Benchmark for Vegetation Quality Assessment

Central Victorian Uplands bioregion


EVC 47: Valley Grassy Forest

Description:
Valley Grassy Forest occurs under moderate rainfall regimes of 700-800 mm per annum on fertile well-drained colluvial or alluvial soils on gently undulating lower slopes and valley floors. Open forest to 25 m tall may carry a variety of eucalypts, usually species that prefer more moist or more fertile conditions over a sparse shrub cover. In season, a rich array of herbs, lilies, grasses and sedges dominate the ground layer but at the drier end of the spectrum the ground layer may be sparse and slightly less diverse, but with the moisture-loving species still remaining.

Large trees:	DBH(cm)	#/ha
Species Eucalyptus spp.	70 cm	20 / ha

Tree Canopy Cover:	Character Species	Common Name
%cover 20%	Eucalyptus melliodora	Yellow Box
	Eucalyptus radiata s.l.	Narrow-leaf Peppermint
	Eucalyptus obliqua	Messmate Stringybark
	Eucalyptus rubida	Candlebark

Understorey:	#Spp	%Cover	LF code
Life form			
Immature Canopy Tree		5%	IT
Understorey Tree or Large Shrub	2	10%	T
Medium Shrub	3	10%	MS
Small Shrub	4	5%	SS
Prostrate Shrub	2	1%	PS
Large Herb	2	1%	LH
Medium Herb	8	15%	MH
Small or Prostrate Herb	2	5%	SH
Large Tufted Graminoid	2	10%	LTG
Large Non-tufted Graminoid	1	1%	LNG
Medium to Small Tufted Graminoid	7	20%	MTG
Medium to Tiny Non-tufted Graminoid	1	5%	MNG
Ground Fern	1	5%	GF
Scrambler or Climber	1	1%	SC
Bryophytes/Lichens	na	20%	BL



Ecological Vegetation Class bioregion benchmark

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EVC 47: Valley Grassy Forest - Central Victorian Uplands bioregion

LF Code	Species typical of at least part of EVC range	Common Name
T	Acacia melanoxylon	Blackwood
T	Acacia dealbata	Silver Wattle
MS	Daviesia leptophylla	Narrow-leaf Bitter-pea
MS	Epacris impressa	Common Heath
SS	Hovea heterophylla	Common Hovea
SS	Pinalea humilis	Common Rice-flower
SS	Dillwynia cinerascens s.l.	Grey Parrot-pea
PS	Acacia aculeatissima	Thin-leaf Wattle
PS	Acrotriche serrulata	Honey-pots
LH	Bossiaea prostrata	Creeping Bossiaea
LH	Senecio tenuiflorus	Slender Fireweed
LH	Senecio quadridentatus	Cotton Fireweed
MH	Gonocarpus tetragynus	Common Raspwort
MH	Drosera peltata ssp. auriculata	Tall Sundew
MH	Burchardia umbellata	Milkmaids
SH	Opercularia varia	Variable Stinkweed
SH	Goodenia lanata	Trailing Goodenia
LTG	Poa labillardierei	Common Tussock-grass
LTG	Deyeuxia quadriseta	Reed Bent-grass
MTG	Lomandra filiformis	Wattle Mat-rush
MTG	Poa sieberiana	Grey Tussock-grass
MTG	Dianella revoluta s.l.	Black-anther Flax-lily
MNG	Microlaena stipoides var. stipoides	Weeping Grass
GF	Pteridium esculentum	Austral Bracken
SC	Hardenbergia violacea	Purple Coral-pea

Recruitment:
Continuous

Organic Litter:
20 % cover

Logs:
20 m/0.1 ha.

Weediness:				
LF Code	Typical Weed Species	Common Name	Invasive	Impact
LH	Cirsium vulgare	Spear Thistle	high	high
MH	Hypochoeris radicata	Cat's Ear	high	low
MH	Centaurium erythraea	Common Centaury	high	low
LNG	Holcus lanatus	Yorkshire Fog	high	high
MTG	Anthoxanthum odoratum	Sweet Vernal-grass	high	high

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Department of
Sustainability and
Environment

EVC/Bioregion Benchmark for Vegetation Quality Assessment
Central Victorian Uplands bioregion
EVC 83: Swampy Riparian Woodland

Description:
Woodland to 15 m tall generally occupying low energy streams of the foothills and plains. The lower strata are variously locally dominated by a range of large and medium shrub species on the stream levees in combination with large tussock grasses and sedges in the ground layer.

Large trees:

Species	DBH(cm)	#/ha
Eucalyptus spp.	70 cm	10 / ha

Tree Canopy Cover:


%cover	Character Species	Common Name
20%	Eucalyptus globulus ssp. bicostata	Eurabbie
	Eucalyptus ovata	Swamp Gum

Understorey:

Life form	#Spp	%Cover	LF code
Immature Canopy Tree		5%	IT
Understorey Tree or Large Shrub	3	10%	T
Medium Shrub	3	5%	MS
Small Shrub	1	1%	SS
Large Herb	3	5%	LH
Medium Herb	7	15%	MH
Small or Prostrate Herb	2	5%	SH
Large Tufted Graminoid	5	10%	LTG
Large Non-tufted Graminoid	3	15%	LNG
Medium to Small Tufted Graminoid	9	15%	MTG
Medium to Tiny Non-tufted Graminoid	5	15%	MNG
Ground Fern	4	10%	GF
Bryophytes/Lichens	na	20%	BL

LF Code	Species typical of at least part of EVC range	Common Name
T	Acacia pravissima	Ovens Wattle
T	Acacia melanoxylon	Blackwood
MS	Dodonaea viscosa ssp. angustissima	Slender Hop-bush
MS	Leptospermum lanigerum	Woolly Tea-tree
MS	Dodonaea viscosa	Sticky Hop-bush
SS	Rubus parvifolius	Small-leaf Bramble
LH	Persicaria hydropiper	Water Pepper
LH	Wahlenbergia gracilis s.l.	Sprawling Bluebell
MH	Hypericum gramineum	Small St John's Wort
LTG	Juncus sarophorus	Broom Rush
LTG	Lomandra longifolia	Spiny-headed Mat-rush
LTG	Carex appressa	Tall Sedge
LTG	Poa labillardierei	Common Tussock-grass
LNG	Phragmites australis	Common Reed
MTG	Themeda triandra	Kangaroo Grass
MTG	Lomandra filiformis	Wattle Mat-rush
MNG	Microlaena stipoides var. stipoides	Weeping Grass
MNG	Isolepis habra	Wispy Club-sedge
MNG	Cyperus sphaeroideus	Globe Kyllinga
GF	Blechnum nudum	Fishbone Water-fern
GF	Pteridium esculentum	Austral Bracken
GF	Blechnum minus	Soft Water-fern
GF	Adiantum aethiopicum	Common Maidenhair

Ecological Vegetation Class bioregion benchmark



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EVC 83: Swampy Riparian Woodland - Central Victorian Uplands bioregion

Recruitment:
Continuous

Organic Litter:
20 % cover

Logs:
20 m/0.1 ha.

Weediness:

LF Code	Typical Weed Species	Common Name	Invasive	Impact
MS	Rosa rubiginosa	Sweet Briar	high	high
MS	Rubus fruticosus spp. agg.	Blackberry	high	high
LH	Sonchus oleraceus	Common Sow-thistle	high	low
LH	Rumex crispus	Curled Dock	high	low
LH	Carduus pycnocephalus	Slender Thistle	high	high
LH	Conyza bonariensis	Flaxleaf Fleabane	high	low
LH	Cirsium vulgare	Spear Thistle	high	high
LH	Verbascum virgatum	Twiggy Mullein	high	high
LH	Solanum nigrum sensu Willis (1972)	Black Nightshade	high	low
LH	Silybum marianum	Variegated Thistle	high	high
MH	Hypochoeris radicata	Cat's Ear	high	low
MH	Acetosella vulgaris	Sheep Sorrel	high	high
MH	Centaurium erythraea	Common Centaury	high	low
MH	Lotus corniculatus	Bird's-foot Trefoil	high	high
MH	Anagallis arvensis	Pimpernel	high	low
MH	Rorippa nasturtium-aquaticum	Watercress	high	high
MH	Mimulus moschatus	Musk Monkey-flower	high	high
MH	Petrorhagia velutina	Velvety Pink	high	low
SH	Callitriche stagnalis	Common Starwort	high	high
SH	Trifolium repens var. repens	White Clover	high	high
LTG	Phalaris aquatica	Toowoomba Canary-grass	high	high
LNG	Holcus lanatus	Yorkshire Fog	high	high
LNG	Avena spp.	Oat	high	low
MTG	Briza maxima	Large Quaking-grass	high	low
MTG	Bromus diandrus	Great Brome	high	low
MTG	Paspalum dilatatum	Paspalum	high	high
MTG	Cyperus eragrostis	Drain Flat-sedge	high	high
MTG	Vulpia bromoides	Squirrel-tail Fescue	high	low
MTG	Setaria viridis	Green Pigeon-grass	high	low
MTG	Briza minor	Lesser Quaking-grass	high	low
MTG	Ehrharta erecta var. erecta	Panic Veldt-grass	high	high
MNG	Cynosurus echinatus	Rough Dog's-tail	high	low
MNG	Paspalum distichum	Water Couch	high	high
MNG	Aira cupaniana	Quicksilver Grass	high	low

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Appendix 9: Fauna survey results

scientific Name	Common Name	Origin	Treaties	FFG Act Status	EPBC Act Status
<i>Chenonetta jubata</i>	Australian Wood Duck				
<i>Corvus coronoides</i>	Australian Raven				
<i>Crinia signifera</i>	Common Froglet				
<i>Dacelo novaeguineae</i>	Laughing Kookaburra				
<i>Egretta novaehollandiae</i>	White-faced Heron				
<i>Gymnorhina tibicen</i>	Australian Magpie				
<i>Hirundo neoxena</i>	Welcome Swallow				
<i>Miniopterus orianae</i>	Common Bent-winged Bat				
<i>Oryctolagus cuniculus</i>	European Rabbit	*			
<i>Platycercus elegans</i>	Crimson Rosella				
<i>Strepera graculina</i>	Pied Currawong				
<i>Trichoglossus moluccanus</i>	Rainbow Lorikeet				
<i>Vanellus miles</i>	Masked Lapwing				

Origin and Conservation Status Key

Origin	
*	Exotic species
#	Native but some stands may be alien
Commonwealth Environment Protection and Biodiversity Conservation (EPBC) Act 1999	
VU	Listed as Nationally Vulnerable
EN	Listed as Nationally Endangered
EX	Listed as Nationally Extinct
CR	Listed as Nationally Critically Endangered
Victorian FFG Act 1988 Listing (DELWP 2022)	
x	Presumed Extinct in Victoria
cr	Listed as Critically Endangered in Victoria
en	Listed as Endangered in Victoria
vu	Listed as Vulnerable in Victoria
cd	Conservation Dependant in Victoria

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Appendix 10: Native Vegetation Removal Report



NVRR ID: 339_20240905_755

This report provides information to support an application to remove, destroy or lop native vegetation in accordance with the [Guidelines for the removal, destruction or lopping of native vegetation](#) (the Guidelines). This report is **not an assessment by DEECA** of the proposed native vegetation removal. Native vegetation information and offset requirements have been determined using spatial data provided by the applicant or their consultant.

Report details

Date created: 05/09/2024

Local Government Area: MACEDON RANGES SHIRE

Shapefile name:

NVRMap_Removal_Template_Patches.shp

NVRMap_Removal_Template_Trees.shp

Site assessor name: Antares Fuhrmann

Registered Aboriginal Party: Dja Dja Wurrung

Coordinates: 144.51878, -37.36237

Address:

25 ASHBOURNE ROAD WOODEND 3442

27 ASHBOURNE ROAD WOODEND 3442

31 ASHBOURNE ROAD WOODEND 3442

Regulator Notes

Removal polygons are located:

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Summary of native vegetation to be removed

Assessment pathway	Detailed Assessment Pathway		
Location category	Location 2 The native vegetation extent map indicates that this area is typically characterised as supporting native vegetation. Additionally, it is modelled as encompassing an endangered Ecological Vegetation Class, sensitive wetland or sensitive coastal area. The removal of less than 0.5 hectares of native vegetation in this area will not require a Species Offset.		
Total extent including past and proposed removal (ha) <i>Includes endangered EVCs (ha): 0.103</i>	0.569	Extent of past removal (ha)	0
		Extent of proposed removal - Patches (ha)	0.238
		Extent of proposed removal - Scattered Trees (ha)	0.331
No. Large Trees proposed to be removed	9	No. Large Patch Trees	6
		No. Large Scattered Trees	3
No. Small Scattered Trees	9		

Offset requirements if approval is granted

Any approval granted will include a condition to obtain an offset, before the removal of native vegetation, that meets the following requirements:

General Offset amount ¹	0.1270 General Habitat Units
Vicinity	North Central CMA or MACEDON RANGES SHIRE LGA
Minimum strategic biodiversity value score ²	0.1426
Large Trees*	9
*The total number of Large Trees that the offset must protect	9 Large Trees to be protected in either the General, Species or combination across all habitat units protected

NB: values within tables in this document may not add to the totals shown above due to rounding

Appendix 1 includes information about the native vegetation to be removed

Appendix 2 includes information about the rare or threatened species with mapped habitat at the site

Appendix 3 includes the following figures

- Location map
- Strategic Biodiversity Value map
- Condition map
- Endangered EVCs map
- Aerial photograph showing mapped native vegetation
- Property in context
- Habitat Importance maps

1. The General Offset amount required is the sum of all General Habitat Units in Appendix 1.

2. Minimum strategic biodiversity value score is 80 per cent of the weighted average score across habitat zones where a General Offset is required.

3. The Species Offset amount(s) required is the sum of all Species Habitat Units in Appendix 1.

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**Next steps**

Any proposal to remove native vegetation must meet the application requirements of the Detailed Assessment Pathway and it will be assessed under the Detailed Assessment Pathway.

If you wish to remove the mapped native vegetation you are required to apply for approval from the responsible authority. The responsible authority will refer your application to DEECA for assessment, as required. **This report is not a referral assessment by DEECA.**

This *Native vegetation removal report* must be submitted with your application for approval to remove, destroy or lop native vegetation.

Refer to the Guidelines for a full list of application requirements. This report provides information that meets the following application requirements:

- The assessment pathway and reason for the assessment pathway.
- A description of the native vegetation to be removed (partly met).
- Maps showing the native vegetation and property (partly met).
- Information about the impacts on rare or threatened species.
- The offset requirements determined in accordance with Section 5 of the Guidelines that apply if approval is granted to remove native vegetation.

Additional application requirements must be met including:

- Topographical and land information
- Recent dated photographs.
- Details of past native vegetation removal.
- An avoid and minimise statement.
- A copy of any Property Vegetation Plan as applicable.
- A defensible space statement as applicable.
- A statement about the Native Vegetation Precinct Plan (NVPP) as applicable.
- A site assessment report including a habitat hectare assessment of any patches of native vegetation and details of trees.
- An offset statement that explains that an offset has been identified and how it will be secured.

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**Appendix 1: Description of native vegetation to be removed**

The Species-General Offset Test was applied to your proposal. This test determines if the proposed removal of native vegetation has a proportional impact on any rare or threatened species habitats above the Species Offset threshold. The threshold is set at 0.005 per cent of the mapped habitat value for a species. When the proportional impact meets or exceeds the Species Offset threshold, a Species Offset is required. This test is completed for all species with mapped habitat at the site. Multiple Species Offsets will be required if the Species Offset threshold is exceeded for multiple species.

Where a zone requires Species Offset(s), the Species Habitat Units for each species in that zone are calculated by the following equation in accordance with the Guidelines: **Species Habitat Units = extent without overlap x condition score x species landscape factor x 2, where the species landscape factor = 0.5 + (habitat importance score/2)**

The Species Offset amount(s) required is the sum of all Species Habitat Units per zone.

Where a zone does not require a Species Offset, the General Habitat Units in that zone are calculated by the following equation in accordance with the Guidelines: **General Habitat Units = extent without overlap x condition score x general landscape factor x 1.5, where the general landscape factor = 0.5 + (strategic biodiversity value score/2)**

The General Offset amount required is the sum of all General Habitat Units per zone.

Native vegetation to be removed

Information provided by or on behalf of the applicant							Information calculated by NVR Map						
Zone	Type	DBH (cm)	EVC code	Bioregional conservation status	Partial Removal	Condition score	Large Tree(s)	Polygon extent (ha)	Extent without overlap (ha)	SBV score	HI Score	Habitat Units	Offset Type
1-a	Patch	-	CVU_0047	Vulnerable	no	0.200	-	0.005	0.005	0.490	-	0.001	General
2-b	Patch	-	CVU_0047	Vulnerable	no	0.130	-	0.011	0.011	0.170	-	0.001	General
3-c	Patch	-	CVU_0047	Vulnerable	no	0.270	-	0.025	0.025	0.170	-	0.006	General
4-d	Patch	-	CVU_0047	Vulnerable	no	0.320	5	0.089	0.089	0.170	-	0.025	General

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Information provided by or on behalf of the applicant							Information calculated by NVR Map						
Zone	Type	DBH (cm)	EVC code	Bioregional conservation status	Partial Removal	Condition score	Large Tree(s)	Polygon extent (ha)	Extent without overlap (ha)	SBV score	HI Score	Habitat Units	Offset Type
5-e	Patch	-	CVU_0047	Vulnerable	no	0.370	1	0.106	0.106	0.170	-	0.035	General
6-f	Patch	-	CVU_0047	Vulnerable	no	0.200	-	0.001	0.001	0.170	-	0.000	General
10-j	Scattered Tree	20	CVU_0047	Vulnerable	no	0.200	-	0.031	0.026	0.170	-	0.005	General
11-k	Scattered Tree	70	CVU_0083	Endangered	no	0.200	1	0.070	0.070	0.170	-	0.012	General
12-l	Scattered Tree	60	CVU_0083	Endangered	no	0.200	-	0.031	0.012	0.170	-	0.002	General
13-m	Scattered Tree	71	CVU_0047	Vulnerable	no	0.200	1	0.070	0.036	0.170	-	0.006	General
14-n	Scattered Tree	76	CVU_0047	Vulnerable	no	0.200	1	0.070	0.047	0.170	-	0.008	General
15-o	Scattered Tree	20	CVU_0047	Vulnerable	no	0.200	-	0.031	0.027	0.170	-	0.005	General
16-p	Scattered Tree	36	CVU_0047	Vulnerable	no	0.200	-	0.031	0.017	0.170	-	0.003	General
17-q	Scattered Tree	48	CVU_0047	Vulnerable	no	0.200	-	0.031	0.012	0.170	-	0.002	General
18-r	Scattered Tree	60	CVU_0047	Vulnerable	no	0.200	-	0.031	0.026	0.170	-	0.005	General

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Information provided by or on behalf of the applicant														Information calculated by NVR Map							
Zone	Type	DBH (cm)	EVC code	Bioregional conservation status	Partial Removal	Condition score	Large Tree(s)	Polygon extent (ha)	Extent without overlap (ha)	SBV score	HI Score	Habitat Units	Offset Type								
7-g	Scattered Tree	60	CVU_0083	Endangered	no	0.200	-	0.031	0.021	0.170	-	0.004	General								
8-h	Scattered Tree	30	CVU_0047	Vulnerable	no	0.200	-	0.031	0.018	0.300	-	0.004	General								
9-i	Scattered Tree	55	CVU_0047	Vulnerable	no	0.200	-	0.031	0.018	0.210	-	0.003	General								

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**Appendix 2: Information about impacts to rare or threatened species' habitats on site**

This table identifies all rare or threatened species with mapped habitat at the site and the proportional impact associated with the proposed native vegetation removal.

Species common name	Species scientific name	Taxon ID	Conservation status	Group	Habitat impacted	Proportional impact (%)
Black Gum	Eucalyptus aggregata	501244	Endangered	Dispersed	Habitat importance map	0.0010
Black Falcon	Falco subniger	10238	Vulnerable	Dispersed	Habitat importance map	0.0000
Powerful Owl	Ninox strenua	10248	Vulnerable	Dispersed	Habitat importance map	0.0000
White-throated Needletail	Hirundapus caudacutus	10334	Vulnerable	Dispersed	Habitat importance map	0.0000
Dwarf Silver Wattle	Acacia nano-dealbata	500064	Rare	Dispersed	Habitat importance map	0.0000
Australian Anchor Plant	Discaria pubescens	501072	Rare	Dispersed	Habitat importance map	0.0000
Brooker's Gum	Eucalyptus brookeriana	501256	Rare	Dispersed	Habitat importance map	0.0000
Yarra Gum	Eucalyptus yarraensis	501326	Rare	Dispersed	Habitat importance map	0.0000
Clover Glycine	Glycine latrobeana	501456	Vulnerable	Dispersed	Habitat importance map	0.0000
Swamp Bush-pea	Pultenaea weindorferi	502881	Rare	Dispersed	Habitat importance map	0.0000
Floodplain Fireweed	Senecio campylocarpus	507136	Rare	Dispersed	Habitat importance map	0.0000

Habitat Group

- Highly localised habitat means there is 2,000 hectares or less mapped habitat for the species.
- Dispersed habitat means there is more than 2,000 hectares of mapped habitat for the species.

Habitat Impacted

The Species General Offset test, as described in Section 5.3.1 of the Guidelines, is used to determine if proposed native vegetation removal will result in a proportionally significant impact on the habitat value of rare or threatened species. The test is applied where the native vegetation proposed for removal:

- Intersects the Habitat Importance Map for a rare or threatened species; or

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- Intersects the 'top ranking' modelled habitat for a rare or threatened species with dispersed habitat, as identified in its Top Ranking Habitat Importance Map.

Top Ranking Maps consist of the 2,000 hectares of habitat with the highest Habitat Importance Scores for each dispersed species.

The 'Habitat impacted' column identifies whether the Habitat Importance Map or its Top Ranking Map was used to determine the proportional impact for a species with dispersed habitat.

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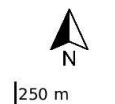


Appendix 3: Images of mapped native vegetation

1. Property in context



-  Proposed Removal
-  Past Removal
-  Partial Removal
-  Property Boundaries



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2. Aerial photograph showing mapped native vegetation



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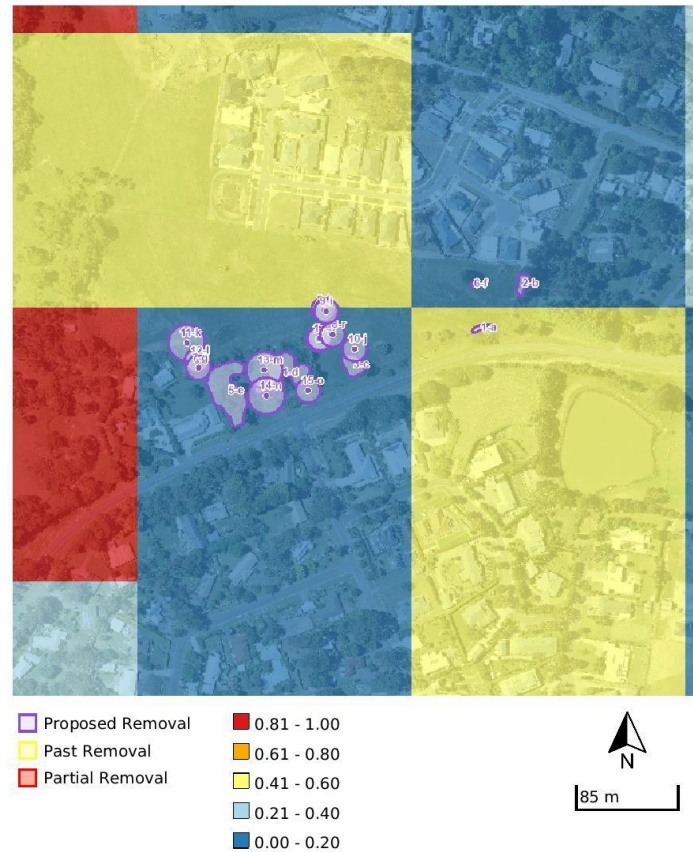
**3. Location Risk Map**

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4. Strategic Biodiversity Value Score Map

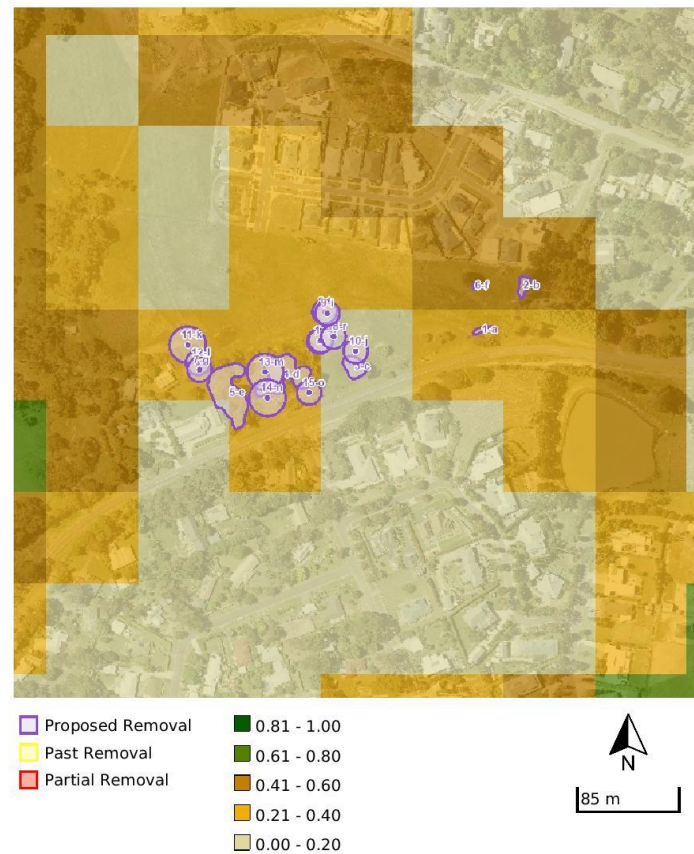


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5. Modelled Condition Score Map



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6. Modelled Endangered EVCs



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**7. Habitat Importance maps**

Not Applicable

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Appendix 11: Availability of Native Vegetation Credits

Report of available native vegetation credits

This report lists native vegetation credits available to purchase through the Native Vegetation Credit Register.

This report is **not evidence** that an offset has been secured. An offset is only secured when the units have been purchased and allocated to a permit or other approval and an allocated credit extract is provided by the Native Vegetation Credit Register.

Date and time: 06/09/2024 07:37

Report ID: 26283

What was searched for?

General offset

General habitat units	Strategic biodiversity value	Large trees	Vicinity (Catchment Management Authority or Municipal district)	
0.127	0.1426	9	CMA	North Central
			or LGA	Macedon Ranges Shire

Details of available native vegetation credits on 06 September 2024 07:37

These sites meet your requirements for general offsets.

Credit Site ID	GHU	LT	CMA	LGA	Land owner	Trader	Fixed price	Broker(s)
BBA-3031	2.766	92	North Central	Pyrenees Shire	Yes	Yes	No	VegLink
BBA-3052_01	6.918	169	North Central	Northern Grampians Shire	Yes	Yes	No	VegLink
TFN-C1702	16.952	16	North Central	Gannawarra Shire	Yes	Yes	No	TFN
VC_CFL-3056_01	7.677	108	North Central	Loddon Shire	Yes	Yes	No	VegLink
VC_CFL-3071_01	2.476	117	North Central	Loddon Shire	Yes	Yes	No	VegLink
VC_CFL-3076_01	8.439	46	North Central	Pyrenees Shire	Yes	Yes	No	Bio Offsets
VC_CFL-3744_01	1.164	349	Melbourne Water	Macedon Ranges Shire	Yes	Yes	No	VegLink
VC_CFL-3773_01	1.305	552	North Central	Macedon Ranges Shire	Yes	Yes	No	VegLink
VC_CLO-2451_01	2.554	19	North Central	Greater Bendigo City	No	Yes	No	Ethos
VC_TFN-09554_01	13.680	395	North Central	Macedon Ranges Shire	Yes	Yes	No	Bio Offsets

These sites meet your requirements using alternative arrangements for general offsets.

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Credit Site ID	GHU	LT	CMA	LGA	Land owner	Trader	Fixed price	Broker(s)
----------------	-----	----	-----	-----	------------	--------	-------------	-----------

There are no sites listed in the Native Vegetation Credit Register that meet your offset requirements when applying the alternative arrangements as listed in section 11.2 of the Guidelines for the removal, destruction or lopping of native vegetation.

These potential sites are not yet available, land owners may finalise them once a buyer is confirmed.

Credit Site ID	GHU	LT	CMA	LGA	Land owner	Trader	Fixed price	Broker(s)
VC_CFL-3701_01	10.574	18	Goulburn Broken, North Central	Greater Bendigo City	Yes	Yes	No	Bio Offsets
VC_CFL-3742_01	12.301	410	North Central	Loddon Shire	Yes	Yes	No	VegLink
VC_CFL-3746_01	4.962	563	Melbourne Water	Macedon Ranges Shire	Yes	Yes	No	VegLink

LT - Large Trees

CMA - Catchment Management Authority

LGA - Municipal District or Local Government Authority

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Next steps**If applying for approval to remove native vegetation**

Attach this report to an application to remove native vegetation as evidence that your offset requirement is currently available.

If you have approval to remove native vegetation

Below are the contact details for all brokers. Contact the broker(s) listed for the credit site(s) that meet your offset requirements. These are shown in the above tables. If more than one broker or site is listed, you should get more than one quote before deciding which offset to secure.

Broker contact details

Broker Abbreviation	Broker Name	Phone	Email	Website
Abzeco	Abzeco Pty. Ltd.	(03) 9431 5444	offsets@abzeco.com.au	www.abzeco.com.au
Baw Baw SC	Baw Baw Shire Council	(03) 5624 2411	bawbaw@bawbawshire.vic.gov.au	www.bawbawshire.vic.gov.au
Bio Offsets	Biodiversity Offsets Victoria	0452 161 013	info@offsetsvictoria.com.au	www.offsetsvictoria.com.au
Contact NVOR	Native Vegetation Offset Register	136 186	nativevegetation.offsetregister@delwp.vic.gov.au	www.environment.vic.gov.au/native-vegetation
Ecocentric	Ecocentric Environmental Consulting	0410 564 139	ecocentric@me.com	Not available
Ethos	Ethos NRM Pty Ltd	(03) 5153 0037	offsets@ethosnrm.com.au	www.ethosnrm.com.au
Nilumbik SC	Nilumbik Shire Council	(03) 9433 3316	offsets@nilumbik.vic.gov.au	www.nilumbik.vic.gov.au
TFN	Trust for Nature	8631 5888	offsets@tfn.org.au	www.trustfornature.org.au
VegLink	Vegetation Link Pty Ltd	(03) 8578 4250 or 1300 834 546	offsets@vegetationlink.com.au	www.vegetationlink.com.au
Yarra Ranges SC	Yarra Ranges Shire Council	1300 368 333	biodiversityoffsets@yarraranges.vic.gov.au	www.yarraranges.vic.gov.au

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For more information contact the DEECA Customer Service Centre 136 186 or the Native Vegetation Credit Register at nativevegetation.offsetregister@delwp.vic.gov.au

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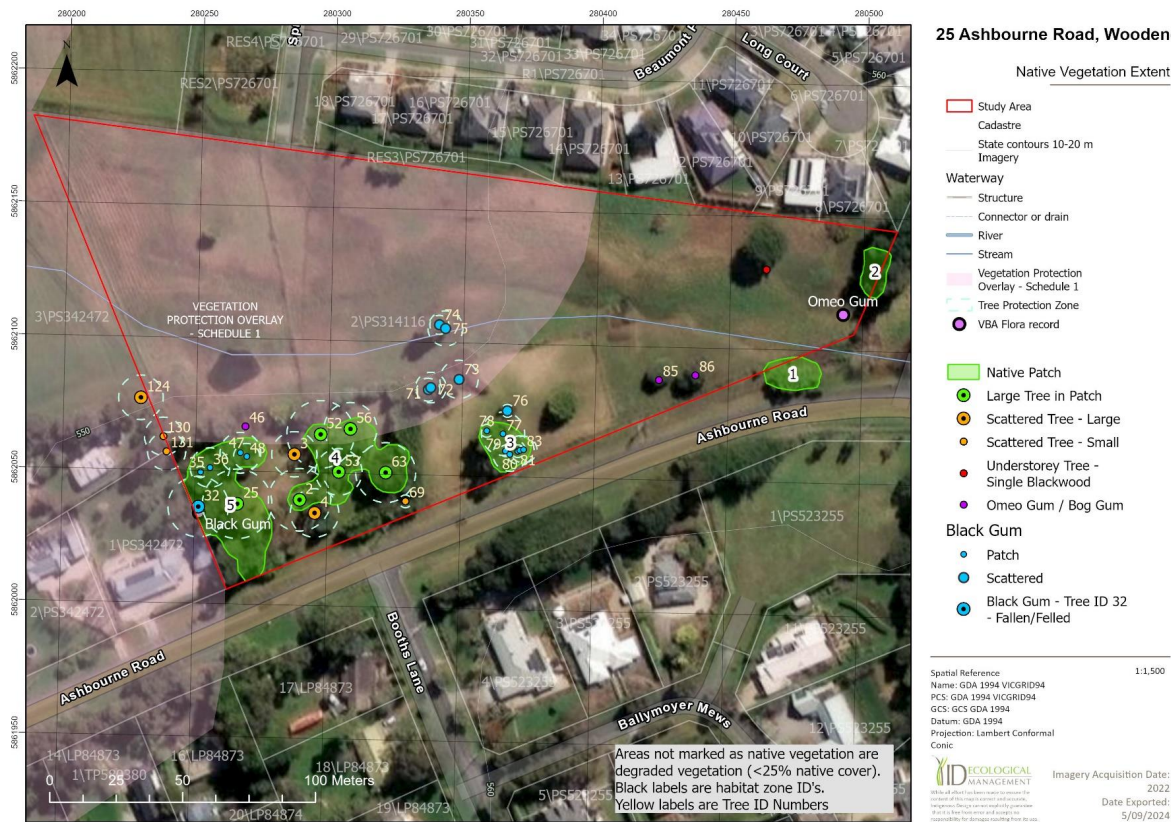
Ecological Assessment for 25 Ashbourne Road, Woodend | September 2024

Maps

Maps commence on the next page.

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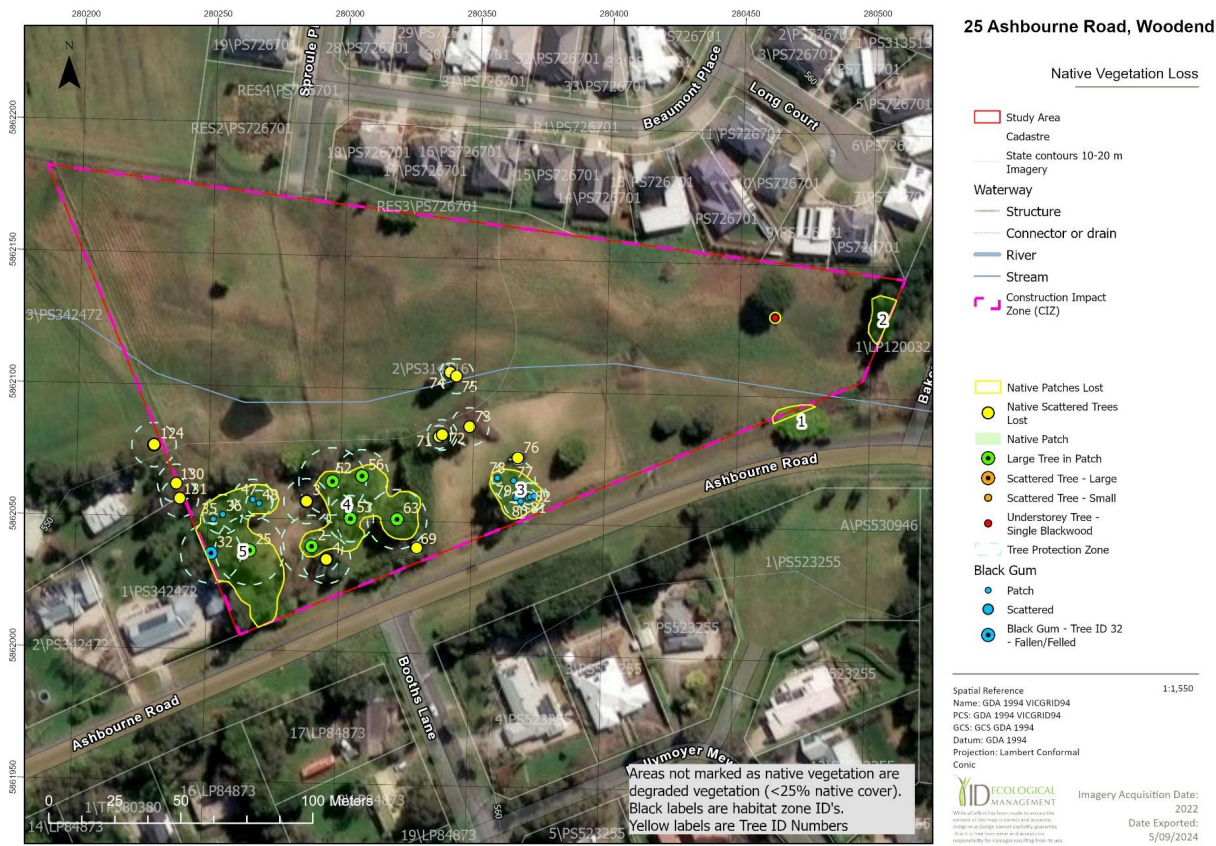
Map 1- Native Vegetation extent and ecological values identified



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Map 2- Native Vegetation Loss



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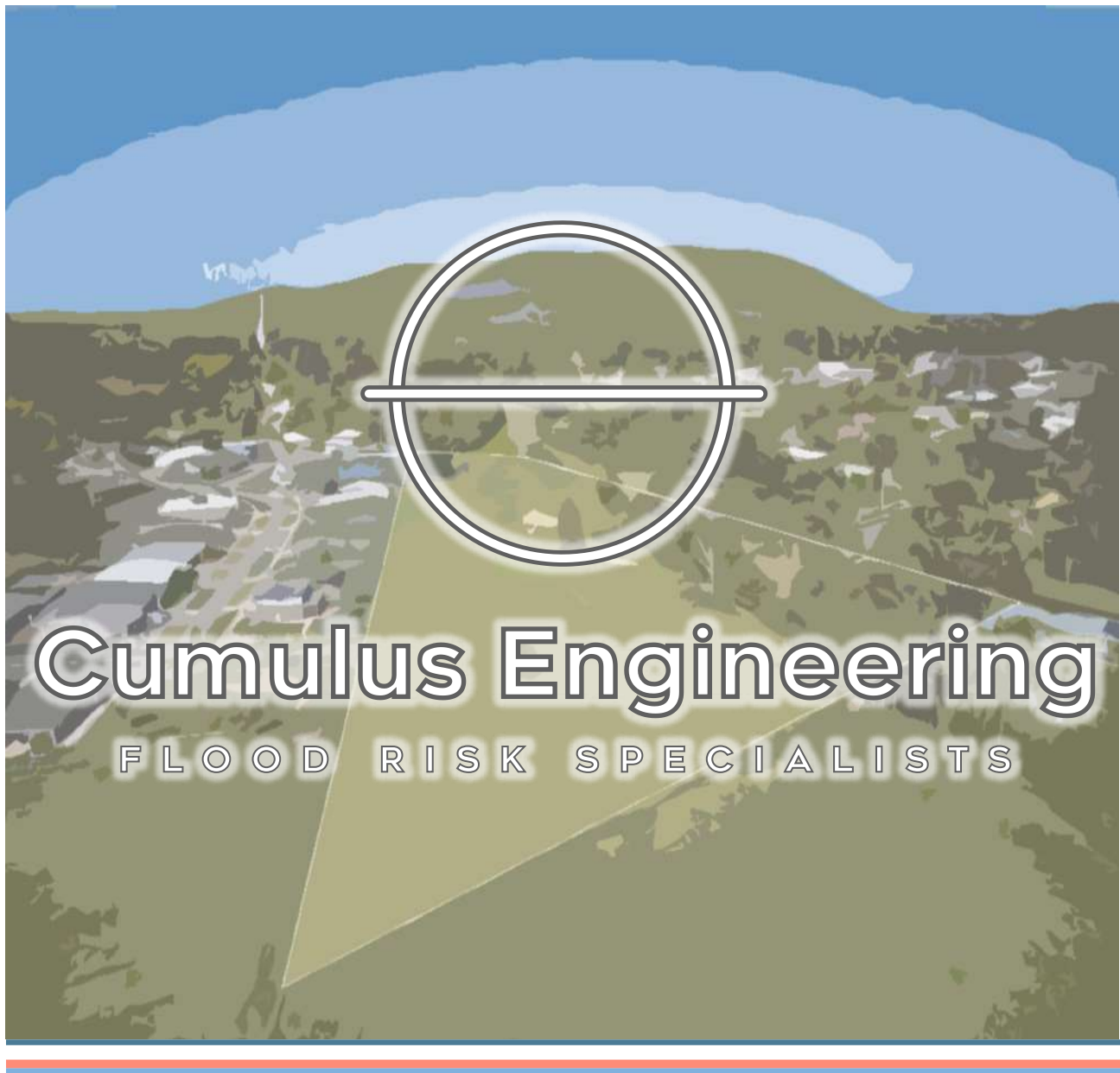
Map 2a- Native Vegetation Loss



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IMS-QT-02-V1.1



STORMWATER MANAGEMENT STRATEGY

25 ASHBOURNE RD, WOODEND

PREPARED FOR MILLAR MERRIGAN

OCTOBER 2025



Cumulus Engineering
FLOOD RISK SPECIALISTS

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Project Name Stormwater Management Strategy – 25 Ashbourne Rd, Woodend

Client Millar Merrigan

Project Number J23-0111

Document ID J23-0111_R01V01_MillarMerrigan_AshbourneRdSWMS

Document Control

Version No.	Date	Status	Author(s)	Reviewer
001	19/06/2024	Draft	SJH	JLS
002	30/10/2025	Final	SJH	JLS

Cover Image: Subject Site obtained online <<https://www.realestate.com.au/sold/property-residential+land-vic-woodend-202081682>>

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In the spirit of reconciliation, Cumulus Engineering acknowledges the Traditional Custodians of country throughout Australia and their connections to land, sea, and community. We pay our respect to their Elders past and present and extend that respect to all Aboriginal and Torres Strait Islander peoples today.



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1 Introduction

Cumulus Engineering has undertaken a Stormwater Management Plan (SWMP) for the proposed development located at 25 Ashbourne Rd, Woodend (herein referred to as 'the site') to address water quality control and onsite stormwater conveyance and detention in line with the Infrastructure Design Manual (Local Government Infrastructure Design Association, 2022), Australian Rainfall and Runoff (ARR) v4.2 Guidelines, as well as any other relevant council control plans applicable to stormwater management.

The purpose of this report is to summarise the modelling methodology and present the key findings of the assessment.

1.1 Background

The subject site is located at 25 Ashbourne Rd, Woodend, approximately 62 kilometres northwest of Melbourne CBD within the Local Government Association (LGA) of Macedon Ranges Shire Council. The proposed development consists of a 26-lot residential subdivision with associated internal road network. The preliminary layout plan is illustrated in Figure 1-1. The subject site is known to be subject to inundation as outlined in a previous Surface Water Management Strategy completed by NMC in 2013 particularly in the southwest corner of the site and therefore, a hydraulic assessment is required to determine the impacts of proposed development and ability of the development to convey overland flows from upstream catchments.

It should be noted that Goulburn Murray Water (GMW) have provided advice determining that the overland flow path which bisects the site is not considered as a designated waterway as there is an 'absence of groundwater discharging to the surface'. Although the flow path is not considered a waterway, we have included a hydraulic assessment of the flow path as overland flows from upstream catchments are conveyed through the subject site, therefore a strategy is required to manage the quantity and quality of flow through the site.

The primary objectives of this study are:

- Use GIS to delineate the upstream catchment and develop a hydrological RORB model for pre- and post-development scenarios. Model 1% and 20% AEP events using ARRv4.2 guidelines and validate flows against regional data.
- Assess road reserves for gap flow capacity, set minimum surface and floor levels.
- Build a TUFLOW hydraulic model to simulate existing and design conditions, mapping water levels, depths, velocities, and hazards.
- Select appropriate treatment types for the 20% AEP event using MUSIC to ensure compliance with water quality requirements.
- Produce a report with findings and concept plans for OSD and treatment assets, and address one round of RFIs from the Council and Client.

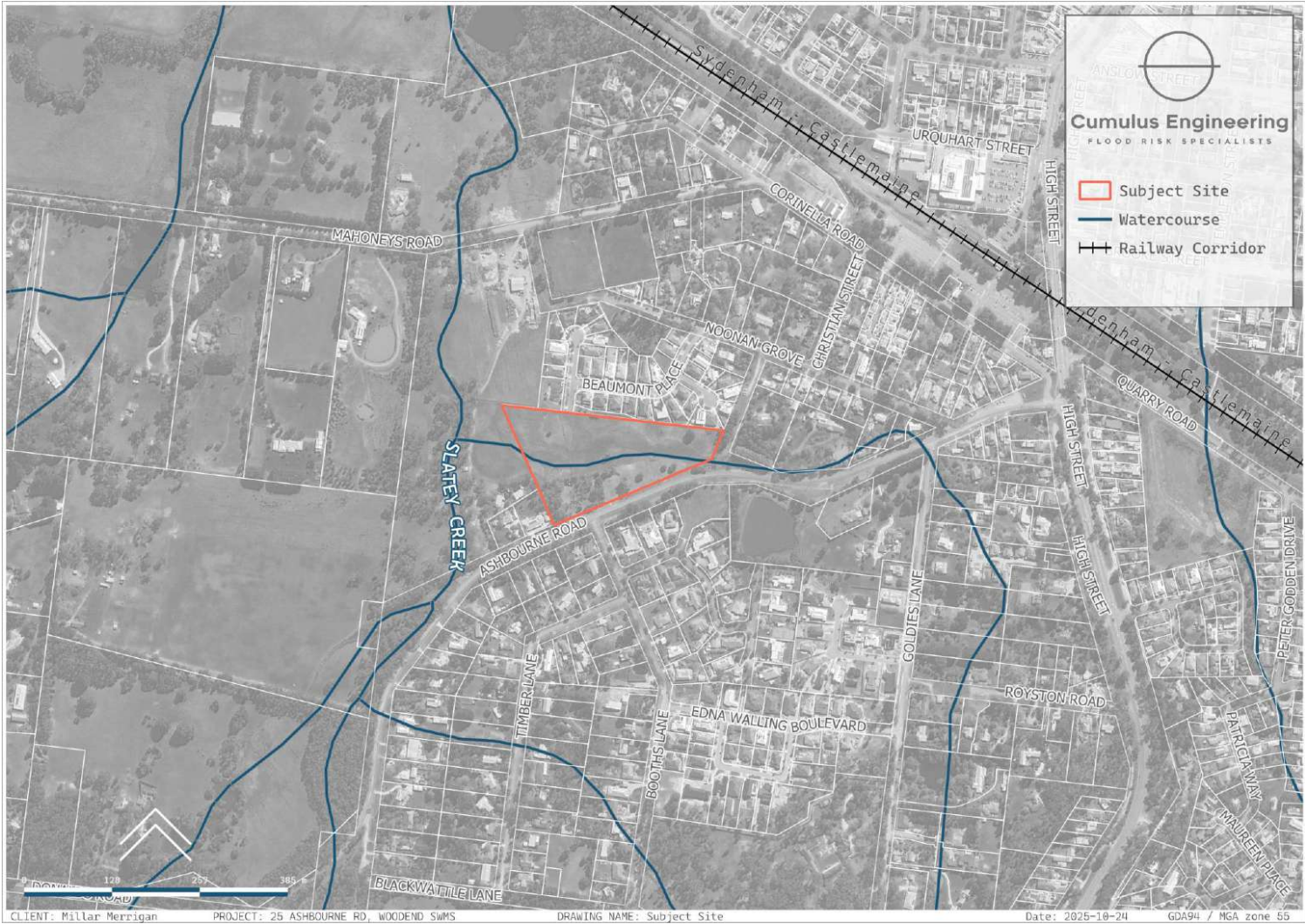


FIGURE1-1 SUBJECT SITE

Stormwater Management Strategy - 25 Ashbourne Rd, Woodend | Millar Merrigan

2 Modelling Methodology and Results Summary

The following sections outline the modelling methodology adopted for the hydraulic and hydrologic analysis conducted for the flood impact assessment as well results from the assessment. A detailed outline of inputs for the hydrologic and hydraulic models can be found in Appendix A and Appendix B respectively.

2.1 Modelling Methodology

2.1.1 Hydrology

The RORB hydrological model Version 6.51 (Laurenson, Mein, and Nathan, 2010) was used for this assessment. RORB calculates flood hydrographs from storm rainfall hyetographs and can be used for modelling natural, part urban and fully urban catchments. RORB is an industry standard modelling package that is used widely in hydrological studies in Australia.

To determine appropriate durations and associated peak mean temporal patterns for the 1% and 20% AEP events, an ensemble approach was adopted in accordance with ARRv4.2 adopting 2016 IFD values. A range of design storms have been evaluated for durations ranging from 10 minutes to 72 hours for the 1% and 20% AEP event. In line with the procedure outlined in ARRv4.2 the full range of temporal patterns (TPs) for the region were adopted for the ensemble analysis.

Following the ensemble analysis, post processing of results was completed to determine which temporal pattern provided a peak flow closest to the Ensemble peak. The TP which provided the closest value was then adopted. Additionally, in order to assess impacts due to localised rainfall, a smaller duration was selected and representative temporal pattern for a front loaded, mid loaded and rear loaded event.

2.1.2 Hydraulics

Hydraulic modelling of the existing and design scenarios was undertaken by developing a combined 1-dimensional and 2-dimensional model in the industry standard software TUFLOW. TUFLOW is a numerical model widely used to simulate the hydrodynamic behaviour of rivers, floodplains, and urban drainage environments and is considered the industry standard in Australia.

Hyetographs for the 1% AEP with various storm durations and temporal patterns (as outlined in Table A 4) were derived from RORB and applied to the TUFLOW model as excess rainfall hyetographs for subareas located within the hydraulic model extent.

The hydraulic model covers the subject site and surrounding areas including the development located to the north of the site to ensure any potential impacts due to the development are identified and the proposed road is able to convey the 1% AEP flows. The model schematics representing predeveloped conditions are outlined in Table 2-1. The model parameters adopted for the hydraulic model are outlined in detail in Appendix B.

TABLE 2-1 HYDRAULIC MODEL PARAMETERS

Modelling Component / Assumptions	Comment
2D Topography	1m LiDAR captured in 2017, owned by DEECA as illustrated in Figure B 4
Inflow Boundary Conditions	Applied rainfall excess hyetographs extracted from each of the RORB Subareas to all cells equally (2d_sa_all) for subarea's located wholly within the model extent (see 2d Areal Rainfall Inflow illustrated in Figure B 3)
Downstream Boundary Condition	HT (water level boundary) at the northern extent of the model set to the 1% AEP flood level obtained from preliminary modelling HT (water level boundary) at the downstream extent of the 1D network set 100mm above the elevation of the existing topography. HQ (water-discharge boundary) at all other downstream boundaries adopting respective slope upstream of boundary location.
Roughness	Residential Higher Density (modelled together) Residential High Density – Parcels Residential Rural - Parcels Open pervious area (minimal vegetation) Open pervious area (moderate vegetation) Industrial/Commercial Car Park / Pavement / Driveway / Road Waterbodies Wetlands
Hydraulic Structures	525mm culvert at outlet of existing basin
Building Footprints	Building footprints represented removed from model domain as 2d_code.
2D Outputs	Water levels, depths, velocity, hazard (VxD)

2.1.2.1 Developed Conditions

To determine the impacts of the proposed development and the appropriateness of the internal road network and basin for managing stormwater runoff, the existing scenario was modified to include the proposed design as provided by Millar Merrigan. The following modelling parameters were adopted to represent the design scenario:

- Internal road grading to convey overland flows to the basin located on the northern boundary
- 600mm diameter culvert adjacent to internal road network discharging to the basin at grade 1 in 70 to capture external and internal 20% AEP pipe flow with the remaining gap flow conveyed via the carriageway
- Enlarged basin to accommodate stormwater detention for the site and the existing subdivision to the north in a single combined Detention Basin allowing the external 1% AEP overland flows to pass through the basin and spill towards the west as per predeveloped conditions (it is assumed that the spillway and basin will be designed to ensure it can withstand overtopping via an ANCOLD assessment)
- Enlarged basin utilises the existing 525mm diameter outlet pipe discharging North
- Roughness values were adopted throughout the site reflecting the post development layout.

The adopted post developed scenario is illustrated in Figure 2-1

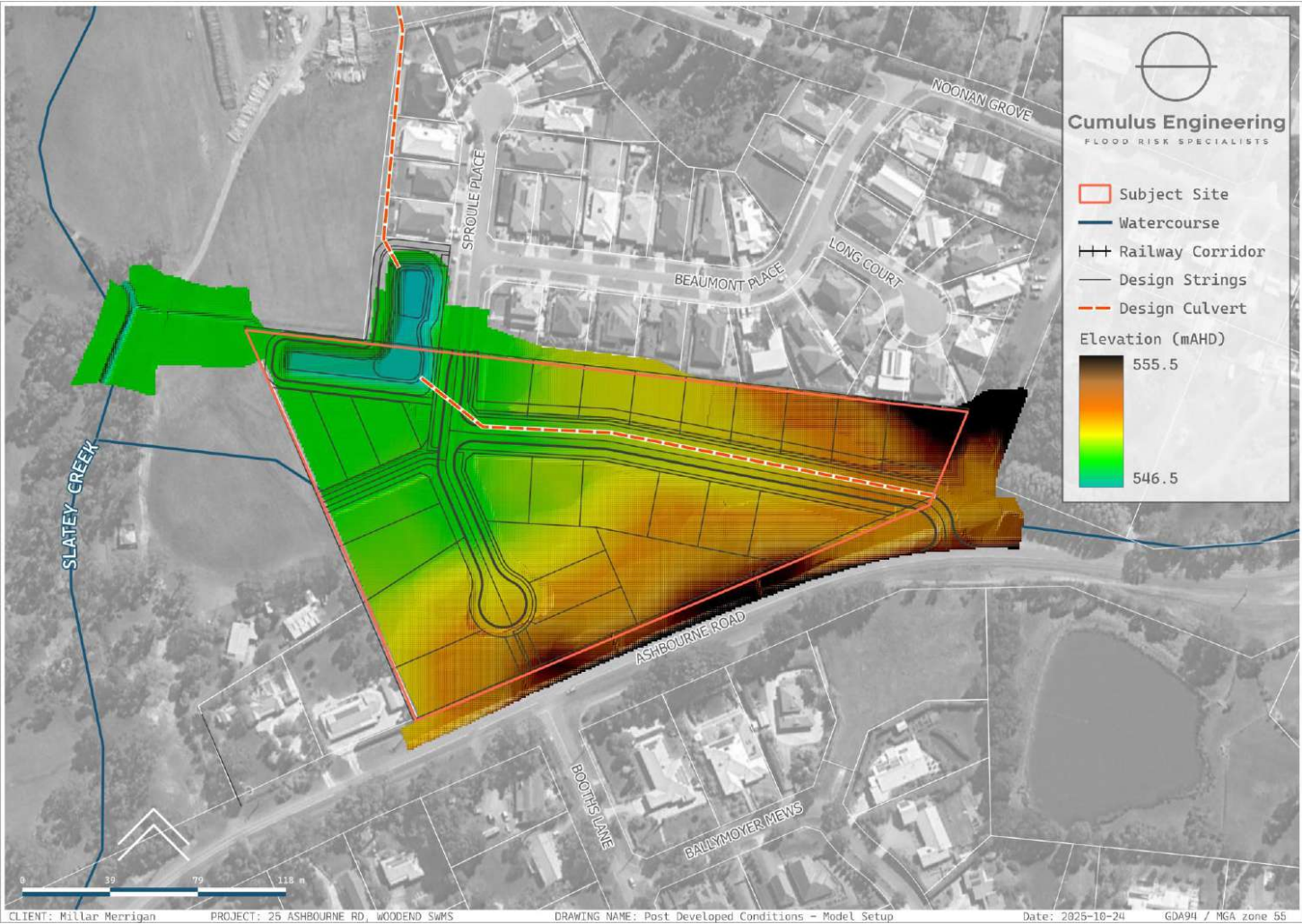


FIGURE 2-1 HYDRAULIC MODEL SETUP - POST DEVELOPED CONDITIONS

Stormwater Management Strategy - 25 Ashbourne Rd, Woodend | Millar Merrigan

2.2 Results Summary

The model was run for the 1% and 20% AEP flood event for both predeveloped and post-developed conditions and gridded results of flood depths and water levels were post-processed and mapped from the TUFLOW raw outputs for both modelled scenarios. The full suite of maps for existing and design scenarios can be found in Appendix C.

2.2.1 Pre-developed Conditions

Results of the 1% AEP predeveloped conditions (as illustrated in Figure 2-2) show an overland flow path forming east of the site from the upstream catchment and conveyed through the site along a topographical low point before discharging to Slatey Creek towards the west and forming sheet flow towards the Northwest of the site, and heading in a generally northern direction. Flood depths reach up to 350 mm within the site.

Hazard classification (velocity x depth) throughout the site is generally a low remaining below 0.4 m²/s for the entire site with the exception of the existing basin located on the northern boundary of the site which reaches up to 1.76 m²/s within the basin which corresponds to higher depths at this location.

2.2.2 Post-developed Conditions

Post developed conditions showing overland flows from the upstream catchment are conveyed via the internal road network towards the enlarged basin located at the northwestern corner of the site as illustrated in Figure 2-3 with the proposed basin spilling towards the north and west which is reflective of overland flows in the predeveloped conditions.

Results from the 1% AEP post development modelling indicates that the overland flows from upstream catchments are adequately conveyed via the graded internal road network with flood depths significantly reduced at locations of proposed lots with the exception of localised low points which are due to existing topography. Flood depths within the internal road network reach up to 320mm just upstream of the basin.

Elevations throughout the site range from 548.29 mAHD to 555.95 mAHD with hazard throughout the site remaining below 0.4m²/s with the exception of the enlarged basin enabling safe access to all lots in the 1% AEP event.

Results from the predeveloped and post developed scenarios for the 1% AEP flood event were compared to determine the impact of the proposed development on flood heights. This comparison is calculated by subtracting the predeveloped conditions from the post developed conditions.

Figure 2-4 shows positive values where the development has caused flood depths to increase and negative values where the depths have decreased. The comparison also provides information on areas that no longer flood under post developed conditions (was wet, now dry) and areas that now flood where they did not previously (was dry, now wet).

Modelling of the proposed design indicates that in the 1% AEP event, flood depths within the proposed road network are increased with widespread reductions at locations of lots indicating that the internal road network is adequately conveying overland flows through the site.

Some minor increases in flood depths are observed on the western side of the proposed basin which is likely due to the basin allowing more flood water to spill in the post developed scenario. Given that there are similar decreases towards the northwest of the basin, it is anticipated that this will be resolved with minor changes to the spillway elevations or potentially increasing the basin capacity in order to limit uncontrolled spilling at locations other than the western side of the basin. It is also

assumed that an ANCOLD assessment of the spillway will be conducted in later design stages in order to design the spillway to withstand overtopping in the 1% AEP event,

Increases in flood depths are also observed at the access location to the site which is attributable to the interface between the road grading and the underlying LiDAR. It is anticipated that this will be resolved in the detailed design phase.



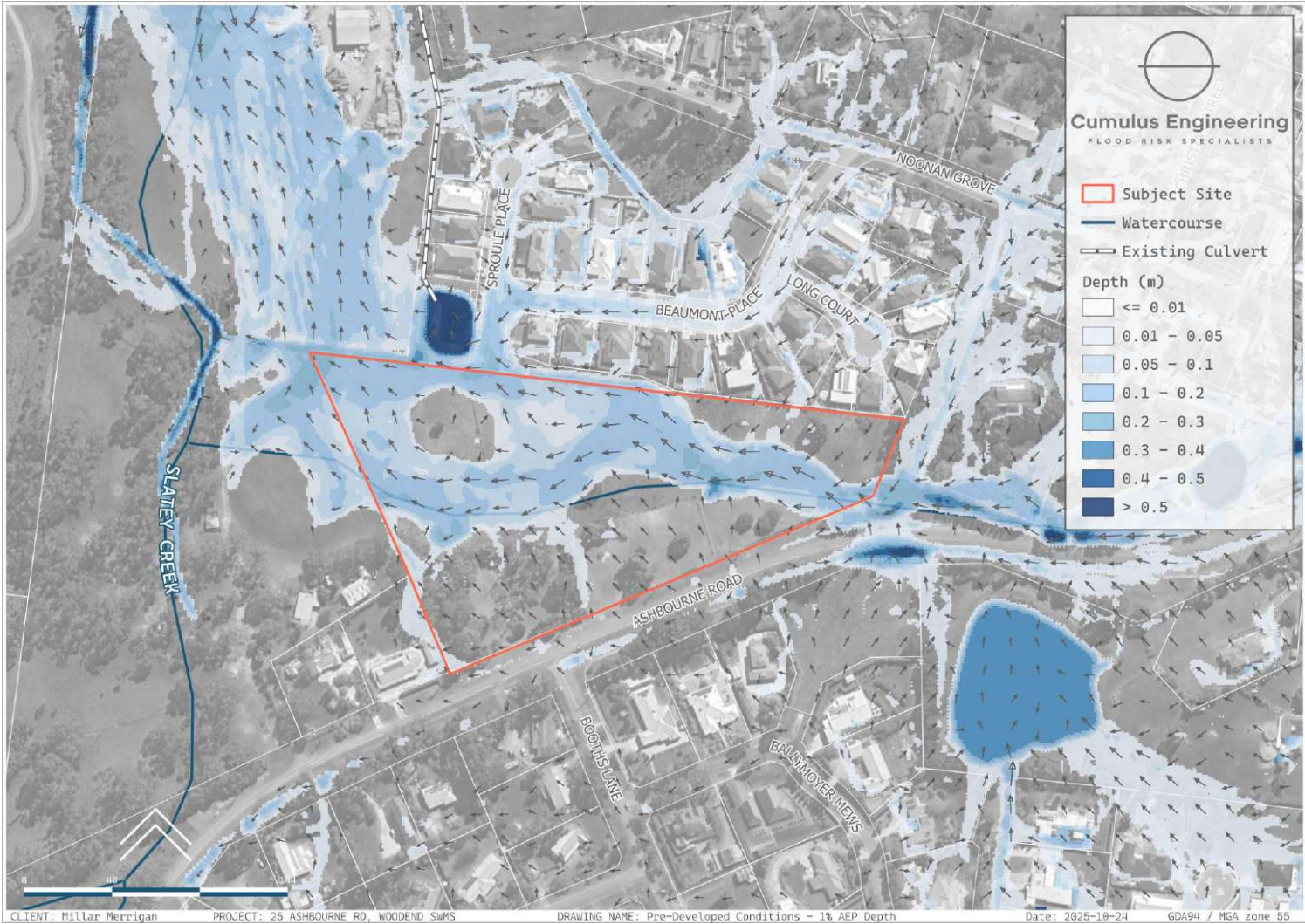


FIGURE 2-2 PREDEVELOPED CONDITIONS - 1% AEP FLOOD DEPTHS

Stormwater Management Strategy - 25 Ashbourne Rd, Woodend | Millar Merrigan

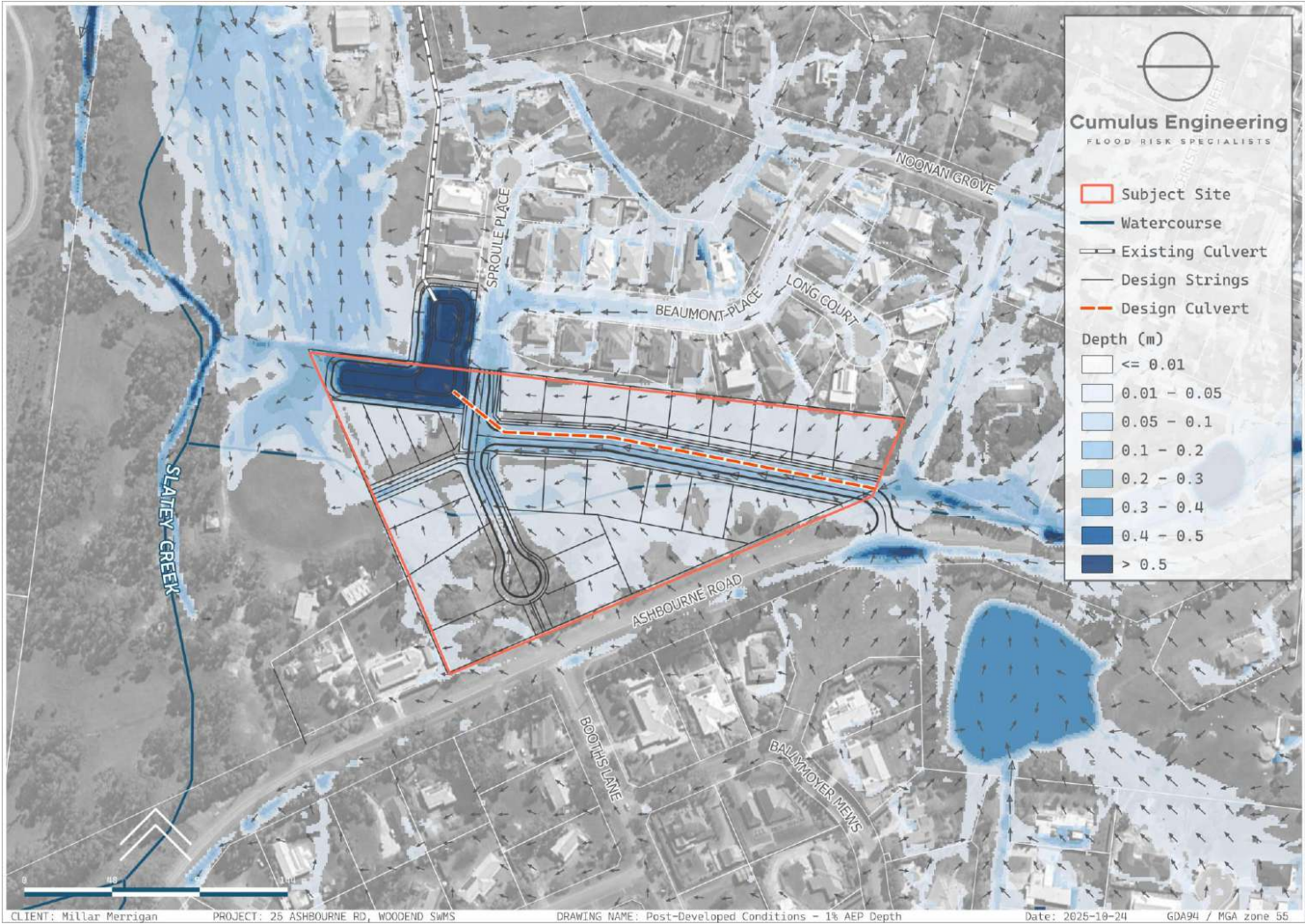


FIGURE 2-3 POST DEVELOPED CONDITIONS - 1% AEP FLOOD DEPTHS

Stormwater Management Strategy - 25 Ashbourne Rd, Woodend | Millar Merrigan

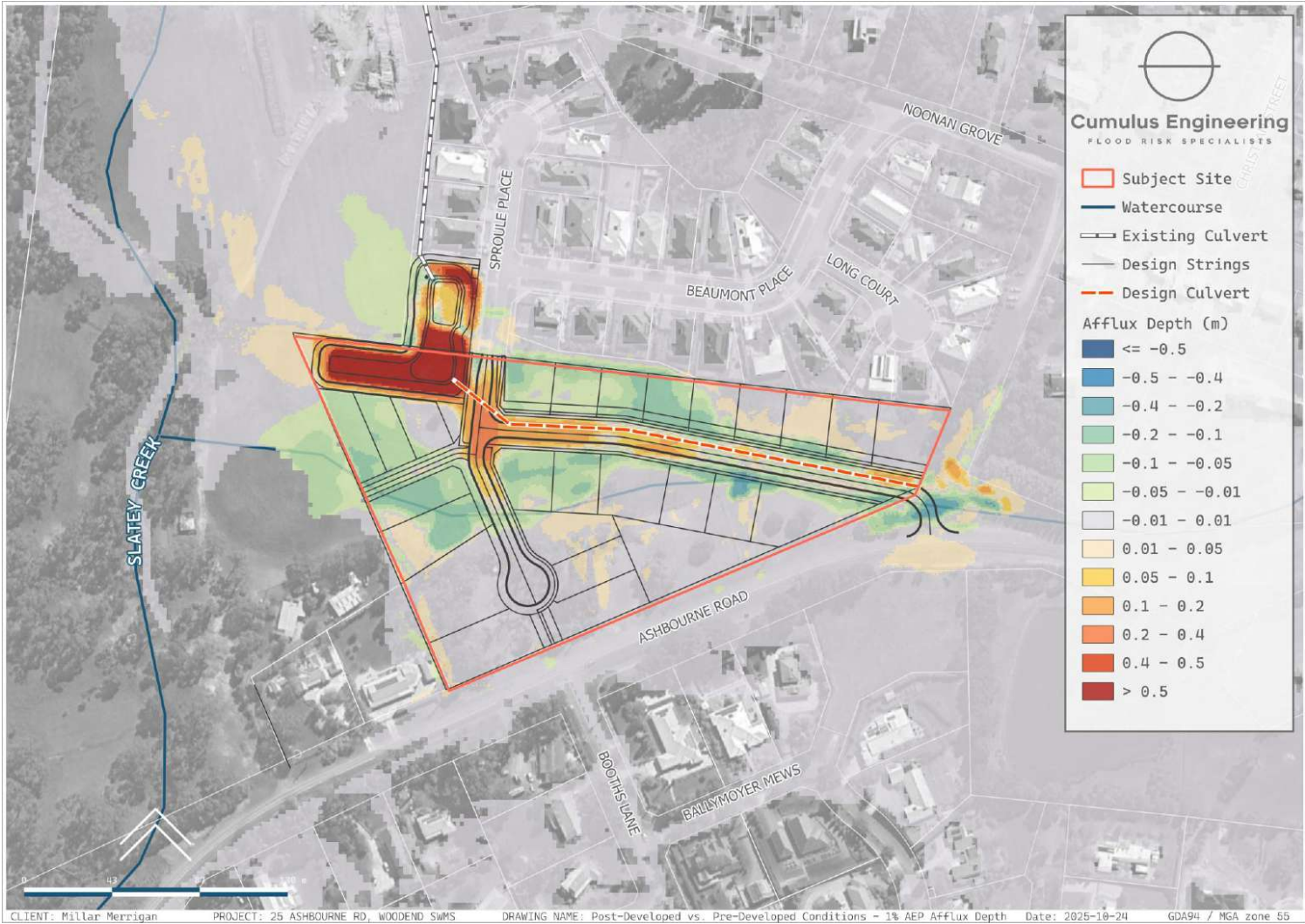


FIGURE 2-4 FLOOD DEPTH DIFFERENCE (POST DEVELOPED VS. PREDEVELOPED) - 1% AEP EVENT

Stormwater Management Strategy - 25 Ashbourne Rd, Woodend | Millar Merrigan

3 Water Quality Treatment

3.1 Model Set Up

As illustrated in Figure 3-1, a MUSIC model was set up to assess the impacts of the rainwater tanks and raingardens on the Water Quality using the following parameters:

- Catchments:
 - Roof – 7,800m² / 100% Imperviousness (26 Lots @ ave 300m² roof/lot)
 - Non-Roof lot areas and road reserve – 21,800m² – 45% Imperviousness
- Rainfall – Narre Warren (as per Melbourne Water MUSIC Guidelines)
- Biobasin Key Parameters:
 - EDD – 300mm
 - High flow Bypass – 50L/s
 - Saturated Hydraulic Conductivity – 180mm/hr
- Rainwater Tank Reuse – 150L/d per house

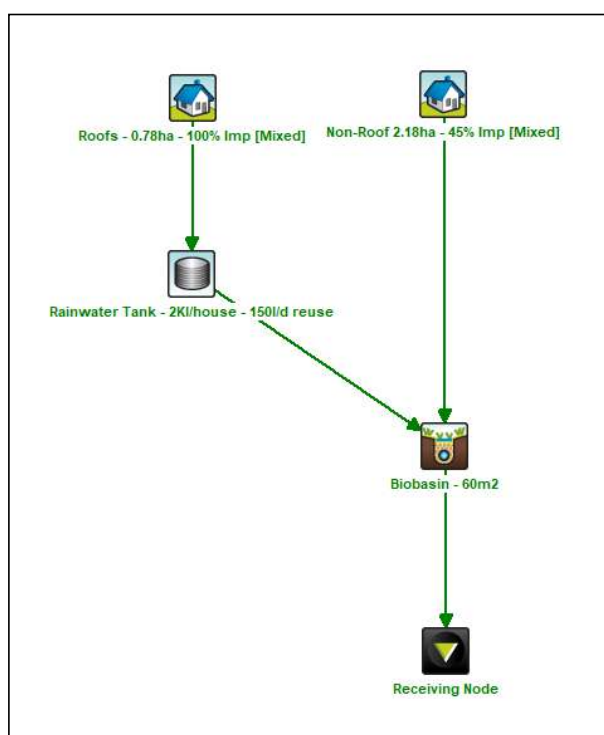


FIGURE 3-1 MUSIC MODEL SETUP

3.2 Treatment

The proposed treatment is a 60m² biobasin/raingarden located upstream of the detention basin with each house also having 2,000L Rainwater tanks plumbed into toilet flushing and garden irrigation.

This treatment train results in the development meeting 100% of the Best Practice Management Targets as outlined in Figure 3-2.

	Sources	Residual Load	% Reduction
Flow (ML/yr)	17.1	15.7	8.4
Total Suspended Solids (kg/yr)	2930	529	82
Total Phosphorus (kg/yr)	6.36	3.39	46.7
Total Nitrogen (kg/yr)	47.3	20.3	57
Gross Pollutants (kg/yr)	610	17.7	97.1

FIGURE 3-2 MUSIC MODELLING RESULTS



4 Conclusions & Recommendations

Cumulus Engineering has undertaken a Stormwater Management Plan (SWMP) for the proposed development located at 25 Ashbourne Rd, Woodend to address water quality control and onsite stormwater conveyance and detention.

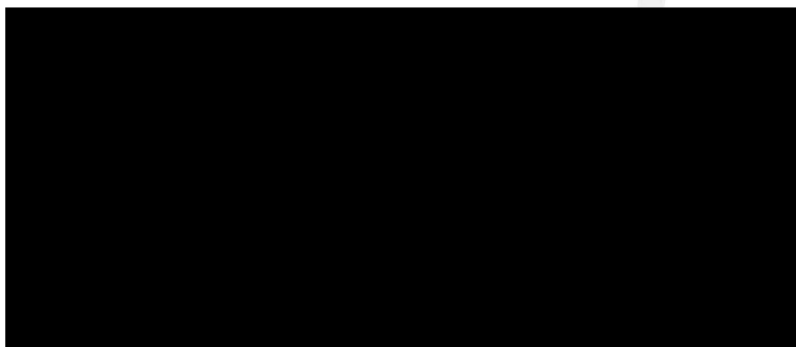
A newly constructed hydrologic RORB model was used to provide hydrographs for inflows to a newly constructed hydraulic TUFLOW model, which including upstream catchments, that were both utilised to assess the impact of the flood behaviour around and downstream of the subject site

The investigation has demonstrated that:

- The flood depths and hazards for the post developed scenario are generally low across the site with overland flows conveyed adequately via the internal road network discharging to the enlarged basin at the northwest corner of the site. Safe access to all lots is achieved in the 1% AEP event in terms of depth and hazard (VxD).
- The proposed enlarged basin overtops in the 1% AEP event towards the north and west of the basin. It is assumed that the uncontrolled spilling at locations other than the western boundary of the basin will be resolved in later design stages and an ANCOLD assessment conducted on the proposed spillway to ensure the spillway will withstand being overtopped in the 1% AEP event.
- The proposed water quality treatment train results in the development meeting 100% of the Best Practice Management Targets
- Some increases in flood depths are observed downstream of the basin and at the interface of the site with the external road network which will be resolved in the detailed design stage of the development.
- A freeboard of 300mm above the applicable 1% AEP flood level is recommended for the proposed dwellings. Specific levels can be provided once building footprint locations are known.

Please do not hesitate to contact us if you have any questions regarding this report.

Kind regards,



5 References

Australian Government & Engineering Australia. (v4.2). Australian Rainfall & Runoff. [ARR: A guide to flood estimation](#)

Department of Environment, Land, Water and Planning. (2019). Guidelines for development in flood affected areas. In Department of Environment, Land, Water and Planning [Report]. https://www.water.vic.gov.au/_data/assets/pdf_file/0024/662325/guidelines-for-development-in-flood-affected-areas.pdf



Appendix A. Hydrologic Modelling



A1. Hydrology

Catchment Delineation

Delineation of the sites' upstream catchment was determined through automated tools in QGIS using March 2017 LiDAR owned by Department of Energy, Environment and Climate Action (DEECA). Outputs of the automated process were validated and adjusted visually using topographical data and aerial imagery. The overall delineation for the catchment upstream of the site is illustrated in Figure A 5.

RORB Modelling Parameters

Values of Fraction Imperviousness

Values of fraction imperviousness (FI) were determined through aerial imagery and planning zone codes adopting proposed development plan layouts for the post developed scenario, using standard values which are consistent with ARRv4.2. Weighted values of FI are outlined in Table A 1.

TABLE A 1 FRACTION IMPERVIOUSNESS: WEIGHTED AVERAGE VALUES

Subarea	Area (km ²)	Weighted FI
A	0.164	0.31
B	0.070	0.27
C	0.066	0.31
D	0.092	0.44
E	0.045	0.31
F	0.045	0.18
G	0.006	0.60
H	0.013	0.60
I	0.004	0.60
K	0.005	0.60
L	0.006	0.60
M	0.013	0.41

Pre-burst Rainfall

As the site is in loss region 3 according to ARR 2019, 75% pre-burst rainfall is considered the most appropriate for this loss region and was adopted for the purposes of this study.

Loss and Routing Parameters

Recommended loss values for the catchment were accessed via online ARR Data Hub (Babister et al 2016). The RORB routing parameter $k_c = 1.11$ was estimated using the recommended equation for catchments in Victoria (Victoria Data Pearse, 2002) ($k_c = 1.25 * DAI$). The typical value for the m value of 0.8 was adopted across the catchment.

Loss and routing parameters adopted for the model are outlined in Table A 2.

TABLE A 2 ADOPTED LOSS AND ROUTING PARAMETERS

Input Parameter	Adopted Value – Existing Scenario
m	0.80
K _c	1.11
Initial Loss (IL)	27.0 mm
Continuing Loss (CL)	3.1 mm/h

Event Durations and Temporal Patterns

A range of design storms have been evaluated for durations ranging from 10 minutes to 72 hours for the 1% and 20% AEP events. In line with the procedure outlined in ARR2019 the full range of temporal patterns (TPs) for the region were adopted for the ensemble analysis.

Following the ensemble analysis, multiple simulations were conducted using design storms with different temporal patterns to evaluate their impacts on peak flows. The maximum of the peak flow medians is adopted. The TPs resulting in a peak flow closest to the median of the ensemble peaks were then selected. Additionally, to assess impacts due to localised rainfall, a shorter duration was selected and representative temporal pattern for a front loaded, mid loaded and rear loaded event included. The adopted durations and associated temporal patterns are detailed in the following section.

RORB Model Validation

As a form of verification, the flow estimates were compared against a range of regional estimates including the ARR Regional Flood Frequency Estimation Tool (RFFE) and the Rational Method (Adams). Although the Rational Method is not recommended in ARRv4.2 as a flow estimation technique it nonetheless remains useful for comparison purposes.

These techniques were modelled at the outlet of the catchment located approximately 300 metres west of the subject site as outlined in Table A 3. The results show the outputs of the RORB modelling are located within the range of the Rational calculation however outside of the RFFE upper confidence limit. This is expected as the accuracy of RFFE is reduced for catchments less than 0.5 km².

TABLE A 3 RFFE FLOW RATE VALIDATION FOR PREDEVELOPED SCENARIO

Location	AEP (%)	RORB Peak Flow (m ³ /s)	Rational Method (m ³ /s)	RFFE Lower Confidence Limit (m ³ /s)	RFFE Expected Quantiles (m ³ /s)	RFFE Upper Confidence Limit (m ³ /s)
Outlet	1	5.01	5.35	0.55	1.34	3.32
	20	2.33	2.10	0.17	0.47	1.30

Design Event Hydrologic Modelling

The key results from the hydrological modelling upstream and at the outlet of the site are summarised in Table A 4 and shows the adopted critical duration and associated temporal pattern. Representative temporal patterns for front loaded, rear loaded and mid-loaded rainfall patterns for the smaller duration aimed at capturing peak depths were also considered when adopting design events.

TABLE A 4 ADOPTED DESIGN EVENTS

Event	Location	Scenario	Critical Duration	Adopted Temporal Pattern
1% AEP	Upstream of Site	Predeveloped	30 minute	26
	Downstream of Site	Predeveloped	45 minute	21
	Front Loaded		15 minute	21
	Mid loaded		15 minute	26
	Rear Loaded		15 minute	30
20% AEP	Upstream of Site	Predeveloped	30 minute	5
	Downstream of Site	Predeveloped	45 minute	8
	Front Loaded		15 minute	2
	Mid loaded		15 minute	5
	Rear Loaded		15 minute	9

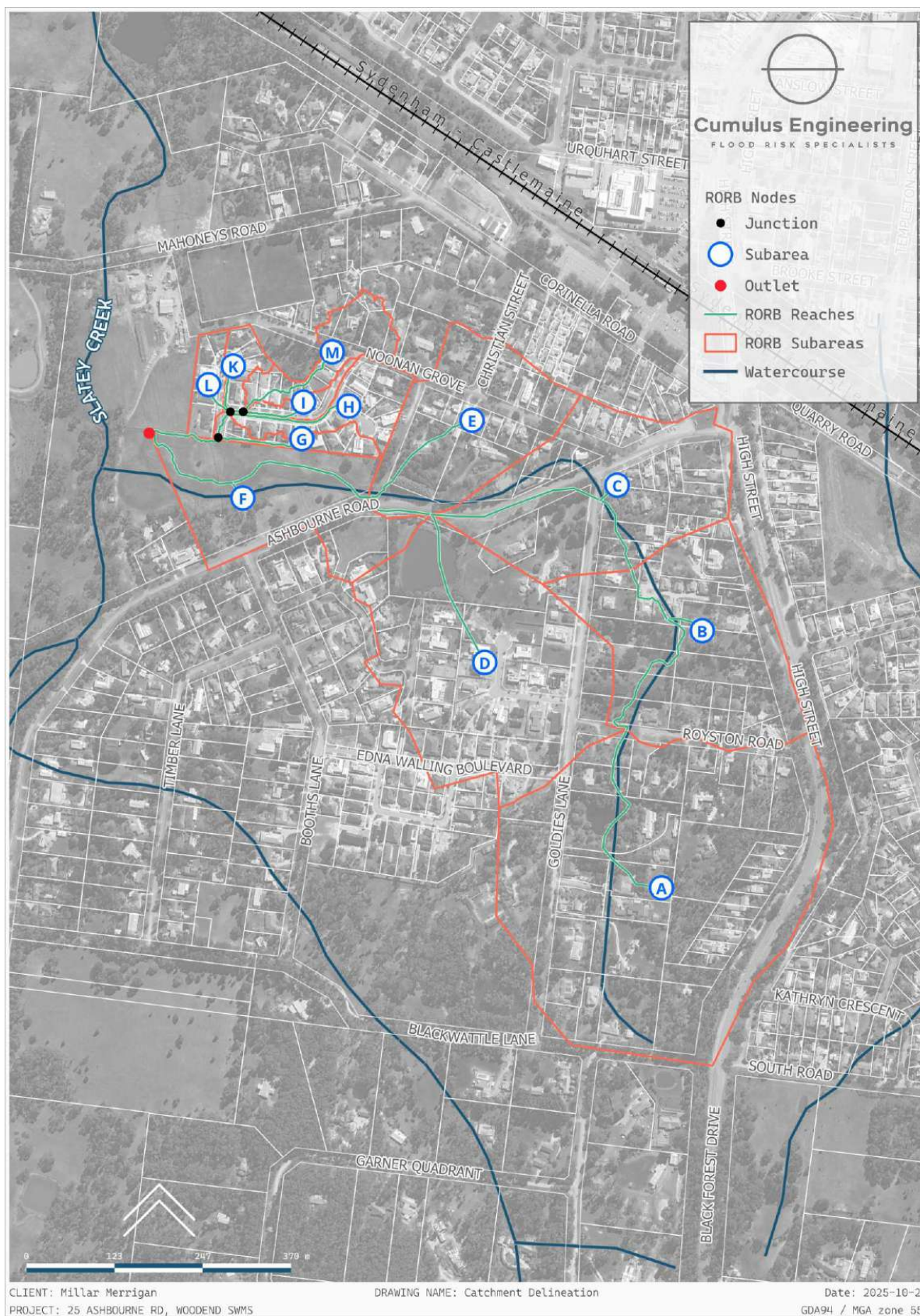
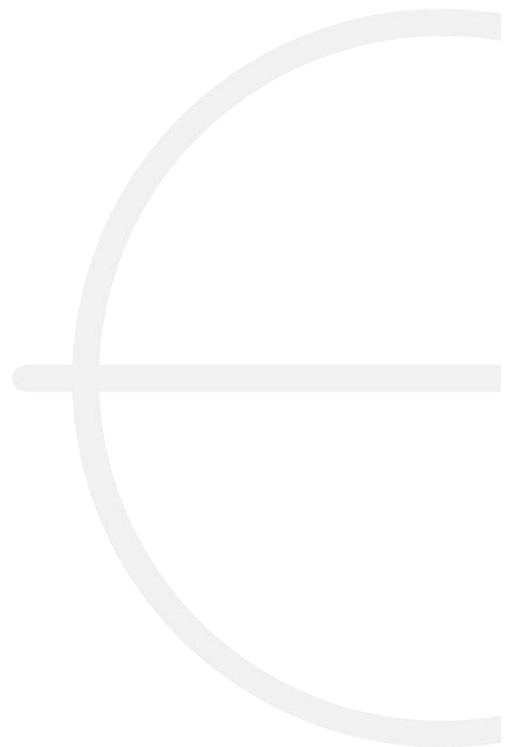


FIGURE A 5 CATCHMENT DELINEATION

Appendix B. Hydraulic Model Setup



B1. Hydraulics

Model Summary

A summary of the TUFLOW Model is presented in Table B 1 and illustrated in Figure B 3.

TABLE B1 HYDRAULIC MODEL PARAMETERS

Modelling Component / Assumptions	Comment
Model Engine	TUFLOW HPC GPU
Model Build	2023-03-AC-iSP-w64
1D/2D time steps	Adaptive time step
2D Grid Size	2 metres
Roughness	Standard ARRV4.2 values applied, detailed in Table B-2
2D Outputs	Water levels, depths, velocity, hazard (VxD)

Model Extent & Boundary Conditions

The model extent was determined by the catchment delineation completed as part of the hydrologic analysis (as illustrated in Figure A 5).

Inflows were applied to the model as rainfall excess hyetographs for the respective event (i.e., 20% and 1% AEP events) which were extracted from each of the RORB subareas completed as part of the hydrologic analysis. The 2D inflow was applied to the model as a Source-Area boundary which evenly distributes the subarea hyetograph to all cells equally (2d_sa_all).

An HT type boundary condition was implemented at the downstream boundary of the model with a water level of 547 mAHD. The downstream boundary for the basin outlet is set to 100mm above the downstream elevation.

Hydraulic Structures

A 525 mm diameter culvert was adopted for the outlet of the existing basin. Elevations and locations of the culvert were determined by as built drawings of the northern development.

Topography

The Digital Elevation Model (DEM) has been constructed using 5 metre LiDAR which was captured in 2017 by DEECA. The 2017 LiDAR is the most recent elevation data that was available. Generally, the LiDAR was considered an appropriate representation of the land surface and no further modifications were made to the surface. Model topography is illustrated in Figure B 4.

Mannings Roughness Values

The area is a mix of large open pervious areas (grasslands and paddocks), low- and high-density residential land. Values of Manning's roughness were adopted as per ARRV4.2 guideline recommendations with values outlined in Table B 2.

TABLE B 2 ADOPTED MANNING'S N ROUGHNESS

Land Use	Adopted Manning's n
Residential: Urban (Higher Density) when buildings footprints and remainder of parcel are modelled together	0.20
Residential: Urban (Higher Density) When building footprints are modelled separately to the remainder of the parcel. – Parcel only	0.08
Residential: Rural (Lower Density) When building footprints are modelled separately to the remainder of the parcel. – Parcel only	0.06
Open Pervious Area – Minimal Vegetation	0.04
Open Pervious Area – Moderate Vegetation	0.06
Driveway / Car Park / Roadway	0.03
Waterbodies/Lakes	0.02
Wetlands	0.07

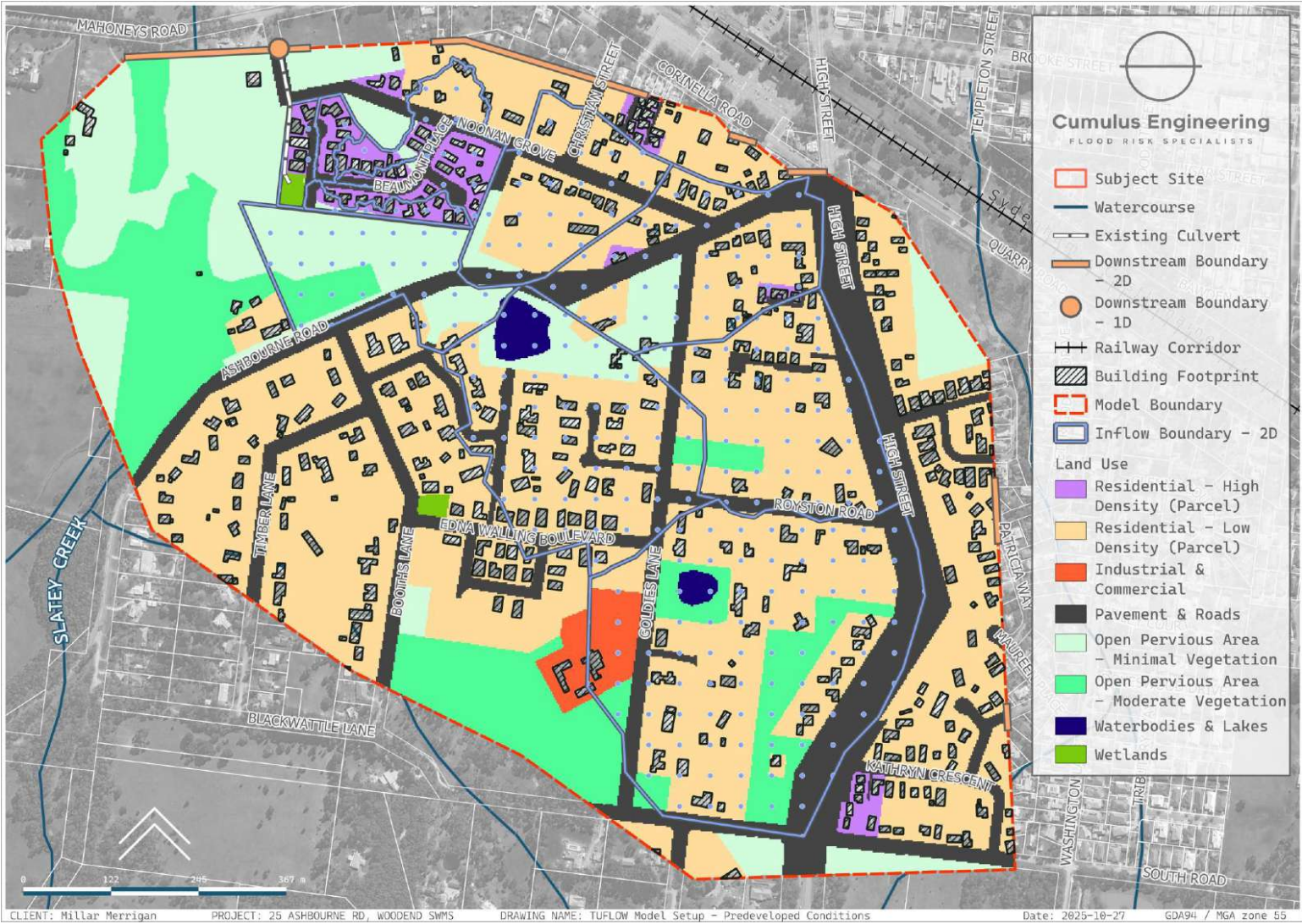


FIGURE B3 MODEL SETUP - PREDEVELOPED CONDITIONS
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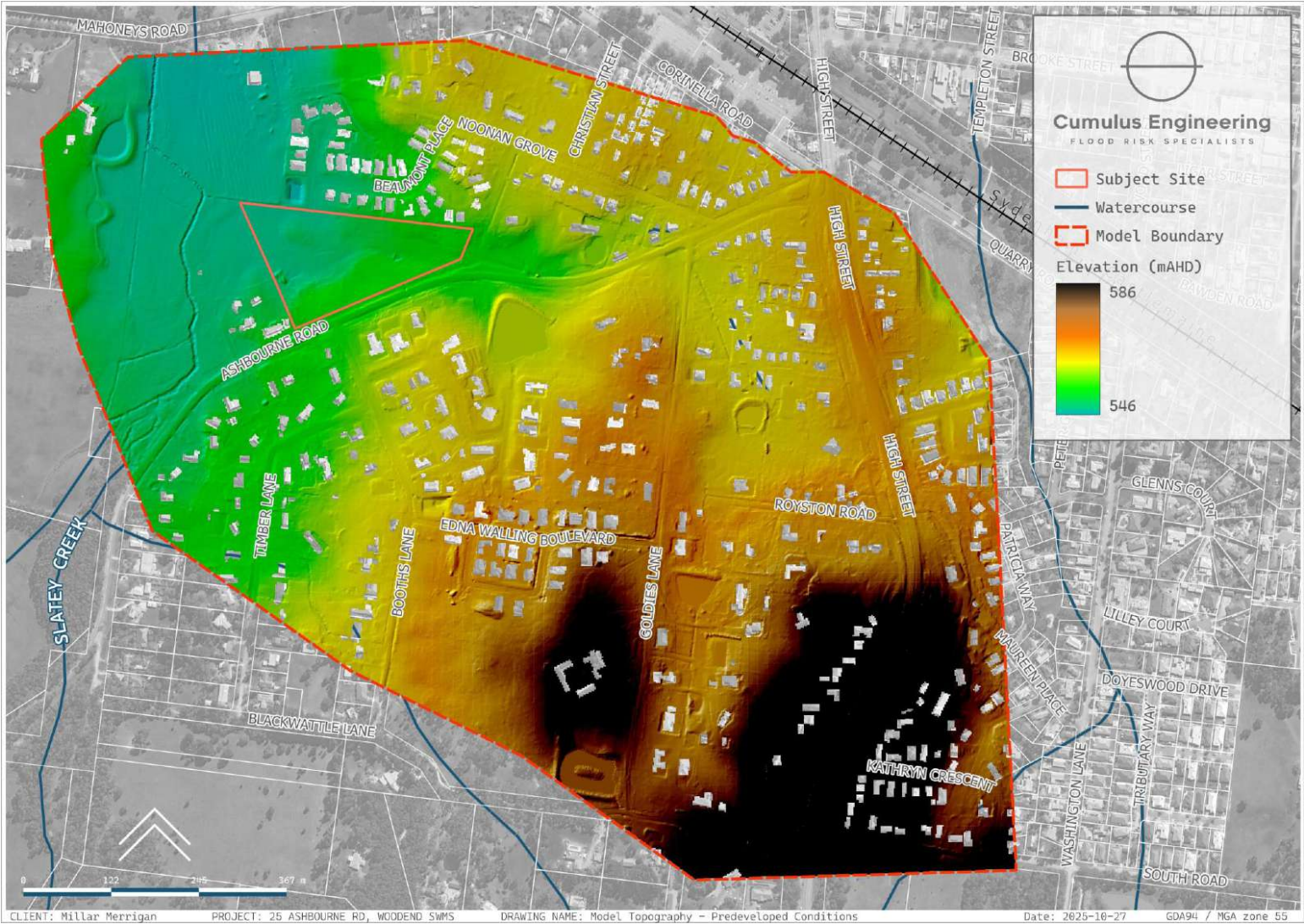
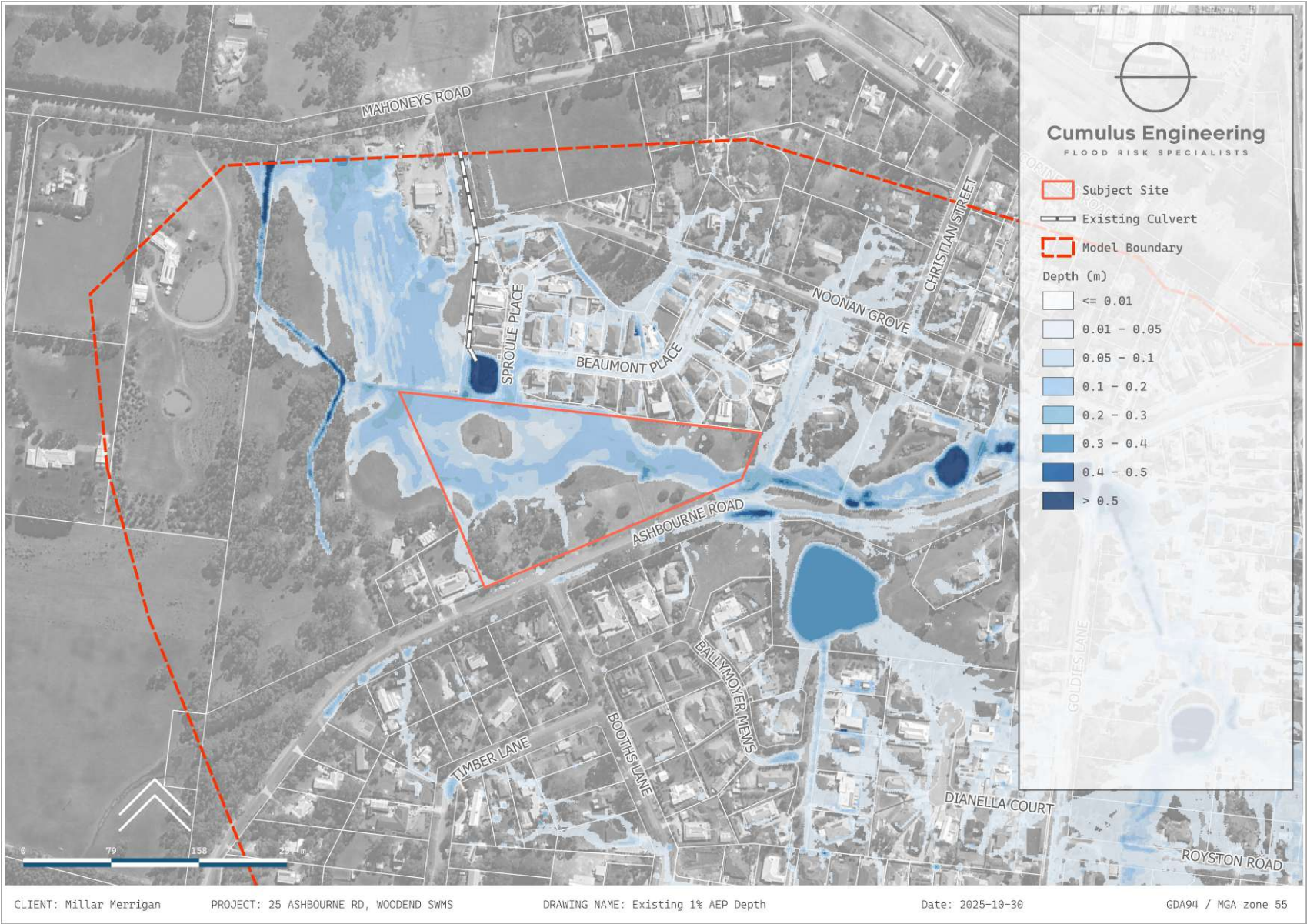
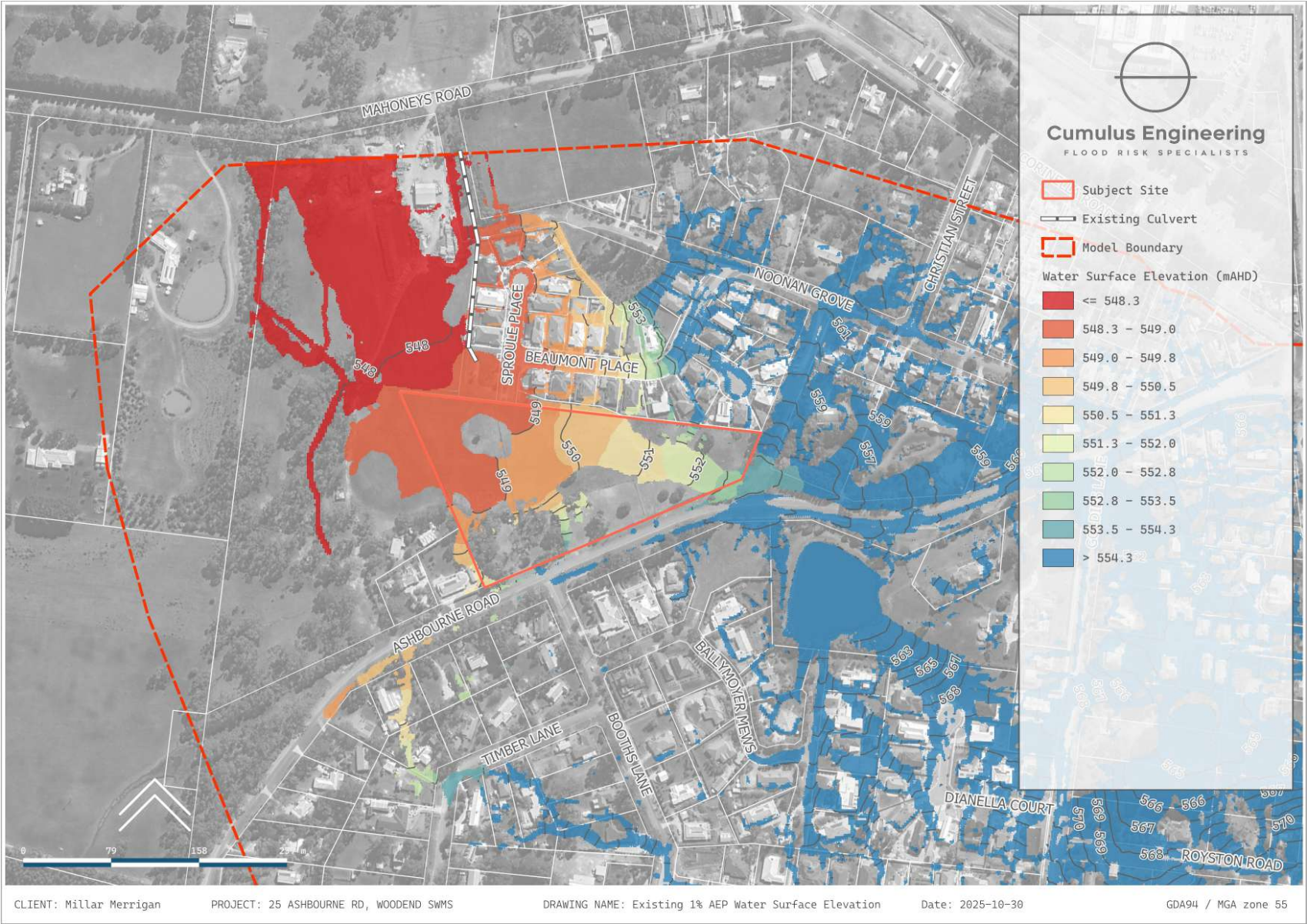


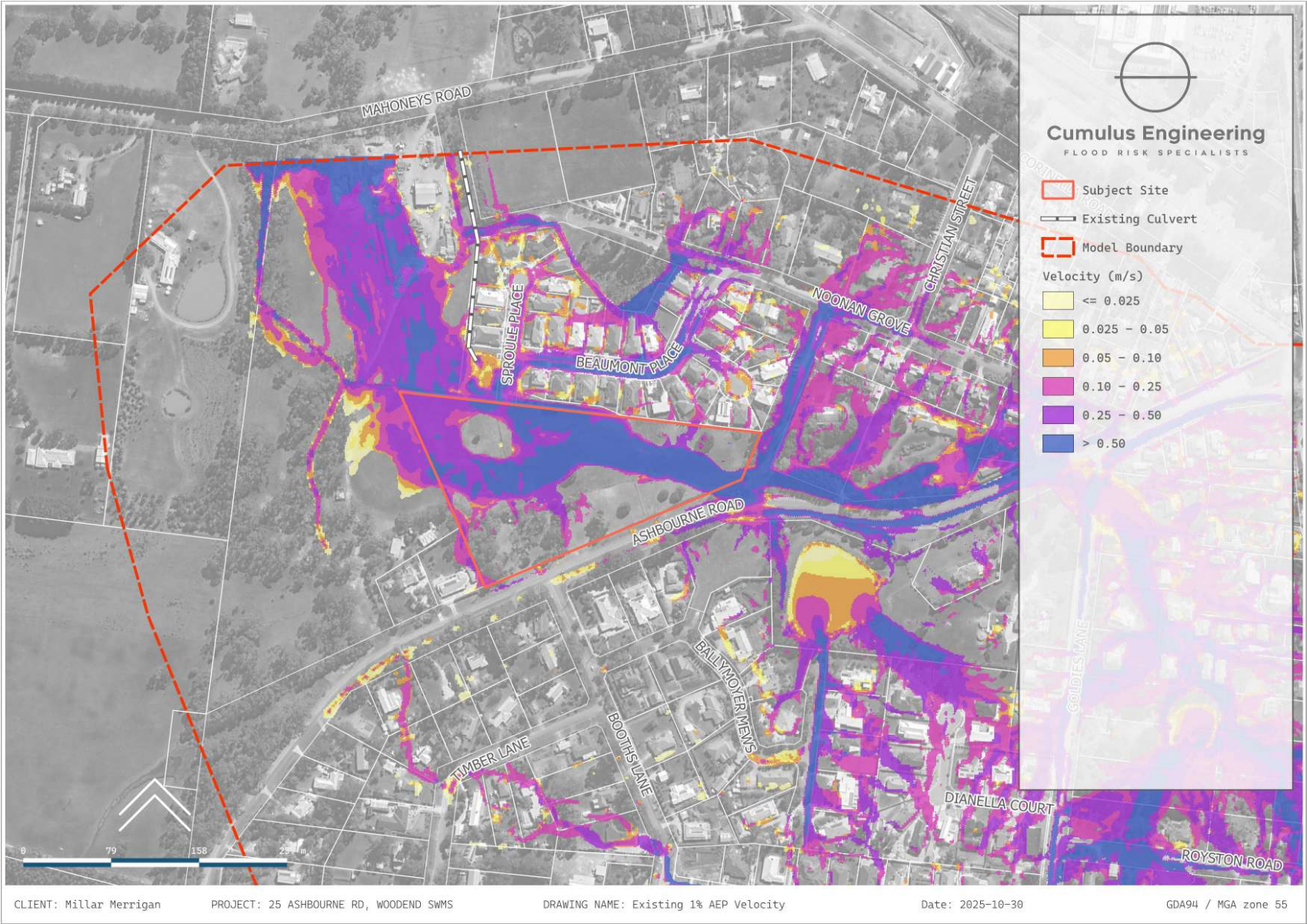
FIGURE B 4 MODEL TOPOGRAPHY - PREDEVELOPED CONDITIONS
Stormwater Management Strategy - 25 Ashbourne Rd, Woodend | Millar Merrigan

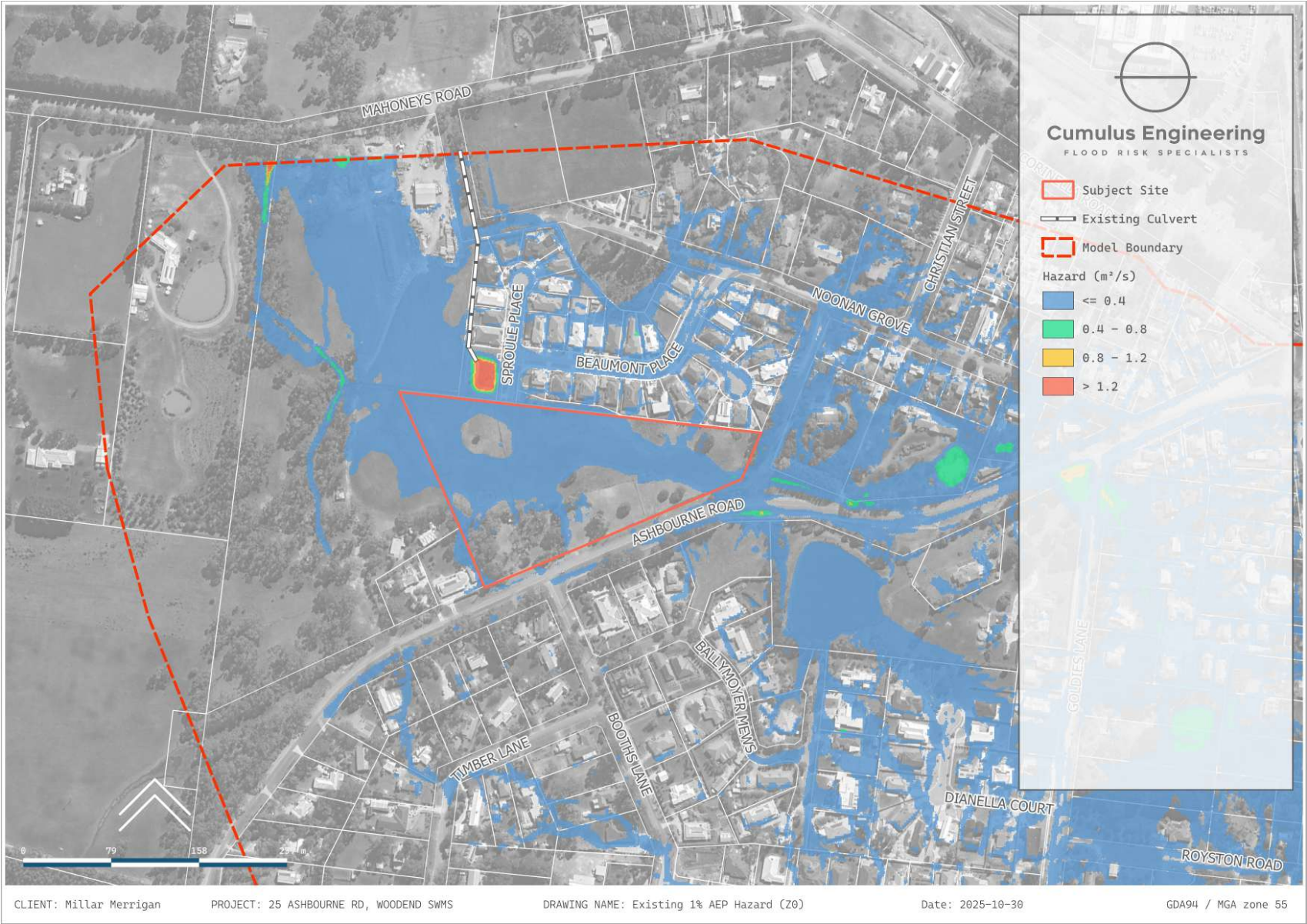
Appendix C. Flood Maps

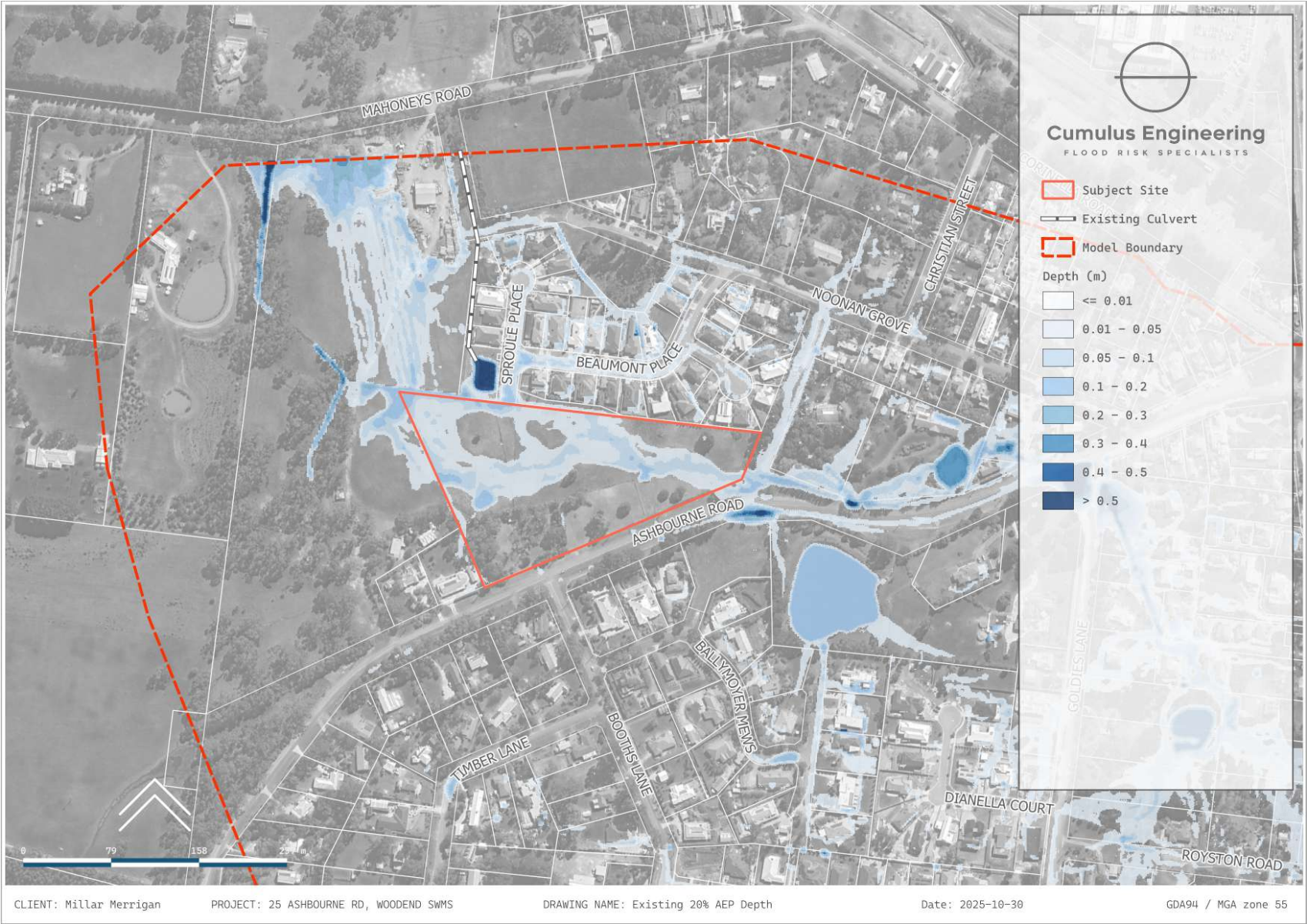


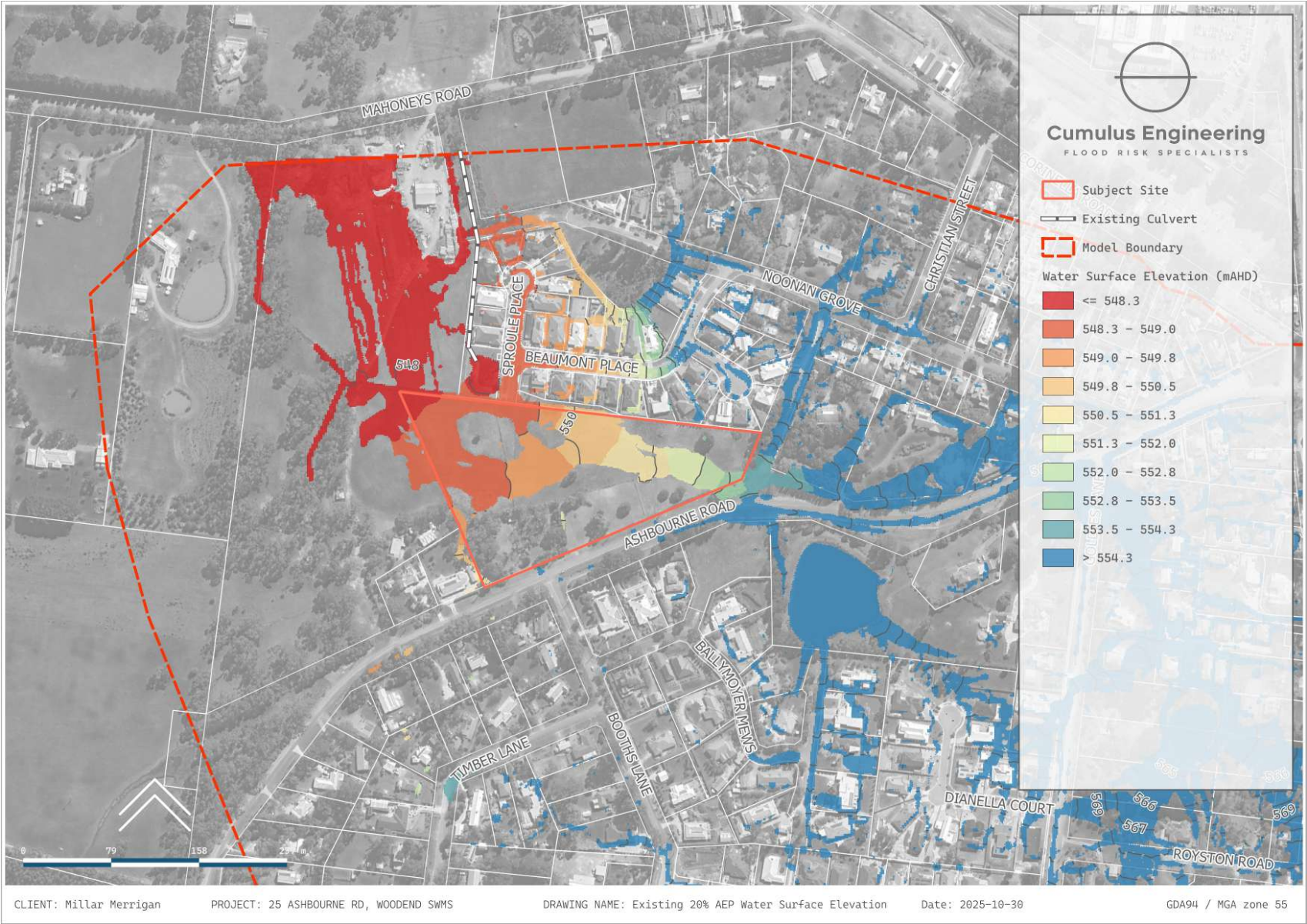


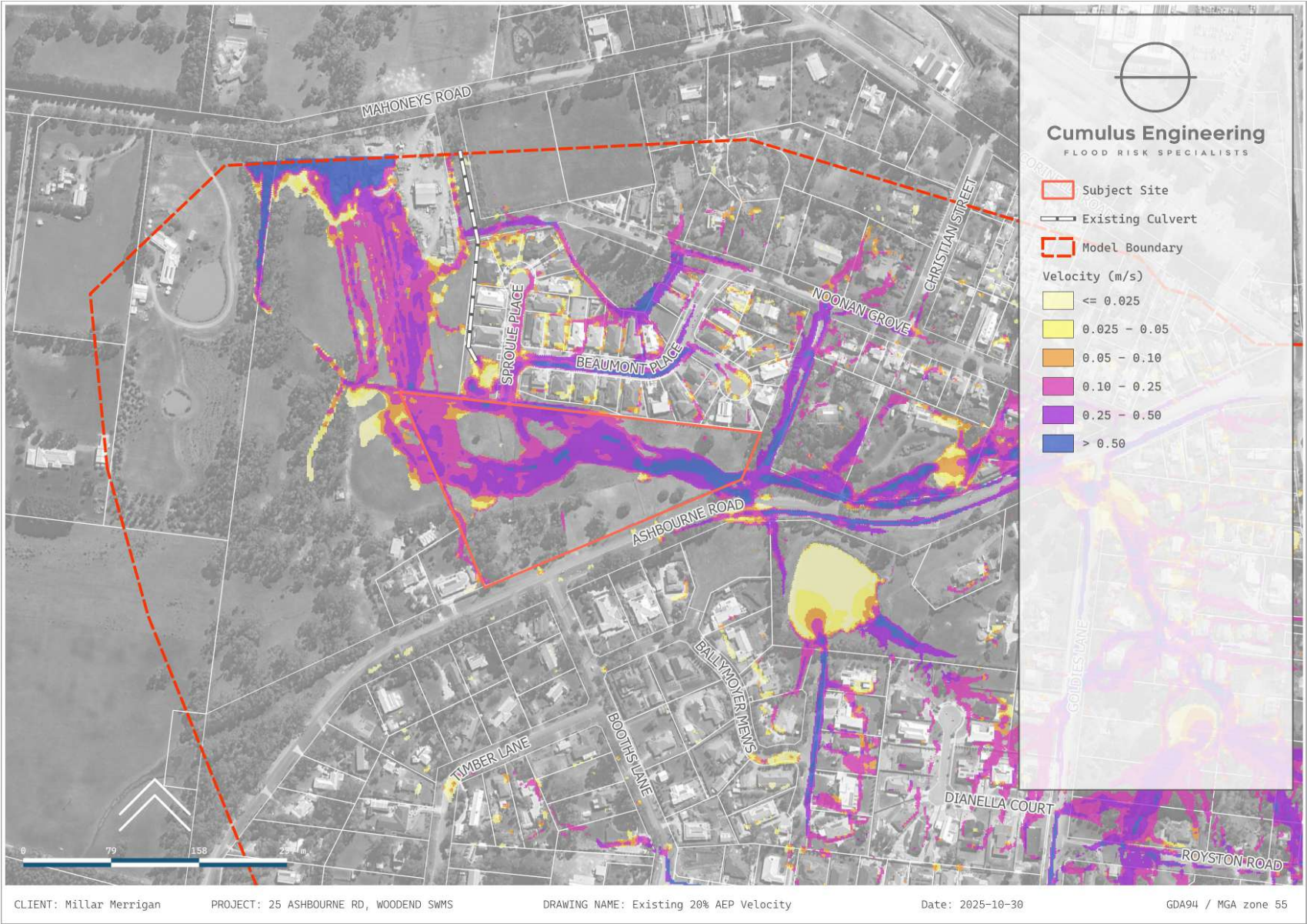


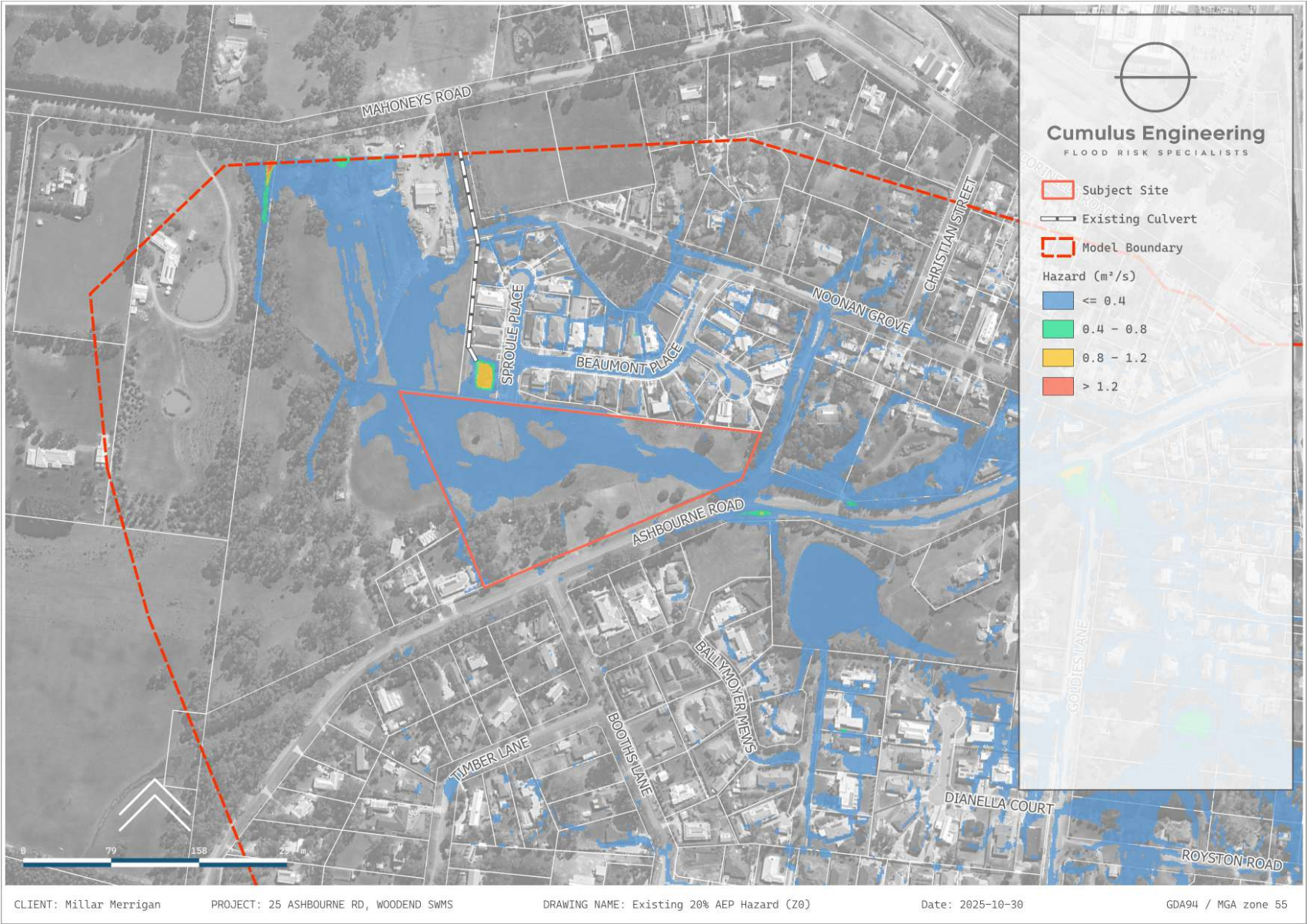


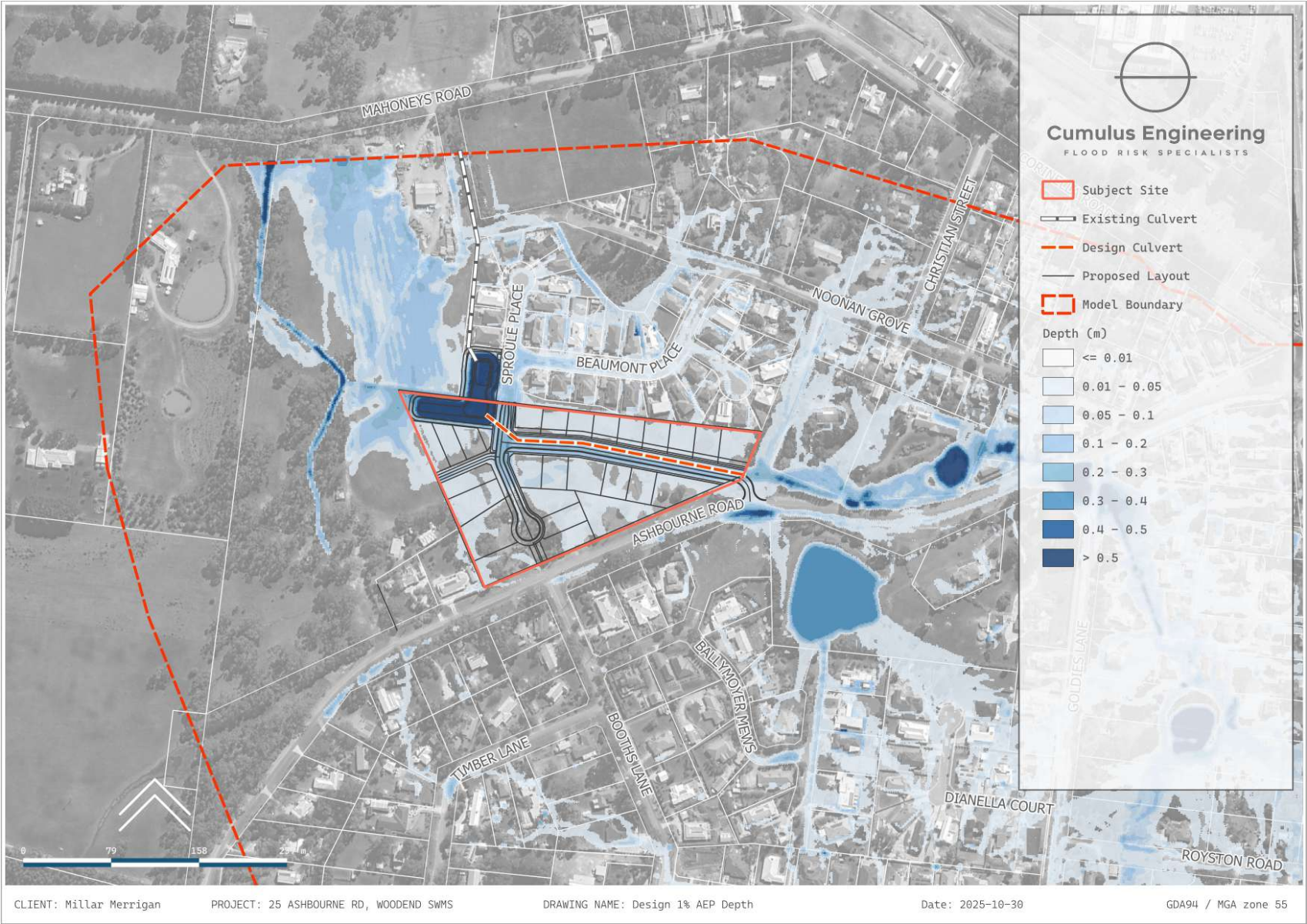


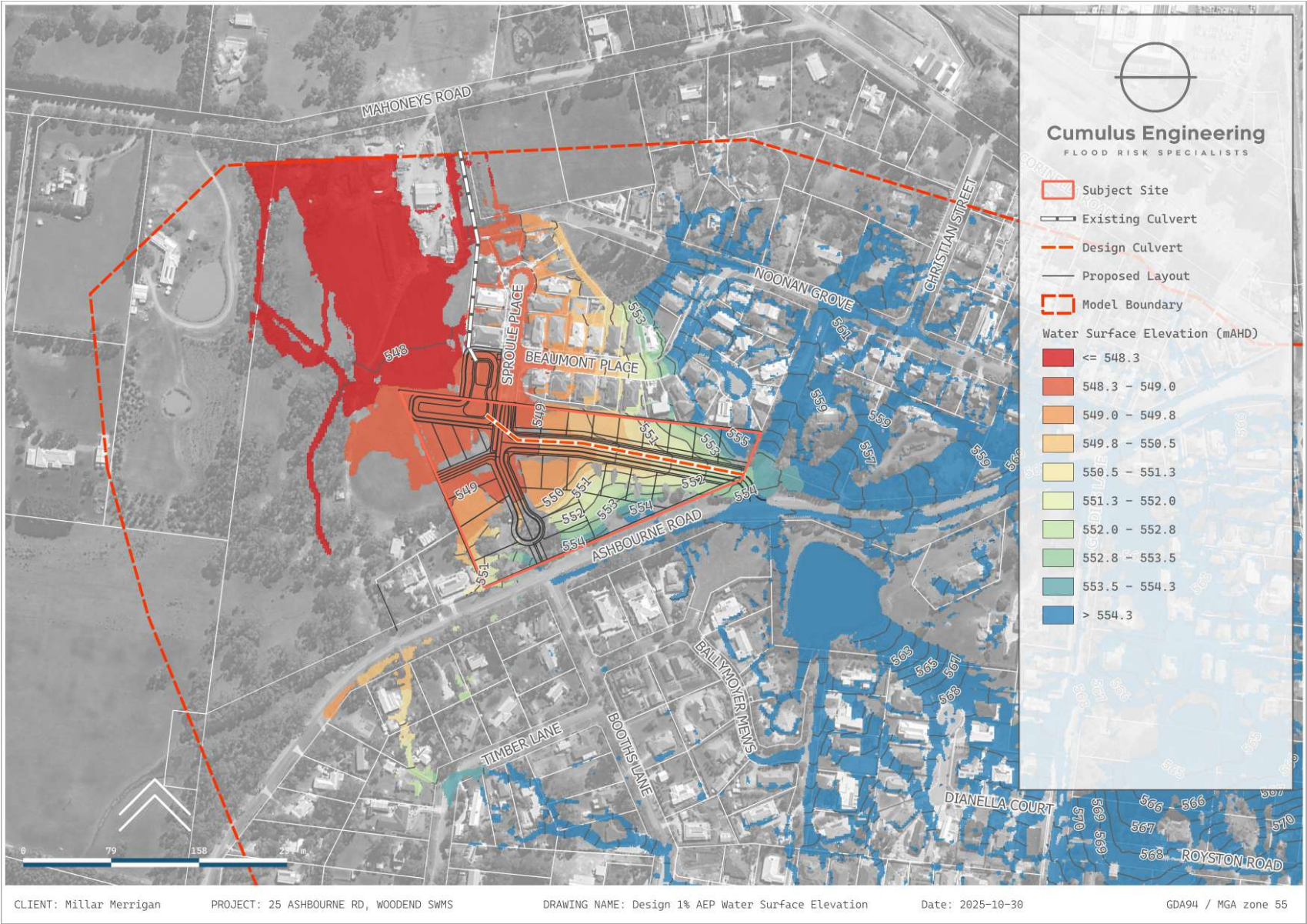


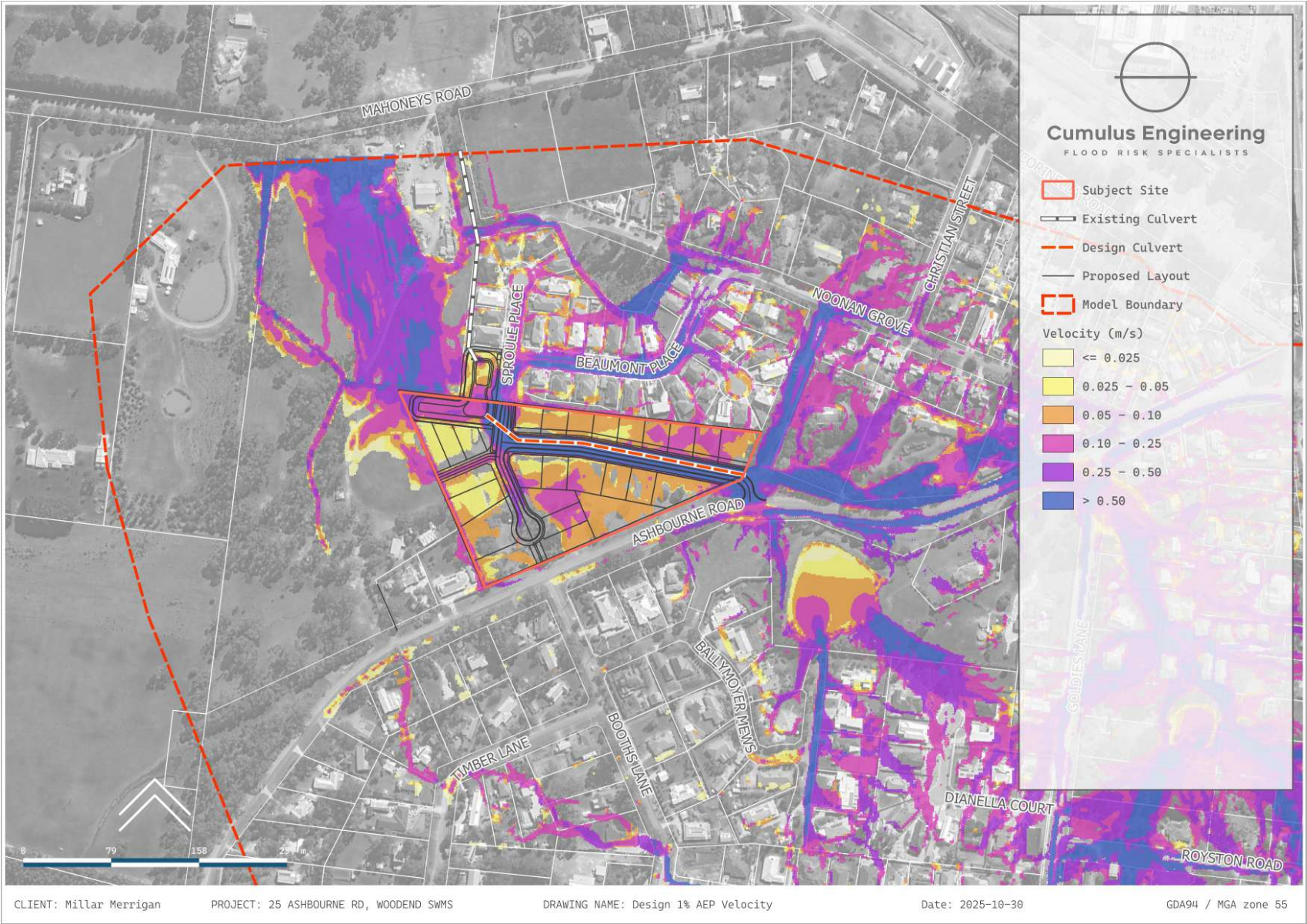


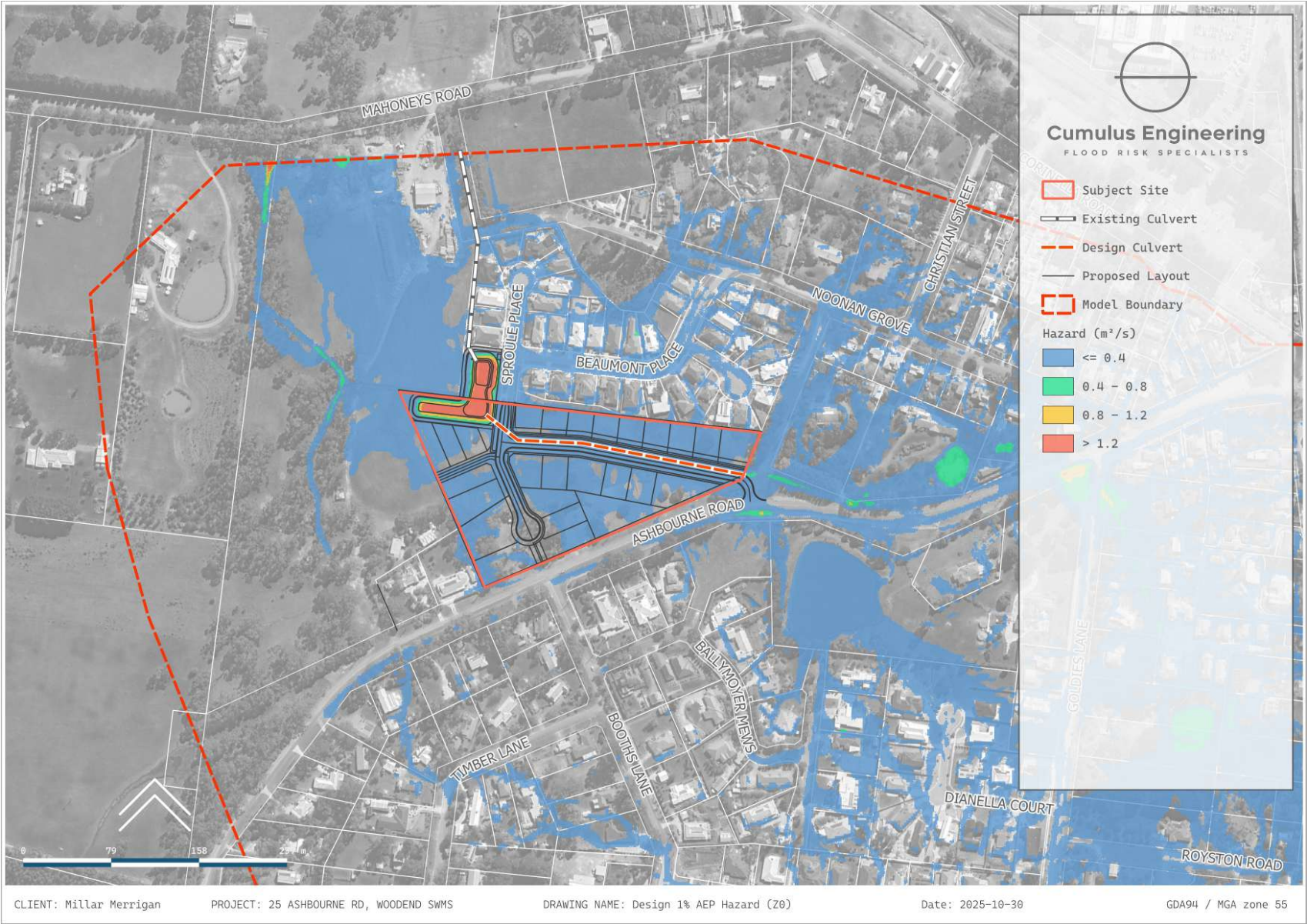


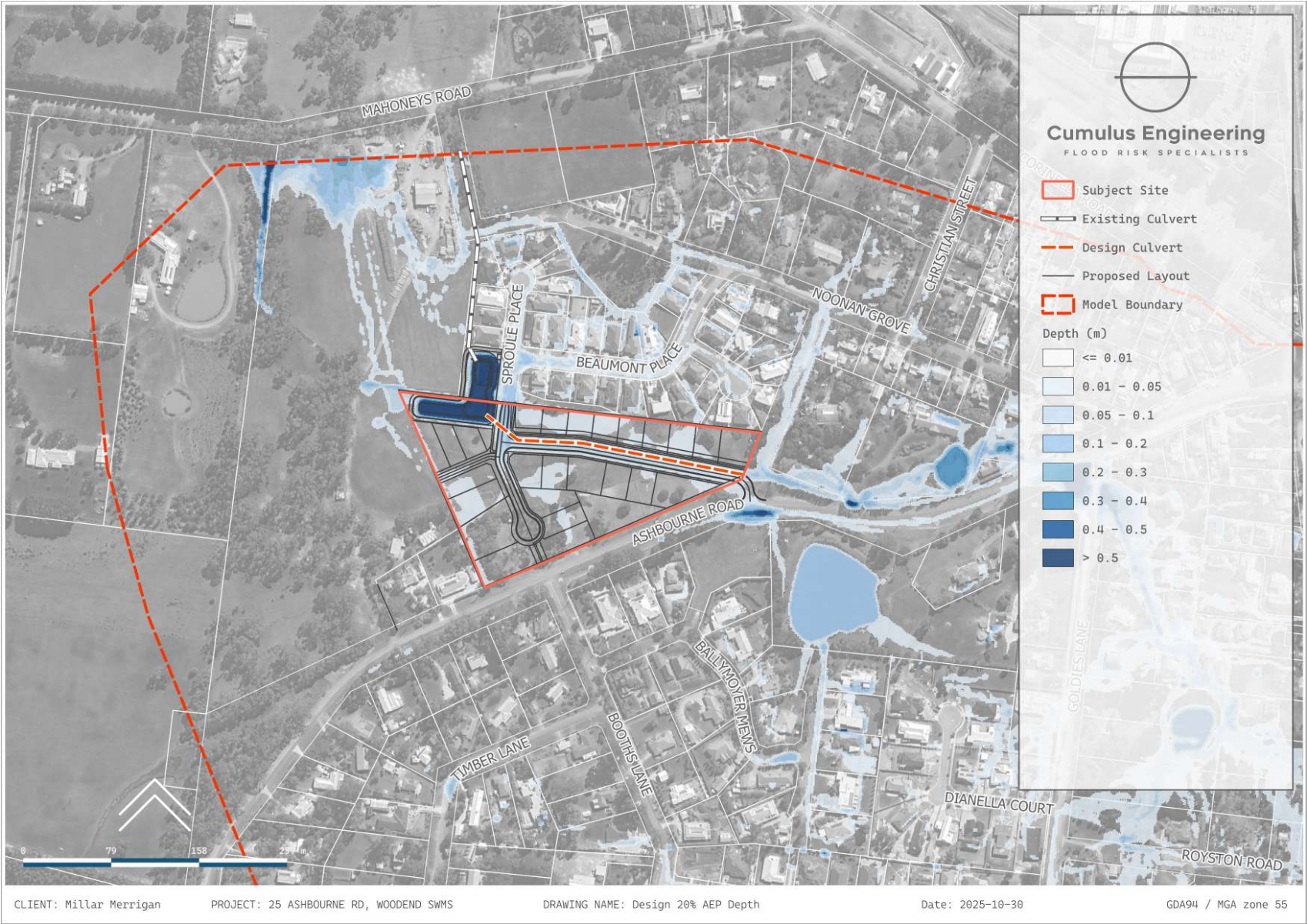


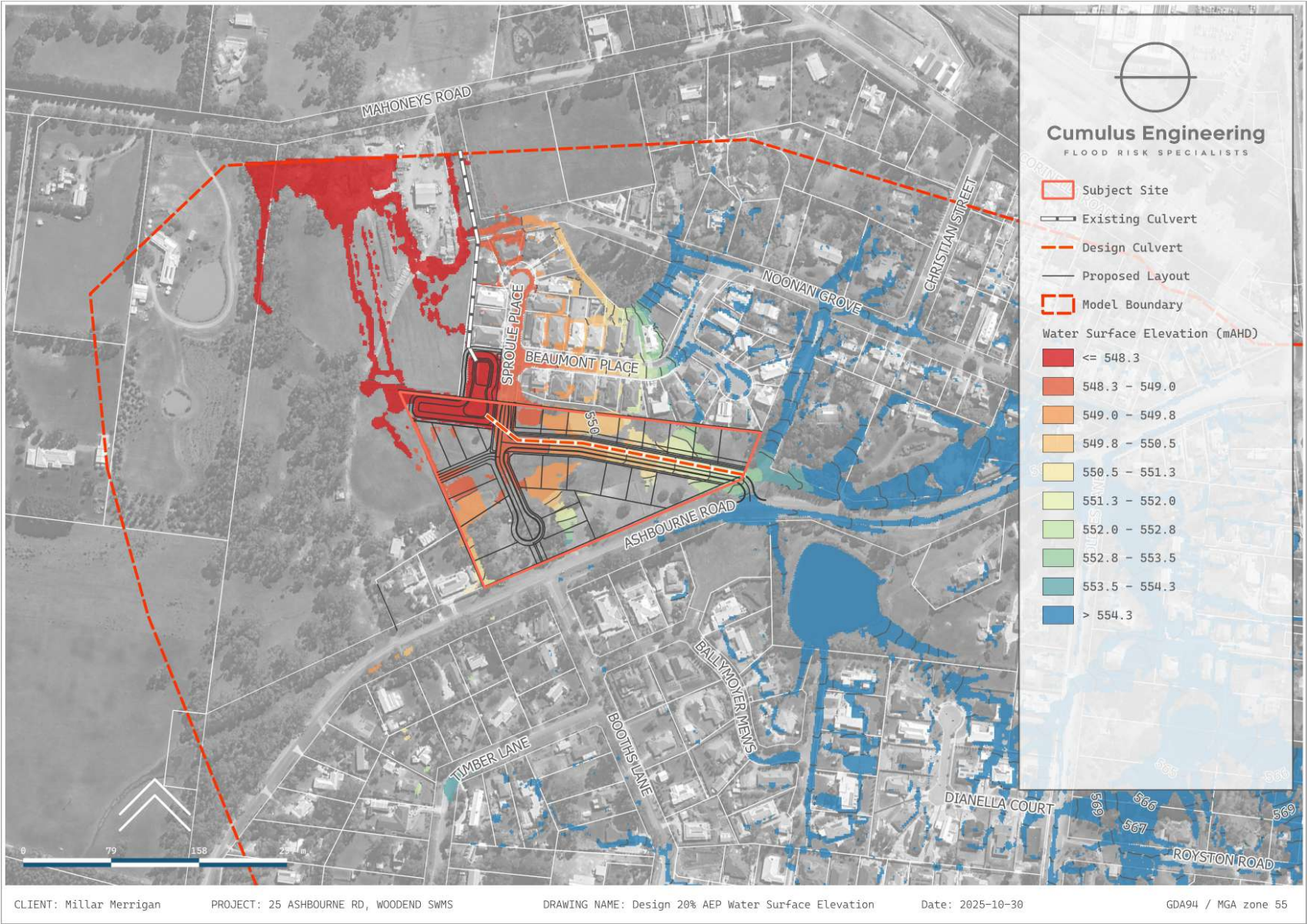


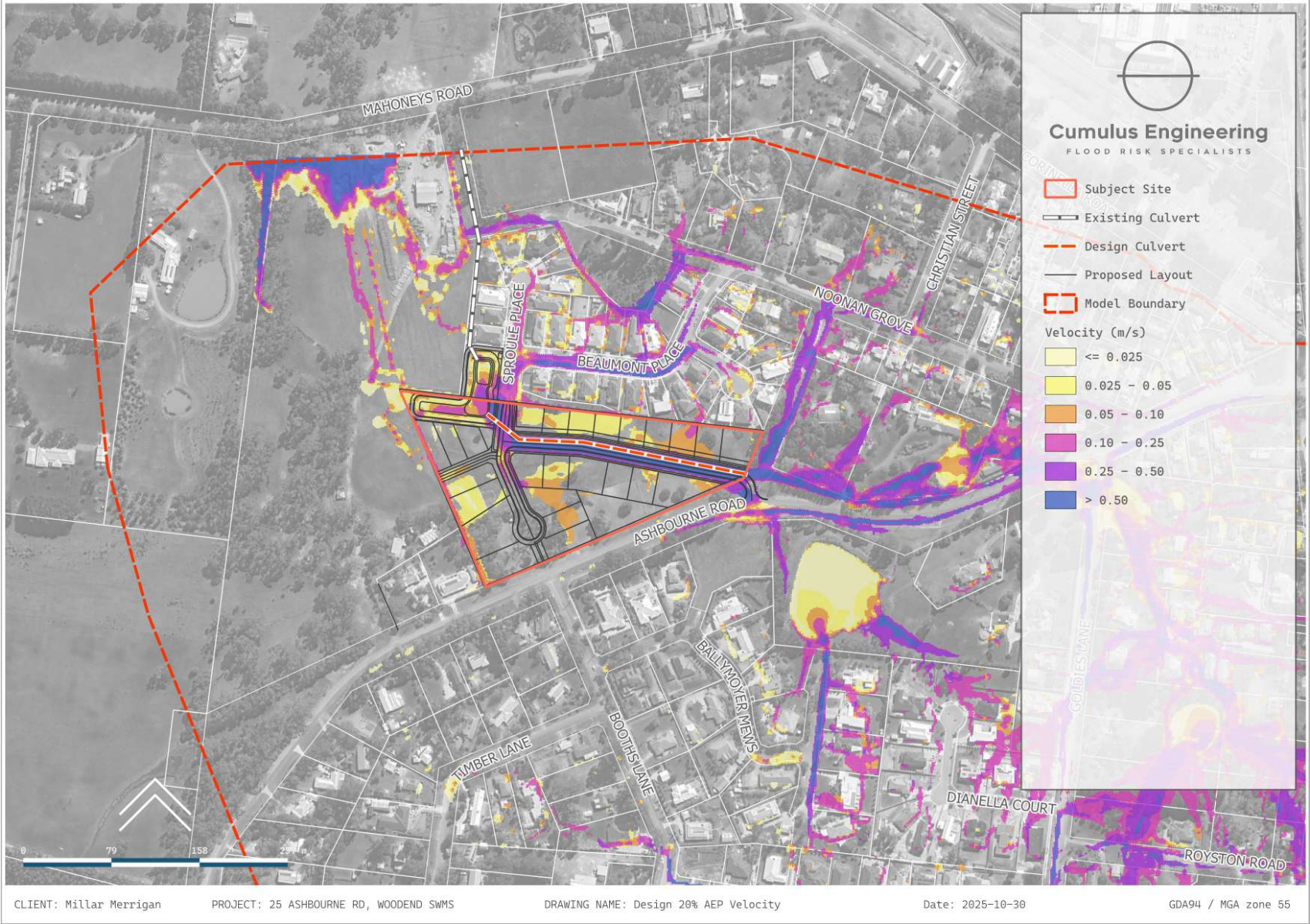


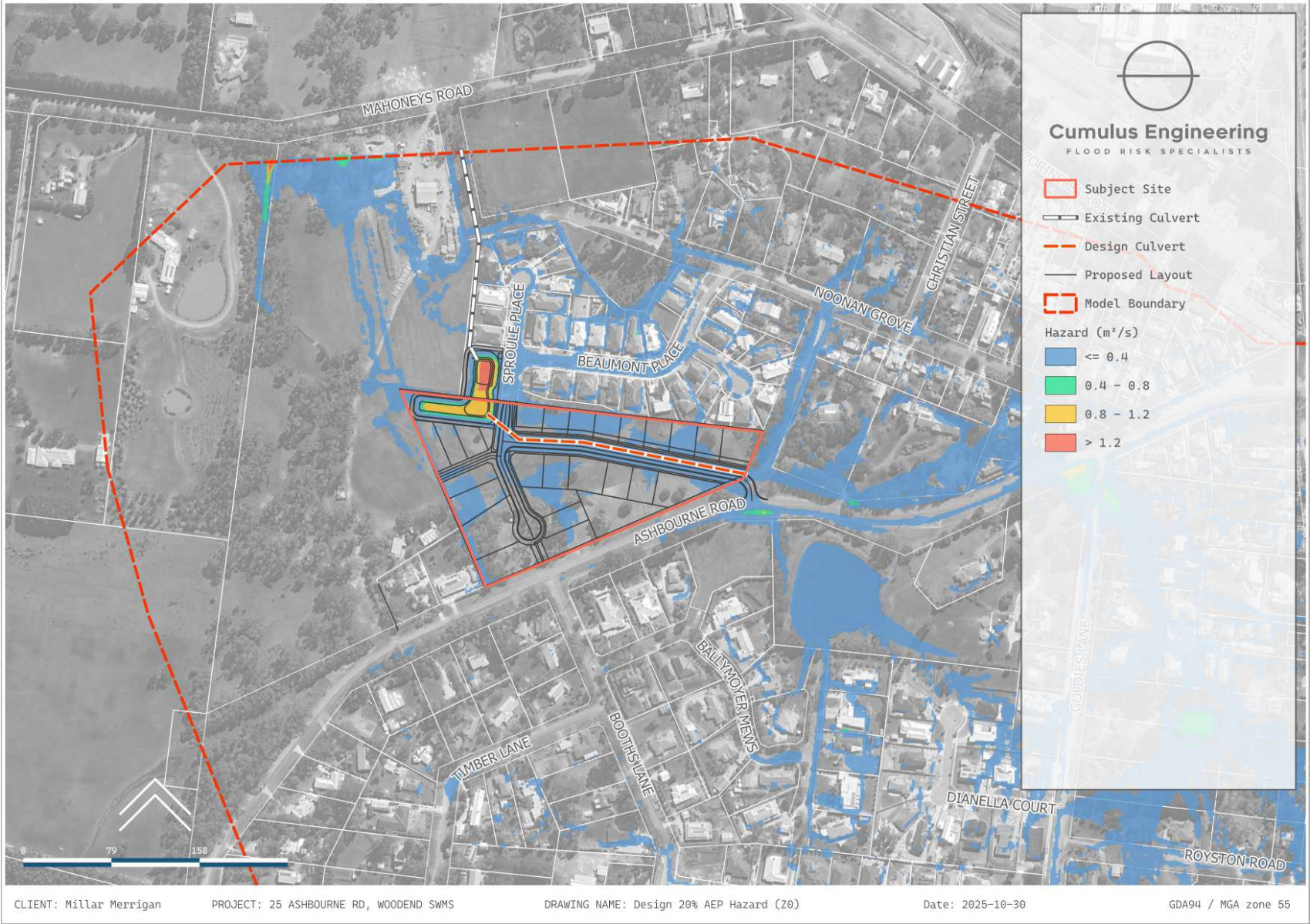


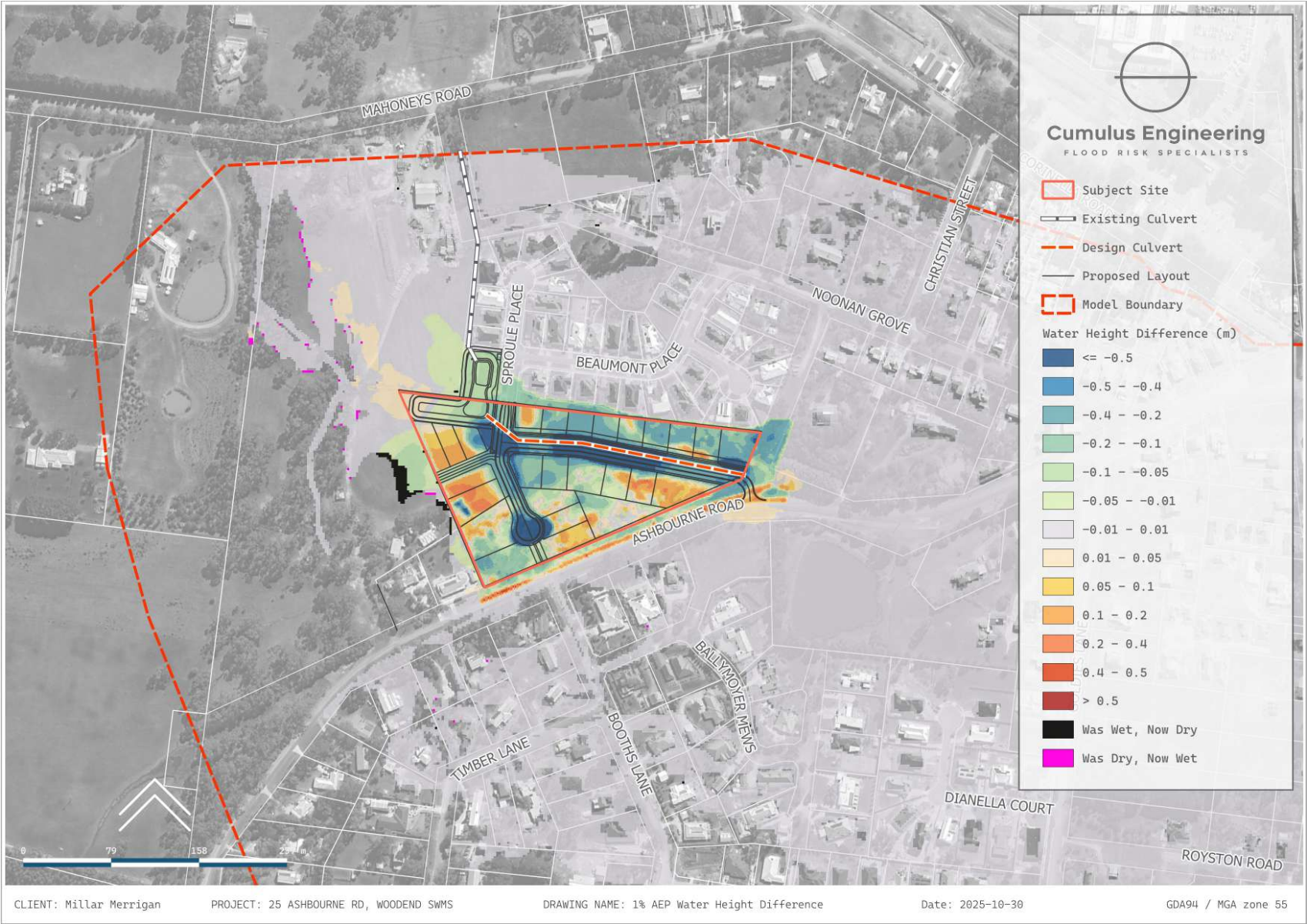


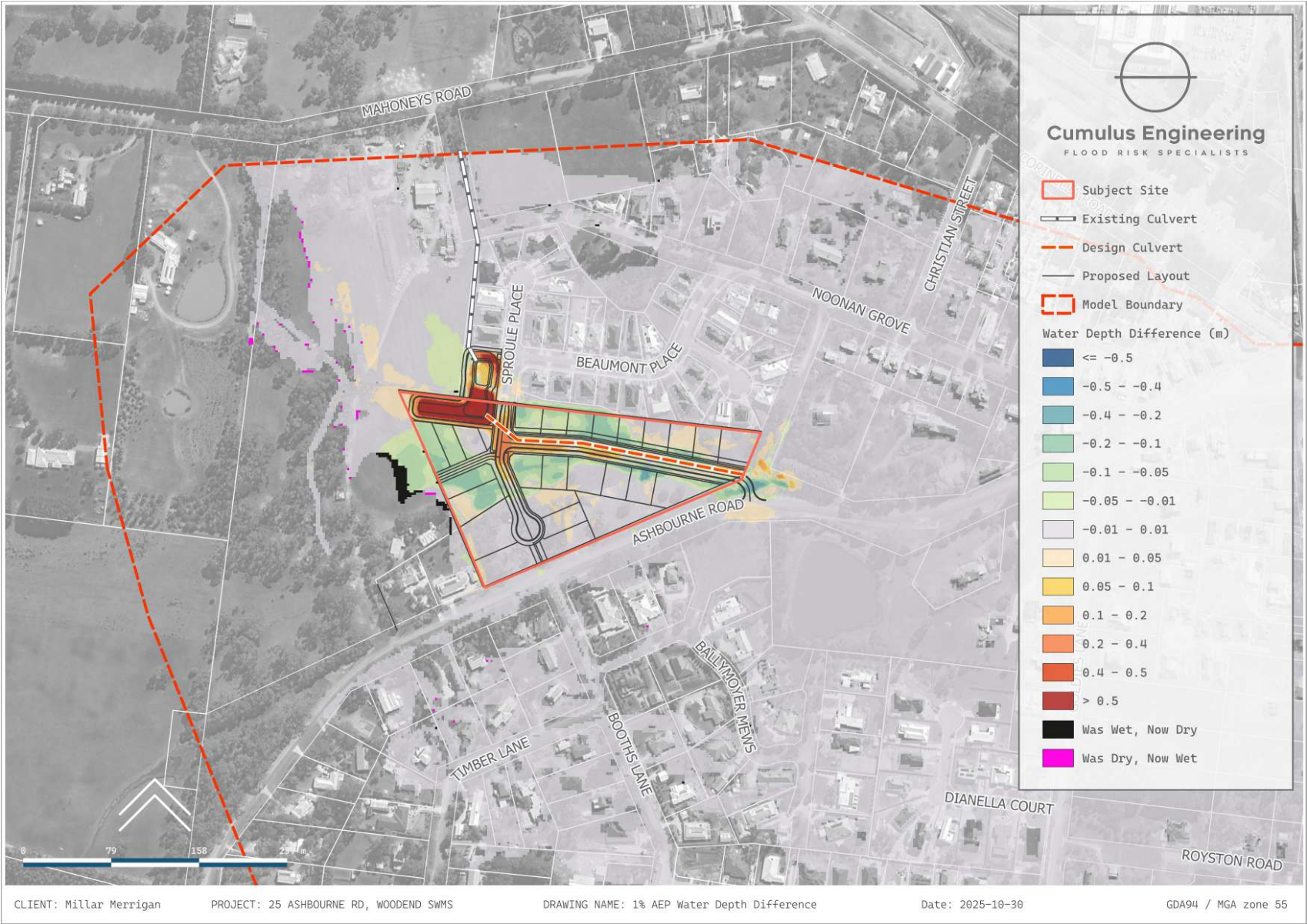


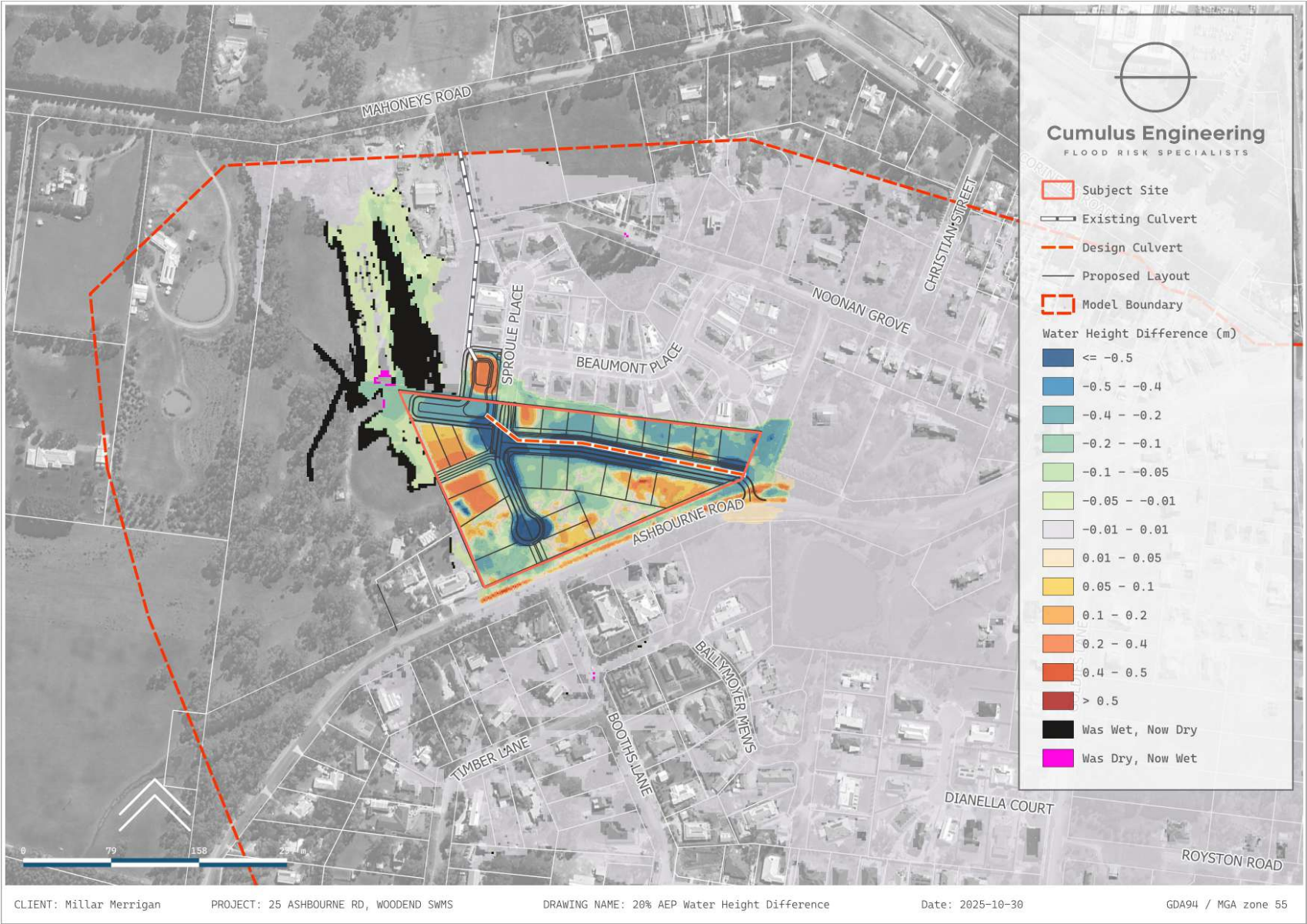


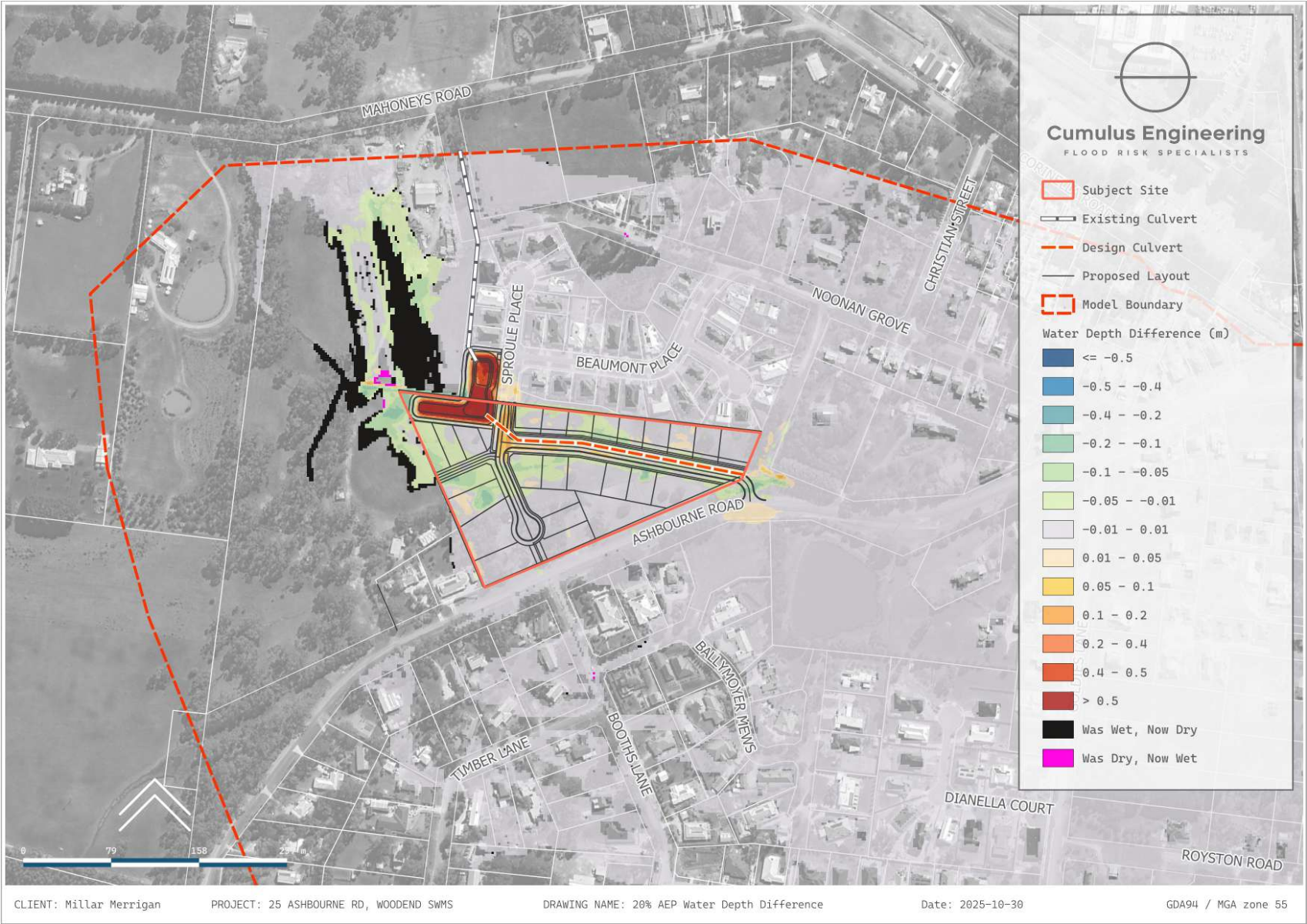












DRAFT Annual Budget 2026-27

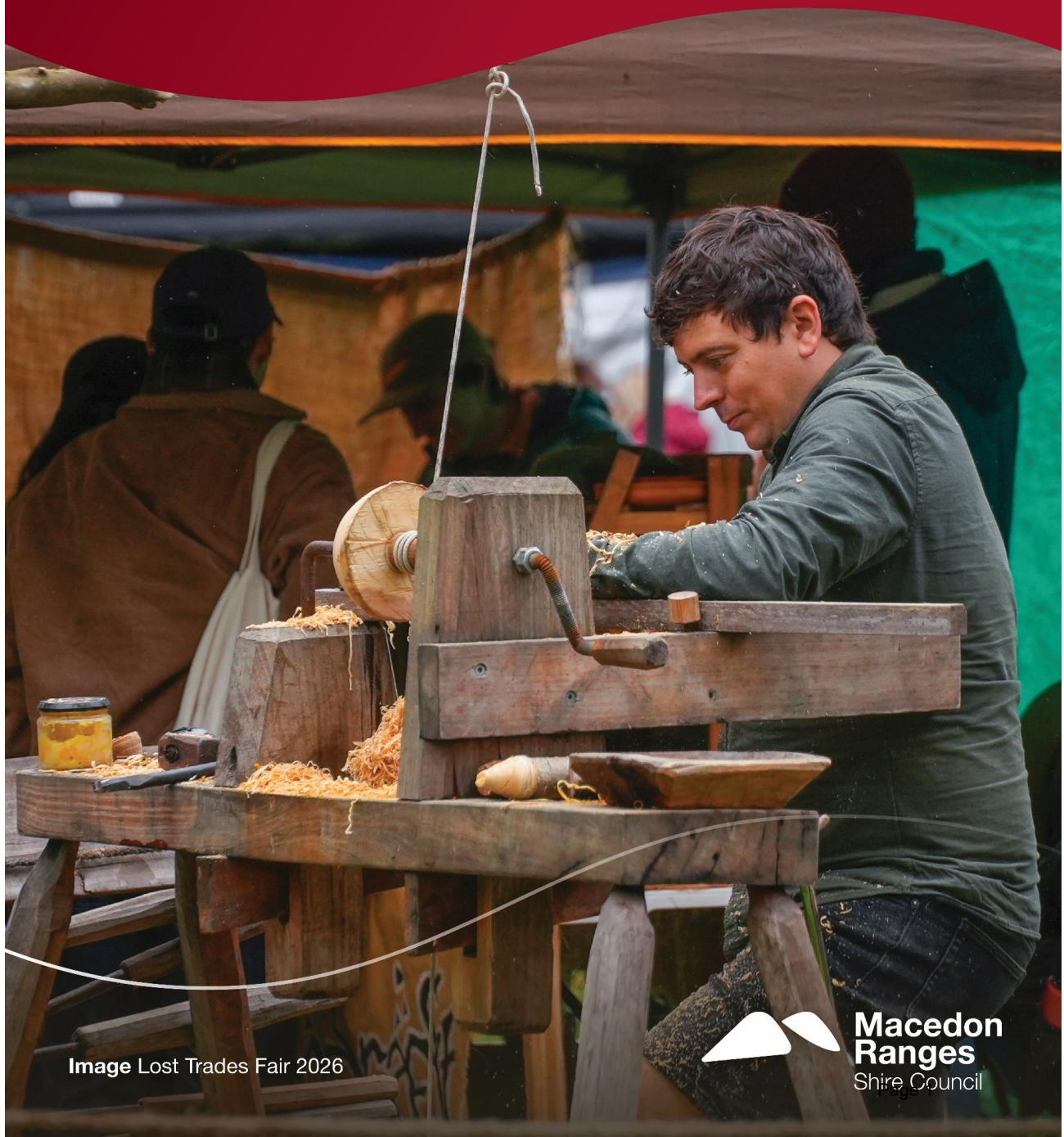


Image Lost Trades Fair 2026

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Acknowledgement of Country

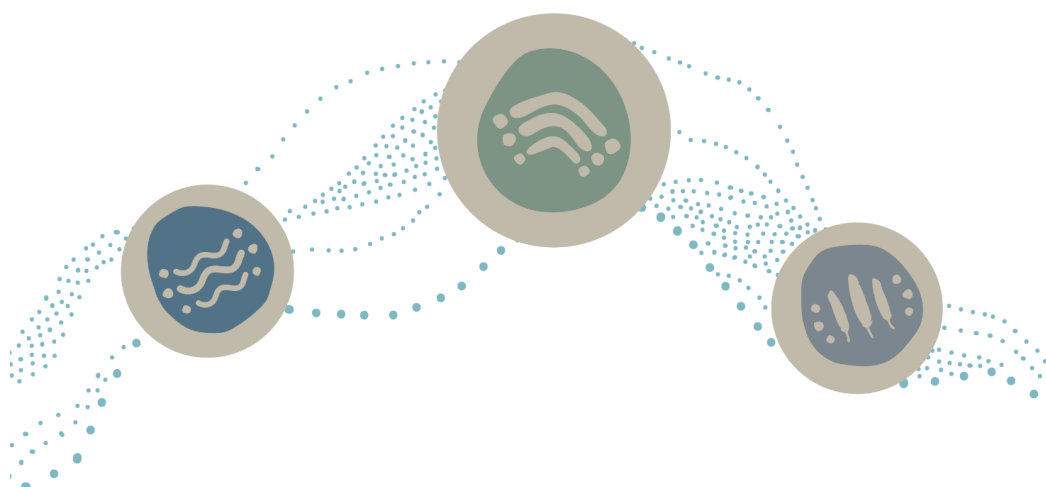
Macedon Ranges Shire Council acknowledges the Dja Dja Wurrung, Taungurung and Wurundjeri Woi-wurrung Peoples as the Traditional Owners and Custodians of this land and waterways. Council recognises their living cultures and ongoing connection to Country and pays respect to their Elders past, present and emerging.

Council also acknowledges local Aboriginal and/or Torres Strait Islander residents of Macedon Ranges for their ongoing contribution to the diverse culture of our community.

Artwork by Taungurung artist Maddi Moser. Artwork used with permission

The artwork featured on this page was created by Maddi Moser; a Taungurung artist, designer and secondary school teacher. Maddi currently works as a teacher and runs her own design and photography business. She now resides in Townsville but has lived the majority of her life in Swan Hill and Albury Wodonga, both towns having close ties to the Murray River, a theme reflected in her artworks.

Maddi uses her background in design to create art in a modern and unique style that helps to continue and celebrate her cultural heritage.



1 Mayor's introduction



It's a pleasure to present Macedon Ranges Shire Council's Annual Budget 2026-27. This is the second budget overseen by the current term of councillors.

Finalising a budget in today's economic climate is no small feat. Ongoing concerns about the financial sustainability of local government, inflationary pressures, aging infrastructure and global uncertainty required councillors to show constraint when creating principles and finalising positions. We wanted to ensure Council can deliver its core services well without overextending itself into new projects.

As a result, Council took a pragmatic approach to the budget this year, including contingency planning for the increased cost of fuel. However, councillors still managed to respond to some of the community submissions requesting funding.

The Budget 2026-27 includes a diverse combination of items across our Council Plan, delivering initiatives across the community-driven themes of Our Environment, Our Economy, Our Places, Our People and Our Performance.

Much-needed works include a significant investment in irrigation and drainage works at the Malmsbury Botanic Gardens. Our botanic gardens are shire-wide assets that need protecting from dry conditions for generations to come. There are also important safety upgrades to the Kyneton Showgrounds Grandstand roof and the Woodend Memorial Clock Tower. Other investments include increasing Council's technology capabilities, implementing both software and hardware improvements for the organisation, which ultimately will provide better service for our ratepayers and residents. One upgrade will be to Council's phone service allowing Council to further improve customer experience.

There were also practical measures to ease cost-of-living for residents and our local businesses, including an increase of the number of free green waste drop-off weeks from two to six per year, a reduction in the annual pass fee for Hanging Rock Reserve, which will enable easier access to the reserve and visitation for the cafe, and a small gesture to support storefront businesses, with a 12-month fee freeze on A-frame signs and ancillary furniture.

This Budget was once again also informed by two rounds of community consultation, and there were some valuable adjustments as a result, including funding support directly for our local food banks, which provide for the increasing number of community members experiencing financial hardship in our shire. We have also supported our Neighbourhood Houses in this budget, noting the important work they are doing for our community. Additionally, we have fully funded the community-led Thriving Villages initiative, which will enable Town Centre Activation Plans to be undertaken in Kyneton, Gisborne and Woodend – ultimately completing Macedon Ranges Regional Vision. This work is also a key driver of economic development activity.

Thank you to Council staff for their work on the budget to date, and for working with councillors to develop something we can all be proud of. Most importantly, thank you to the ratepayers and residents of Macedon Ranges for your involvement in the process. Please continue to give us feedback on the budget so we can continue the path of continuous improvement. The Macedon Ranges is a beautiful place to live and work, let's safeguard it for years to come.

Mayor, Cr Kate Kendall

June 2026

CEO's introduction

I'm equally pleased to present the Annual Budget 2026-27 – the result of another extensive and diligent process that generally starts late in the calendar year and involves getting those important community contributions to complement several rounds of internal considerations and briefings.

Forecasting and planning for annual budget cycles is becoming increasingly challenging as an organisation, as we try to account for the potential impacts of external factors outside of our control. But it is a challenge we embrace, recognising the importance of the depth and breadth of services we provide to our community, and demonstrating sensible budgeting of the income we generate through rates, charges, and other funding sources.



Unlike the last financial year, when we were still to finalise the new multi-year Council Plan (*Shaping the Ranges 2025-2035*) at the adoption of the Annual Budget 2025-26, this Annual Budget 2026-27 now cleanly aligns with strategic objectives and actions that were shaped by our community, including through several periods of broader community consultation and a more detailed deliberative engagement process with a small group closely reflecting the demographics of the broader community.

This essentially means that we can have even more confidence in shaping our priorities and what we'll be investing in for the next few years to come, while still leaving the door open for flexibility and changes in direction through ongoing organisational and community engagement.

Our Council continues to remain in a strong overall financial position, and this is the result of clear and financially sustainable decision-making over a number of years, but equally we know we can't afford to start spending beyond our means or risk not including budget contingencies in what we deliver.

From investing in the uplift of our main townships and facilities, to also providing funding support to those smaller community-driven organisations that are the lifeblood of our community, the Annual Budget 2026-27 endeavours to strike the right balance between delivering on tangible projects and upgrades that our residents can visually see, while also ensuring that we're continually improving those behind-the-scenes systems and processes that are often unseen.

Thank you to our Councillors, Council staff, and most importantly our community for once again helping to shape this budget – I look forward to us delivering more great outcomes for the Macedon Ranges in 2026-27.

CEO Bernie O'Sullivan

June 2026

2 Our Council



Image: Entry to Gisborne Administration Centre

Council Offices

Gisborne Administration Centre

40 Robertson Street, Gisborne

Romsey Service Centre

96-100 Main Street, Romsey

Kyneton Administration Centre

129 Mollison Street, Kyneton

Contact

Phone: (03) 5422 0333

Email: mrsc@mrsc.vic.gov.au

Website: www.mrsc.vic.gov.au

Mail: PO Box 151, Kyneton, VIC 3444

3 Council Profile

Macedon Ranges Shire Council covers an area of about 1,750 square kilometres and is situated in central Victoria, just under an hour's drive from Melbourne, comprises a mix of urban and rural areas where just over 56,000 residents reside.

The Macedon Ranges is part of the broader Central Victoria tourism region, and we are known for our outdoor attractions and natural beauty such as Hanging Rock and Mount Macedon, as well as the unique character of our heritage villages and local artisan culture.

The shire has long been recognised as having a number of distinctive attributes and dominant features in our landscape. The Victorian Government has identified the Macedon Ranges as the first area to be afforded the maximum protection possible under the Distinctive Areas and Landscapes provisions of the *Planning and Environment Act 1987*.

The land now known as the Macedon Ranges has a rich Aboriginal heritage spanning at least 30,000-40,000 years. The area is home to three Traditional Owner groups: the Dja Dja Wurrung, Taungurung, and Wurundjeri Woi-wurrung peoples. The First Nations peoples who live in the shire today are diverse, coming from these three Traditional Owner groups, as well as many Aboriginal and Torres Strait Islander nations from across Australia.

Based on the latest statistics available as at June 2026, 56,759 people were estimated to be living in the shire. This is expected to increase to 75,303 people by 2046, an increase of 32.70 per cent. The greatest growth (in percentage terms) will occur for those aged 85 and over (+173 per cent).

In 2026, there were just over 6,600 registered businesses in the shire. Among the top employing sectors were Health Care and Social Assistance, Construction, Education and Training, and Retail Trade. Among the top growth sectors were Health Care and Social Assistance, Construction, Professional, Scientific and Technical Services, Accommodation and Food Services, and Retail Trade.



Image: Hilly landscape, Lancefield

4 Our Councillors

Councillors were elected to provide leadership for the good governance of the municipal district and the local community. In October 2024, the current Councillors were elected for a four-year term (Cr Rob Guthrie later filled a vacancy left by the passing of the late Cr Christine Walker).

Macedon Ranges Shire Council is divided into three wards, represented by three Councillors in each ward. The nine Councillors are the elected representatives of all residents and ratepayers across the shire.

East Ward



Cr Cassy Borthwick
Deputy Mayor

Elected: October 2024

e: cborthwick@mrsc.vic.gov.au

p: 0498 806 488

South Ward



Cr Dominic Bonanno

Elected: October 2024

e: dbonanno@mrsc.vic.gov.au

p: 0419 829 867

West Ward



Cr Jennifer Anderson

Elected: October 2024

e: janderson@mrsc.vic.gov.au

p: 0408 273 670



Cr Andrew Scanlon

Elected: October 2024

e: ascanlon@mrsc.vic.gov.au

p: 0400 180 944



Cr Alison Joseph

Elected: October 2024

e: ajoseph@mrsc.vic.gov.au

p: 0498 531 269



Cr Kate Kendall
Mayor

Elected: October 2024

e: kkendall@mrsc.vic.gov.au

p: 0400 297 293

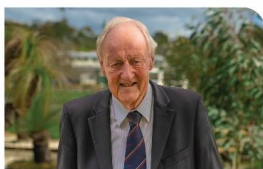


Cr Daniel Young

Elected: October 2024

e: danielyoung@mrsc.vic.gov.au

p: 0499 943 101



Cr Rob Guthrie

Elected: September 2025

e: rguthrie@mrsc.vic.gov.au

p: 0419 309 953



Cr Janet Pearce

Elected: October 2024

e: jpearce@mrsc.vic.gov.au

p: 0437 282 096

The role of Councillors includes:

- acting as a representative government by considering the diverse needs of the local community in decision-making.
- providing leadership by establishing strategic objectives and monitoring their achievement.
- maintaining the viability of Council by ensuring that resources are managed in a responsible, sustainable and accountable manner.
- advocating the interests of the local community to other communities and governments.
- acting as a responsible partner in government by considering the needs of other communities.
- fostering community cohesion and encouraging active participation in civic life.

Macedon Ranges



5 Executive Summary

Macedon Ranges Shire Council's Annual Budget 2026-27 income is \$119,648,000. This budget aims to provide a high level of works and services to our community, while keeping rates within the rate cap.

We are focused on improving our overall customer experience and quality of service delivery. We continue to work closely with the community to deliver best value services within our limited resources.

Council remains in a strong financial position. Although rate revenue has increased because of our increased population, income from grants for capital programs from state and federal governments has decreased.

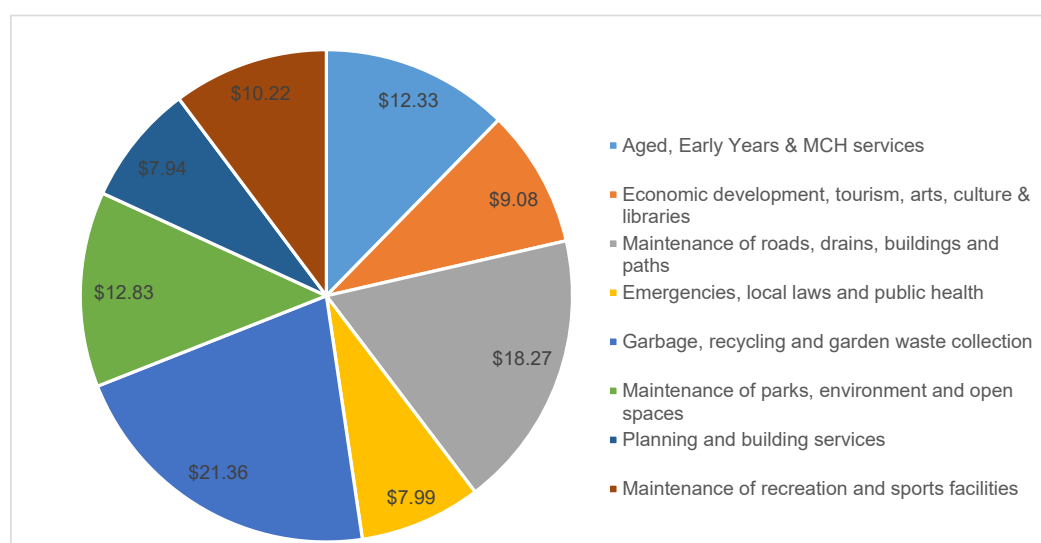
Although this budget includes a new borrowing, overall debt levels are expected to continue declining, reflecting Council's active debt management, with repayments on existing loans exceeding the value of new borrowings.

The timing of the new debt drawdown is dependent on the progression of proposed projects to stages where funding is required, particularly those associated with Council's investment in enhancing its digitisation initiatives within this budget.

Additionally, one carry-forward project from 2025-26 includes a borrowing component to fully fund its delivery. These borrowings will be drawn down progressively, in line with project milestones.

The chart below shows how much is allocated to each broad service area for every \$100 that Council spends.

Council Expenditure per \$100 by Service Area



5.1 Operating income

Operating income that will be generated from rates, municipal charges and kerbside collection charges in the Annual Budget 2026-27 totals \$71,417,000, which is \$4,188,000 approximately (6.23%) more than the 2025-26 forecast. The 6.23% comprises the 2.75% rate increase and an increase to the kerbside collection charge that offsets the increase in kerbside collection costs.

Rates and charges are significant sources approximately 60% of total revenue for Council. Our *Revenue and Rating Plan 2025-2029* provides information on our Rating Strategy.

Statutory fees, fines, user fees, and other income have been increased by approximately 3% in the budget, with similar projections carried into future years. This increase reflects the rising cost of delivering services to the community. Population growth is also contributing to increased revenue, as demand for services continues to grow. Notably, the Budget 2026-27 continues to provide reduced outdoor pool entry fees, a lower Hanging Rock annual pass, waived A-frame signage fees for businesses, and an extended period of free green waste disposal at Resource Recovery Centres, resulting in reduced revenue for Council during these periods.

Our objective is to fund ongoing service delivery to the appropriate standard when using operating income. This means:

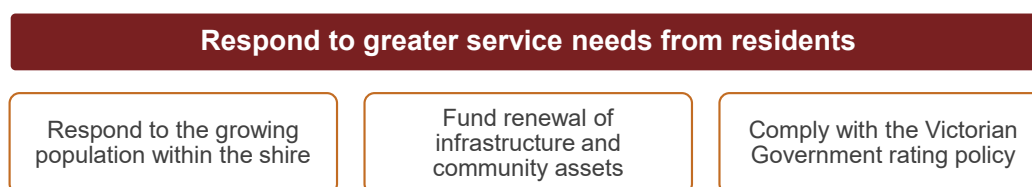
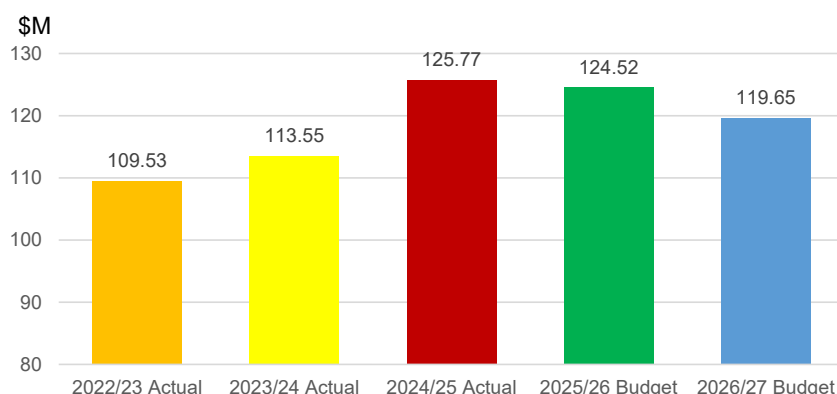


Figure 2. Operating income between 2022-23 and 2026-27 (\$million)



Waste and kerbside collection

This service is to deliver high-quality kerbside waste and recycling collection services, and general waste management which includes resource recovery centres, transporting materials, public place bins, disposing of waste, street cleaning, rehabilitating closed landfills and other waste management services.

Council acknowledges the Victorian Government's Good Practice Guide on Service Rates and Charges for Kerbside Collection and continues to work towards full compliance with the principles and requirements outlined in the guide. As part of its commitment to transparent and equitable cost

recovery, Council regularly reviews its waste and resource recovery pricing structures. Fees and charges at Council's Resource Recovery Centres continue to be based on a full cost recovery model, with the objective of ensuring that all operating, maintenance, compliance and future asset renewal costs associated with the service are offset by equivalent revenue generated from users of the facilities.

During the 2025-26 financial year, a new contract commenced for Council's kerbside collection service following a competitive tender process. This was the first significant re-tender of the service contract since prior to the COVID-19 pandemic. Since that time, the cost of delivering waste collection services has increased substantially due to a range of factors, including higher labour, fuel, equipment and contractor costs, as well as ongoing increases in the Environment Protection Authority (EPA) landfill levy. As a result, the cost of providing the kerbside collection service has risen significantly, requiring an increase in the kerbside collection charge to ensure the full cost of the service is recovered in accordance with Council's user-pays and cost recovery principles.

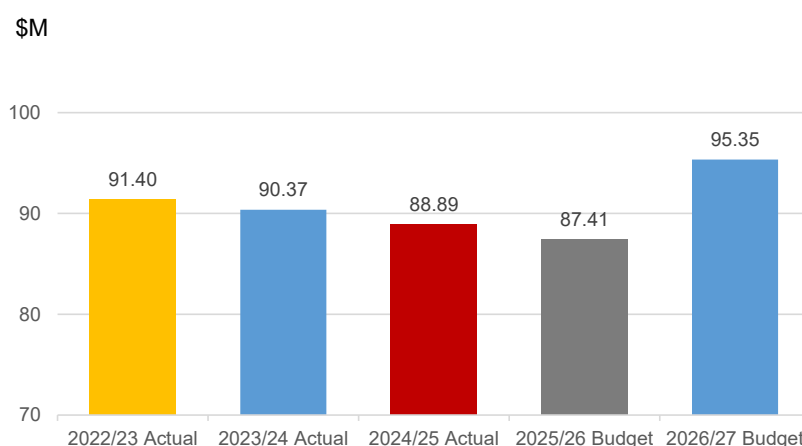
5.2 Operating expenditure

In the Budget 2026-27, operating expenditure amounts to \$113,744,000, with a significant portion allocated to employee costs (46.09%) and materials/services (33.62%). Employee expenses are increasing by \$3,914,000, driven primarily by ongoing rises in annual enterprise agreement increases and WorkCover premiums increases. The budget also reflects banding adjustments, annual increases under the Enterprise Agreement, and changes in service delivery within the Civil Works and Information Services departments.

The increase in expenditure from 2025–26 to 2026–27 is primarily driven by higher employee costs. As noted earlier, projected growth in employee-related expenses has been incorporated into forward budgets. Expenditure on materials and services has also risen compared to previous years, reflecting the need to adjust annual budgets to appropriate levels to maintain delivery of Council's core services. Key cost increases include kerbside collection services, insurance premiums and fuel, as well as expanded service responsibilities - such as ongoing outdoor maintenance and upkeep of the Macedon Ranges Sports Precinct, and day-to-day maintenance of the Shared Trail project once it is delivered.

As our shire continues to grow, Council receives annually large amounts of non-monetary developer contributions (footpaths, drains, roads etc.) We need to provide each year a maintenance budget for our current and growing asset portfolio. Council has again assigned funds to maintain open spaces and infrastructure (such as facilities and footpaths) as we continue to deliver our services to the community.

Figure 3. Operating expenditure between 2022-23 and 2026-27 (excluding depreciation) (\$million)



5.3 Capital expenditure

Capital expenditure is an investment in assets, such as land, buildings, infrastructure, and major plant and equipment. Currently, our long-term Capital Works Plan guides planning and decision-making in capital investment. Council's Asset Plan guides planning and decision-making for our capital investment moving forward.

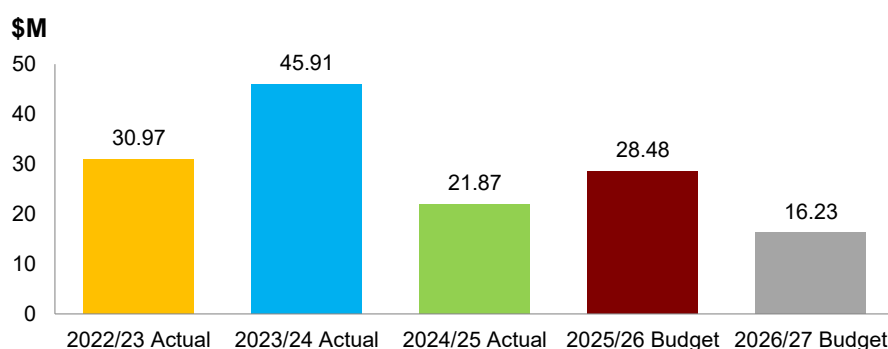
Capital investment is primarily on the construction of buildings, roads, drains, footpaths and bridges. It also includes the purchase of major plant and equipment, vehicles, information technology (IT) systems and playgrounds.

Capital expenditure for 2026-27 is planned at \$16,226,000 representing a \$12,258,000 decrease from the previous year. This decrease is primarily driven by the inclusion of several significant one-off projects in the prior year's budget that are not included in the proposed Budget 2026/27 Capital Works Program, including the boiler replacement at the Gisborne Aquatics Centre and other major capital projects such as Stage 2 of the Macedon Ranges.

Overall, capital expenditure levels vary annually, largely influenced by the timing and availability of government grants.

The forecast for the 2026-27 financial year in previous budgets was higher than the amount included in the final 2026-27 budget, primarily because earlier forecasts assumed higher levels of grant funding than were ultimately progressed for inclusion.

Figure 4. Annual Capital expenditure between 2022-23 and 2026-27¹



5.4 Funding sources for capital expenditure

An analysis of capital works is in section 10.5. It shows capital expenditure of \$16,226,000 in 2026-27, which will be funded as follows.

Grants

We will apply for (or have been allocated) government grants of \$2,988,000.

New loans

The budget includes new borrowings totalling \$1,000,000, which will be allocated to the Kyneton Grandstand Roof Renewal, the Asset Management System, and Capital Digitisation initiatives focused on improving service reliability and operational efficiency.

¹ 2025-26 and 2026-27 totals are annual budgeted works excluding carry forward works.

Carry-forward loans relate to previously approved budgets where the loan funds have not yet been drawn. In 2025–26, a total of \$1,490,000 in carry-forward loans are expected to be drawn down and allocated to the Shared Trail Project. This will bring the total loan contributions to the project to \$2,490,000, finalising the original approved amount.

Contributions

There are no Contributions included in the budget.

Rates and charges

We will allocate \$11,998,000 of 2026-27 rates revenue to capital expenditure. This is a decrease of \$1,216,000 from the 2025-26 Budget.

Other funding

The remainder of funding for our capital program will come from our financial reserves \$1,200,000. Refer to section 10.3.

6 Rate Capping

The rate cap set for 2026-27 is 2.75%. This limits the total amount a council can increase its rates each year, based on the amount it levied in the previous year.

The cap on rate increases provides a clear framework to guide budget planning and decision-making. The framework ensures essential services continue to be delivered and that councils invest in necessary local infrastructure to meet community needs.

Only the general rate and municipal charges part of a rates bill are subject to the rate cap. All other charges, such as waste charges and other user fees and levies, remain uncapped.

The rate cap applies to council's total rate revenue and not individual properties. In many cases, individual rates bills may increase or decrease by more (or less) than the capped rise amount.

This may happen because:

- the value of the property has increased or decreased in relation to the value of other properties in the shire.
- other charges and levies that are not subject to the cap, such as the waste charge, have risen. The capped increases apply only to the general rates and municipal charges.
- the amount of rates levied from properties of that type (residential, commercial or rural) has changed through the application of differential rates.

Council is not currently proposing to vary the rate from the cap during 2026-27.

7 Budget Influences

This section sets out the key budget influences arising from the internal and external environment within which Council operates.

External influences

The four years represented within the Budget are 2026-27 through to 2029-30. In preparing the Budget 2026-27, several external influences have been taken into consideration. These are outlined below.

- **Superannuation** – Superannuation payments are in line with the Federal Government-mandated Superannuation Guarantee rate of 12%. The final annual increase of 0.5% occurred in the 2025-26 financial year, bringing the total contribution rate to 12% from 1 July 2025. The Federal Government has indicated that the Superannuation Guarantee will be maintained at this level, with no further increases planned beyond this date.
- **Defined Benefits Superannuation** – Council has an ongoing obligation to fund any investment shortfalls in the Defined Benefits Scheme. The last call on local government was in the 2012-2013 financial year, where Council was required to pay \$3,820,000 to top up its share of the Defined Benefits Scheme. The amount and timing of any liability is dependent on the global investment market. At present, the actuarial ratios are at a level that additional calls from local government are not expected in the next 12 months. Should a call be made, Council would need to fund its contribution by finding savings in the current year's budget or consider borrowings to fund the call.
- **Financial Assistance Grants** – the largest source of government funding to Council is through the annual Victorian Local Government Grants Commission allocation. The overall state allocation is determined by the Federal Financial Assistance Grant.
- **Capital Grant Funding** – capital grant opportunities are ongoing; however, the sector is experiencing increased competition due to tighter grant offerings from both Victorian and Federal Governments. This reflects the Government's approach to managing their annual budgets more effectively.
- **Cost shifting** – this occurs where local government provides a service to the community on behalf of the Victorian and/or Federal Governments. Over time, the funds received by local governments do not increase in line with real-cost increases, such as school crossings and library services, resulting in a further reliance on rate revenue to meet service delivery expectations.
- **Enterprise Agreement (EA)** – The previous Enterprise Agreement (EA), which covered the 2022-23 to 2024-25 period, concluded in the 2024-25 financial year. Negotiations for a new EA commenced during 2024-25 and have continued throughout 2025-26. These negotiations are now finalised, with a new EA being voted on and agreed to.
- EA negotiations have been occurring concurrently with the development of the 2026-27 draft budget. Accordingly, an assumption for an EA wage increase has been included in the Budget 2026-27.
- **Rate capping** – the Victorian Government continues with a cap on rate increases. The cap for 2026-27 has been set at 2.75%.
- **Emergency Services and Volunteers Fund (ESVF)** – While not impacting Council's budget directly, the ESVF increases costs for ratepayers. Council continues to collect this State Government levy through the rates system on behalf of the Victorian Government.

From 1 July 2025, the Fire Services Property Levy (FSPL) was replaced by the Emergency Services and Volunteers Fund (ESVF), which funds a broader range of emergency services. The new levy significantly increases the amount collected from property owners across Victoria, with primary producers and farming properties experiencing some of the largest increases. All funds collected by Council are remitted to the Victorian Government.

- **Insurance premiums** – Insurance premiums across the local government sector continue to rise due to the high volume and cost of claims resulting from significant events, including natural disasters and major liability incidents. Council has experienced consistent annual increases in its insurance premiums as part of this broader sector-wide trend. In response, insurance costs have been progressively adjusted and incorporated into the Budget 2026-27 to ensure adequate coverage and financial sustainability.
- **Supplementary rates** – these are additional rates received after the budget is adopted each year, for the part of the year when a property value increases in value (for example, due to improvements made or a change in land class), or new residents become assessable. Importantly, supplementary rates recognise that new residents require services on the day they move into the shire, and Council is committed to providing these. Supplementary rates income is based on historical and forecast data and is set at anticipated levels.
- **Waste disposal costs** – the Victorian Government Landfill Levy regulation has a sustained impact on Council, regarding compliance with existing and past landfill sites. Waste disposal costs are also impacted by industry changes, such as increasing landfill levies and negotiation of contracts (for example, waste, recycling, FOGO and glass kerbside collection). Current collection contracts are also impacting Council's operations as many of these contracts are linked to annual Consumer Price Index (CPI) increases.
- **Service Rates and Charges** – The Victorian Government's *Good Practice Guide for Service Rates and Charges* recommends that councils fund kerbside waste, recycling and resource recovery services through a service charge rather than a service rate. This approach is considered fairer and more transparent because the charge is directly linked to the cost of providing the service to each property.
Council continues to review its approach to funding kerbside waste and recycling services to align with the Victorian Government's *Good Practice Guide for Service Rates and Charges*. This work includes assessing options to ensure that charges more accurately reflect the cost of providing the service, while considering affordability, equity and the impact on ratepayers. Any future changes will be carefully evaluated and communicated to the community as part of Council's ongoing commitment to transparent and sustainable financial management.
- **Materials and Labour** – despite the surge in costs following the COVID-19 pandemic, the past year has seen a stabilisation in expenses, albeit remaining higher than pre-COVID-19 levels. While material and contractor costs have been greatly affected by the pandemic, leading to disruptions in the supply chain, factory closures, and shipping delays, there has been a gradual reduction in the constant increases witnessed earlier. However, the ongoing inflationary pressures continues to pose challenges, prompting contractors to adjust their prices to account for heightened material, transportation, and labour expenses. These elevated costs have notably influenced our operations, resulting in project delays and budgetary constraints.
- **Weather** – In recent years, our Council has grappled with the aftermath of severe weather events, ranging from devastating floods to destructive storms and fires that have ravaged sections of our natural reserves. Recognising the imperative of preparedness and response, our Council has taken a proactive stance by incorporating annual allocations dedicated to mitigating and managing the fallout of these events.

Internal influences

As well as external influences, there are several internal influences that are expected to impact the Budget 2026-27. These include:

- **Base budget adjustments** – a number of base budget adjustments have been made to address unavoidable cost pressures across multiple Council departments and to ensure the continued delivery of core services. These adjustments reflect changes in service responsibility, the introduction of new assets, and rising operating costs that cannot be deferred without impacting service levels or asset standards.

In Recreation and Open Space, additional funding has been allocated for the ongoing maintenance of the Macedon Ranges Regional Sports Precinct (MRRSP) outdoor areas, as Council has assumed responsibility for all external maintenance activities including mowing, watering, and garden upkeep. Within Facilities Management, the Shared Trail is expected to become operational in 2026-27, requiring the inclusion of an operating and maintenance budget. Despite being a new asset, its scale and exposure to weather conditions necessitate immediate funding to support safe and reliable operation from commencement.

Further unavoidable increases are evident across enabling and corporate services, Digital Technical Services have required additional funding to accommodate software licensing costs, which have increased at rates well above CPI in recent years. Without these adjustments, Council would not be able to maintain the systems required to support existing services. Fleet costs have also continued to escalate due to higher fuel prices and insurance premiums, requiring further funding adjustments. Further adjustments reflect revised income expectations and external funding impacts. Treasury forecasts indicate a reduction in investment income due to lower cash holdings, as significant funds have been committed to major capital projects in 2025-26 and carried forward from 2024-25.

In Resource Recovery, a review of cash takings at Council's Resource Recovery Centre's shows fluctuating revenues, with a downward adjustment in the Budget 2026-27 better reflecting actual results over the past 12 months. Statutory Planning income has also been revised downward following a review of fees received, with lower application volumes and softened demand continuing in the post-COVID period. While Aquatics and Gym fees have increased in line with CPI, overall income forecasts have been reduced to account for lower patronage in general admission and learn-to-swim programs, consistent with 2025-26 actuals. In Early Years, the State Government's Best Start, Best Life reforms have resulted in funding for free kindergarten and increased hours exceeding the amount previously collected through parent fees, requiring an adjustment to reflect this change in funding structure.

- **New initiatives** – in establishing the Budget 2026-27, Councillors have considered many new operating initiatives, new capital works projects and new starter positions. Initiatives have been submitted by officers, community proposals were considered, and initiatives also identified by Councillors. Initiatives were reviewed to ensure they are the highest priority initiatives to be included in the Budget 2026-27.

With limited resources, not all new initiatives are able to be funded. The budget contains initiatives that are considered a priority in achieving the priorities of the current Council Plan (*Shaping the Ranges 2025-2035*).

Initiatives that were not included in the Budget 2026-27 will be reviewed at the mid-year budget review (31 December 2026) subject to available funds; these initiatives may be included in the Budget 2026-27 at this point.

- **Service Review** – Council commenced a program of service reviews during 2024-25 to ensure that services remain efficient, effective and aligned with community needs and expectations. As our community continues to grow and evolve, regular reviews provide an opportunity to assess service levels, identify improvements, optimise the use of resources and ensure that Council's investment is directed towards its highest priorities. This work will continue throughout 2026-27, with ongoing reviews helping to inform future service delivery models, support long-term financial sustainability and ensure Council continues to provide value to the community.

Cash – it is important that Council maintains adequate cash balances to pay its bills when they fall due. Council must also ensure adequate levels of cash are available to match Reserve and Trust account balances. While Council balances over the term of this budget are decreasing, they do remain adequate.

Balance at	Forecast 2025/26 \$'000	Budget 2026/27 \$'000	Projection 2027/28 \$'000	Projection 2028/29 \$'000	Projection 2029/30 \$'000
30 June	\$37,857	\$33,133	\$30,449	\$28,278	\$25,069

Working capital (current assets/current liabilities) – ensures Council maintains sufficient working capital to meet our debt obligations as they fall due.

Ratios of greater than 100% indicate that Council is able to meet our debt obligations as they fall due.

Balance at	Forecast 2025/26 \$'000	Budget 2026/27 \$'000	Projection 2027/28 \$'000	Projection 2028/29 \$'000	Projection 2029/30 \$'000
30 June	144.9%	158.5%	149.7%	143.8%	130.6%

Renewal gap ratio (asset renewal and upgrade expenses/depreciation) – Council allocates adequate funds towards renewal capital, to replace assets and infrastructure as they reach the end of their service life. Our target is to allocate 1:1.

Balance at	Forecast 2025/26 \$'000	Budget 2026/27 \$'000	Projection 2027/28 \$'000	Projection 2028/29 \$'000	Projection 2029/30 \$'000
30 June	1.49:1	0.85:1	1.03:1	1.00:1	1.04:1



Image: Macedon Ranges Sports Precinct Stage 2 progress, New Gisborne

8 Link to the Integrated Strategic Planning and Reporting Framework

This section describes how the budget fits into our Integrated Planning and Reporting Framework, which applies to local government in Victoria. This framework guides Council in identifying community needs and aspirations over the long term (Community Vision and Financial Plan), medium term (Council Plan, Workforce Plan, and Revenue and Rating Plan), and short term (Annual Budget 2026-27), and then reporting on our performance against these documents (Annual Report).

8.1 Legislative planning and accountability framework

The Budget is a rolling four-year plan that outlines the financial and non-financial resources that Council requires to achieve the strategic objectives described in *Shaping the Ranges 2025-2035* (the Council Plan).

The diagram below shows the Integrated Planning and Reporting Framework that applies to local government in Victoria. At each stage of this framework, there are opportunities for community and stakeholder input. This is important to ensure transparency and accountability to both residents and ratepayers.

The timing of each component of the Integrated Planning and Reporting Framework is critical to the successful achievement of the planned outcomes.

Integrated Strategic **Planning Framework**



Figure 1. Integrated Strategic Planning and Reporting Framework

8.2 Our purpose

Our Vision

The community's current vision for Macedon Ranges Shire Council was developed by the Community Assembly in 2025, and forms part of Council's strategic planning framework that guides future planning across the shire, considering both short-term and long-term priorities that shape the Council Plan (*Shaping the Ranges 2025-2035*), as well as the Annual Budget and the 10-year Financial Plan.

The current vision for 2025-2035 is "A regional community protecting the environment, supporting local businesses and caring for our people."



The Annual Budget 2026-27 has been developed in line with this adopted Community Vision and the Council Plan. It will deliver Council priorities and support the delivery of the actions within *Shaping the Ranges 2025-2035*.

Our values

We are committed to the core values of:

- respect
- honesty
- accountability
- working together
- innovation

8.3 Strategic objectives

The Strategic Objectives to be delivered through the Budget 2026-27 reflect the current Community Vision (*Shaping the Ranges 2025-2035*).

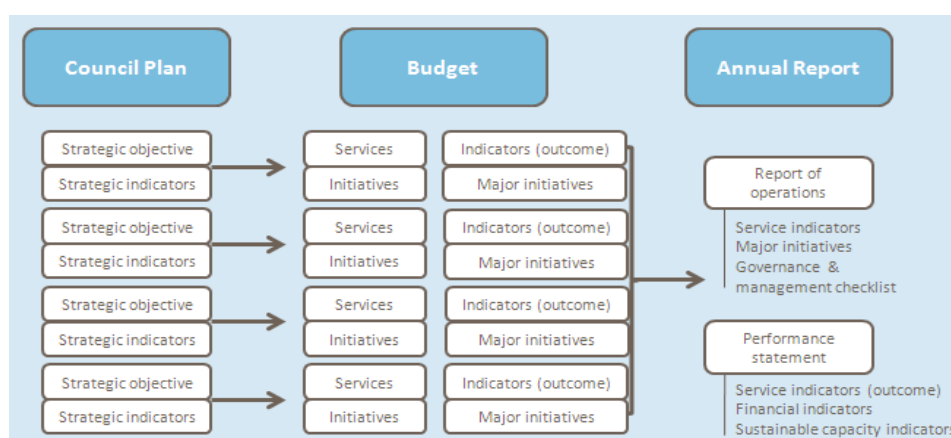


8.4 Services and service performance indicators

This section provides a description of the services and initiatives to be funded in the Budget 2026-27, and how these will contribute to achieving the strategic objectives outlined in *Shaping the Ranges 2025-2035*. It also describes several initiatives and service performance indicators for key areas of Council's operations.

Council is required by legislation to identify major initiatives and service performance outcome indicators in the budget, and report against them in their Annual Report to support transparency and accountability. The relationship between accountability requirements in *Shaping the Ranges 2025-2035* (the Council Plan), the Annual Budget and the Annual Report is shown below.

Figure 2. Relationship between accountability requirements



Source: Department of Jobs, Skills, Industries and Region

8.4.1 Strategic objective 1: Our places

Our Places focuses on creating connected, inclusive, and vibrant spaces that support how people live, move, and interact across the community. This means maintaining and improving roads, transport networks, and accessibility so residents can travel easily, stay connected, and access opportunities. It also involves ensuring community infrastructure - such as parks, facilities, and public spaces - is accessible, fit for purpose, and adaptable to changing needs. By planning for both current and future generations, we aim to deliver safe, well-designed environments that encourage active lifestyles, social connection, and a strong sense of place for everyone.

Services

Service area	Description of services provided		2024/25 Actual \$'000	2025/26 Forecast \$'000	2026/27 Budget \$'000
Director Assets and Operations	The Director of Assets and Operations is responsible for the strategic planning and long-term management of Council's assets, as well as the development of new and upgraded civil and recreational infrastructure. This role also oversees resource recovery and recycling services, ensuring compliance with all relevant legislative requirements.	<i>Inc</i>	-	-	-
		<i>Exp</i>	552	564	573
		<i>Surplus / (deficit)</i>	(552)	(564)	(573)
	In addition, the Director leads the maintenance and operation of public buildings, aquatic centres, stadiums, parks, and open spaces-ensuring these facilities are safe, accessible, and well-maintained for community use. Collectively, these responsibilities contribute to the liveability, sustainability, and efficient delivery of essential services across the municipality.				
Civil Maintenance	As custodian of Council's civil infrastructure, the team is responsible for planning, maintenance and renewal activities to provide best overall value for money for roads and associated infrastructure across the life of these assets whilst meeting amenity, functionality and affordability service levels.	<i>Inc</i>	603	350	273
		<i>Exp</i>	5,992	5,986	6,547
		<i>Surplus / (deficit)</i>	(5,389)	(5,637)	(6,274)
Aquatics and Facilities	Inspect, maintain and repair over 570 buildings and structures. Plan, design and deliver projects within Council's capital works program.	<i>Inc</i>	5,542	5,676	5,921
		<i>Exp</i>	10,281	10,429	10,637
		<i>Surplus / (deficit)</i>	(4,739)	(4,753)	(4,716)
	Facilitate approximately 350,000 individual visits per annum through delivery of a range of programs and services that include 62 scheduled group fitness classes per week, 658 weekly learn-to-swim classes catering to over 2,800 children, support and provide a venue for 40+ associations and user groups and welcome over 11,000 visitors to the outdoor pools over the summer season.				

Service area	Description of services provided		2024/25 Actual \$'000	2025/26 Forecast \$'000	2026/27 Budget \$'000
Statutory Planning	Provide formal and informal planning advice (counter service, general enquiries, pre-application meetings, written planning advice) with approximately 190 requests for formal written planning advice, 55 pre-application meetings and 4,000 general enquiries per annum. Process approximately 1,000 planning applications per annum as well as responding to requests for information and advice from the community, businesses and developers. Maintain and manage relationships with over 25 statutory and advisory agencies that are directly involved in the planning permit application process. Represent Council at VCAT. Responsible for planning compliance with the Macedon Ranges Planning Scheme, through investigation of alleged contraventions, auditing of permit conditions, education and awareness.	<i>Inc</i>	2,408	2,781	2,690
		<i>Exp</i>	3,948	4,477	4,620
		<i>Surplus / (deficit)</i>	(1,540)	(1,696)	(1,930)
Parks and Arboriculture	Provision of management and maintenance services for Council's Open Space network, which includes sportsgrounds and recreation reserves, parks and gardens, play spaces, botanic gardens and street and park trees. These assets provide social and environmental values for our community.	<i>Inc</i>	403	886	23
		<i>Exp</i>	6,444	7,220	7,542
		<i>Surplus / (deficit)</i>	(6,041)	(6,334)	(7,519)
Engineering, Asset Services and Civil Projects	Ensures responsible and sustainable infrastructure through strategic asset management, planning, and data oversight. Handles development and planning engineering, assessing applications, enforcing conditions and ensuring compliance. Provides road safety and traffic engineering services. Manages asset protection permits, legal point of discharge approvals, civil design, supporting construction with design advice to meet industry standards. Manages the delivery of civil infrastructure projects including roads, footpath and drainage from design through to construction.	<i>Inc</i>	1,105	988	882
		<i>Exp</i>	2,468	2,560	2,907
		<i>Surplus / (deficit)</i>	(1,363)	(1,572)	(2,025)
Community and social planning	Provide the evidence, policy advice and coordination that guide Council's response to population change and community need. The team supports delivery of public health and inclusion obligations, including delivery of the Municipal Public Health and Wellbeing Plan and the Disability Action Plan. They also lead strategic work on social and affordable housing	<i>Inc</i>	113	55	-
		<i>Exp</i>	397	391	315
		<i>Surplus / (deficit)</i>	(284)	(336)	(315)

Service area	Description of services provided		2024/25 Actual \$'000	2025/26 Forecast \$'000	2026/27 Budget \$'000
	and community infrastructure planning.				
Strategic Planning	Develop policies, strategies and plans to manage growth and development in suitable locations, and to achieve sustainable environmental, economic and social outcomes.	<i>Inc</i>	8	208	180
	Provide a Heritage Advisory Service, which assists the community and staff in assessing heritage value.	<i>Exp</i>	1,128	1,374	1,435
	Convert policies into the formal decision-making framework, such as planning scheme amendments.	<i>Surplus / (deficit)</i>	(1,120)	(1,167)	(1,255)

Listed below are initiatives included in the Budget 2026-27 that align directly to the Council Plan and will achieve the delivery of the strategic objective of **Our Places**.

Major

- Deliver Council's Year Two asset renewal program for all Infrastructure Assets Classes to ensure that we maintain our assets to be safe, accessible and sustainable, in ways that meet community needs.

Other

- Partner to deliver an improve community transport network
- Update and adopt a refreshed Walking and Cycling Strategy
- Deliver and update the Shire Wide Footpath Plan to improve safety, accessibility, and value for money outcomes
- Long term planning for the Riddells Creek Recreation Reserve through completion of a Master Plan
- Finalise the development plan and associated planning controls to guide the expansion of the Gisborne Business Park
- Support township workshops and town plan development under the Thriving Villages programs which includes plans for Gisborne, Kyneton and Woodend
- Finalise Council's Affordable Housing Policy
- Progress accessibility improvement projects identified through accessibility audits
- Finalise the Gisborne Urban Design Framework

8.4.2 Strategic objective 2: Our Environment

To protect and enhance the natural environment by caring for ecosystems, wildlife, biodiversity, and water quality, while embedding environmentally sustainable practices across all Council operations. This objective recognises Council's responsibility to lead by example through sustainable decision-making and responsible resource management.

In parallel, Council prioritises meaningful action on climate change by reducing its own environmental impact and supporting the community to adapt and respond. Through leadership, planning, and collaboration, Council aims to enable community action, build resilience, and ensure environmental stewardship for current and future generations.

Services

Service area	Description of services provided		2024/25	2025/26	2026/27
			Actual \$'000	Forecast \$'000	Budget \$'000
Director Planning and Environment	Provides strategic leadership and oversight for the planning, development, and protection of the municipality's built and natural environment. This role is responsible for ensuring that services are delivered in alignment with legislative requirements and the Council's long-term vision for sustainable growth, liveability, and environmental stewardship. Alongside planning and environmental responsibilities, the Director leads economic development and tourism strategies to foster a vibrant local economy and position the municipality as an attractive destination for investment, business growth, and tourism. The role actively collaborates with community stakeholders, industry partners, developers, and all levels of government to ensure balanced growth, environmental sustainability, and an enhanced quality of life across the region.	<i>Inc</i>	-	19	-
		<i>Exp</i>	468	591	415
		<i>Surplus / (deficit)</i>	(468)	(572)	(415)
Environment	Guide and support Council and the community to develop and implement policies, strategies and plans, to achieve innovative sustainable practices, work towards Zero net emissions and manage and enhance Council's conservation reserves, waterways and roadsides.	<i>Inc</i>	248	662	265
		<i>Exp</i>	2,116	1,741	2,249
		<i>Surplus / (deficit)</i>	(1,868)	(1,079)	(1,984)
Resource Recovery	Delivery of high-quality kerbside waste and recycling collection services. Provision of general waste management, which includes Resource Recovery Facilities, public place bins, street sweeping, dumped rubbish collection, management of closed landfill sites and other waste management services.	<i>Inc</i>	2,135	2,449	3,070
		<i>Exp</i>	13,099	15,138	16,431
		<i>Surplus / (deficit)</i>	(10,964)	(12,689)	(13,361)
Emergencies	Provide services during after emergencies to restore and maintain community safety.	<i>Inc</i>	1,206	486	122
		<i>Exp</i>	2,214	2,279	1,477
		<i>Surplus / (deficit)</i>	(1,008)	(1,793)	(1,355)

Listed below are initiatives included in the Budget 2026-27 that align directly to the Council Plan and will achieve the delivery of the strategic objective of **Our Environment**.

Major

- Undertake an Environmental Sustainable Design (ESD) audit and prepare an electrification action plan for both Gisborne Aquatic Centre and Kyneton Sports and Aquatic Centre; which also includes investigating feasibility of transitioning from gas to electricity to lower emissions at Gisborne Aquatic Centre and increasing the proportion of light fleet vehicles being fully electric or hybrid.
- Reduce environmental impacts through compliance, waste innovation including FOGO and resource recovery

Other

- Deliver programs that assist landowners and land managers to adopt sustainable and regenerative farming practices, improving land health, productivity, and environmental outcomes.
- Partner with the Victorian Government to ensure the planning scheme reflects the latest bushfire, storm, and flood risk data, enabling informed land use decisions that minimise exposure to environmental hazards.
- Finalise and adopt Integrated Water Management (IWM) plans, incorporating flood study outcomes to support sustainable water use, improve water quality, and strengthen flood resilience in land use planning.

8.4.3 Strategic objective 3: Our economy

To support a strong and resilient local economy where businesses can thrive and sustainable employment opportunities are created. This objective recognises the importance of fostering economic growth that reflects the strengths of the region while ensuring local enterprises are supported to adapt and prosper.

Council also seeks to celebrate and promote the community's unique identity, agricultural foundation, and cultural history as key drivers of economic vitality and social connection. At the same time, it prioritises economic equality by working to ensure all residents can afford to live well and actively participate in community life, helping to create a fair, inclusive, and prosperous community for all.

Services

Service area	Description of services provided		2023/24	2024/25	2025/26
			Actual \$'000	Forecast \$'000	Budget \$'000
Economic Development and Visitor Economy	In consultation with the community, develop policies, strategies and plans to achieve innovative sustainable practices that value our people and environment.	<i>Inc</i>	567	756	748
		<i>Exp</i>	2,614	2,660	2,862
		<i>Surplus / (deficit)</i>	(2,047)	(1,904)	(2,114)
	Manage and deliver Council's annual Events and Festivals grants, to enable eligible applicants to access up to \$75,000 of funding for tourism events and festivals. Provide visitor services through Council's Visitor Information Centres and through online channels, to raise the profile of the region and encourage visitation. Support business activities and encourage local business networking and business-to-business connections. Manage Hanging Rock operations to ensure a quality visitor experience and environmental outcomes. Foster historical interest, preserve and collect social history items, and present contemporary exhibitions and public programs at Kyneton Museum. Facilitate better connections between Council, groups and businesses. Advocate for support from the Commonwealth and Victorian Governments for actions that will increase the economic participation and security of Macedon Ranges.				
Arts and Events	Present a program of performance, visual arts, cultural and heritage events in four venues, which are attended by over 45,000 residents and visitors each year.	<i>Inc</i>	427	413	369
		<i>Exp</i>	891	1,038	944
		<i>Surplus / (deficit)</i>	(464)	(625)	(575)

Listed below are initiatives included in the Budget 2026-27 that align directly to the Council Plan and will achieve the delivery of the strategic objective of **Our Economy**.

Major

- Support township workshops and town plan development under the Thriving Villages programs which includes plans for Gisborne, Kyneton and Woodend.
- Develop inclusive “Discovery Pathways” and updated itineraries, alongside targeted marketing campaigns, to showcase local landmarks and attractions and improve visitor access and engagement across the region.
- Work with Destination Central Victoria and key partners to establish a regionally aligned framework that guides storytelling, cultural protocols, and sustainable tourism development
- Identify and advance priority social and affordable housing projects through Council-owned land, partnerships, and targeted advocacy to increase local housing supply.

Other

- Promote sustainable practices to help local businesses improve environmental performance, reduce costs, and strengthen long-term economic resilience
- Develop an evidence base to inform Council advocacy and partnerships, supporting the growth and accessibility of health, wellbeing, and sustainable local industries, including mental health, allied health, and local food systems
- Engage the community to inform future programming of artistic, cultural and heritage activities that showcase the region and support local economic growth.
- Support delivery of programs that improve access to affordable local food through sustainable agriculture initiatives, and work with partners to identify and address barriers to employment for people facing disadvantage, including people with disabilities.

8.4.4 Strategic objective 4: Our people

To foster a safe, inclusive, and supportive community where all people feel respected, valued, and free from violence and discrimination. This objective focuses on strengthening social cohesion, promoting respectful behaviours, and ensuring that people of all ages and abilities have equitable opportunities to achieve positive physical and mental wellbeing.

In addition, Council seeks to build a resilient community that is well prepared for emergency events. Through planning, education, and collaboration, Council aims to enhance the capacity of individuals, communities, and the natural environment to prevent, respond to, and recover from emergencies, supporting long-term safety, wellbeing, and resilience.

Services

Service area	Description of services provided		2023/24	2024/25	2025/26
			Actual	Forecast	Budget
			\$'000	\$'000	\$'000
Director Community	Drives the strategic design, delivery and advocacy for services aimed to enhance the health, wellbeing and quality of life of the community. Works closely with community groups, stakeholders and other levels of government to strengthen partnerships and support the delivery of responsive, people-focussed outcomes.	<i>Inc</i>	-	-	-
		<i>Exp</i>	423	400	388
		<i>Surplus / (deficit)</i>	(423)	(400)	(388)
Community Services	Support and advocate for our shire's youngest and older population. Delivering, and partnering with community groups and services providers to deliver inclusive programs, including social engagement activities and education, playgroups and new parent groups.	<i>Inc</i>	8,219	8,760	8,731
		<i>Exp</i>	8,992	8,932	9,467
		<i>Surplus / (deficit)</i>	(773)	(172)	(736)
	Deliver Maternal and Child Health Services accessible to all children aged 0-6 years across the shire.				
	Deliver state funded kindergarten programs to more than 850 children				
Community Strengthening	Leads stakeholder partnerships to deliver a variety of community programs and services, including programs and support for young people in the shire.	<i>Inc</i>	606	305	335
		<i>Exp</i>	1,679	1,840	1,947
		<i>Surplus / (deficit)</i>	(1,073)	(1,535)	(1,612)
	Emergency Management and Recovery services support the community preparedness, response and recovery in an emergency.				
	Manage and deliver Council's annual Community Funding Scheme to enable community groups to access up to \$160,000 of funding for community health and wellbeing projects.				
	Drive reconciliation, violence prevention, gambling harm minimisation and inclusion priorities.				
Library Services	The Goldfields Library Corporation will transition to a Beneficial Enterprise in 2026/27 in accordance with Section 110	<i>Inc</i>	-	-	-
		<i>Exp</i>	1,514	1,592	1,635

Service area	Description of services provided		2023/24	2024/25	2025/26
			Actual	Forecast	Budget
			\$'000	\$'000	\$'000
	of the Local Government Act 2020 to deliver library services on behalf of the City of Greater Bendigo, Macedon Ranges, Mount Alexander Shire and Loddon Shire.	<i>Surplus / (deficit)</i>	(1,514)	(1,592)	(1,635)
	Libraries are a safe space for discovery, conversation and connection. The funding model shift will not impact on the free, accessible and inclusive library services delivered in Gisborne, Kyneton, Woodend and Romsey.				
Safer Communities	Respond to matters relating to domestic pets, livestock, local law issues, littering and parking offences, to enhance and protect community safety. We register and record over 13,400 dogs and cats.	<i>Inc</i>	2,349	2,233	2,385
		<i>Exp</i>	4,096	4,347	4,501
		<i>Surplus / (deficit)</i>	(1,747)	(2,114)	(2,116)
	Provide services that assist in keeping our community safe, through providing 21 school-crossing services, wastewater management, and compliance with food legislation, via more than 385 class 1 and class 2 food safety assessments annually.				
	Deliver the immunisation program, including preschool sessions in Gisborne, Kyneton, Woodend, Riddells Creek and Romsey. The school program involves three visits to seven secondary colleges.				
Recreation	Service delivery and provision of support and development assistance to more than 80 sporting clubs, including seasonal allocation, leases and use agreements. Shire wide open space and recreation planning. Development and upgrade of Council-owned recreation facilities including facilitating master plans and strategic direction for facility development, playgrounds and skate parks.	<i>Inc</i>	52	133	52
		<i>Exp</i>	647	757	793
		<i>Surplus / (deficit)</i>	(595)	(625)	(741)
	Promote the activation of open space and recreation facilities to encourage more people to get more active more often.				

Listed below are initiatives included in the Budget 2026-27 that align directly to the Council Plan and will achieve the delivery of the strategic objective of **Our People**.

Major

- Deliver accessibility improvements across Council services and facilities, implementing priority actions from accessibility audits
- Establish and support a Youth Council pilot to strengthen youth leadership and participation in local decision-making
- Complete Stage 2 of the Macedon Ranges Sports Precinct
- Advocate for Barkly Square Pavilion redevelopment to improve safety, accessibility and participation
- Expand mental health services and partnerships, including advocacy for Youth Hub funding
- Deliver and evaluate youth-focused mental health programs, including the Next Generation Mental Health Promotion Project
- Embed a proactive, year-round emergency preparedness program and strengthen community resilience initiatives

Other

- Investigate targeted engagement approaches to increase participation of under-represented groups in Council decisions
- Embed primary prevention principles through completion of the Free From Violence Grant
- Review the Community Awards Program to improve inclusiveness and relevance
- Deliver the Kindergarten Central Registration Scheme
- Deliver the INFANT program promoting healthy early years development
- Develop an evidence-led approach to identifying health and wellbeing service gaps and needs
- Develop inclusive facilities standards for future upgrades and new developments
- Undertake consultation to understand barriers to social inclusion and participation
- Review the Community Grants Program Policy
- Deliver community emergency education and engagement activities with partner agencies
- Strengthen partnerships with emergency services, recovery organisations and Traditional Owners
- Embed equity impact assessments into emergency management planning

8.4.4 Strategic objective 5: Our performance

To deliver positive, meaningful, and accessible customer experiences that strengthen trust, encourage engagement, and help shape Council's priorities. This objective focuses on ensuring the community's interactions with Council are inclusive, responsive, and centred on understanding local needs and expectations.

At the same time, Council is committed to fostering a safe, healthy, and fair organisational culture that supports staff wellbeing and drives continuous improvement. By operating efficiently, working collaboratively, and making transparent and accountable decisions, Council aims to serve the best interests of the whole community and deliver high-quality outcomes now and into the future.

Services

Service area	Description of services provided		2023/24 Actual \$'000	2024/25 Forecast \$'000	2025/26 Budget \$'000
CEO Office	The Chief Executive Officer is responsible for leading the overall administration and operations of the Council, ensuring the effective delivery of the elected Council's strategic vision and priorities. The CEO provides leadership across all departments and services, manages the organisation's financial and human resources, and ensures adherence to relevant legislation, policies, and regulations. A key advisor to the Council, the CEO supports good governance, informed decision-making, and fosters strong, collaborative relationships with the community, government bodies, and other key stakeholders.	<i>Inc</i>	-	-	-
		<i>Exp</i>	740	727	754
		<i>Surplus / (deficit)</i>	(740)	(727)	(754)
Engagement and Advocacy	Acts as the key link between Council and the community by delivering clear, accessible information on Council activities, projects and policies, and facilitating community engagement and feedback. Manages internal, digital, social and traditional communication channels, including crisis communications, to ensure timely and consistent messaging. Leads advocacy and grants coordination, maintaining strong relationships with state and federal representatives. Also provides frontline customer service through four service centres and manages over 65,000 telephone enquiries annually.	<i>Inc</i>	3	9	3
		<i>Exp</i>	2,068	2,090	2,365
		<i>Surplus / (deficit)</i>	(2,065)	(2,081)	(2,362)
Director Corporate	The Director Corporate leads Council's corporate support functions, ensuring effective service delivery, governance and compliance. The role drives organisational efficiency, financial sustainability and alignment with strategic objectives, while providing high-level advice to the executive team and Councillors to support informed decision-making and strong corporate performance.	<i>Inc</i>	-	-	-
		<i>Exp</i>	507	501	453
		<i>Surplus / (deficit)</i>	(507)	(501)	(453)

Service area	Description of services provided		2023/24	2024/25	2025/26
			Actual \$'000	Forecast \$'000	Budget \$'000
Governance and Performance	Provide advice and monitoring to ensure the organisation meets statutory obligations, while maintaining a strong governance framework that promotes transparency, accountability and efficiency. Support Councillors in decision-making through effective meeting processes and governance advice. Deliver performance reporting and service reviews to drive targeted improvement opportunities. Strengthen information governance, including digital and hard copy records management, in line with legislative requirements. Manage complex complaints and engagement with integrity agencies, and provide organisation-wide advice on complaint handling. Support the Audit and Risk Committee with timely, relevant information and oversight of the internal audit program. Manage Freedom of Information (FOI) and privacy obligations for the organisation.	<i>Inc</i>	65	112	16
		<i>Exp</i>	2,708	2,653	2,951
		<i>Surplus / (deficit)</i>	(2,643)	(2,541)	(2,935)
Digital Technology Services	Provides support across all of Council's departments to facilitate effective and efficient service delivery to internal and external customers. This includes managing our suite of core Enterprise Systems (e.g. Microsoft Office suite, Pathway for customer service, Technology One for Finance and People and Wellbeing and HPE Content Manager for Information Management). Supports key statutory and regulatory functions, offering Information Technology support to Council staff and Councillors, playing a key role in emergency management response and cybersecurity risk prevention. Supports key technology enable business improvement projects.	<i>Inc</i>	27	-	-
		<i>Exp</i>	4,256	5,151	5,127
		<i>Surplus / (deficit)</i>	(4,229)	(5,151)	(5,127)
People and Wellbeing	Provides a suite of critical services to Council, encompassing human resources management, end-to-end recruitment, performance management, employee relations, and learning and development initiatives that build employee capability. The team also manages payroll processing, risk management, and occupational health and safety functions to maintain a safe, compliant, and productive work environment. In addition, it delivers early intervention and return-to-work programs that minimise the impact and cost of workplace injuries. The unit serves as the central point of contact and expertise for all stakeholders on matters relating to people and wellbeing.	<i>Inc</i>	344	322	361
		<i>Exp</i>	3,719	3,943	4,280
		<i>Surplus / (deficit)</i>	(3,375)	(3,621)	(3,919)

Service area	Description of services provided		2023/24	2024/25	2025/26
			Actual \$'000	Forecast \$'000	Budget \$'000
Finance and Reporting	Provides essential support to Council operations across finance, procurement and property services. The team processes high volumes of supplier invoices in line with the Procurement Policy, ensuring transparency and value for money. It prepares key financial documents, including the Annual Budget, Financial Plan, Quarterly Reports and Annual Report, in accordance with relevant legislation and accounting standards, supported by clear commentary to aid community understanding. The team also manages rate notices, debtor invoicing and property valuations in partnership with the Valuer-General Victoria, with increasing uptake of digital notices supporting more efficient service delivery. In addition, it oversees Council property leasing, procurement and tendering processes, provides contract advice, and supports the delivery of Council-approved projects.	<i>Inc</i>	22,139	17,663	16,960
		<i>Exp</i>	8,417	8,408	8,107
		<i>Surplus / (deficit)</i>	13,722	9,255	8,853

Listed below are initiatives included in the Budget 2026-27 that align directly to the Council Plan and will achieve the delivery of the strategic objective to **Our Performance**.

Major

- Develop and implement a Community Engagement Framework, including tools, guidelines and processes to support inclusive engagement
- Improve access to Council information and participation through enhanced website accessibility and targeted engagement
- Invest in modern, integrated digital systems to improve service reliability, streamline operations, enhance customer experience, and support data-driven decision-making across Council
- Deliver an organisation-wide capability building program to strengthen cultural safety, inclusion and accessibility
- Adopt a data governance framework to improve data quality, access and decision-making
- Undertake a risk culture maturity assessment and implement a Risk Culture Maturity Action Plan

Other

- Develop a comprehensive stakeholder map to better understand and support community and business needs
- Work with community groups to activate community spaces
- Continue development of Service Plans to improve efficiency, capability and cross-team collaboration
- Create a central digital hub for staff tools, resources and training
- Finalise the Kindergarten Service and Infrastructure decision-making framework
- Deliver a reliable digital solution to support field staff operations

8.4.5 Overall service performance outcome indicators

The Local Government Performance Reporting Framework (LGPRF) became mandatory for all councils as part of the planning and reporting cycle from the 2015–16 financial year.

The LGPRF provides the community with a comprehensive and transparent view of council performance over time. This is achieved through the measurement and reporting of a set of prescribed indicators across three key areas: service performance, financial performance, and sustainable capacity. These indicators are reported annually in the Council's Annual Report.

In relation to service performance, councils are required to report against a prescribed set of indicators for services delivered by the council and funded through the annual budget (Section 98(4)(a) of the *Local Government Act 2020*). These indicators establish a consistent basis for assessing and comparing service performance.

The prescribed service performance indicators are outlined in the table below.

Domain	Indicator	Performance measure	Computation
Governance	Community engagement (Council decisions are made and implemented with community input)	Satisfaction with the opportunities offered by Council to be consulted on or engaged in Council decisions (community satisfaction rating out of 100 with the consultation and engagement efforts of Council)	Community satisfaction rating out of 100 with how Council has performed on community consultation and engagement.
Governance	Financial decisions (Council decisions are made to enhance the Council's financial position and long-term sustainability)	Total unpaid rates and charges (total unpaid rates and charges and unpaid interest on rates and charges for all financial years as a percentage of all rates and charges for the financial year)	$(\text{Sum of unpaid rates and charges and unpaid interest on rates and charges for all financial years} \div \text{Sum of all rates and charges for the financial year}) \times 100$
Community	Library services (library services and resources are free, accessible and well utilised)	Library membership (percentage of the population that are registered library members)	$(\text{Number of registered library members} \div \text{Population}) \times 100$
Community	Maternal and child health services (Councils promote healthy outcomes for children and their families)	Participation in the MCH service (percentage of children enrolled who participate in the MCH service)	$(\text{Number of children who attend the MCH service at least once in the financial year} \div \text{Number of children enrolled in the MCH service}) \times 100$
Community	Maternal and child health services (Councils promote healthy outcomes for children and their families)	Participation in the MCH service by Aboriginal children (percentage of Aboriginal children enrolled who participate in the MCH service)	$(\text{Number of Aboriginal children who attend the MCH service at least once in the financial year} \div \text{Number of Aboriginal children enrolled in the MCH service}) \times 100$

Domain	Indicator	Performance measure	Computation
Environment	Roads (sealed local roads are maintained and renewed to ensure a safe network)	Sealed local roads below the intervention level (percentage of sealed local roads that are below the renewal intervention level set by Council and do not require renewal)	(Number of kilometres of sealed local roads below the renewal intervention level set by Council ÷ Number of kilometres of sealed local roads) x 100
Environment	Waste management (waste is minimised and sustainability is promoted)	Kerbside collection waste to landfill per serviced property (amount of waste collected from kerbside waste collection services that is sent to landfill per serviced property)	Amount of waste in tonnes (t) collected from kerbside waste collection services that is sent to landfill ÷ Number of serviced properties
Responsiveness	Food safety (Councils respond to food complaints and fulfil their legislative duties in a timely manner)	Critical and major non-compliance outcome notifications (percentage of critical and major non-compliance outcome notifications that are followed up by Council)	(Number of critical non-compliance outcome notifications and major non-compliance outcome notifications about food premises that are followed up ÷ Number of critical non-compliance outcome notifications and major non-compliance outcome notifications about food premises) x 100
Responsiveness	Statutory planning (councils decide on planning applications and fulfil their legislative duties in a timely manner)	Planning applications decided within the relevant required time (percentage of planning application decisions made within the relevant required time)	(Number of planning application decisions made within the relevant required time ÷ Number of planning application decisions made) x 100
Cost	Library services (provision of library services is planned and delivered in a cost-efficient manner)	Cost of library services (direct cost of library services per head of population)	Direct cost of library services ÷ Population
Cost	Waste management (kerbside collection services are delivered in a cost-efficient manner)	Cost of kerbside waste collection services (direct cost of kerbside waste collection services per serviced property)	Direct cost of kerbside waste collection services ÷ Number of serviced properties

Performance Targets

In October 2022, the *Local Government (Planning and Reporting) Regulations 2020* were amended to introduce a requirement for councils to set targets against specified measures in the annual budget and to report performance against these targets in the Performance Statement within the Annual Report.

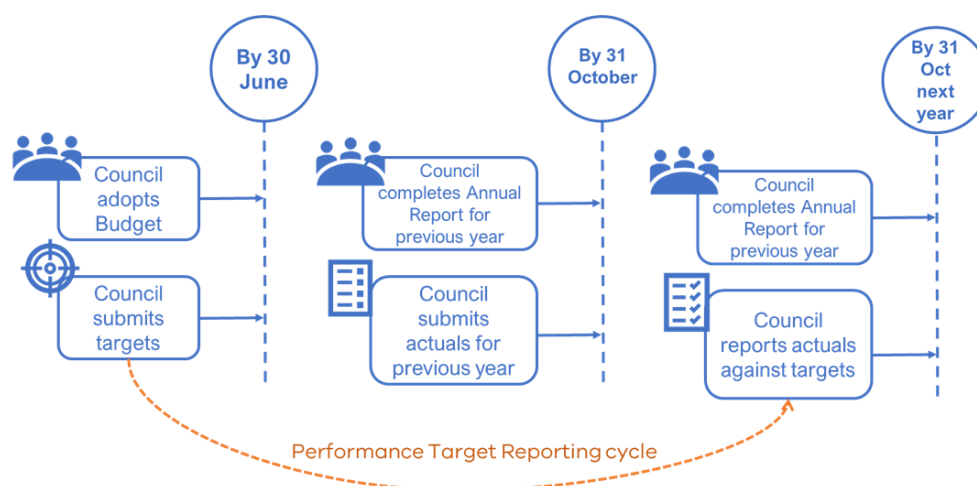
From the 2023–24 financial year, councils have been required to establish targets for eight mandatory measures as part of the annual budget process. Targets must be set for the current budget year as well as the subsequent three financial years, strengthening the alignment between the budget and annual reporting processes.

Further amendments, effective from the 2026–27 financial year, require councils to select an additional eight measures—beyond the mandatory set—for target setting in the annual budget. These additional measures must be drawn from the prescribed indicators for service performance, financial performance, and sustainable capacity outlined in Schedules 2 and 3 of the Regulations.

Councils are required to report performance against these targets in the Annual Report, specifically within the Performance Statement and the Report of Operations. Local Government Victoria, as custodian of the LGPRF, also collates and reports this data to enable benchmarking across the sector.

In this context, the annual budget is fundamentally a target-setting mechanism, representing a public statement of a council's intentions. By applying targets to standardised performance measures under the LGPRF, councils provide the community and stakeholders with a clear line of sight between planned outcomes (as outlined in the budget) and actual performance (as reported in the Annual Report).

Council's targets for the 2026-27 financial year are included in section Performance indicators in Section 11.



Source: Local Government Better Practice Guide – Performance Target Guide for the Local Government Performance Reporting Framework 2023-24 Edition.

9 Financial Statements

This section presents information regarding the Financial Statements and Statement of Human Resources. The budget information for the year 2026-27 has been supplemented with projections to 2028-30.

This section includes the following financial statements, prepared in accordance with the *Local Government Act 2020* and the *Local Government (Planning and Reporting) Regulations 2020*:

- Comprehensive Income Statement
- Balance Sheet
- Statement of Changes in Equity
- Statement of Cash Flows
- Statement of Capital Works
- Statement of Human Resources
- Summary of Planned Human Resources Expenditure
- Notes to the Financial Statements.

9.1 Comprehensive Income Statement

For the four years ending 30 June 2030

		Forecast	Budget	Projections		
		2025/26	2026/27	2027/28	2028/29	2029/30
	NOTES	\$'000	\$'000	\$'000	\$'000	\$'000
Income						
Rates and charges	10.1.1	67,229	71,417	73,906	76,461	79,083
Statutory fees and fines	10.1.2	3,785	3,593	3,683	3,775	3,869
User fees	10.1.3	8,326	9,000	9,225	9,456	9,692
Grants – operating	10.1.4(a)	15,560	20,424	20,936	21,459	21,995
Grants – capital	10.1.4(b)	21,538	2,988	3,382	3,382	2,875
Contributions – monetary	10.1.5	3,627	2,208	2,222	2,278	2,335
Contributions – non-monetary	10.1.5	2,100	6,000	6,000	6,000	6,000
Net gain/(loss) on disposal of property, infrastructure, plant and equipment		120	300	312	324	337
Share of net profits/(losses) of associates and joint ventures		70	50	76	77	77
Other income	10.1.6	4,021	3,668	3,634	3,705	3,774
Total income		126,376	119,648	123,375	126,917	130,038
Expenses						
Employee costs	10.1.7	48,511	52,425	54,098	55,821	57,595
Materials and services	10.1.8	36,834	38,242	39,198	40,178	41,182
Depreciation	10.1.9	17,568	18,394	18,946	19,514	20,100
Amortisation – intangible assets	10.1.10	63	90	90	90	88
Depreciation – right-of-use assets	10.1.11	417	415	406	323	379
Allowance for impairment losses		9	9	9	9	9
Borrowing costs		834	682	626	545	460
Finance costs – leases		58	41	25	7	70
Other expenses	10.1.12	3,408	3,447	3,518	3,922	3,712
Total expenses		107,702	113,744	116,916	120,408	123,595
Surplus/(deficit) for the year		18,674	5,904	6,460	6,509	6,443
Other comprehensive income						
Total comprehensive result		18,674	5,904	6,445	6,509	6,443

9.2 Balance Sheet

For the four years ending 30 June 2030

		Forecast	Budget	Projections		
		2025/26	2026/27	2027/28	2028/29	2029/30
	NOTES	\$'000	\$'000	\$'000	\$'000	\$'000
Assets						
Current assets						
Cash and cash equivalents		38,357	33,633	30,949	28,778	25,569
Trade and other receivables		11,180	10,410	10,757	11,116	11,424
Prepayments		1,258	1,289	1,322	1,355	1,389
Other assets		513	523	505	497	510
Total current assets	10.2.1	51,308	45,855	43,533	41,746	38,891
Non-current assets						
Other financial assets		21	21	21	21	21
Investments in associates, joint arrangement and subsidiaries		1,572	1,572	1,572	1,572	1,572
Property, infrastructure, plant and equipment		1,640,129	1,643,631	1,650,464	1,656,845	1,664,207
Right-of-use assets	10.2.4	1,146	729	323	-	1,515
Investment property		3,380	3,380	3,380	3,380	3,380
Intangible assets		28	268	178	88	-
Total non-current assets	10.2.1	1,646,276	1,649,601	1,655,938	1,661,906	1,670,695
Total assets		1,697,584	1,695,456	1,699,471	1,703,652	1,709,587
Liabilities						
Current liabilities						
Trade and other payables		7,626	7,850	8,024	8,254	8,454
Trust funds and deposits		6,826	6,826	6,826	6,826	6,826
Contract and other liabilities		11,109	4,444	4,444	4,444	4,444
Provisions		7,342	7,411	7,346	7,356	7,419
Interest-bearing liabilities	10.2.3	1,731	1,646	1,728	1,813	1,903
Lease liabilities	10.2.4	422	443	379	-	351
Total current liabilities	10.2.2	35,056	28,620	28,747	28,692	29,396
Non-current liabilities						
Provisions		4,287	3,787	3,322	2,862	2,339
Interest-bearing liabilities	10.2.3	12,748	12,095	10,367	8,554	6,652
Lease liabilities	10.2.4	822	379	-	-	1,214
Total non-current liabilities	10.2.2	17,857	16,261	13,689	11,416	10,205
Total liabilities		52,913	44,881	42,436	40,109	39,601
Net assets		1,644,671	1,650,575	1,657,035	1,663,544	1,669,986
Equity						
Accumulated surplus		788,198	792,915	798,179	803,483	808,711
Reserves		856,473	857,660	858,856	860,061	861,275
Total equity		1,644,671	1,650,575	1,657,035	1,663,544	1,669,986

9.3 Statement of Changes in Equity

For the four years ending 30 June 2030

		Total	Accumulated Surplus	Revaluation Reserve	Other Reserves
	NOTES	\$'000	\$'000	\$'000	\$'000
2026 Forecast Actual					
Balance at beginning of the financial year		1,619,935	764,815	834,687	20,433
Surplus/(deficit) for the year		18,674	18,674	-	-
Net asset revaluation gain/(loss)		-	-	-	-
Transfers (to)/from other reserves		6,062	4,709	-	1,353
Balance at end of the financial year		1,644,671	788,198	834,687	21,786
2027 Budget					
Balance at beginning of the financial year		1,644,671	788,198	834,687	21,786
Surplus/(deficit) for the year		5,904	5,904	-	-
Net asset revaluation gain/(loss)		-	-	-	-
Transfers (to)/from other reserves	10.3.1	-	(1,187)	-	1,187
Balance at end of the financial year	10.3.2	1,650,575	792,915	834,687	22,973
2028 Projection					
Balance at beginning of the financial year		1,650,575	792,915	834,687	22,973
Surplus/(deficit) for the year		6,460	6,460	-	-
Net asset revaluation gain/(loss)		-	-	-	-
Transfers (to)/from other reserves		-	(1,196)	-	1,196
Balance at end of the financial year		1,657,034	798,178	834,687	24,169
2029 Projection					
Balance at beginning of the financial year		1,657,034	798,178	834,687	24,169
Surplus/(deficit) for the year		6,509	6,509	-	-
Net asset revaluation gain/(loss)		-	-	-	-
Transfers (to)/from other reserves		-	(1,205)	-	1,205
Balance at end of the financial year		1,663,543	803,482	834,687	25,374
2030 Projection					
Balance at beginning of the financial year		1,663,543	803,482	834,687	25,374
Surplus/(deficit) for the year		6,443	6,443	-	-
Net asset revaluation gain/(loss)		-	-	-	-
Transfers (to)/from other reserves		-	(1,214)	-	1,214
Balance at end of the financial year		1,669,986	808,711	834,687	26,588

9.4 Statement of Cash Flows

For the four years ending 30 June 2030

	Notes	Forecast	Budget	Projections		
		2025/26 \$'000	2026/27 \$'000	2027/28 \$'000	2028/29 \$'000	2029/30 \$'000
		Inflows (Outflows)	Inflows (Outflows)	Inflows (Outflows)	Inflows (Outflows)	Inflows (Outflows)
Cash flows from operating activities						
Rates and charges		66,625	71,801	73,681	76,191	78,826
Statutory fees and fines		4,126	3,969	4,044	4,143	4,248
User fees		9,076	9,943	10,130	10,379	10,641
Grants – operating		15,420	20,513	20,899	21,413	21,953
Grants – capital		26,856	3,001	3,352	3,381	2,914
Contributions – monetary		3,627	2,208	2,222	2,278	2,335
Interest received		1,811	1,450	1,360	1,375	1,385
Other receipts		2,736	(3,983)	2,736	2,788	2,851
Net GST refund/payment		6,713	4,255	4,444	4,574	4,758
Employee costs		(47,858)	(52,442)	(54,115)	(55,838)	(57,614)
Materials and services		(39,973)	(41,882)	(42,978)	(44,013)	(45,133)
Trust funds and deposits repaid		(863)	-	-	-	-
Other payments		(4,087)	(4,222)	(4,382)	(4,732)	(4,539)
Net cash provided by/ (used in) operating activities	10.4.1	44,209	14,610	21,394	21,938	22,623
Cash flows from investing activities						
Payments for property, infrastructure, plant and equipment		(53,175)	(17,519)	(21,757)	(21,885)	(23,608)
Proceeds from sale of property, infrastructure, plant and equipment		132	330	343	357	371
Payments for intangible assets		-	(330)	-	-	-
Proceeds from sale of investments		29,742	50	76	77	77
Net cash provided by/ (used in) investing activities	10.4.2	(23,301)	(17,469)	(21,338)	(21,451)	(23,160)
Cash flows from financing activities						
Finance costs		(834)	(664)	(626)	(545)	(460)
Proceeds from borrowings		500	1,000	-	-	-
Repayment of borrowings		(4,052)	(1,737)	(1,646)	(1,728)	(1,813)
Interest paid – lease liability		(58)	(42)	(25)	(7)	(70)
Repayment of lease liabilities		(389)	(422)	(443)	(379)	(329)
Net cash provided by/ (used in) financing activities	10.4.3	(4,833)	(1,865)	(2,741)	(2,659)	(2,672)
Net increase/(decrease) in cash and cash equivalents		16,075	(4,724)	(2,684)	(2,171)	(3,209)
Cash and cash equivalents at the beginning of the financial year		22,282	38,357	33,633	30,949	28,778
Cash and cash equivalents at the end of the financial year		38,357	33,633	30,949	28,778	25,569

9.5 Statement of Capital Works

For the four years ending 30 June 2030

		Forecast	Budget	Projections		
		2025/26	2026/27	2027/28	2028/29	2029/30
	NOTES	\$'000	\$'000	\$'000	\$'000	\$'000
Property						
Buildings		4,955	2,245	2,120	4,120	4,085
Total buildings		4,955	2,245	2,120	4,120	4,085
Total property		4,955	2,245	2,120	4,120	4,085
Plant and equipment						
Plant, machinery and equipment		1,030	1,535	1,625	1,625	1,650
Computers and telecommunications		485	1,130	800	800	918
Total plant and equipment		1,515	2,665	2,425	2,425	2,568
Infrastructure ¹						
Roads		14,460	8,695	9,200	8,885	9,176
Bridges		858	500	356	124	402
Footpaths and cycleway		7,185	660	700	700	1,123
Drainage		749	540	623	651	680
Recreational, leisure and community facilities		16,880	438	3,675	2,310	2,638
Parks, open space and streetscapes		108	80	240	240	345
Other infrastructure		395	403	440	440	445
Total infrastructure		40,635	11,316	15,234	13,350	14,809
Total capital works expenditure	10.5.1	47,105	16,226	19,779	19,895	21,462
Represented by:						
New asset expenditure		13,798	220	300	300	500
Asset renewal expenditure		15,682	13,210	18,979	18,540	16,815
Asset upgrade expenditure		17,625	2,796	500	1,055	4,147
Total capital works expenditure	10.5.1	47,105	16,226	19,779	19,895	21,462
Funding sources represented by:						
Grants		26,148	2,988	3,382	3,382	2,875
Contributions		416	40	-	-	-
Council cash		20,041	13,198	16,397	16,513	18,587
Borrowings		500	1,000	-	-	-
Total capital works expenditure	10.5.1	47,105	16,226	19,779	19,895	21,462

¹ Each year, Capital Works allocations are made in accordance with Council's Financial Plan and Asset Plan. These allocations are contingent on the renewal needs identified in the Asset Plan, as well as the addition of new projects as deemed necessary.

9.6 Statement of Human Resources

For the four years ending 30 June 2030

	Forecast	Budget	Projections		
	2025/26	2026/27	2027/28	2028/29	2029/30
NOTES	\$'000	\$'000	\$'000	\$'000	\$'000
Staff Expenditure					
Employee costs – operating	46,351	50,189	51,795	53,450	55,153
Employee costs – capital	2,160	2,235	2,302	2,371	2,443
Total staff expenditure	48,511	52,425	54,098	55,821	57,595
	FTE	FTE	FTE	FTE	FTE
Staff numbers					
Employees	444	450	450	450	450
Capitalised labour *	19	18	18	18	18
Total staff numbers	463	468	468	468	468

* For a definition of Capitalised labour refer to the Summary of Planned Human Resources Full Time Equivalent Staff.

A summary of human resources expenditure categorised according to the organisational structure of Council is included below.

Department	NOTES	Budget 2026/27	Full Time	Part Time	Casual
		\$'000	\$'000	\$'000	\$'000
CEO Office		646	646	-	-
Assets and Operations		15,125	10,369	1,756	2,999
Community		13,910	4,667	8,258	985
Corporate		9,859	8,718	738	402
Planning and Environment		10,650	8,258	1,990	402
Total staff expenditure		50,189	32,658	12,743	4,788
Capitalised labour costs		2,235			
Total expenditure		52,425			
Staff numbers		FTE	FTE	FTE	FTE
CEO Office		3	3	-	-
Assets and Operations		179	129	21	30
Community		124	34	80	10
Corporate		76	65	6	4
Planning and Environment		87	64	19	4
Total staff numbers		468	295	126	48

9.7 Summary of Planned Human Resources Expenditure

For the four years ending 30 June 2030

	Budget 2026/27 \$'000	2027/28 \$'000	Projections 2028/29 \$'000	2029/30 \$'000
CEO Office				
Permanent – full time	646	665	682	706
Permanent – part time				
Total CEO Office	646	665	682	706
Assets and Operations				
Permanent – full time	10,369	10,780	11,204	11,640
Permanent – part time	1,756	1,809	1,863	1,919
Total Assets and Operation	12,125	12,589	13,067	13,559
Community				
Permanent – full time	4,667	4,807	4,951	5,100
Permanent – part time	8,258	8,506	8,761	9,024
Total Community	12,925	13,313	13,712	14,124
Corporate				
Permanent – full time	8,718	8,980	9,249	9,527
Permanent – part time	738	761	783	807
Total Corporate	9,457	9,741	10,033	10,334
Planning and Environment				
Permanent – full time	8,258	8,506	8,761	9,024
Permanent – part time	1,990	2,050	2,111	2,174
Total Planning and Environment	10,248	10,556	10,782	11,198
Casuals, temporary and other expenditure	4,788	4,932	5,080	5,232
Total staff operating expenditure	50,189	51,795	53,450	55,153
Capitalised labour costs	2,235	2,302	2,371	2,443
Total staff expenditure	52,425	54,098	55,821	57,595

9.8 Summary of Planned Human Resources Full-Time Equivalent Staff

For the four years ending 30 June 2030

	Budget 2026/27 FTE	Projections		
		2027/28 FTE	2028/29 FTE	2029/30 FTE
CEO Office				
Permanent – full time	3	3	3	3
Permanent – part time	-	-	-	-
Total CEO Office	3	3	3	3
Assets and Operations				
Permanent – full time	111	111	111	111
Permanent – part time	21	21	21	21
Total Assets and Operation	131	131	131	131
Community				
Permanent – full time	34	34	34	34
Permanent – part time	80	80	80	80
Total Community	114	114	114	114
Corporate				
Permanent – full time	65	65	65	65
Permanent – part time	6	6	6	6
Total Corporate	71	71	71	71
Planning and Environment				
Permanent – full time	64	64	64	64
Permanent – part time	19	19	19	19
Total Planning and Environment	83	83	83	83
Casuals and Temporary Staff	48	48	48	48
Total Operating Full-time Equivalent Staff	450	450	450	450
Capitalised Labour **	18	18	18	18
Total Full-time Equivalent Staff	468	468	468	468

** Capitalised labour refers to treating certain labour costs as part of the cost of acquiring or constructing a long-term asset, rather than immediately expensing them as operating expenses. These labour costs are then spread out over the useful life of the asset and depreciated accordingly.

10 Notes to the Financial Statements

This section presents detailed information on material components of the financial statements. Council needs to assess which components are material, considering the dollar amounts and the nature of these components.

10.1 Comprehensive Income Statement

10.1.1 Rates and charges

Rates and charges are required by the Act and the Regulations to be disclosed in Council's Budget.

As per the *Local Government Act 2020*, Council is required to have a Revenue and Rating Plan which is a four-year plan for how Council will generate income to deliver the Council Plan, programs and services, and capital works commitments over a four-year period.

In developing this Budget, rates and charges were identified as an important source of revenue. Planning for future rate increases has therefore been an important component of the financial planning process. The Fair Go Rates System (FGRS) sets out the maximum amount that councils may increase rates in a year. For 2026-27, the FGRS cap has been set at 2.75%. The cap applies to both general rates and municipal charges and is calculated based on Council's average rates and charges.

The level of required rates and charges has been considered in this context, with reference to Council's other sources of income, and the planned expenditure on services and works to be undertaken for the community.

To achieve these objectives, while maintaining service levels and a strong capital expenditure program, the average general rate and the municipal charge will increase by 2.75% in line with the rate cap.

This will raise total rates and charges for 2026-27 to \$71,417,000

10.1.1(a) The reconciliation of the total rates and charges to the Comprehensive Income Statement is as follows:

Type of charge	2025/26 Forecast	2026/27 Budget	Change	
	\$'000	\$'000	\$'000	%
General charge	48,025	50,215	2,189	4.56%
Municipal charge	5,257	5,262	5	0.10%
Kerbside collection and recycling	12,943	14,713	1,770	13.68%
Supplementary rates and charges	530	700	170	32.08%
Interest on rates and charges	474	526	52	10.97%
Total rates and charges	67,229	71,417	4,188	6.23%

* The percentage change to the general charge is greater than the rate cap of 2.75%, because Council receives additional revenue through supplementary valuations throughout the year.

10.1.1(b) The rate in the dollar to be levied as general rates under section 158 of the Act for each type or class of land, compared with the previous financial year is:

Type or class of land	2025/26	2026/27	Change %
	cents/\$CIV	cents/\$CIV	
General rate for rateable residential properties	0.00196540	0.00201290	2.42%
Agricultural land rate	0.00157232	0.00161032	2.42%
Commercial/industrial rate	0.00235848	0.00241548	2.42%
Recreational land rate	0.00098270	0.00100645	2.42%
Not-for-profit housing rate	0.00098270	0.00100645	2.42%

Note: Rates in the dollar for 2026/27 have increased slightly in comparison to % change the year before, due to only a slight overall increase in property values determined by General Valuation

10.1.1(c) The estimated total amount to be raised by general rates, in relation to each type or class of land, and the estimated total amount to be raised by general rates, compared with the previous financial year is:

Type or class of land	2025/26	2026/27	Change	
	\$'000	\$'000	\$'000	%
Residential	42,923	43,850	1,927	4.60%
Agricultural	2,923	3,091	168	5.73%
Commercial/industrial	3,109	3,204	94	3.04%
Recreational land	18	16	(2)	(13.26%)
Not-for-profit housing	52	54	1	2.33%
Total amount to be raised by general rates	48,026	50,215	2,188	4.56%

10.1.1(d) The number of assessments in relation to each type or class of land, and the total number of assessments, compared with the previous financial year is:

Type or class of land	2025/26	2026/27	Change	
	Number	Number	Number	%
Residential	22,633	22,729	96	0.42%
Agricultural	967	998	31	3.21%
Commercial/industrial	1,269	1,289	20	1.58%
Recreational land	9	9	-	0.00%
Not-for-profit housing	147	147	-	0.00%
Total number of assessments	25,025	25,172	147	0.59%

10.1.1(e) The basis of valuation to be used is the Capital Improved Value (CIV).

10.1.1(f) The estimated total value of each type or class of land, and the estimated total value of land, compared with the previous financial year is:

Type or class of land	2025/26	2026/27	Change	
	\$'000	\$'000	\$'000	%
Residential	21,460,656	21,784,789	324,133	1.51%
Agricultural	1,873,580	1,919,535	45,955	2.45%
Commercial/industrial	1,322,625	1,326,297	3,673	0.28%
Recreational land	18,625	15,775	(2,850)	(15.30%)
Not-for-profit housing	53,375	53,330	(45)	(0.08%)
Total value of land	24,728,861	25,099,726	370,866	1.50%

10.1.1(g) The municipal charge under Section 159 of the Act compared with the previous financial year is:

Type of charge	Per rateable property 2025/26	Per rateable property 2026/27	Change	
	\$	\$	\$	%
Municipal	212	212	-	-

10.1.1(h) The estimated total amount to be raised by municipal charges, compared with the previous financial year is:

Type of charge	2025/26	2026/27	Change	
	\$'000	\$'000	\$'000	%
Municipal	5,257	5,262	5	0.10%

10.1.1(i) The rate or unit amount to be levied for each type of service rate or charge under Section 162 of the Act, compared with the previous financial year is:

Type of charge	Per rateable property 2025/26	Per rateable property 2026/27	Change	
	\$	\$	\$	%
Kerbside waste recycling collection with FOGO	510	598	88	17.25%
EPA Levy	50	52	2	4.00%
Total	560	650	90	16.07%

10.1.1(j) The estimated total amount to be raised by each type of service rate or charge, and the estimated total amount to be raised by service rates and charges, compared with the previous financial year is:

Type of charge	2025/26	2026/27	Change	
	\$'000	\$'000	\$'000	%
Kerbside waste and recycling collection	11,847	13,536	1,689	14.26%
EPA Levy	1,096	1,177	81	7.38%
Total	12,943	14,713	1,770	13.67%

10.1.1(k) The estimated total amount to be raised by all rates and charges, compared with the previous financial year is:

Type of charge	2025/26	2026/27	Change	
	\$'000	\$'000	\$'000	%
General rates	48,025	50,215	2,190	4.56%
Municipal charge	5,257	5,262	5	0.10%
Kerbside collection and recycling	12,943	14,713	1,770	13.68%
Total rates and charges	66,225	70,191	3,966	5.99%

10.1.1(l) Fair Go Rates System compliance

The Macedon Ranges Shire Council is fully compliant with the Victorian Government's Fair Go Rates System (FGRS). The table below details the budget assumptions consistent with the requirements of the FGRS.

	2025/26	2026/27
Total rates	\$ 53,557,539	\$ 55,477,338
Number of rateable properties	25,025	25,172
Base average rate	\$ 2,078	\$ 2,145
Maximum rate increase (set by the Victorian Government)	3.00%	2.74%
Capped average rate	\$ 2,140	\$ 2,204
Maximum general rates and municipal charges revenue	\$ 53,557,539	\$ 55,477,338
Budgeted general rates and municipal charges revenue	\$ 53,557,528	\$ 55,477,330
Budgeted supplementary rates	\$ 600,000	\$ 700,000
Budgeted total rates and municipal charges revenue	\$ 54,157,528	\$ 56,177,330

10.1.1(m) Any significant changes that may affect the estimated amounts to be raised by rates and charges

There are no known significant changes that may affect the estimated amounts to be raised by rates and charges. However, the total amount to be raised by rates and charges may be affected by:

- the making of supplementary valuations (2026-27 estimated \$700,000 and 2025-26 \$600,000).
- the variation of returned levels of value (for example, valuation appeals).
- changes of use of land, such that rateable land becomes non-rateable land and vice versa.
- changes of use of land, such that residential land becomes agricultural land and vice versa.

10.1.1(n) Differential rates

Differential rates are a complex area, and the disclosure required in this section is unique to each differential rate. Differential rates are covered by section 161 of the *Local Government Act 1989*, which requires councils to make specific disclosures regarding the differential rates.

Council's Rating Strategy can be found in its Revenue and Rating Plan. In summary, Council has established a rating structure comprised of three key elements, which are:

- property rates – based on the value of the property.
- a municipal charge – that reflects a common contribution to the governance costs of Council.
- service charges – that reflect availability and usage of waste services provided by Council.

Striking a proper balance between these elements aims for equity in the distribution of rates and charges across ratepayers. Council makes a further distinction, within the property value element, which is a differential rate (that is, rates based on the purpose for which the property is used). This distinction is based on the concept that property owners should pay a fair and equitable contribution to rates, considering the benefit that may be derived from the services Council provides.

The three major differential rates are the:

- **General Rate** - that applies to most residential property and vacant land.
- **Business Rate** - that applies to properties that are used for commercial, industrial or professional purposes. The Business Rate is 20% more than the General Rate
- **Agricultural Land Rate** - that applies to land defined as farmland, and for which the owner or occupier is regarded as a primary producer by the Australian Taxation Office. The Agricultural Land Rate is 20% less than the General Rate.

Section 161 of the *Local Government Act 1989* allows a council to raise rates by a differential rate, if the council uses the capital-improved value system of valuing land, and if it considers that the differential rate will contribute to the equitable and efficient carrying out of the council's functions.

In accordance with Section 161 of the *Local Government Act 1989*, Council specified the following objectives and characteristics in relation to its differential rates.

For the General Rate:

1. the types and classes of land to which the rate applies is all rateable land, other than agricultural land, recreational land, commercial/industrial land and land used by not-for-profit organisations to provide low-income residential housing.
2. the differential rate is considered fair and equitable, having regarded the:
 - a. amount of revenue required to be raised is in accordance with the Council Plan, Financial Plan and Budget
 - b. range and quality of infrastructure, physical services, health services and community services available to the owners and occupiers of residential properties and vacant land.

For the Business (Commercial/Industrial) Rate:

1. the types and classes of land to which the rate will apply are all rateable land that is not agricultural land, and which is used predominantly for carrying on one or more of the following activities for the purpose of generating income – commercial, industrial, business, wholesale trade, retail trade, manufacturing, professional or administrative
2. the differential rate is considered fair and equitable having regarded the:
 - a. amount of revenue required to be raised in accordance with the Council Plan, Financial Plan and Annual Budget
 - b. range and quality of infrastructure, physical services (including street lighting and street cleaning, car parking) and facilities available to the owners and occupiers of land described in paragraph 1.

For the Agricultural Land Rate:

1. the types and classes of land to which the rate applies are agricultural land, which means any rateable land within the Council's municipal district defined as farmland under Section 2 of the *Valuation of Land Act 1960*, on the condition that the owner or occupier of the land is a person carrying out the activities defined by the *Valuation of Land Act 1960*, who is regarded as a primary producer by the Australian Taxation Office.
2. the differential rate is considered fair and equitable having regarded:
 - a. that the amount of revenue required to be raised is in accordance with the Council Plan, Financial Plan and Budget

- b. the range and quality of infrastructure, physical services, health services and community services available to the owners and occupiers of agricultural land
- c. restrictions on the use and development of agricultural land in the Planning Scheme
- d. the need to encourage the retention of viable agricultural land for agricultural purposes.

Council also has two minor differential rating categories that are:

- Not-for-Profit Housing
- Recreational Land.

For the Not-for-Profit Housing Rate:

1. the types and classes of land to which the rate will apply are properties containing low-income residential housing owned and/or managed by a volunteer, charitable or not-for-profit organisation, for which the organisation is responsible for the payment of rates, and for which a Victorian Government pension concession is not claimed. The Not-for-Profit Housing Rate is 50% of the General Rate
2. the differential rate is considered as fair and equitable having regarded the:
 - a. amount of revenue required to be raised in accordance with the Council Plan, Financial Plan and Budget; and
 - b. public service that volunteer, charitable or not-for-profit organisations are delivering to the community, by providing low-income residential housing. In accordance with Section 2 of the *Cultural and Recreational Lands Act 1963*, Council declared all rateable Cultural and Recreational Land to be rated at 50% of the General Rate.

For the Recreational Rate:

1. the types and classes of land to which the rate will apply are properties that are occupied by a body that exists for cultural or recreational purposes and applies its profits in promoting the furthering of this purpose. The objective of the rate is to recognise the large contribution that these community organisations and the volunteers make to the shire, in the provision of sporting, cultural and recreational activities. In accordance with Section 2 of the *Cultural and Recreational Lands Act*, Council declared all rateable Cultural and Recreational Land to be rated at 50% of the General Rate.
2. the differential rate is considered as fair and equitable having regarded the:
 - a. amount of revenue required to be raised in accordance with the Council Plan, Financial Plan and Annual Budget; and
 - b. public service that volunteers and community organisations make in the shire, in the provision of sporting, cultural and recreational activities.

10.1.2 Statutory fees and fines

	Forecast	Budget	Change	
	2025/26	2026/27		
	\$'000	\$'000	\$'000	%
Animal control fees	810	931	121	14.94%
Infringement and costs	507	441	(66)	(13.02%)
Permits	1,289	1,124	(165)	(12.80%)
Roads and infrastructure fees	549	480	(69)	(12.57%)
Town planning fees	264	302	38	14.39%
Other statutory fees	366	315	(51)	(13.93%)
Total statutory fees and fines	3,785	3,593	(192)	(5.07%)

Statutory fees and fines include fees and fines levied in accordance with legislation, and includes animal registrations, Health Act registrations, and building and planning application fees, as well as monies received for development contributions. The projected decrease reflects both a reduction in the overall number of permit applications and a change in application mix, with a higher proportion of minor works attracting lower fees.

10.1.3 User fees

	Forecast	Budget	Change	
	2025/26	2026/27		
	\$'000	\$'000	\$'000	%
Cultural activities	235	294	59	25.11%
Hanging Rock Reserve fees	589	704	115	19.52%
Leisure centre and recreation	4,410	5,028	618	14.01%
Waste management services	2,473	2,286	(187)	(7.56%)
Other	619	688	69	11.15%
Total user fees	8,326	9,000	674	8.10%

User fees relate mainly to the charging of fees to users of Council's services. These include fees from leisure and aquatic facilities, arts performances, resource recovery centres and kindergartens.

The Hanging Rock Reserve and Leisure Centre and Recreation fees appear to increase when compared to the forecast; however, on a budget-to-budget basis, 2026-27 is lower than 2025-26 due to a reduction in site attendance.

Waste management service fees are budgeted to increase in 2025-26, with gate fees adjusted in line with CPI. However, despite these CPI-based increases across individual gate fees, total entrance fee revenue is expected to decline due to a downturn in volumes received. There is minimal movement in total gate fees against the forecast, primarily because the 2025-26 forecast remains below the original budget baseline.

Refer to Appendix 2 for a complete list of all fees and charges.

10.1.4 Grants

Grants are required by the Act and the Regulations to be disclosed in Council's budget.

	Forecast 2025/26 \$'000	Budget 2026/27 \$'000	Change	
			\$'000	%
Grants were received in respect of the following:				
Summary of grants				
Commonwealth-funded grants	17,328	13,577	(3,751)	(21.65%)
State-funded grants	19,770	9,835	(9,935)	(50.25%)
Total grants received	37,098	23,412	(13,686)	(36.89%)
(a) Operating grants				
Recurrent – Commonwealth Government				
Aged & Disability services	206	36	(170)	(82.52%)
Victorian Grants Commission	5,147	10,687	5,540	107.64%
Recurrent – State Government				
Emergency Management	120	120	-	0.00%
Environment	74	73	(1)	(1.35%)
Environmental Health	43	43	-	0.00%
Family & Children	7,286	7,959	673	9.24%
Maternal and Child Health	684	714	30	4.39%
School crossing supervisors	170	174	4	2.35%
Youth & Culture	150	150	-	0.00%
Other	60	67	7	11.67%
Total recurrent grants	13,940	20,023	6,083	43.64%
Non-recurrent – Commonwealth Government				
Environment	218	117	(101)	(46.33%)
Non-recurrent – State Government				
Emergency Management	260	-	(260)	(100.00%)
Engineering	15	-	(15)	(100.00%)
Family & Children	75	-	(75)	(100.00%)
Recreational, Leisure and Community facilities	466	-	(466)	(100.00%)
Resource Recovery	96	216	120	125.00%
Youth & Culture	140	68	(72)	(51.43%)
Other	350	-	(350)	(100.00%)
Total non-recurrent grants	1,620	401	(1,219)	(75.25%)
Total operating grants	15,560	20,424	4,864	31.26%
(b) Capital grants				
Recurrent – Commonwealth Government				
Roads to Recovery	2,352	2,738	386	16.41%
Total recurrent grants	2,352	2,738	386	16.41%
Non-recurrent – Commonwealth Government				
Roads & Bridges	2,918	-	(2,918)	(100.00%)
Recreational, Leisure & Community Facilities	6,484	-	(6,484)	(100.00%)
Non-recurrent – State Government				
Buildings	1,048	250	(798)	(76.15%)
Footpaths & Cycleways	2,204	-	(2,204)	(100.00%)
Recreational, Leisure & Community Facilities	3,172	-	(3,172)	(100.00%)
Roads & Bridges	3,335	-	(3,335)	(100.00%)
Parks, Open Space and streetscapes	25	-	(25)	(100.00%)
Total non-recurrent grants	19,186	250	(18,936)	(98.70%)
Total capital grants	21,538	2,988	(18,550)	(86.13%)
Total grants	37,098	23,412	(13,686)	(36.89%)

10.1.5 Contributions

	Forecast 2025/26 \$'000	Budget 2026/27 \$'000	Change	
			\$'000	%
Monetary	3,627	2,208	(1,419)	(39.12%)
Non-monetary	2,100	6,000	3,900	185.71%
Total contributions	5,727	8,208	2,481	43.32%

Monetary contributions relate to income from community groups and clubs that contribute financially to Council projects that the group or club is involved in. Developers may also make monetary contributions to assist Council deliver additional infrastructure that is required to service new sub-divisions. The income varies from year to year, depending on budgeted projects.

Non-monetary contributions are received in the form of gifted assets, such as roads, footpaths, drainage and other community facilities, from developers once subdivisions are completed. The level of non-monetary contributions varies from year to year, depending on the number of subdivisions completed and the timing of their completion.

10.1.6 Other income

	Forecast 2025/26 \$'000	Budget 2026/27 \$'000	Change	
			\$'000	%
Interest	1,811	1,510	(301)	(16.62%)
Investment property rental	680	634	(46)	(6.76%)
Sale of goods and materials	780	767	(13)	(1.67%)
Other	750	757	7	0.93%
Total other income	4,021	3,668	(353)	(8.78%)

Other income includes revenue streams from term-deposit investments, property rentals, insurance recoveries, and the sale of goods and materials. Income listed above as 'Other' includes fuel rebates and insurance receipts.

The decrease in interest reflects higher-than-budget income in 2025–26, driven by elevated cash holdings associated with prepaid grants for capital works projects.

10.1.7 Employee costs

	Forecast 2025/26 \$'000	Budget 2026/27 \$'000	Change	
			\$'000	%
Salaries and wages	41,975	45,254	3,279	7.81%
Work Cover	1,263	1,400	137	10.85%
Superannuation	4,892	5,375	483	9.87%
Fringe benefits tax	381	396	15	3.94%
Total employee costs	48,511	52,425	3,914	8.07%

Employee costs include all employee-related expenditure paid by the employer, including wages, allowances, leave, superannuation, and fringe benefits tax. A summary of human resources and full-time equivalent (FTE) expenditure, categorised according to the organisational structure of Council, is included in the Budgeted Statement of Human Resources in section 3.

The increase in the 2026–27 budget exceeds the EBA movement primarily due to the comparison being against the 2025–26 forecast. The forecast incorporates year-to-date savings from vacancies and other cost reductions, which are not reflected in the budget baseline. In addition, the budget includes uplifts associated with the digital technology enablement service delivery model. These increases are partially offset by a reduction in contractor expenditure.

Further contributing to the overall increase is a shift in how civil works are delivered. Previously, a greater proportion of reconstruction projects was undertaken internally, allowing wages to be capitalised. The move toward outsourcing capital works, while bringing more maintenance activities in-house, has reduced the level of capitalised labour. As a result, more wage costs are now recognised as operating expenditure, increasing the budget.

10.1.8 Materials and services

	Forecast 2025/26 \$'000	Budget 2026/27 \$'000	Change \$'000 %	
Administration	2,707	2,814	107	3.95%
Building maintenance	1,039	1,089	50	4.81%
Consultants	2,712	2,293	(419)	(15.45%)
Contract payments – Facilities and Aquatics	2,751	2,216	(535)	(19.44%)
Contract payments – Parks and Recreation	1,304	1,425	121	9.28%
Contract payments – Resource Recovery	12,706	13,813	1,107	8.72%
Contract payments - Other	4,282	4,846	564	13.18%
General maintenance	683	606	(77)	(11.27%)
Information technology	2,239	2,297	58	2.59%
Insurance	1,415	1,498	83	5.87%
Materials and supplies	2,289	2,537	248	10.83%
Utilities	2,708	2,807	99	3.66%
Total materials and services	36,834	38,242	1,408	3.82%

Materials and services include the purchase of consumables, and payments to contractors and consultants, for the provision of services and utility costs. The level of contractor and consultancy expenditure can vary from year to year, depending on the operating projects undertaken and changes to key contracts. Administration includes expenditure on items such as fuel, training and conferences, rates and charges, and printing, postage and stationery.

The increase in Contract payments – Resource Recovery relates to the implementation of the new kerbside collection contract rates and a revision of public place and reserve litter bin schedule of rates.

10.1.9 Depreciation

	Forecast 2025/26 \$'000	Budget 2026/27 \$'000	Change \$'000 %	
Property	2,151	2,258	107	4.97%
Plant and equipment	1,742	1,841	99	5.68%
Infrastructure	13,675	14,295	620	4.53%
Total depreciation	17,568	18,394	826	4.70%

Depreciation is an accounting measure that attempts to allocate the value of an asset over its useful life. Increases in depreciation are generally a result of increasing asset values through capital works. Increases are also due to asset revaluations, which are conducted on a rolling

program, in line with accounting standards for Council's property, plant and equipment, including infrastructure assets, such as roads and drains.

10.1.10 Amortisation – Intangible assets

	Forecast	Budget	Change	
	2025/26	2026/27		
	\$'000	\$'000	\$'000	%
Software	63	90	27	(42.86)
Total amortisation – intangible assets	63	90	27	(42.86)

Amortisation is an accounting measure that attempts to allocate the value of an intangible asset over its useful life.

10.1.11 Depreciation – Right-of-use assets

	Forecast	Budget	Change	
	2025/26	2026/27		
	\$'000	\$'000	\$'000	%
Right-of-use assets	417	415	(2)	(0.48)
Total depreciation – right-of-use assets	417	415	(2)	(0.48)

Right-of-use assets are assets that are not owned by Council but are utilised by Council under a lease arrangement. The only right-of-use asset that Council has recorded is the Woodend Depot land and buildings, which is under a long-term lease.

10.1.12 Other expenses

	Forecast	Budget	Change	
	2025/26	2026/27		
	\$'000	\$'000	\$'000	%
Auditor fees (Internal and External audit)	180	159	(21)	(11.67%)
Councillors' allowances	398	430	32	8.04%
Contributions and donations	2,101	2,160	59	2.81%
Other	729	698	(31)	(4.25%)
Total other expenses	3,408	3,447	39	1.14%

10.2 Balance Sheet

10.2.1 Assets

Current assets include trade and other receivables and cash and cash equivalents which represent cash held in the bank, and the value of investments with short-term maturity of three months or less.

Non-current assets, which include property, infrastructure, plant, and equipment - are the largest component of Council's overall value. These assets represent the accumulated worth of land, buildings, roads, and equipment developed over many years. Further analysis of capital works, including details on 2025-26 projects identified for carry forward into 2026-27, is provided in Section 4.5.

The asset balance will increase in 2026-27, due to capital works and purchases that increase the total value of Council's assets. The contribution of assets, such as roads and footpaths from developers as part of their subdivisions, also increases the asset value. Asset depreciation partly offsets these increases, which reduces asset values as the assets age.

10.2.2 Liabilities

Liabilities are classed as current or non-current, depending on when they are expected to be repaid. The non-current provisions include discounted accrued long service leave for employees with less than five years of service, and monitoring and remediation works for three closed landfill sites.

10.2.3 Borrowings

The table below shows information on borrowings specifically required by the Regulations.

	Forecast	Budget	Projections		
	2025/26	2026/27	227/28	2028/29	229/30
	\$'000	\$'000	\$'000	\$'000	\$'000
Borrowing total as at 30 June (prior year)	18,532	14,479	14,248	12,562	10,792
Proposed loan drawdown	500	1,000	-	-	-
Scheduled borrowings to be redeemed	(4,052)	(1,731)	(1,687)	(1,770)	(1,857)
Total borrowings as at 30 June	14,479	14,248	12,562	10,792	8,935
Carry forward Projects Loan drawdown	1,490	-	-	-	-

Borrowings are a key funding source that support capital works and other strategic initiatives without negatively impacting Council's liquidity. Council has committed to an additional \$1,000,000 loan to fund Kyneton Grandstand Roof Renewal, Asset Management System and Capital digitisation focusing on improving service reliability and operational efficiency.

The carry forward amount for borrowings of \$1,490,000 relates to the Shared Trail project, where loan funding had been allocated but not fully drawn down due to project delays.

10.2.4 Leases by category

As a result of the introduction of AASB 16 Leases, right-of-use assets and lease liabilities have been recognised as outlined in the table below.

	Actual	Forecast Actual	Budget	Projections		
	2024/25	2025/26	2026/27	2027/28	2028/29	2029/30
	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000
Right-of-use assets						
Property	1,563	1,146	1,122	1,098	1,074	1,050
Total right-of-use assets	1,563	1,146	1,122	1,098	1,074	1,050
Lease liabilities						
Current lease Liabilities						
Land and buildings	389	422	307	307	307	307
Total current lease liabilities	389	422	307	307	307	307
Non-current lease liabilities						
Land and buildings	1,244	822	912	886	861	835
Total non-current lease liabilities	1,244	822	912	887	863	838
Total lease liabilities	1,633	1,244	1,219	1,194	1,170	1,145

Where the interest rate applicable to a lease is not expressed in the lease agreement, Council applies the average incremental borrowing rate in the calculation of lease liabilities. The current incremental borrowing rate is 4%.

10.3 Statement of changes in equity

10.3.1 Reserves

Council has allocated funds to reserves for specific purposes. These reserves are either statutory or discretionary reserves. Statutory reserve funds must be applied for specified statutory purposes, in accordance with various legislative requirements. Discretionary reserves have been established by Council, regarding the future use of these funds. Net reserve movements for 2026-27 are forecast to be a net transfer from reserves of \$1,200,000.

Amounts to be used from reserves for expenditure in 2026-27 are shown below.

Project reserve funding	Total	Plant replacement
Plant replacement program	\$1,200,000	\$1,200,000
Total reserve transfers	\$1,200,000	\$1,200,000

Summary of the purpose of the plant replacement reserve

Reserve	Description
Plant replacement	Funding from plant operations for capital replacements provides a structured and financially sustainable way for Council an organisation to manage the lifecycle of its plant and equipment. Its purpose is to set aside funds over time to ensure that vehicles and machinery can be replaced when they reach the end of their useful life—without creating sudden budget pressures. By smoothing out major capital costs and supporting long-term asset planning, the reserve helps maintain service reliability, reduces the risk of unexpected financial shocks, and supports prudent financial management.

10.3.2 Equity

Total equity equals net assets, and is made up of:

- accumulated surplus, which is the value of all net assets, less reserves that have accumulated over time.
- reserves, which are made up of two types:
 1. the asset revaluation reserve, which represents the difference between the previously recorded value of assets and their current valuations.
 2. other reserves (statutory and discretionary), which are funds that Council wishes to separately identify as being set aside to meet a specific purpose in the future, and to which there is no existing liability.

10.4 Statement of Cash Flows

10.4.1 Net cash flows provided by or used in operating activities

Net cash from operating activities in 2026–27 has decreased by \$29,599,000 compared to the 2025–26 forecast. This is primarily due to a reduction in capital grants of approximately \$23,855,000, which reflects the timing of several major capital works projects with significant grant funding, along with increases in employee costs and materials and services expenses.

10.4.2 Net cash flows provided by or used in investing activities

Overall, investing activities are projected to decrease by \$5,782,400 million in 2026–27 compared to the 2025–26 forecast. This decline is largely driven by a significantly smaller capital works program in 2026–27, along with the 2025–26 forecast reflecting the reclassification of other financial assets into cash and cash equivalents.

10.4.3 Net cash flows provided by or used in financing activities

Net cash outflow from financing activities is expected to decrease by \$2,967,000 in 2026–27. 2025–26 included higher scheduled repayments, while FY26-27 reflects a lower repayment profile. Council has committed to an additional \$1,000,000 loan in FY26-27 to fund Kyneton Grandstand Roof Renewal, Asset Management System and Capital Digitisation focusing on improving service reliability and operational efficiency.

10.5 Capital Works Program

This section presents a list of the capital works projects that will be undertaken for the 2026-27 year, classified by expenditure type and funding source. Works are also disclosed as current budget or carried forward from prior year.

10.5.1 Summary

	Forecast 2025/26 \$'000	Budget 2026/27 \$'000	Change	
			\$'000	%
Property	4,955	2,245	(2,710)	-54.69%
Plant and equipment	1,515	2,665	1,150	75.91%
Infrastructure	40,635	11,316	(29,319)	-72.15%
Total	47,105	16,226	(30,879)	-65.55%

	Project cost \$'000	Asset expenditure types				Summary of funding sources			
		New \$'000	Renewal \$'000	Upgrade \$'000	Expansion \$'000	Grants \$'000	Contribution \$'000	Council cash \$'000	Borrowings \$'000
Property	2,245	-	1,645	600	-	250	-	1,745	250
Plant and equipment	2,665	-	2,165	500	-	-	-	1,915	750
Infrastructure	11,316	220	9,400	1,696	-	2,738	40	8,538	-
Total	16,226	220	13,210	2,796	-	2,988	40	12,198	1,000

10.5.2 Current budget

New works

Capital Works Area	Project cost \$'000	Asset expenditure types				Summary of funding sources			
		New \$'000	Renewal \$'000	Upgrade \$'000	Expansion \$'000	Grants \$'000	Contribution \$'000	Council cash \$'000	Borrowings \$'000
PROPERTY									
Buildings									
Council building renewal program	2,125	-	1,525	600	-	250	-	1,625	250
Seniors' housing units renewal program	120	-	120	-	-	-	-	120	-
TOTAL PROPERTY	2,245	-	1,645	600	-	250	-	1,745	250
PLANT AND EQUIPMENT									
Plant, machinery and equipment									
Fleet and plant replacement program	1,500	-	1,500	-	-	-	-	1,500	-
Kyneton Town Hall equipment renewal	35	-	35	-	-	-	-	35	-
Computers and telecommunications									
Network and computer replacement program	1,130	-	630	500	-	-	-	380	750
TOTAL PLANT AND EQUIPMENT	2,665	-	2,165	500	-	-	-	1,915	750
INFRASTRUCTURE									
Roads									
Road rehabilitation program	4,715	-	3,387	1,328	-	2,738	-	1,977	-
Bitumen resurfacing program	2,300	-	2,300	-	-	-	-	2,300	-
Gravel road renewal program	1,040	-	1,040	-	-	-	-	1,040	-
Road stabilisation program	490	-	490	-	-	-	-	490	-
Minor traffic management works	50	-	50	-	-	-	-	50	-
Guardrail program	100	-	100	-	-	-	-	100	-

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Bridges									
Bridge renewal	500	-	500	-	-	-	-	500	-
Drainage									
Drainage program	540	-	540	-	-	-	-	540	-
Footpaths and cycleways									
Footpath and kerb renewal program	560	-	560	-	-	-	-	560	-
Pram ramp compliance and safety improvements	100	-	100	-	-	-	-	100	-
Recreational, leisure and community facilities									
Recreation program	158	-	-	158	-	-	40	118	-
Recreational facilities minor works	100	-	100	-	-	-	-	100	-
Leisure and aquatic centres equipment renewal	40	-	40	-	-	-	-	40	-
Outdoor pool equipment renewal program	40	-	40	-	-	-	-	40	-
Lighting tower replacement program	100	-	100	-	-	-	-	100	-
Parks, open space and streetscapes									
Parks infrastructure renewal program	40	-	40	-	-	-	-	40	-
Playground renewal program	40	-	40	-	-	-	-	40	-
Other infrastructure									
Kerbside bin replacement program	358	-	358	-	-	-	-	358	-
Parks and street bin renewal	45	-	45	-	-	-	-	45	-
TOTAL INFRASTRUCTURE	11,316	220	9,400	1,696	-	2,738	40	8,538	-
TOTAL NEW CAPITAL WORKS	16,226	220	13,210	2,796	-	2,988	40	12,198	1,000

2026/27 Carry forward projects ¹

Capital Works Area	Project cost \$'000	Asset expenditure types				Summary of funding sources			
		New \$'000	Renewal \$'000	Upgrade \$'000	Expansion \$'000	Grants \$'000	Contribution \$'000	Council cash \$'000	Borrowing \$'000
PROPERTY									
Buildings									
Woodend Community Centre Stage 2	497	-	-	497	-	497	-	-	-
Gisborne Library Meeting Space	485	-	-	485	-	485	-	-	-
Tony Clarke Reserve Changerooms	74	-	-	74	-	-	-	74	-
Macedon Kinder Toilet Upgrade	112	-	-	112	-	80	-	32	-
Riddells Creek Montessori Kinder	226	-	-	226	-	-	-	226	-
Various Council Buildings	396	81	-	314	-	-	81	314	-
TOTAL PROPERTY	1,790	81	-	1,709	-	1,062	81	647	-
INFRASTRUCTURE									
Roads									
Chanters Lane – Trentham East	1,241	-	1,241	-	-	-	673	568	-
Anslow Street Road Rehabilitation	605	-	605	-	-	-	-	605	-
PSI and SLR Funded Road Projects	1,414	-	199	1,215	-	1,414	-	-	-
Bridges									
Kyneton Windmill	397	-	397	-	-	-	-	397	-
Whitebridge Rd, Lancefield	37	-	37	-	-	-	-	37	-
Drainage									
Fersfield Road – Gisborne	416	-	416	-	-	-	-	416	-
Footpaths and Cycleways									
Macedon Ranges Shared Trail	7,823	7,823	-	-	-	4,333	-	2,000	1,490
Buckland Street, Woodend	122	122	-	-	-	-	-	122	-

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2026/27 Carry forward projects ¹

Capital Works Area	Project cost \$'000	Asset expenditure types				Summary of funding sources			
		New \$'000	Renewal \$'000	Upgrade \$'000	Expansion \$'000	Grants \$'000	Contribution \$'000	Council cash \$'000	Borrowing \$'000
Recreational, leisure and community facilities									
Macedon Ranges Sports Precinct - Stage 2	8,468	8,468	-	-	-	7,468	-	1,000	-
Gilligan Reserve LED Lighting Upgrade	317	-	317	-	-	172	-	145	-
Dixon Fields Lighting Project	364	-	-	364	-	249	-	115	-
Manna Gum Family & Children's Centre	17	-	-	17	-	17	-	-	-
Kyneton Airfield Master Plan	58	-	-	58	-	-	-	58	-
Kyneton Skate Park Upgrade	67	-	-	67	-	-	-	67	-
TOTAL INFRASTRUCTURE	21,346	17,225	236	3,885	-	13,714	1,241	2,902	3,490
TOTAL CARRIED FORWARD CAPITAL WORKS 2025/26	23,136	17,307	236	5,594	-	14,748	1,322	3,577	3,490

¹ The Carry Forward projects list includes projects identified in the Quarterly Financial Report and Mid-Year Budget review at 31 December 2025 adopted at the March 2026 Council Meeting. At the conclusion of the financial year, final balances for all carry projects will be recognised and formally approved by Council.

10.6 Summary of Planned Capital Works Expenditure

For the years ending 30 June 2028, 2029, and 2030

2027/28	Asset expenditure types					Funding sources				
	Total	New	Renewal	Expansion	Upgrade	Total	Grants	Contribution	Council Cash	Borrowings
	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000
Property										
Buildings	2,120	-	2,120	-	-	2,120	500	-	1,620	-
Total buildings	2,120	-	2,120	-	-	2,120	500	-	1,620	-
Total property	2,120	-	2,120	-	-	2,120	500	-	1,620	-
Plant and equipment										
Plant, machinery and equipment	1,625	-	1,625	-	-	1,625	-	-	1,625	-
Computers and telecommunications	300	-	300	-	-	300	-	-	300	-
Total plant and equipment	1,925	-	1,925	-	-	1,925	-	-	1,925	-
Infrastructure										
Roads	9,200	300	8,400	-	500	9,200	4,582	-	4,618	-
Bridges	356	-	356	-	-	356	-	-	356	-
Footpaths and cycleways	700	-	700	-	-	700	-	-	700	-
Drainage	623	-	623	-	-	623	-	-	623	-
Recreational, leisure and community facilities	2,175	-	2,175	-	-	2,175	-	-	2,175	-
Parks, open space and streetscapes	465	-	465	-	-	465	-	-	240	-
Other infrastructure	440	-	440	-	-	440	-	-	440	-
Total infrastructure	13,734	300	12,934	-	500	13,734	4,582	-	9,152	-
Total capital works expenditure	17,779	300	16,979	-	500	17,779	5,082	-	12,697	-

2028/29	Asset expenditure types					Funding sources				
	Total	New	Renewal	Expansion	Upgrade	Total	Grants	Contribution	Council Cash	Borrowings
	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000
Property										
Buildings	4,120	-	4,120	-	-	4,120	-	-	4,120	-
Total buildings	4,120	-	4,120	-	-	4,120	-	-	4,120	-
Total property	4,120	-	4,120	-	-	4,120	-	-	4,120	-
Plant and equipment										
Plant, machinery and equipment	1,625	-	1,625	-	-	1,625	-	-	1,625	-
Computers and telecommunications	300	-	300	-	-	300	-	-	300	-
Total plant and equipment	1,925	-	1,925	-	-	1,925	-	-	1,925	-
Infrastructure										
Roads	8,885	300	7,580	-	1,005	10,824	3,207	-	7,597	-
Bridges	124	-	124	-	-	356	-	-	356	-
Footpaths and cycleways	700	-	700	-	-	-	-	-	1,123	-
Drainage	651	-	651	-	-	763	-	-	763	-
Recreational, leisure and community facilities	1,810	-	1,810	-	-	2,175	-	-	2,175	-
Parks, open space and streetscapes	240	-	190	-	50	445	-	-	445	-
Other infrastructure	440	-	440	-	-	445	-	-	445	-
Total infrastructure	14,775	300	11,495	-	1,055	26,011	13,107	-	12,904	-
Total capital works expenditure	18,895	300	17,540	-	1,055	29,986	13,107	-	16,619	-

2029/30	Asset expenditure types					Funding sources				
	Total	New	Renewal	Expansion	Upgrade	Total	Grants	Contribution	Council Cash	Borrowings
	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000
Property										
Buildings	4,085	-	4,085	-	-	4,085	-	-	4,085	-
Total buildings	4,085	-	4,085	-	-	4,085	-	-	4,085	-
Total property	4,085	-	4,085	-	-	4,085	-	-	4,085	-
Plant and equipment										
Plant, machinery and equipment	1,650	-	1,650	-	-	1,650	-	-	1,650	-
Computers and telecommunications	918	-	918	-	-	918	-	-	918	-
Total plant and equipment	2,568	-	2,568	-	-	2,568	-	-	2,568	-
Infrastructure										
Roads	9,176	300	7,871	-	1,005	9,176	3,207	-	5,969	-
Bridges	402	-	402	-	-	402	-	-	402	-
Footpaths and cycleways	1,123	-	1,123	-	-	1,123	-	-	1,123	-
Drainage	680	-	680	-	-	680	-	-	680	-
Recreational, leisure and community facilities	2,638	-	2,638	-	-	2,638	-	-	2,638	-
Parks, open space and streetscapes	345	-	295	-	50	345	-	-	345	-
Other infrastructure	445	-	445	-	-	445	-	-	445	-
Total infrastructure	14,809	300	14,809	-	1,055	14,809	3,207	-	14,809	-
Total capital works expenditure	21,462	300	21,462	-	1,055	21,462	3,207	-	21,462	-

10.7 Capital Recurring Programs and Projects 2026-27

Building renewal program			Total \$2,245,000
Locality	Ward	Building/program	Details and comments
Woodend	West	Woodend Clocktower	Structural roof works/ Flagpole replacement
Gisborne	South	Gisborne Shire Office	Foyer vinyl floor renewal
Kyneton	West	Kyneton Showgrounds Grandstand	Grandstand roof renewal
Woodend	West	Woodend Community Hub	Heating, ventilation and air conditioning renewal
Kyneton	West	Bluestone / Red Brick Hall	Plan and design - Accessible toilet renewal works
Kyneton	West	Kyneton Mechanics Institute	Works that include the renewal of accessible toilet facilities
Macedon	South	Tony Clarke Stadium	Reconfigure of the existing Tony Clarke Reserve oval change room amenities to include new compliant unisex home and away team showers and toilet facilities
Region	Region	Social Housing Units	Renew and upgrade current units
Region	Region	HVAC renewals	HVAC renewal across Council buildings
Region	Region	Aquatic plant renewals	At aquatic centres as required
Region	Region	Emergent items	Emergent items as required
Region	Region	Light Emitting Diode (LED) lighting replacement program	Program to replace current lighting to LED lighting.

Bridge program			Total \$500,000
Locality	Ward	Program	Details and comments
Woodend	West	Footbridge	Reconstruction of the Romsey Road, Woodend footbridge
Shire wide	All	Footbridges	Refurbish slippery decks surfaces with wire mesh, slip-resistant Fibre Reinforced Polymer and upgrade balustrades as needed.

Drainage program			Total \$540,000
Locality	Ward	Project	Details and comments
Riddells Creek	East	Eucalypt Court	Root cutting, UV relining and pipe jacking of existing underground drainage
Tylden	West	Maxwell Street	Construction of drainage
Kyneton	West	Wedge Street	Easement drain upgrade investigation
Gisborne	South	Melbourne Road	Investigation of installation of drain to Jacksons Creek from Melbourne Road Service Road
Mount Macedon	South	Douglas Road	Investigation of drainage upgrade along Douglas Road
Gisborne	South	Howey Street	Installation of kerb and channel plus drainage between Prince Street and Stephen Street
Region	Region	Regional unplanned works	Works that arise during the year.

Road program			Total \$4,215,000
Locality	Ward	Project	Details and comments
Lancefield	East	High Street	Park Street to McMasters Lane
New Gisborne	South	Hamilton Road	Pierce Road to Barringo Road, including Pierce Road intersection
Baynton	East	Burke and Wills Track	From Change Seal to Shire Boundary
Gisborne	South	Aitken Street	Fersfield Road to Melton Road roundabout
Gisborne	South	Heritage Way (Design Only)	Entire Length
Gisborne	South	Fersfield Road (Design Only)	Aitken Street to Snell Drive

Road projects			Total \$4,480,000
Locality	Ward	Program	Details and comments
Various	Various	Road design	Design of future years program
Various	Various	Re-sheeting unsealed roads	Re-sheeting unsealed roads
Various	Various	Bitumen resurfacing	Bitumen resurfacing
Various	Various	Minor road works	Minor road works
Various	Various	Guardrails	Guardrail replacement
Various	Various	Minor traffic Management	Minor traffic management
Various	Various	Road stabilisation	Road stabilisation
Various	Various	Road rehabilitation	Road rehabilitation

Footpath Renewal program			Total \$660,000
Locality	Ward	Project/program	Details and comments
Gisborne	South	Robertson Street	Footpath Renewal and Kerb Outstand
Woodend	West	Woodend Children's Park	Footpath Renewal
Kyneton	West	Simpson Street	Footpath Renewal
Malmsbury	West	Barker Street	Footpath Renewal
Woodend	West	High Street, Woodend Service Road (East)	Footpath Renewal
Macedon	South	Smith Street	Footpath Renewal
Region	Region	Pram crossing renewal	Reconstruction and upgrade of existing pram crossings

Recreation program			Total \$518,000
Locality	Ward	Building/program	Details and comments
Woodend	West	Woodend Racecourse Recreation Reserve	Changerooms detailed design
Gisborne	South	Dixon Fields	Upgrade pitch lighting for soccer pitch #1 from halogen to Light Emitting Diode (LED) lighting.
Region	Region	Aquatic and Leisure	Replace Capital Items at Council's Aquatic and Fitness Centres
Region	Region	Outdoor Pool equipment	Replace Capital Items at Council's Outdoor Pools
Region	Region	Recreational facilities minor works	Replace Capital Items at Council's Recreational Facilities
Region	Region	Playground	Replace playground Capital Items at Council's Parks
Region	Region	Light Tower	Inspect and replace light towers across the shire

11 Financial Performance Indicators

The following table highlights Council's current and projected performance across a range of key financial performance indicators. These indicators provide a useful analysis of Council's financial position and performance and should be interpreted in the context of the organisation's objectives.

The financial performance indicators below are the prescribed financial performance indicators contained in Part 3 of Schedule 3 of the Local Government (Planning and Reporting) Regulations 2020. Results against these indicators will be reported in Council's Performance Statement included in the Annual Report.

11. Targeted performance indicators (Council selected)

Domain / Indicator	Measure	Notes	Actual	Forecast Actual	Target	Target Projections			Trend
			2024-25	2025-26	2026-27	2027-28	2028-29	2029-30	+/-
Financial forecasting	Loans and borrowings compared to own source revenue								
Loans and borrowings	Interest-bearing loans and borrowings/Own-source revenue	1	22.80%	16.60%	15.20%	13.00%	10.80%	8.60%	+
Financial forecasting	Loans and borrowings repayments compared to own source revenue								
Loans and borrowings	Interest and principal repayments on interest-bearing loans and borrowings/Own-source revenue	2	2.70%	5.60%	2.70%	2.50%	2.40%	2.40%	+
Financial forecasting	Expenses per head of population								
Population	Total expenses/Population	3	\$1,898.24	\$1,954.67	\$2,038.51	\$2,069.94	\$2,105.36	\$2,134.91	+
Financial forecasting	Infrastructure per head of population								
Population	Value of infrastructure/Population	4	\$17,565.30	\$18,500.38	\$18,331.05	\$18,224.88	\$18,113.40	\$18,021.57	+
Financial management	Average rate per property assessment								
Expenditure and revenue level	Sum of all general rates and municipal charges/Number of property assessments	5	\$2,065.17	\$2,686.50	\$2,853.80	\$2,953.30	\$3,055.40	\$3,160.20	o
Financial forecasting	Own-source revenue per head of population								
Revenue and grants	Own-source revenue/Population	6	\$1,455.34	\$1,582.19	\$1,616.42	\$1,647.04	\$1,679.65	\$1,712.73	o
Responsiveness	Critical and major non-compliance outcome notifications								
Food safety	Critical non-compliance and major non-compliance outcome notifications about food premises that are followed up/Critical non-compliance and major non-compliance outcome notifications about food premises	7	100%	100%	100%	100%	100%	100%	o
Community	Participation in the MCH service								
MCH services	Number of children who attend the MCH service/Number of children enrolled in the MCH service	8	81.22%	78.55%	82.00%	82.41%	82.82%	83.24%	o

11a. Targeted performance indicators (Mandatory)

The following tables highlight Council's current and projected performance across a selection of targeted service and financial performance indicators. These indicators provide a useful analysis of Council's intentions and performance and should be interpreted in the context of the organisation's objectives. The targeted performance indicators below are the prescribed financial performance indicators contained in Schedule 4 of the Local Government (Planning and Reporting) Regulations 2020. Results against these indicators and targets will be reported in Council's Performance Statement included in the Annual Report.

Targeted service performance indicators - Mandatory

Domain / Indicator	Measure	Notes	Actual 2024-25	Forecast Actual 2025-26	Target 2026-27	Target Projections			Trend
						2027-28	2028-29	2029-30	+/-
Governance									
Community engagement (Council decisions made and implemented with community input)	Satisfaction with the opportunities offered by Council to be consulted or engaged in Council decisions Community satisfaction rating out of 100 with the consultation and engagement efforts of Council	9	46	48	48	49	50	51	0
Environment									
Roads (Sealed local roads are maintained and renewed to ensure a safe network)	Sealed local roads below the intervention level Number of kms of sealed local roads below the renewal intervention level set by Council / Kms of sealed local roads	10	93.54%	93.55%	93.56%	93.57%	93.58%	93.59%	0
Responsiveness									
Statutory planning (Councils decide on planning applications and fulfill their legislative duties in a timely manner)	Planning applications decided within the relevant required time Number of planning application decisions made within the relevant required time / Number of planning application decisions made	11	32.40%	50.00%	55.00%	58.00%	60.00%	63.00%	0
Environment									
Waste management (Waste is minimised and sustainability promoted)	Kerbside collection waste to landfill Waste in tonnage collected from kerbside waste collection services sent to landfill / Number of serviced properties	12	N/A	0.292	0.295	0.303	0.308	0.313	0
Key to Target Trend: + increase in Council's overall targets o maintaining Council's overall targets - decrease in Council's overall targets									

Targeted financial indicators - Mandatory

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Domain / Indicator	Measure	Notes	Actual 2024-25	Forecast Actual 2025-26	Target 2026-27	Target Projections			Trend
						2027-28	2028-29	2029-30	+ / o / -
Financial management									
Liquidity (Sufficient working capital and cash is available to cover expenses)	Current assets compared to current liabilities Current assets / current liabilities	13	174%	145%	158.50%	149.70%	143.80%	130.60%	o
Financial forecasting									
Asset renewal and upgrade (Renewal and upgrade of assets is planned and delivered)	Asset renewal compared to depreciation Asset renewal and upgrade expense / Asset depreciation	14	109%	149%	85.50%	102.80%	100.40%	104.30%	o
Financial management									
Rates concentration (Revenue is generated from a range of sources)	Rates compared to adjusted underlying revenue Rate revenue / adjusted underlying revenue	15	58.70%	63.50%	62.40%	62.40%	62.60%	63.40%	o
Financial management									
Expenditure and revenue level (Resources are used efficiently in the delivery of services)	Expenses per property assessment Total expenses / no. of property assessments	16	\$4,253.35	\$4,304.00	\$4,545.00	\$4,673.40	\$4,812.30	\$4,939.50	o
Key to Target Trend: + increase in Council's overall targets o maintaining Council's overall targets - decrease in Council's overall targets									

11b. Financial performance indicatorsMacedon Ranges Shire Council **Draft Annual Budget 2026-27**

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The following table highlights Council's current and projected performance across a range of key financial performance indicators. These indicators provide a useful analysis of Council's financial position and performance and should be interpreted in the context of the organisation's objectives.

The financial performance indicators below are the prescribed financial performance indicators contained in Part 3 of Schedule 3 of the *Local Government (Planning and Reporting) Regulations 2020*. Results against these indicators will be reported in Council's Performance Statement included in the Annual Report.

against these indicators will be reported in Council's Performance Statement included in the Annual Report.									
Indicator	Measure	Notes	Actual	Forecast	Budget	Projections			Trend
			2024-25	2025-26	2026-27	2027-28	2028-29	2029-30	+/-
Financial forecasting									
Indebtedness (level of long term liabilities is appropriate to the size and nature of a Council's activities)	Non-current liabilities compared to own-source revenue Non-current liabilities / own source revenue	17	20.48%	18.01%	14.71%	11.88%	10.29%	7.33%	-
Loans and borrowings (level of interest bearing loans and borrowings is appropriate to the size and nature of Council's activities)	Loans and borrowings compared to own-source revenue Interest bearing loans and borrowings / own-source revenue	18	22.80%	16.60%	15.20%	13.00%	10.80%	8.60%	-
	Loans and borrowings repayments compared to own-source revenue Interest and principal repayments on interest bearing loans and borrowings / own-source revenue	19	2.70%	5.60%	2.70%	2.50%	2.40%	2.40%	-
Population (population is a key driver of a Council's ability to fund the delivery of services to the community)	Expenses per head of population Total expenses/ Population	20	\$1,898	\$1,955	\$2,039	\$2,070	\$2,105	\$2,135	-
	Infrastructure per head of population Value of infrastructure / Population	21	\$17,565	\$18,500	\$18,331	\$18,225	\$18,113	\$18,022	-
Revenue and grants (revenue is generated from a range of sources in order to fund the delivery of services to the community)	Own-source revenue per head of population Own source revenue / Population	22	\$1,455	\$1,582	\$1,616	\$1,647	\$1,680	\$1,713	o
	Recurrent grants per head of population Recurrent grants / Population	23	\$471	\$405	\$407	\$422	\$426	\$424	-
Financial management									
Liquidity (sufficient working capital and cash is available to cover expenses)	Cash compared to current liabilities Cash / current liabilities	24	39.50%	26.40%	31.40%	28.80%	24.80%	26.80%	-
Operating position (an adjusted underlying surplus is generated in the ordinary course of business)	Adjusted underlying surplus (or deficit) Adjusted underlying surplus (deficit) / Adjusted underlying revenue	25	-2.50%	-0.30%	0.40%	0.40%	0.10%	0.40%	-
Rates effort (rating level is set based on the community's capacity to pay)	Rates compared to property values Rate revenue / CIV of rateable properties in the municipal district	26	0.186	0.1965	0.2013	0.2062	0.2112	0.2163	-
Expenditure and revenue level (resources are used efficiently in the delivery of services)	Average rate per property assessment General rates and municipal charges / no. of property assessments	27	\$2,065	\$2,687	\$2,854	\$2,953	\$3,055	\$3,160	o

Performance Indicators notes

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1.	Loans and borrowings compared to own-source revenue	This indicator measures the level of Council's debt relative to its capacity to generate its own revenue (excluding grants). It is used to assess the sustainability of borrowing levels and whether Council is maintaining an appropriate balance between debt and internally generated income. Lower ratios indicate improved financial sustainability and reduced reliance on debt.
2.	Loans and borrowings repayments compared to own-source revenue	This indicator measures the proportion of own-source revenue required to service debt repayments, including both principal and interest. It assesses Council's ability to meet debt obligations without undue pressure on operating revenue. Maintaining this ratio at a manageable level ensures debt servicing remains affordable.
3.	Expenses per head of population	This indicator measures total Council expenditure relative to the population served. It provides insight into the cost of delivering services to each resident and supports assessment of efficiency and service demand pressures driven by population growth or service expansion.
4.	Infrastructure per head of population	This indicator measures the value of Council's infrastructure assets per resident. It reflects the level of infrastructure investment supporting the community and whether asset provision is keeping pace with population growth and service needs.
5.	Average rate per property assessment	This indicator measures the average rates and charges levied per property. It assesses the revenue burden on ratepayers and supports analysis of rate-setting decisions, affordability, and long-term revenue sustainability.
6.	Own-source revenue per head of population	This indicator measures the amount of revenue generated by Council (excluding grants) per resident. It provides an indication of Council's financial independence and capacity to fund services from its own revenue base, reducing reliance on external funding.
7.	Critical and major non-compliance outcome notifications (Food safety)	This indicator measures the percentage of critical and major food safety non-compliance notifications that are followed up by Council. It assesses regulatory responsiveness and effectiveness in managing public health risks, with a target of 100% compliance.
8.	Participation in the Maternal and Child Health (MCH) service	This indicator measures the proportion of enrolled children who attend MCH services. It reflects community engagement and access to early childhood health services, supporting positive health and development outcomes.
9.	Community engagement (Satisfaction rating)	This indicator measures community satisfaction with Council's consultation and engagement processes. It evaluates how effectively Council involves the community in decision-making and supports continuous improvement in transparency and participation.
10.	Sealed local roads below intervention level	This indicator measures the proportion of sealed roads that remain in acceptable condition and below the renewal intervention threshold. It assesses asset condition and maintenance effectiveness, ensuring a safe and reliable road network.
11.	Planning applications decided within required timeframes	This indicator measures the proportion of planning decisions made within legislated timeframes. It reflects Council's efficiency in statutory planning processes and its ability to meet regulatory obligations and community expectations.
12.	Kerbside collection waste to landfill	This indicator measures the volume of kerbside waste sent to landfill per property. It assesses waste management performance, with a focus on reducing landfill dependency and promoting sustainability practices.
13.	Liquidity (Current assets compared to current liabilities)	This indicator measures Council's ability to meet short-term financial obligations. It assesses financial health and working capital management, ensuring sufficient liquid assets are available to cover immediate liabilities.
14.	Asset renewal and upgrade compared to depreciation	This indicator measures the level of asset renewal and upgrade expenditure relative to depreciation. It assesses whether Council is replacing and maintaining assets at a rate sufficient to sustain service levels over the long term.

15.	Rates concentration compared to adjusted underlying revenue	This indicator measures the proportion of total underlying revenue derived from rates. It assesses revenue diversification, indicating the extent to which Council relies on rates versus other income sources.
16.	Expenses per property assessment	This indicator measures total expenditure per property. It provides insight into the cost efficiency of delivering services relative to the number of rateable properties, supporting benchmarking and cost management.
17.	Indebtedness – Non-current liabilities compared to own-source revenue	<ul style="list-style-type: none"> • This indicator measures the level of long-term financial obligations relative to Council's capacity to generate its own revenue. • A lower ratio generally indicates stronger financial sustainability and reduced reliance on debt funding. • An increasing trend may signal growing long-term commitments, which could impact future financial flexibility. • The ratio should be considered in the context of planned capital investment and Council's ability to service these obligations over time.
18.	Loans and borrowings – Loans and borrowings compared to own-source revenue	<ul style="list-style-type: none"> • This measure highlights the extent to which Council relies on interest-bearing debt relative to internally generated revenue. • Moderate levels may be appropriate where borrowings are used to fund long-term infrastructure assets that benefit future generations. • A rising ratio may indicate increased reliance on debt, which can heighten exposure to interest rate movements and repayment obligations. • Benchmarking against prior years and similar councils is useful to assess whether borrowing levels remain prudent.
19.	Loans and borrowings – Loan repayments compared to own-source revenue	<ul style="list-style-type: none"> • This indicator reflects the annual cost of servicing debt (principal and interest) as a proportion of own-source revenue. • It is a key affordability measure, showing the extent to which current revenues are required to meet borrowing commitments. • Higher repayment ratios may constrain Council's capacity to fund service delivery or new initiatives. • Stable or declining ratios typically indicate manageable debt servicing levels.
20.	Population – Expenses per head of population	<ul style="list-style-type: none"> • This ratio measures the cost of delivering services on a per capita basis. • It provides insight into service efficiency and cost pressures relative to population size. • An increasing result may reflect rising service levels, cost inflation, or changes in service delivery models. • Interpretation should consider population growth rates, service expectations, and external cost drivers.
21.	Population – Infrastructure per head of population	<ul style="list-style-type: none"> • This indicator measures the value of infrastructure assets available per resident. • Higher levels generally indicate greater asset investment and service capacity. • A declining trend may suggest that infrastructure investment is not keeping pace with population growth. • It is important to assess alongside asset renewal and capital expenditure programs.
22.	Revenue and grants – Own-source revenue per head of population	<ul style="list-style-type: none"> • This measures Council's ability to generate revenue from its own sources (e.g. rates, fees, charges) on a per capita basis. • It reflects financial independence and capacity to fund services without reliance on external funding. • Growth in this indicator may reflect rate increases, expanded revenue streams, or population changes. • Consideration should be given to community affordability and rate capping constraints.
23.	Revenue and grants – Recurrent grants per head of population	<ul style="list-style-type: none"> • This indicator shows the level of ongoing external funding received per resident. • It highlights reliance on grants from other levels of government to fund service delivery. • Variations may occur due to changes in funding formulas, specific program allocations, or population changes. • Councils with higher reliance on grants may face increased financial risk if funding levels change.
24.	Liquidity – Cash compared to current liabilities	<ul style="list-style-type: none"> • This ratio assesses Council's ability to meet short-term obligations using available cash. • A ratio above 1 indicates that Council has sufficient cash to cover its current liabilities. • Declining liquidity may signal tightening cash flow and the need for careful financial management.

		<ul style="list-style-type: none"> It is important to consider timing differences (e.g. grant receipts, capital works payments) when interpreting results.
25.	Operating position – Adjusted underlying surplus (or deficit)	<ul style="list-style-type: none"> This indicator measures the underlying operating result, excluding one-off or non-recurrent items. It provides a clearer view of whether Council's ongoing revenues are sufficient to fund its ongoing expenses. A consistent underlying surplus supports long-term financial sustainability. Ongoing deficits may indicate structural funding issues requiring corrective action (e.g. cost control or revenue adjustments).
26.	Rates effort – Rates compared to property values	<ul style="list-style-type: none"> This ratio reflects the level of rates charged relative to the value of rateable properties (CIV). It provides an indication of the burden placed on ratepayers compared to overall property values. A stable or moderate ratio suggests alignment with community capacity to pay. Significant movements should be reviewed in line with rate capping and valuation changes.
27.	Expenditure and revenue level – Average rate per property assessment	<ul style="list-style-type: none"> This indicator reflects the average rates and charges applied per property. It is useful for understanding the typical financial contribution required from ratepayers. Increases may reflect rate rises, growth in property numbers, or changes in rate structure. Should be considered alongside service levels, community expectations, and affordability.

Appendix 1. Summary of new initiatives

No.	Department	New initiative description	Category	Ongoing
1	Information Services	Digital Technology enablement project	NS	Yes
2	Parks, Civil, and Resource Recovery	Increased Green Waste free periods for residents	IBB	Yes
3	Plant and Equipment	Contingency provided for higher fuel prices	IBB	No
Community Submissions				
4	Community Strengthening	Increased funding for Neighbourhood Houses	IBB	Yes
5	Community Strengthening	Allocation of funds to local food banks (via Neighbourhood Houses)	NP	Yes
6	Economic Development and Visitor Economy	Thriving Village Projects – Woodend, Gisborne and Kyneton	NP	No
7	Parks, Civil, and Resource Recovery	Malmsbury Botanic Gardens – Irrigation Project	NP	No
8	Aquatics, Recreation and Facilities	Tony Clarke Reserve – Master Plan	NP	No
Total net cost of new initiatives (\$,000)			\$1,031	

Note: Category: New project (NP), new staff position or additional staff hours (NS), increase to current base budget (IBB)

* Position or Project is ongoing for an agreed time period

Appendix 2. Customer Fees and Charges 2026-27

This appendix presents the fees and charges of a statutory/non-statutory nature which will be charged in respect to various goods and services during the financial year 2026-27.

Fees and charges are based on information available at the time of publishing and may vary during the financial year subject to any changes in Council's policy or legislation.

Draft Customer Fees and Charges 2026-27

User Fees and Charges	Unit	2025/26 Charge (GST inc)	2026/27 Charge (GST inc)	2026/27 to 2025/26 \$ Change	2026/27 to 2025/26 % Change	Is the fee statutory?
General						
Customer Service						
Cake Stall Hire	Per Stall	\$14.60	\$15.00	\$0.40	2.7%	N
Photocopying - Private						
Photocopying A4 (per side)	Per Copy side	\$1.15	\$1.20	\$0.05	4.3%	N
Photocopying A3 (per side)	Per Copy side	\$1.65	\$1.70	\$0.05	3.0%	N
Photocopying Colour (per side)	Per Copy side	\$7.10	\$7.30	\$0.20	2.8%	N
Hall Hire (Category 4 HH)						
Not for Profit - Full Day (8hrs)	Per Day	\$277.00	\$285.00	\$8.00	2.9%	N
Not for Profit - Hourly	Per Hour	\$50.00	\$51.50	\$1.50	3.0%	N
Commercial - Full Day (8hrs)	Per Day	\$395.00	\$407.00	\$12.00	3.0%	N
Commercial - Hourly	Per Hour	\$71.00	\$73.00	\$2.00	2.8%	N
Multipurpose Room (Category 2 MP)				\$0.00		
Not for Profit - Full Day (8hrs)	Per Day	\$200.00	\$206.00	\$6.00	3.0%	N
Not for Profit - Hourly	Per Hour	\$36.00	\$37.10	\$1.10	3.1%	N
Commercial - Full Day (8hrs)	Per Day	\$286.00	\$295.00	\$9.00	3.1%	N
Commercial - Hourly	Per Hour	\$51.20	\$53.00	\$1.80	3.5%	N
Hall and Multipurpose Room				\$0.00		
Not for Profit - Full Day (8hrs)	Per Day	\$338.00	\$348.00	\$10.00	3.0%	N
Not for Profit - Hourly	Per Hour	\$60.00	\$61.80	\$1.80	3.0%	N
Commercial - Full Day (8hrs)	Per Day	\$482.00	\$496.00	\$14.00	2.9%	N
Commercial - Hourly	Per Hour	\$85.30	\$88.00	\$2.70	3.2%	N
Mt William Room						
Not for Profit - Full Day (8hrs)	Per Day	\$150.00	\$154.50	\$4.50	3.0%	N
Not for Profit - Hourly	Per Hour	\$27.40	\$28.20	\$0.80	2.9%	N
Commercial - Full Day (8hrs)	Per Day	\$215.00	\$221.50	\$6.50	3.0%	N
Commercial - Hourly	Per Hour	\$39.00	\$40.20	\$1.20	3.1%	N
Monegeetta Room						
Not for Profit - Full Day (8hrs)	Per Day	\$126.00	\$129.80	\$3.80	3.0%	N
Not for Profit - Hourly	Per Hour	\$22.10	\$22.70	\$0.60	2.7%	N
Commercial - Full Day (8hrs)	Per Day	\$180.00	\$180.00	\$0.00	0.0%	N
Commercial - Hourly	Per Hour	\$32.00	\$32.90	\$0.90	2.8%	N

User Fees and Charges	Unit	2025/26 Charge (GST inc)	2026/27 Charge (GST inc)	2026/27 to 2025/26 \$ Change	2026/27 to 2025/26 % Change	Is the fee statutory?
Mt William Room & Monegeetta Room Combined						
Not for Profit - Full Day (8hrs)	Per Day	\$193.00	\$199.00	\$6.00	3.1%	N
Not for Profit - Hourly	Per Hour	\$34.00	\$35.00	\$1.00	2.9%	N
Commercial - Full Day (8hrs)	Per Day	\$276.00	\$284.00	\$8.00	2.9%	N
Commercial - Hourly	Per Hour	\$49.00	\$50.50	\$1.50	3.1%	N
Activities on Roads						
Tourist signing application fee	Per Application	\$115.00	\$115.00	\$0.00	0.0%	N

User Fees and Charges	Unit	2025/26 Charge (GST inc)	2026/27 Charge (GST inc)	2026/27 to 2025/26 \$ Change	2026/27 to 2025/26 % Change	Is the fee statutory?
Engineering & Asset Services						
Residential and Rural Permits (Asset Protection)						
Permit to enter a building site by means of a motor vehicle having a gross weight exceeding two tonnes.	Per Permit	\$583.00	\$600.50	\$17.50	3.0%	N
Permit to occupy a road/footpath for works	Per Permit	\$583.00	\$600.50	\$17.50	3.0%	N
Permit to install/connect to stormwater drain	Per Permit	\$431.00	\$443.90	\$12.90	3.0%	N
Permit to alter or open the road (including vehicle crossing)	Per Permit	\$431.00	\$443.90	\$12.90	3.0%	N
Permit to access a building site from a point other than a vehicle crossing	Per Permit	\$583.00	\$600.50	\$17.50	3.0%	N
Temporary Storage of material on road reserve	Per Permit	\$583.00	\$600.50	\$17.50	3.0%	N
Nature strip landscaping application	Per Permit	\$244.00	\$251.30	\$7.30	3.0%	N
Engineering/Drainage Assessment						
Single Dwellings	Per Application	\$155.25	\$159.90	\$4.65	3.0%	N
1 -5 Dwellings	Per Application	\$362.25	\$373.10	\$10.85	3.0%	N
5+ Dwellings, Commercial, Industrials	Per Application	\$517.50	\$533.00	\$15.50	3.0%	N
Legal Point of Discharge Application	Per Application	\$238.10	\$238.20	\$0.10	0.0%	Y
Traffic Management Plans						
Maximum speed limit at any time is not more than 50kph (Not on roadway)	Per Application	\$98.00	\$100.80	\$2.80	2.9%	Y
Maximum speed limit at any time is not more than 50kph (on roadway)	Per Application	\$383.80	\$395.00	\$11.20	2.9%	Y
Maximum speed limit at any time is more than 50kph (Not on roadway)	Per Application	\$383.30	\$395.00	\$11.70	3.1%	Y
Maximum speed limit at any time is more than 50kph (On roadway)	Per Application	\$703.80	\$724.50	\$20.70	2.9%	Y
Minor works (not on roadway)	Per Application	\$151.90	\$156.30	\$4.40	2.9%	Y
Minor works (on roadway)	Per Application	\$98.00	\$100.80	\$2.80	2.9%	Y
Site Inspections/Supervision - Development						
Single Dwellings	Per Application	\$155.25	\$159.90	\$4.65	3.0%	N
1 -5 Dwellings	Per Application	\$362.25	\$373.10	\$10.85	3.0%	N
5+ Dwellings, Commercial, Industrials	Per Application	\$517.50	\$533.00	\$15.50	3.0%	N

User Fees and Charges	Unit	2025/26 Charge (GST inc)	2026/27 Charge (GST inc)	2026/27 to 2025/26 \$ Change	2026/27 to 2025/26 % Change	Is the fee statutory?
Recycling Materials						
Per Bag (120 litres)	Per Bag	\$8.30	\$8.60	\$0.30	3.6%	N
Drum (200 litres)	Per Drum	\$14.00	\$14.50	\$0.50	3.6%	N
Wheelie Bin (240 litres)	Per Bin	\$16.60	\$17.20	\$0.60	3.6%	N
Small Boot	Per Boot load	\$21.20	\$22.00	\$0.80	3.8%	N
Station Wagon	Per load	\$28.20	\$29.20	\$1.00	3.5%	N
Single cab ute tray	Per load	N/A	\$94.40	-	-	N
Extra cab ute tub	Per load	N/A	\$92.20	-	-	N
Extra cab ute tray	Per load	N/A	\$79.90	-	-	N
Twin cab ute tub	Per load	N/A	\$84.30	-	-	N
Twin cab ute tray	Per load	N/A	\$72.60	-	-	N
American Twin cab ute tub	Per load	N/A	\$130.80	-	-	N
American Twin cab ute tray	Per load	N/A	\$116.20	-	-	N
Trailer (6x4x1 foot)	Per Trailer	\$48.70	\$50.50	\$1.80	3.7%	N
Cardboard		Free	Free	-	-	N
Comingled recycling	Per m3	\$70.40	\$73.00	\$2.60	3.7%	N
Gas Bottles - Small	Per Bottle	Free	Free	-	-	N
Gas Bottles - Large	Per Bottle	Free	Free	-	-	N
Mattress - all sizes	Per Mattress	\$38.00	\$39.40	\$1.40	3.7%	N

User Fees and Charges	Unit	2025/26 Charge (GST inc)	2026/27 Charge (GST inc)	2026/27 to 2025/26 \$ Change	2026/27 to 2025/26 % Change	Is the fee statutory?
General Waste (MRSC residents)						
Per Bag (120 litres)	Per Bag	\$11.40	\$11.80	\$0.40	3.5%	N
Drum (200 litres)	Per Drum	\$19.10	\$19.80	\$0.70	3.7%	N
Wheelie Bin (240 litres)	Per Bin	\$22.80	\$23.60	\$0.80	3.5%	N
Small Boot	Per Boot load	\$28.60	\$29.70	\$1.10	3.8%	N
Station Wagon	Per load	\$38.10	\$39.50	\$1.40	3.7%	N
Single cab ute tub	Per load	N/A	\$161.60	-	-	N
Single cab ute tray	Per load	N/A	\$128.80	-	-	N
Extra cab ute tub	Per load	N/A	\$125.90	-	-	N
Extra cab ute tray	Per load	N/A	\$109.00	-	-	N
Twin cab ute tub	Per load	N/A	\$115.00	-	-	N
Twin cab ute tray	Per load	N/A	\$99.10	-	-	N
American Twin cab ute tub	Per load	N/A	\$178.40	-	-	N
American Twin cab ute tray	Per load	N/A	\$158.60	-	-	N
Trailer (6x4x1 foot)	Per Trailer	\$64.80	\$67.20	\$2.40	3.7%	N
Heaped trailer(6x4x2 foot)	Per Trailer	\$129.60	\$134.50	\$4.90	3.8%	N
Vehicle/Trailer (6x4x3 foot)	Per Trailer	\$194.40	\$201.80	\$7.40	3.8%	N
Vehicle/Trailer (6x4x4 foot)	Per Trailer	\$259.20	\$269.00	\$9.80	3.8%	N
Vehicle/Trailer (8x5x1 foot)	Per Trailer	\$108.00	\$112.10	\$4.10	3.8%	N
Vehicle/Trailer (8x5x2 foot)	Per Trailer	\$216.00	\$224.20	\$8.20	3.8%	N
Vehicle/Trailer (10x6x1 foot)	Per Trailer	\$162.00	\$168.10	\$6.10	3.8%	N
Vehicle/Trailer (10x6x2 foot)	Per Trailer	\$324.00	\$336.30	\$12.30	3.8%	N
Vehicle/Trailer (12x7x1 foot)	Per Trailer	\$227.00	\$235.60	\$8.60	3.8%	N
Vehicle/Trailer (12x7x2 foot)	Per Trailer	\$454.00	\$471.20	\$17.20	3.8%	N
Engine Oil over 20 litres	Per Litre	\$1.00	\$1.00	\$0.00	0.0%	N

User Fees and Charges	Unit	2025/26 Charge (GST inc)	2026/27 Charge (GST inc)	2026/27 to 2025/26 \$ Change	2026/27 to 2025/26 % Change	Is the fee statutory?
General Waste (non MRSC residents)						
Per Bag (120 litres)	Per Bag	\$12.20	\$12.60	\$0.40	3.3%	N
Drum (200 litres)	Per Drum	\$20.30	\$21.00	\$0.70	3.4%	N
Wheelie Bin (240 litres)	Per Bin	\$24.30	\$25.20	\$0.90	3.7%	N
Small Boot	Per Boot load	\$30.40	\$31.50	\$1.10	3.6%	N
Station Wagon	Per load	\$40.50	\$42.00	\$1.50	3.7%	N
Single cab ute tub	Per load	N/A	\$171.70	-	-	N
Single cab ute tray	Per load	N/A	\$136.90	-	-	N
Extra cab ute tub	Per load	N/A	\$133.80	-	-	N
Extra cab ute tray	Per load	N/A	\$115.90	-	-	N
Twin cab ute tub	Per load	N/A	\$122.20	-	-	N
Twin cab ute tray	Per load	N/A	\$105.30	-	-	N
American Twin cab ute tub	Per load	N/A	\$189.60	-	-	N
American Twin cab ute tray	Per load	N/A	\$168.50	-	-	N
Trailer (6x4x1 foot)	Per Trailer	\$68.90	\$71.50	\$2.60	3.8%	N
Heaped trailer(6x4x2 foot)	Per Trailer	\$137.80	\$143.00	\$5.20	3.8%	N
Vehicle/Trailer (6x4x3 foot)	Per Trailer	\$206.60	\$214.40	\$7.80	3.8%	N
Vehicle/Trailer (6x4x4 foot)	Per Trailer	\$275.50	\$285.90	\$10.40	3.8%	N
Vehicle/Trailer (8x5x1 foot)	Per Trailer	\$114.30	\$118.60	\$4.30	3.8%	N
Vehicle/Trailer (8x5x2 foot)	Per Trailer	\$228.60	\$237.30	\$8.70	3.8%	N
Vehicle/Trailer (10x6x1 foot)	Per Trailer	\$172.10	\$178.60	\$6.50	3.8%	N
Vehicle/Trailer (10x6x2 foot)	Per Trailer	\$344.10	\$357.10	\$13.00	3.8%	N
Vehicle/Trailer (12x7x1 foot)	Per Trailer	\$240.70	\$249.80	\$9.10	3.8%	N
Vehicle/Trailer (12x7x2 foot)	Per Trailer	\$481.40	\$499.70	\$18.30	3.8%	N

User Fees and Charges	Unit	2025/26 Charge (GST inc)	2026/27 Charge (GST inc)	2026/27 to 2025/26 \$ Change	2026/27 to 2025/26 % Change	Is the fee statutory?
Green Waste - (MRSC residents)						
Per Bag (120 litres)	Per Bag	\$2.40	\$2.40	\$0.00	0.0%	N
Drum (200 litres)	Per Drum	\$4.00	\$4.00	\$0.00	0.0%	N
Wheelie Bin (240 litres)	Per Bin	\$4.80	\$4.80	\$0.00	0.0%	N
Small Boot	Per Boot load	\$6.00	\$6.00	\$0.00	0.0%	N
Small Ute/Station Wagon	Per load	\$17.40	\$17.40	\$0.00	0.0%	N
Trailer (6x4x1 foot)	Per Trailer	\$13.80	\$13.80	\$0.00	0.0%	N
Single cab ute tub	Per load	N/A	\$32.60	-	-	N
Single cab ute tray	Per load	N/A	\$26.00	-	-	N
Extra cab ute tub	Per load	N/A	\$25.40	-	-	N
Extra cab ute tray	Per load	N/A	\$22.00	-	-	N
Twin cab ute tub	Per load	N/A	\$23.20	-	-	N
Twin cab ute tray	Per load	N/A	\$20.00	-	-	N
American Twin cab ute tub	Per load	N/A	\$36.00	-	-	N
American Twin cab ute tray	Per load	N/A	\$32.00	-	-	N
Heaped trailer(6x4x2 foot)	Per Trailer	\$27.60	\$27.60	\$0.00	0.0%	N
Vehicle/Trailer (6x4x3 foot)	Per Trailer	\$41.40	\$41.40	\$0.00	0.0%	N
Vehicle/Trailer (6x4x4 foot)	Per Trailer	\$55.20	\$55.20	\$0.00	0.0%	N
Vehicle/Trailer (8x5x1 foot)	Per Trailer	\$22.60	\$22.60	\$0.00	0.0%	N
Vehicle/Trailer (8x5x2 foot)	Per Trailer	\$45.20	\$45.20	\$0.00	0.0%	N
Vehicle/Trailer (10x6x1 foot)	Per Trailer	\$34.00	\$34.00	\$0.00	0.0%	N
Vehicle/Trailer (10x6x2 foot)	Per Trailer	\$68.00	\$68.00	\$0.00	0.0%	N
Vehicle/Trailer (12x7x1 foot)	Per Trailer	\$47.60	\$47.60	\$0.00	0.0%	N
Vehicle/Trailer (12x7x2 foot)	Per Trailer	\$95.20	\$95.20	\$0.00	0.0%	N

User Fees and Charges	Unit	2025/26 Charge (GST inc)	2026/27 Charge (GST inc)	2026/27 to 2025/26 \$ Change	2026/27 to 2025/26 % Change	Is the fee statutory?
Green Waste - (non MRSC residents)						
Per Bag (120L)	Per Bag	\$10.30	\$10.30	\$0.00	0.0%	N
Drum (200 litres)	Per Drum	\$21.80	\$21.80	\$0.00	0.0%	N
Wheelie Bin (240 litres)	Per Bin	\$21.80	\$21.80	\$0.00	0.0%	N
Small Boot	Per Boot load	\$24.40	\$24.40	\$0.00	0.0%	N
Small Tray Ute	Per load	\$47.10	\$47.10	\$0.00	0.0%	N
Station Wagon	Per load	\$71.40	\$71.40	\$0.00	0.0%	N
Single cab ute tub	Per load	N/A	\$177.60	-	-	N
Single cab ute tray	Per load	N/A	\$141.70	-	-	N
Extra cab ute tub	Per load	N/A	\$138.40	-	-	N
Extra cab ute tray	Per load	N/A	\$119.90	-	-	N
Twin cab ute tub	Per load	N/A	\$126.40	-	-	N
Twin cab ute tray	Per load	N/A	\$109.00	-	-	N
American Twin cab ute tub	Per load	N/A	\$196.20	-	-	N
American Twin cab ute tray	Per load	N/A	\$174.40	-	-	N
Heaped trailer(6x4x1 foot)	Per Trailer	\$46.80	\$46.80	\$0.00	0.0%	N
Heaped trailer(6x4x2 foot)	Per Trailer	\$93.70	\$93.70	\$0.00	0.0%	N
Vehicle/Trailer (6x4x3 foot)	Per Trailer	\$141.00	\$141.00	\$0.00	0.0%	N
Vehicle/Trailer (6x4x4 foot)	Per Trailer	\$187.20	\$187.20	\$0.00	0.0%	N
Vehicle/Trailer (8x5x1 foot)	Per Trailer	\$80.70	\$80.70	\$0.00	0.0%	N
Vehicle/Trailer (8x5x2 foot)	Per Trailer	\$161.80	\$161.80	\$0.00	0.0%	N
Vehicle/Trailer (10x6x1 foot)	Per Trailer	\$113.60	\$113.60	\$0.00	0.0%	N
Vehicle/Trailer (10x6x2 foot)	Per Trailer	\$227.60	\$227.60	\$0.00	0.0%	N
Vehicle/Trailer (12x7x1 foot)	Per Trailer	\$154.80	\$154.80	\$0.00	0.0%	N
Vehicle/Trailer (12x7x2 foot)	Per Trailer	\$309.60	\$309.60	\$0.00	0.0%	N

User Fees and Charges	Unit	2025/26 Charge (GST inc)	2026/27 Charge (GST inc)	2026/27 to 2025/26 \$ Change	2026/27 to 2025/26 % Change	Is the fee statutory?
Tyres						
Car	Per Tyre	\$10.00	\$10.00	\$0.00	0.0%	N
Car tyre with rim attached	Per Tyre	\$10.00	\$10.00	\$0.00	0.0%	N
Light Truck	Per Tyre	\$10.50	\$10.50	\$0.00	0.0%	N
Truck	Per Tyre	\$25.00	\$25.00	\$0.00	0.0%	N
Tractor	Per Tyre	\$230.00	\$230.00	\$0.00	0.0%	N
eWaste						
e-Waste - Computers/laptops	Per Item	Free	Free	-	-	N
e-Waste - TV/DVD	Per Item	Free	Free	-	-	N
e-Waste - Refrigerators	Per Item	Free	Free	-	-	N
e-Waste - others	Per Item	Free	Free	-	-	N
e-waste Non-residents - Other small	Per Item	\$2.20	\$2.20	\$0.00	0.0%	N
e-waste Non-residents - Other large	Per Item	\$3.40	\$3.40	\$0.00	0.0%	N
e-waste Non-residents - Refrigerators	Per Item	\$5.60	\$5.60	\$0.00	0.0%	N
Mulch Sales						
Delivered within Macedon Ranges Shire 6m3 loads	Per Load 6m3	\$135.00	\$135.00	\$0.00	0.0%	N
Delivered within Macedon Ranges Shire 10m3 loads	Per Load 10m3	\$185.00	\$185.00	\$0.00	0.0%	N
Loaded by Council (per m3)	Per Cubic Metre	\$15.00	\$15.00	\$0.00	0.0%	N
Self service	Per Trailer	Free	Free	-	-	N
Gravel Pit Operations						
Crushed per tonne (external)	Per Tonne	\$28.10	\$28.10	\$0.00	0.0%	N
Crushed per tonne (internal)	Per Tonne	\$14.80	\$14.80	\$0.00	0.0%	N
Uncrushed per tonne (external)	Per Tonne	\$17.90	\$17.90	\$0.00	0.0%	N
Uncrushed per tonne (Internal)	Per Tonne	\$9.50	\$9.50	\$0.00	0.0%	N
Clay Fill per tonne	Per Tonne	\$3.90	\$3.90	\$0.00	0.0%	N

User Fees and Charges	Unit	2025/26 Charge (GST inc)	2026/27 Charge (GST inc)	2026/27 to 2025/26 \$ Change	2026/27 to 2025/26 % Change	Is the fee statutory?
Facilities and Operations						
Saleyards						
Lambs/Sheep	Per Head	\$1.80	\$1.80	\$0.00	0.0%	N
Store Sheep	Per Head	\$1.30	\$1.30	\$0.00	0.0%	N
Goats	Per Head	\$3.60	\$3.60	\$0.00	0.0%	N
Fat Cattle	Per Head	\$15.50	\$15.50	\$0.00	0.0%	N
Cow/calf	Per Head	\$17.60	\$17.60	\$0.00	0.0%	N
Bulls	Per Head	\$23.00	\$23.00	\$0.00	0.0%	N
Bobby Calf	Per Head	\$5.50	\$5.50	\$0.00	0.0%	N
Store Cattle	Per Head	\$15.20	\$15.20	\$0.00	0.0%	N
Truck wash Fees	Per Minute	\$1.90	\$1.90	\$0.00	0.0%	N
Horses	Per Head	\$45.00	\$45.00	\$0.00	0.0%	N
Agents fees cattle	% of sale, per sale	0.62%	0.62%	\$0.00	0.0%	N
Agents fees sheep and goats	% of sale, per sale	0.62%	0.62%	\$0.00	0.0%	N
Agent fees horses	% of sale, per sale	0.62%	0.62%	\$0.00	0.0%	N
NLIS Buyer Fee - Cattle	Per Sale	\$3.70	\$3.70	\$0.00	0.0%	N
NLIS Tag Fee - Cattle	Per Sale	\$32.90	\$32.90	\$0.00	0.0%	N
NLIS Buyer Fee - Sheep	Per Sale	\$1.50	\$1.50	\$0.00	0.0%	N
NLIS Tag Fee - Sheep	Per Sale	\$6.50	\$6.50	\$0.00	0.0%	N
Saddlery	Per Sale Event	\$523.00	\$523.00	\$0.00	0.0%	N
Private Weighing of cattle	Per Head	\$6.90	\$6.90	\$0.00	0.0%	N
Private use of saleyards	Per Hour	\$75.00	\$75.00	\$0.00	0.0%	N
Standpipe fees per kilolitre (1,000 litres)	Per Kilo Litre	\$4.60	\$4.60	\$0.00	0.0%	N
Yard usage for livestock on consignment	Per Head	\$5.00	\$5.00	\$0.00	0.0%	N
NLIS - National Livestock Identification System						

User Fees and Charges	Unit	2025/26 Charge (GST inc)	2026/27 Charge (GST inc)	2026/27 to 2025/26 \$ Change	2026/27 to 2025/26 % Change	Is the fee statutory?
Safer Communities						
Health						
Public Health & Wellbeing Act Registration - New Business	Per Application	\$410.00	\$422.20	\$12.20	3.0%	N
Public Health & Wellbeing Act Premises Renewal of Registrations	Per Registration	\$280.00	\$288.30	\$8.30	3.0%	N
Public Health & Wellbeing Act Premises Registrations - Late fee after 31 December	Per Registration	\$130.00	\$130.00	\$0.00	0.0%	N
Public Health & Wellbeing Act Premises Transfer fee	Per Application	\$280.00	\$288.30	\$8.30	3.0%	N
Public Health and Wellbeing Act Premises Pre-registration Assessment Application (includes plans assessment and progress inspections)	Per Application	\$300.00	\$300.00	\$0.00	0.0%	N
Septic Tank - New Application	Per Application	\$810.00	\$830.00	\$20.00	2.5%	Y
Septic Tank - Alteration to existing	Per Permit	\$810.00	\$830.00	\$20.00	2.5%	Y
Septic Tank - Amend permit	Per Permit	\$172.00	\$175.00	\$3.00	1.7%	Y
Septic Tank - minor alterations	Per Permit	\$618.00	\$630.00	\$12.00	1.9%	Y
Septic Tank - Transfer a permit	Per Permit	\$164.00	\$168.00	\$4.00	2.4%	Y
Septic Tank - Renew a permit	Per Permit	\$138.00	\$140.00	\$2.00	1.4%	Y
Septic Tank - Exemption from permit	Per Permit	\$243.00	\$250.00	\$7.00	2.9%	Y
Septic Tank - Search Fee	Per Search	\$160.00	\$50.00	-\$110.00	-68.8%	N
Septic Tank - Fees for inspection	Per Inspection	\$200.00	\$206.00	\$6.00	3.0%	N
Food Act Premises Pre-registration Assessment Application for class 1, 2, 3,3A (incl. plans assessment, progress inspection)	Per Application	\$300.00	\$300.00	\$0.00	0.0%	N
Food Act Premises - Alteration of existing food premises (includes assessment of plans and progress inspections)	Per Application	\$250.00	\$250.00	\$0.00	0.0%	N
Food Act Premises Registration- New Business Class 1	Per Application	\$770.00	\$793.00	\$23.00	3.0%	N
Food Act Premises Renewal Fees Class 1	Per Registration	\$600.00	\$618.00	\$18.00	3.0%	N
Food Act Premises Renewal Fees Class 1 - Late Fee after 31 December	Per Registration	\$130.00	\$130.00	\$0.00	0.0%	N
Food Act Premises Registration - New Business Class 2	Per Registration	\$770.00	\$793.00	\$23.00	3.0%	N
Food Act Premises Renewal Fees Class 2	Per Registration	\$600.00	\$618.00	\$18.00	3.0%	N
Food Act Premises Registration Fees - Class 2 or 3 large food premises (i.e. supermarkets, large food manufacture)	Per Registration	\$950.00	\$950.00	\$0.00	0.0%	N
Food Act Premises Renewal Fees - Class 2 or 3 large food premises (i.e. supermarkets, large food manufacture)	Per Registration	\$800.00	\$800.00	\$0.00	0.0%	N
Food Act Premises Renewal Fees Class 2 or 3 - late fee after 31 December	Per Registration	\$130.00	\$130.00	\$0.00	0.0%	N
Food Act Premises Registration - New Business Class 3a	Per Registration	\$640.00	\$659.00	\$19.00	3.0%	N
Food Act Premises Renewal Fees Class 3a	Per Registration	\$440.00	\$453.00	\$13.00	3.0%	N
Food Act Premises Renewal Fees Class 3a - late fee after 31 December	Per Registration	\$130.00	\$130.00	\$0.00	0.0%	N
Food Act Premises Registration - New Business Class 3	Per Application	\$470.00	\$484.00	\$14.00	3.0%	N

User Fees and Charges	Unit	2025/26 Charge (GST inc)	2026/27 Charge (GST inc)	2026/27 to 2025/26 \$ Change	2026/27 to 2025/26 % Change	Is the fee statutory?
Food Act Premises Renewal Fees Class 3	Per Registration	\$345.00	\$355.20	\$10.20	3.0%	N
Food Act Premises Renewal Fees Class 3 - Late fee after 31 December	Per Registration	\$130.00	\$130.00	\$0.00	0.0%	N
Food Act Seasonal Sporting Club New & Renewal fee Class 2, 3	Per Registration	\$130.00	\$133.90	\$3.90	3.0%	N
Fees for Inspection requested by purchaser/solicitor	Per Inspection	\$270.00	\$270.00	\$0.00	0.0%	N
Foodtrader Temporary food premises fees	Per Application	\$135.00	\$139.00	\$4.00	3.0%	N
Food Act non-compliance inspection fee	Per Inspection	\$270.00	\$270.00	\$0.00	0.0%	N
Follow Up of Non-Compliance Food Sampling	Per sample	\$160.00	\$160.00	\$0.00	0.0%	N
Residential Tenancies Act - Caravan Park Registration Fees	Per Registration	As set within regulation	As set within regulation	-	-	
Residential Tenancies Act - Caravan Transfer Fee	Fee Units Per Transf	5 Fee Units	5 Fee Units	-	-	
Meningococcal ACWY vaccine	Per vaccination	\$75.00	\$80.00	\$5.00	6.7%	N
Meningococcal B vaccine	Per vaccination	\$145.00	\$145.00	\$0.00	0.0%	N
Influenza vaccine - community	Per vaccination	\$18.00	\$20.00	\$2.00	11.1%	N
Influenza vaccine - corporate	Per vaccination	\$25.00	\$25.00	\$0.00	0.0%	N
Varicella (Chicken Pox) vaccine	Per vaccination	\$70.00	\$75.00	\$5.00	7.1%	N
Diphtheria, Tetanus, Whooping cough vaccine	Per vaccination	\$50.00	\$50.00	\$0.00	0.0%	N

User Fees and Charges	Unit	2025/26 Charge (GST inc)	2026/27 Charge (GST inc)	2026/27 to 2025/26 \$ Change	2026/27 to 2025/26 % Change	Is the fee statutory?
Community Safety						
Fire Hazard re inspection Fee	Per Inspection	\$220.00	\$226.60	\$6.60	3.0%	Y
Animal Management						
Domestic Animal Business re inspection fee (1st compliance re-check)	Per Inspection	\$321.00	\$330.00	\$9.00	2.8%	N
Domestic Animal Business re inspection fee (non-compliance re-inspection fee 2nd and subsequent re-inspections - per visit fee)	Per Inspection	\$626.00	\$645.00	\$19.00	3.0%	N
After-hours Officer attendance fee	Per Attendance	\$100.00	\$103.00	\$3.00	3.0%	N
Additional officer attendance fee	Per Attendance	\$100.00	\$103.00	\$3.00	3.0%	N
Cat Cage Hire Fees (weekly hire)	Per Week	\$15.00	\$15.00	\$0.00	0.0%	N
Cat Cage on property set up fee (per Officer site visit - additional to cage hire fee)	Per Cage	\$22.00	\$22.00	\$0.00	0.0%	N
Animal Registrations						
Replacement Tag and transfer from other Council areas	Per Tag	\$9.00	\$9.00	\$0.00	0.0%	N
Cat Registrations - (complete) Full	Per animal	\$156.00	\$170.00	\$14.00	9.0%	Y
Cat Registrations - (complete) Concession	Per animal	\$78.00	\$85.00	\$7.00	9.0%	Y
Cat Registrations - (desexed/microchip/etc)	Per animal	\$52.00	\$52.00	\$0.00	0.0%	Y
Cat Registrations - (desexed/microchip/etc) Concession	Per animal	\$26.00	\$26.00	\$0.00	0.0%	Y
Cat Registration - Prescribed reduced fee category other (Over 10 Years, breeding in DAB, applicable organisation)	Per animal	\$52.00	\$56.50	\$4.50	8.7%	Y
Cat Registration - Prescribed reduced fee category other (Over 10 Years, breeding in DAB, applicable organisation) - Concession	Per animal	\$26.00	\$28.20	\$2.20	8.5%	Y
Cat Registration - Initial registration for desexed cat (inc. adoptions) Waiver applied to first registration year only	Per animal	Free	Free	-	-	Y
Cat Registration - New (initial) registration between 9 Dec to 9 April (except cats kept for breeding at DAB)	Per animal	50% of full year	50% of full year	-	-	Y
Cat Registration - Fostered by registered foster carer (1st 12 months)	Per animal	\$7.00	\$11.50	\$4.50	64.3%	Y

User Fees and Charges	Unit	2025/26 Charge (GST inc)	2026/27 Charge (GST inc)	2026/27 to 2025/26 \$ Change	2026/27 to 2025/26 % Change	Is the fee statutory?
Dog Registrations - (complete) Full	Per animal	\$214.00	\$231.00	\$17.00	7.9%	Y
Dog Registrations - (complete) Pensioner	Per animal	\$107.00	\$115.50	\$8.50	7.9%	Y
Dog Registrations - (desexed/micro chipped/etc) Full	Per animal	\$66.00	\$66.00	\$0.00	0.0%	Y
Dog Registrations - (desexed/micro chipped/etc) Concession	Per animal	\$33.00	\$33.00	\$0.00	0.0%	Y
Dog Registration - Prescribed reduced fee category other (Over 10 Years, breeding in DAB, applicable organisation, approved obedience training)	Per animal	\$71.00	\$77.00	\$6.00	8.5%	Y
Dog Registration - Prescribed reduced fee category other (Over 10 Years, breeding in DAB, applicable organisation, approved obedience training) - Concession	Per animal	\$35.00	\$38.50	\$3.50	10.0%	Y
Dog Registration - Farm Working Dog	Per animal	\$71.00	\$75.50	\$4.50	6.3%	Y
Dog Registration - Farm Working Dog Concession	Per animal	\$35.00	\$37.70	\$2.70	7.7%	Y
Dog Registration - Assistance Dogs (Guide, Hearing) and Government Authority exemptions	Per animal	Free		-	-	Y
Dog Registration - Initial registration for desexed adopted dog from registered shelter. Discount applied to first registration year only	Per animal	\$21.00	\$25.50	\$4.50	21.4%	Y
Dog Registration - New (initial) registration between 1 Jan to 9 April (Excludes Dangerous, Menacing, Restricted Breed, Guard Dogs, and dogs kept for breeding at DAB)	Per animal	50% of full year	50% of full year	-	-	Y
Dog Registration - Fostered by registered foster carer (1st 12 months)	Per animal	\$7.00	\$11.50	\$4.50	64.3%	Y
Pet Registration - S18 register review fee	Per animal	\$26.00	\$27.00	\$1.00	3.8%	N
Animal Registration Renewal - Late fee	Per animal	\$12.00	\$12.00	\$0.00	0.0%	N

User Fees and Charges	Unit	2025/26 Charge (GST inc)	2026/27 Charge (GST inc)	2026/27 to 2025/26 \$ Change	2026/27 to 2025/26 % Change	Is the fee statutory?
Community Safety						
Animal Handling						
Impound Release Fee (from Council) - Dogs/Cats	Per animal	\$109.00	\$112.50	\$3.50	3.2%	N
Pound reclaim fee (from contractor) - dogs	Per animal	\$487.00	\$500.00	\$13.00	2.7%	N
Pound reclaim fee (from contractor) - cats and small domestic pets (e.g. rabbits, guinea pigs, ferrets, chickens, etc.)	Per animal	\$271.00	\$278.00	\$7.00	2.6%	N
Impound Release Fees - subsequent daily care fee normal impounds - Dogs/Cats/Small Animals	Per animal	\$17.00	\$17.50	\$0.50	2.9%	N
Impound Release Fee (from Council) - Dogs/Cats - subsequent impoundment within 6 months of initial impoundment	Per animal	\$218.00	\$225.00	\$7.00	3.2%	N
Seized dog daily care fee (investigation/case holds)	Per Day	At cost	At cost	-	-	N
Seized cat/small domestic pets daily care fee (investigation/case holds)	Per Day	At cost	At cost	-	-	N
Emergency welfare boarding	Per Day	At cost	At cost	-	-	N
Pound contractor - registration admin processing fee (added to price of registration)	Per animal	\$29.00	\$29.00	\$0.00	0.0%	N
Microchipping Fee - Impounded Animals	Per animal	\$82.00	\$82.00	\$0.00	0.0%	N
Veterinary care costs for impounded / seized animals	Per animal	At cost		-	-	N
Dog Registration Declared Dangerous	Per animal	\$560.00	\$564.50	\$4.50	0.8%	Y
Dog Registration Declared Menacing	Per animal	\$460.00	\$464.50	\$4.50	1.0%	Y
Dog Registration Restricted Breed	Per animal	\$460.00	\$464.50	\$4.50	1.0%	Y
Dog Registration - Declared Dog Concession (applies to Restricted Breed and Menacing only)	Per animal	\$230.00	\$232.20	\$2.20	1.0%	Y
Dog Registration - Guard dog /protection trained dog	Per animal	\$214.00	\$231.00	\$17.00	7.9%	Y
Local Laws						
Local Law Busking Fee (over 18yrs age)	Per Permit	\$41.00	\$41.00	\$0.00	0.0%	N
Local Laws Fees - General Permit (standard fee up to and incl. 12 month permit duration)	Per Permit	\$189.00	\$195.00	\$6.00	3.2%	N
Local Laws Fees - General Permit (fee for over 12 months permit duration - maximum to 24 months)	Per Permit	\$331.00	\$341.00	\$10.00	3.0%	N
Local Laws Fees - Shipping container / temporary storage container permit - application processing fee	Per Container	\$189.00	\$195.00	\$6.00	3.2%	N
Local Laws Fees - General Permit for not for profit / community group activity	Per Permit	Free	Free	-	-	N
Fire Prevention Fees - Local law permit to burn	Per Permit	Free	Free	-	-	N
Local Laws Fees - Additional Animal Keeping Permit - new application (standard fee up to and incl. 12 month permit duration)	Per Permit	\$145.00	\$149.00	\$4.00	2.8%	N
Local Laws Fees - Additional Animal Keeping Permit - new application (for over 12 months permit duration - maximum to 24 months)	Per Permit	\$254.00	\$261.00	\$7.00	2.8%	N
Local Laws Fees - Additional Animal Keeping Permit - concession rate	Per Permit	50% full fee rate	50% full fee rate			N
Local Laws Fees - Additional Animal Keeping Permit - renewal application (standard fee up to and incl. 12 month permit duration)	Per Permit	\$122.00	\$125.00	\$3.00	2.5%	N
Local Laws Fees - Additional Animal Keeping Permit - renewal application (for over 12 months permit duration - maximum to 24 months)	Per Permit	\$213.00	\$218.00	\$5.00	2.3%	N
Local Law Permit - Outdoor Dining 1-4 tables and seats (standard fee up to and incl. 12 month permit duration)	Per Permit	\$199.00	\$205.00	\$6.00	3.0%	N
Local Law Permit - Outdoor Dining 1-4 tables and seats (fee for over 12 months permit duration - maximum to 24 months)	Per Permit	\$348.00	\$358.00	\$10.00	2.9%	N

User Fees and Charges	Unit	2025/26 Charge (GST inc)	2026/27 Charge (GST inc)	2026/27 to 2025/26 \$ Change	2026/27 to 2025/26 % Change	Is the fee statutory?
Local Law Permit - Outdoor Dining 5-8 tables and seats (standard fee up to and incl. 12 month permit duration)	Per Permit	\$299.00	\$308.00	\$9.00	3.0%	N
Local Law Permit - Outdoor Dining 5-8 tables and seats (fee for over 12 months permit duration - maximum to 24 months)	Per Permit	\$523.00	\$539.00	\$16.00	3.1%	N
Local Law Permit - Outdoor Dining 9+ tables and seats (standard fee up to and incl. 12 month permit duration)	Per Permit	\$415.00	\$427.00	\$12.00	2.9%	N
Local Law Permit - Outdoor Dining 9+ tables and seats (fee for over 12 months permit duration - max to 24 months)	Per Permit	\$726.00	\$747.00	\$21.00	2.9%	N

User Fees and Charges	Unit	2025/26 Charge (GST inc)	2026/27 Charge (GST inc)	2026/27 to 2025/26 \$ Change	2026/27 to 2025/26 % Change	Is the fee statutory?
Community Safety						
Local Law Permit - Ancillary furniture (e.g. umbrellas, heaters, screens, plants) (price per business - standard fee up to and incl. 12 month permit duration)	Per Permit	\$68.00	\$68.00	\$0.00	0.0%	N
Local Law Permit - Ancillary furniture (e.g. umbrellas, heaters, screens, plants) (price per business - fee for over 12 months permit duration - maximum to 24 months)	Per Permit	\$119.00	\$119.00	\$0.00	0.0%	N
Local Law Permit - Goods for display 1-4 items (e.g. display tables, shelves, clothes racks, etc.) (standard fee up to and incl. 12 month permit duration)	Per Permit	\$106.00	\$109.00	\$3.00	2.8%	N
Local Law Permit - Goods for display 1-4 items (e.g. display tables, shelves, clothes racks, etc.) (fee for over 12 months permit duration - maximum to 24 months)	Per Permit	\$186.00	\$191.00	\$5.00	2.7%	N
Local Law Permit - Goods for display 5-8 items (e.g. display tables, shelves, clothes racks, etc.) (standard fee up to and incl. 12 month permit duration)	Per Permit	\$159.00	\$163.50	\$4.50	2.8%	N
Local Law Permit - Goods for display 5-8 items (e.g. display tables, shelves, clothes racks, etc.) (fee for over 12 months permit duration - maximum to 24 months)	Per Permit	\$278.00	\$286.00	\$8.00	2.9%	N
Local Law Permit - Goods for display 9+ items (e.g. display tables, shelves, clothes racks, etc.) (standard fee up to and incl. 12 month permit duration)	Per Permit	\$213.00	\$219.00	\$6.00	2.8%	N
Local Law Permit - Goods for display 9+ items (e.g. display tables, shelves, clothes racks, etc.) (fee for over 12 months permit duration - maximum to 24 months)	Per Permit	\$373.00	\$383.00	\$10.00	2.7%	N
Local Law Permit - Moveable advertising signs / flags - fee per item type (note - maximum 2 signs permitted) (standard fee up to and incl. 12 month permit duration)	Per Permit	\$53.00	\$53.00	\$0.00	0.0%	N
Local Law Permit - Moveable advertising signs / flags - fee per item type (note - maximum 2 signs permitted) (fee for over 12 months permit duration - maximum to 24 months)	Per Permit	\$93.00	\$93.00	\$0.00	0.0%	N
Local Law Permit - Real Estate Signs (price per franchise - standard fee up to and incl. 12 month permit duration)	Per Permit	\$244.00	\$251.50	\$7.50	3.1%	N
Local Law Permit - Real Estate Signs (price per franchise - fee for over 12 months permit duration - maximum to 24 months)	Per Permit	\$427.00	\$440.00	\$13.00	3.0%	N
Permit amendment application fee - Roadside and Footpath Trading permit	Per Permit	\$27.00	\$28.00	\$1.00	3.7%	N
Mobile Trading - Ice cream vans (roaming)	Per Permit	\$270.00	\$278.00	\$8.00	3.0%	N
Mobile Trading - sausage sizzle / bake sale (not-for-profit)	Per Permit	Free		-	-	N
Mobile Trading - Set location up to one week	Per Permit	\$649.00	\$668.00	\$19.00	2.9%	N
Mobile Trading - Set location up to 3 months	Per Permit	\$3,244.00	\$3,341.00	\$97.00	3.0%	N
Mobile Trading - local MRSC food business discount	Per Permit	50% full fee rate	50% full fee rate	-	-	N

User Fees and Charges	Unit	2025/26 Charge (GST inc)	2026/27 Charge (GST inc)	2026/27 to 2025/26 \$ Change	2026/27 to 2025/26 % Change	Is the fee statutory?
Skip Bin Permit (domestic use 4m3 size and under)	Per Permit	\$106.00	\$109.00	\$3.00	2.8%	N
Community Safety						
Bull/Stallion Impound Release Fee (excludes transport costs)	Per Head	\$218.00	\$224.50	\$6.50	3.0%	N
Other (Large) Livestock Impound Release Fee (excludes transport)(horses/cattle)	Per Head	\$133.00	\$137.00	\$4.00	3.0%	N
(Medium) Livestock Impound Release Fee (excludes transport costs)(sheep/goat/alpaca/pig)	Per Head	\$64.00	\$66.00	\$2.00	3.1%	N
Small animal Impound Council Release Fee (rabbit/ferret/chicken/pet birds, etc.)	Per Head	\$33.00	\$34.00	\$1.00	3.0%	N
NLIS Livestock tagging fee (for impounded stock not tagged)	Per head	\$11.50	\$12.00	\$0.50	4.3%	N
Livestock Management and Care Fee - Up to 5 head of stock daily care fee	Per Day	\$66.00	\$68.00	\$2.00	3.0%	N
Livestock Management and Care Fee - Per additional head per day for more than 5 head of impounded stock	Per Day	\$18.50	\$19.00	\$0.50	2.7%	N
Livestock transport fee	Per Trip	At cost	At Cost	-	-	N
Owner surrender of Dog or Cat to Council (S.33A)	Per Animal	\$99.00	\$102.00	\$3.00	3.0%	N
Owner surrender of Dog or Cat to Council (S.33A) - not desexed and currently vaccinated	Per Animal or Litter	\$151.00	\$155.00	\$4.00	2.6%	N
Owner surrender of animal type other than cat or dog	Per Animal	Same as impound release rate	Same as impount release rate	-	-	N
General Items Impound Fee (excludes all transport costs)	Per Vehicle	\$104.00	\$107.00	\$3.00	2.9%	N
Vehicle Impound Release Fee (excludes transport and storage costs costs)	Per Vehicle	\$258.00	\$266.00	\$8.00	3.1%	N
Vehicle Impound Daily Fee	Per Vehicle	\$26.00	\$27.00	\$1.00	3.8%	N
Vehicle impound transport costs (includes recovery/carriage/towing)	Per Vehicle	At cost	At Cost	-	-	N
Local Law Permit / Domestic Animal Business Registration - late renewal fee (30+ days overdue)	Per Registration	\$31.00	\$32.00	\$1.00	3.2%	N
Domestic Animal Business Registration - Boarding, Pound, Shelter, Training Establishments (1 type)	Per Registration	\$366.00	\$377.00	\$11.00	3.0%	N
Domestic Animal Business Registration - Boarding, Pound, Shelter, Training Establishments (add-on DAB types - fee per each additional business type)	Per Registration	\$65.00	\$67.00	\$2.00	3.1%	N
Domestic Animal Business Registration - Breeding - up to 5 fertile female dogs / cats	Per Registration	\$323.00	\$333.00	\$10.00	3.1%	N
Domestic Animal Business Registration - Breeding - 6 to 10 fertile female dogs / cats	Per Registration	\$452.00	\$466.00	\$14.00	3.1%	N
Domestic Animal Business Registration - Breeding - 11 to 50 fertile female dogs / cats	Per Registration	\$961.00	\$990.00	\$29.00	3.0%	N
Domestic Animal Business Registration - Breeding - over 50 fertile female dogs / cats	Per Registration	\$1,282.00	\$1,320.00	\$38.00	3.0%	N
Domestic Animal Business Registration - Veterinary Practice Puppy Training School	Per Registration	\$105.00	\$108.00	\$3.00	2.9%	N
Foster Carer Registration	Per Registration	Free	Free			N

NLIS - National Livestock Identification System.
The Statutory charges administered by Local Laws listed are the regularly applied charges and fines. For a full list of Statutory fees and fines please see Department of Justice website for calculated penalties. Where there is a \$ range for a penalty Council charges the highest amount. Penalty fee units can be accessed at www.dtf.vic.gov.au/financial-management/indexation-fees-and-penalties.

User Fees and Charges	Unit	2025/26 Charge (GST inc)	2026/27 Charge (GST inc)	2026/27 to 2025/26 \$ Change	2026/27 to 2025/26 % Change	Is the fee statutory?
Children Youth and Families						
Family & Children's Services - fees effective for period January 2025 to December 2025						
Manna Gum single room hire	Per Hour	\$32.00	\$33.00	\$1.00	3.1%	N
Manna Gum single room hire	Per Day	\$177.00	\$182.00	\$5.00	2.8%	N
Manna Gum combined room hire	Per Hour	\$51.00	\$52.50	\$1.50	2.9%	N
Manna Gum combined room hire	Per Day	\$270.00	\$278.00	\$8.00	3.0%	N
30% discount for not for profit apply to these room hire rates						
Freeza Events	Per person	Variable	Variable	-	-	
Kyneton Town Hall						
The Kyneton Town Hall usage and service fees are charged as per the details of each hirers individual venue hire agreement calculated using the following prescribed costs:						
Minimum base hire (first 5 hours) - includes venue supervisor, front of house staff and Richardson Room	Per 1/2 day	\$2,338.00	\$2,420.00	\$82.00	3.5%	N
Additional venue hire (beyond first 5 hours) - staffing not included	Per Hour	\$142.00	\$147.00	\$5.00	3.5%	N
Additional Venue Services Fees						
Seating bank configuration change (from standard)	Per Event	\$707.00	\$732.00	\$25.00	3.5%	N
Additional Spaces Hire Fee						
Kitchen Facilities Hire	Per Day	\$447.00	\$463.10	\$16.10	3.6%	N
Campbell Room Hire (only available in conjunction with hire of Kyneton Town Hall)	Per Day	N/A	\$60.00	-	-	N
Newman Room Hire (only available in conjunction with hire of Kyneton Town Hall)	Per Day	N/A	\$60.00	-	-	N
Venue Staffing Costs						
Technical staff	Per Hour	\$86.00	\$86.00	\$0.00	0.0%	N
Venue Supervisor	Per Hour	N/A	\$71.40	-	-	N
Front of House staff	Per Hour	\$71.40	\$71.40	\$0.00	0.0%	N
Security (discretionary) - 5 Hour minimum	Per Hour	N/A	\$93.00	-	-	N
Additional Venue Equipment						
Piano Hire and Tune	Per Hire	\$408.00	\$440.00	\$32.00	7.8%	N
Additional Foldback wedge (QSC k 10) Performance	Per Hire	\$24.00	\$25.00	\$1.00	4.2%	N
DMX Splitter	Per Hire	\$18.00	\$19.00	\$1.00	5.6%	N
Venue Pre Rig (3 hours min)	Per Hour	\$109.00	\$113.00	\$4.00	3.7%	N
Recording - Venue Hardware Package	Per Event	\$109.00	\$113.00	\$4.00	3.7%	N
Tape - Gaffa	Per Roll	\$24.00	\$25.00	\$1.00	4.2%	N
Hazers	Per Event	\$24.00	\$25.00	\$1.00	4.2%	N
Colour Gels	Per Roll	\$24.00	\$25.00	\$1.00	4.2%	N

User Fees and Charges	Unit	2025/26 Charge (GST inc)	2026/27 Charge (GST inc)	2026/27 to 2025/26 \$ Change	2026/27 to 2025/26 % Change	Is the fee statutory?
Ticketing fees and charges						
Commercial rate						
Ticketing / booking fee	Per Ticket	\$3.00	\$3.00	\$0.00	0.0%	N
Ticketing / booking fee - per complimentary ticket (max 10)	Per Ticket	\$2.00	\$2.00	\$0.00	0.0%	N
Administration fee	Of Gross total ticket sales	3.5%	\$0.04	\$0.00	0.0%	N
Not for Profit / Community rate						
Ticketing / booking fee	Per Ticket	\$2.00	\$2.00	\$0.00	0.0%	N
Ticketing / booking fee - per complimentary ticket (max 10)	Per Ticket	\$1.00	\$1.00	\$0.00	0.0%	N
Administration fee	Of Gross total ticket sales	3.5%	\$0.04	\$0.00	0.0%	N
Internal rate – Community event - priced ticket						
Ticketing / booking fee	Per Ticket	\$3.00	\$3.00	\$0.00	0.0%	N
Ticketing / booking fee - per complimentary ticket (max 10)	Per Ticket	\$1.00	\$1.00	\$0.00	0.0%	N
Internal rate – Community event - Zero priced ticket						
Ticketing / booking fee	Per Ticket	\$1.00	\$1.00	\$0.00	0.0%	N
Ticketing / booking fee - per complimentary ticket (max 10)	Per Ticket	\$1.00	\$1.00	\$0.00	0.0%	N
Internal rate – Commercial - priced ticket						
Ticketing / booking fee	Per Ticket	\$3.00	\$3.00	\$0.00	0.0%	N
Ticketing / booking fee - per complimentary ticket (max 10)	Per Ticket	\$2.00	\$2.00	\$0.00	0.0%	N
Internal rate - Administration fee						
Administration Fee	Per Event	N/A	\$120.00	-	-	N
Red Brick Hall						
Hourly Rate	Per Hour	\$37.00	\$39.00	\$2.00	5.4%	N
Daily Rate	Per Day	\$200.00	\$208.00	\$8.00	4.0%	N
Additional Venue Equipment						
Projector and Screen	Per Event	N/A	\$120.00	-	-	N
Lectern and Microphone	Per Event	N/A	\$80.00	-	-	N
Bluestone Theatre						
Weekly Rate - Rehearsals only	Per Week	\$718.00	\$744.00	\$26.00	3.6%	N
Weekly Rate Performance	Per Week	\$1,027.00	\$1,063.00	\$36.00	3.5%	N
Daily Rate - Performance	Per Day	\$332.00	\$344.00	\$12.00	3.6%	N
Workshops (No Audience, 3 hour minimum)	Per Hour	\$36.00	\$38.00	\$2.00	5.6%	N
Additional Venue Service Fees						
Seating bank configuration change (from standard)	Per removal	\$399.00	\$413.00	\$14.00	3.5%	N
Additional Venue Equipment						
Projector and Screen	Per Event	N/A	\$100.00	-	-	N
Lectern and Microphone	Per Event	N/A	\$60.00	-	-	N

User Fees and Charges	Unit	2025/26 Charge (GST inc)	2026/27 Charge (GST inc)	2026/27 to 2025/26 \$ Change	2026/27 to 2025/26 % Change	Is the fee statutory?
Museum						
Adults	Per person	\$5.00	\$5.00	\$0.00	0.0%	N
Pension/Student (Under 5 years free)	Per person	\$3.00	\$3.00	\$0.00	0.0%	N
Education/Schools program	Per Student	\$2.50	\$2.50	\$0.00	0.0%	N
Family	Per Family	\$10.00	\$10.00	\$0.00	0.0%	N
Group Booking with activities	Per Person	\$5.00	\$5.00	\$0.00	0.0%	N
Kyneton Mechanics Institute Theatre						
Kyneton Mechanics Institute - Main Hall	Per Event	\$370.00	\$383.00	\$13.00	3.5%	N
Kyneton Mechanics Institute - Small Meeting Room (Rooms 1-3)	Per Hour	\$26.00	\$27.00	\$1.00	3.8%	N
Kyneton Mechanics Institute - Small Meeting Room (Rooms 1-3)	Per Day	\$183.00	\$190.00	\$7.00	3.8%	N
Kyneton Mechanics Institute - Large Meeting Room (Rooms 5)	Per Hour	\$39.00	\$41.00	\$2.00	5.1%	N
Kyneton Mechanics Institute - Large Meeting Room (Rooms 5)	Per Day	\$210.00	\$218.00	\$8.00	3.8%	N
Additional Venue Equipment						
Projector and Screen	Per Event	N/A	\$80.00	-	-	N
Lectern and Microphone	Per Event	N/A	\$60.00	-	-	N
Additional Hire Fees for creative venues						
Event Bond	Per Event	\$1,000.00	\$1,000.00	\$0.00	0.0%	N
Subsidy options for Creative Venues						
No Discount Profit making organisations or those that have the capacity to pay. <ul style="list-style-type: none">• Commercial Enterprise• Private Functions• Political Parties• Activities that give political advantage to a registered political party.• Activities that give commercial advantage to a specific business or businesses.• Activities that fall within the financial responsibility of another level of government.		50% Discount NFP Organisations and start-up small businesses who make a tangible contribution to the community and the regions cultural vibrancy. <ul style="list-style-type: none">• Community groups• NFP organisations• Sporting clubs• Local Schools•+C430 Arts based businesses• Non-Government community service organisations <i>* reporting requirements apply</i>				
100% Discount Where Council directly supports local groups to provide events and activities in line with the Council strategies or emergency services. <ul style="list-style-type: none">• Emergency Services• Community NFP groups conducting meetings (max 12 per year).• Recipients of In-Kind event support through the MRSC Events and Festivals funding program.• Community groups providing an agreed return service to Council.• In addition to the above groups, application for 100% in-kind venue hire subsidy can be made by formal written submission to the relevant Director. <i>* reporting requirements apply</i>		70% Discount <ul style="list-style-type: none">• Events and activities in which MRSC are a formal strategic partner.• Events and activities undertaken as a strategic partnership with MRSC that support specific objectives within adopted Council. strategies and plans <i>* Note that Council provides meeting rooms to local community groups for 12 free meeting per year (KMI room 3 only)</i> <i>* reporting requirements apply</i>				

User Fees and Charges	Unit	2025/26 Charge (GST inc)	2026/27 Charge (GST inc)	2026/27 to 2025/26 \$ Change	2026/27 to 2025/26 % Change	Is the fee statutory?
Recreation Reserve User Contributions and Fees						
Sporting Club annual user contribution (proportioned across all clubs and groups)	Per Year	\$44,594.40	\$45,932.20	\$1,337.80	3.0%	N
Casual Hire of Grounds (per day or part thereof) - Local community group - admission fee charged	Per Day	\$73.50	\$75.70	\$2.20	3.0%	N
Casual Hire of Grounds (per day or part thereof) - Local community group - Not for Profit - no admission fee to event - Maximum 12 sessions per year after which regular casual fee will apply.	Per Day	Free	Free	-	-	N
Casual Hire of Grounds (half day or part thereof) - Commercial or Non Local Community Group - less than 150 people	Per Half Day	\$252.00	\$259.50	\$7.50	3.0%	N
Casual Hire of Grounds (per day) - Commercial or Non Local Community Group - less than 150 people	Per Day	\$509.25	\$524.50	\$15.25	3.0%	N
Casual Hire of Grounds (per day or part thereof) - Commercial or Non Local Community Group - 150 to 599 people	Per Day	\$992.25	\$1,022.00	\$29.75	3.0%	N
Casual Hire of Grounds (per day or part thereof) - Commercial or Non Local Community Group - more than 600 people	Per Day	\$1,459.50	\$1,503.30	\$43.80	3.0%	N
State Sporting Associations (SSA's)/Affiliates and Local Schools - Participation or Promotional Programs that are consistent with their core function (per day or part thereof)	Per Day	Free	Free	-	-	N
Charitable organisations - Full profits to a registered charitable organisation - (per day or part thereof)	Per Day	Free	Free	-	-	N
Wedding & Life Celebrations/Photography in Council Reserves inc. Botanical Gardens - Residents	Per Day	\$110.25	\$113.50	\$3.25	2.9%	N
Wedding & Life Celebration/Photography in Council Reserves inc. Botanical Gardens - Non Residents	Per Day	\$220.50	\$227.10	\$6.60	3.0%	N
Casual Hire of Grounds (per day or part thereof) - Non Local Schools	Per Day	\$210.00	\$216.30	\$6.30	3.0%	N
Hanging Rock Reserve User Fees						
Admission Car / Van	Per Car	\$15.00	\$15.00	\$0.00	0.0%	N
Admission Coach (25+ seats)	Per Coach	\$80.00	\$80.00	\$0.00	0.0%	N
Admission Minibus	Per Minibus	\$40.00	\$40.00	\$0.00	0.0%	N
Admission Motorbike	Per Motorbike	\$5.00	\$5.00	\$0.00	0.0%	N
Admission Pedestrian / Cyclist	Per Person	\$5.00	\$5.00	\$0.00	0.0%	N

User Fees and Charges	Unit	2025/26 Charge (GST inc)	2026/27 Charge (GST inc)	2026/27 to 2025/26 \$ Change	2026/27 to 2025/26 % Change	Is the fee statutory?
Hanging Rock Reserve Site Fees Non Commercial						
Car entry fees payable at normal rates in addition to fees listed below (unless otherwise stated).						
Pétanque Shelter - booking fee only. Car entries separate.	Per Day	\$154.00	\$154.00	\$0.00	0.0%	N
Pétanque Shelter and car park - booking fee only. Car entries separate.	Per Day	\$220.00	\$220.00	\$0.00	0.0%	N
South West & South East Shelters - booking fee only. Car entries separate.	Per Day	\$125.00	\$125.00	\$0.00	0.0%	N
BBQ's - 2 Plates - booking fee only. Car entries separate.	Per BBQ	\$50.00	\$50.00	\$0.00	0.0%	N
East Paddock Shelter A - booking fee only - day time. Car entries separate.	Per Day	\$250.00	\$250.00	\$0.00	0.0%	N
East Paddock Shelter B - booking fee only - day time. Car entries separate.	Per Day	\$200.00	\$200.00	\$0.00	0.0%	N
Out of hours charge	Per Day	\$270.00	\$270.00	\$0.00	0.0%	N
Ranger supervision charge	Per Hour	\$129.00	\$132.80	\$3.80	2.9%	N
Cricket Oval, Café Oval or South West Oval (Exclusive Use) - per part or full day	Per Day	\$300.00	\$300.00	\$0.00	0.0%	N
Park Ranger Meet & Greet (15 - 20 mins)	Per visit	\$75.00	\$75.00	\$0.00	0.0%	N
Conservation Programs Meet & Greet (15 - 20 mins)	Per visit	\$75.00	\$75.00	\$0.00	0.0%	N
Hanging Rock Reserve Site Fees Commercial						
Site reservation fee plus normal entry charge (negotiable)	Per Site	\$430.00	\$430.00	\$0.00	0.0%	N
Hanging Rock Reserve						
Annual Pass	Per Year	\$90.00	\$50.00	-\$40.00	-44.4%	N
1/2 Day Film Crew / Photo Shoot + Bond determined by Management. Fee may be negotiated.	Per 1/2 day	\$1,195.00	\$1,230.80	\$35.80	3.0%	N
Full Day Film Crew / Photo Shoot + Bond determined by Management. Fee may be negotiated.	Per Day	\$1,980.00	\$2,039.40	\$59.40	3.0%	N
Ranger Guided Tours (Private group up 40 people)	Per Coach	\$250.00	\$250.00	\$0.00	0.0%	N
Ranger guided public tours outside park opening - (park entry included)	Per Adult	\$30.00	\$30.00	\$0.00	0.0%	N
Ranger guided public tours outside park opening - (park entry included)	Per Child	\$15.00	\$15.00	\$0.00	0.0%	N
Ranger guided public tours outside park opening - (park entry included)	Per Family*	\$75.00	\$75.00	\$0.00	0.0%	N
Weddings and Life Celebrations	Per Service	\$980.00	\$980.00	\$0.00	0.0%	N
Ranger guided public tours during park opening - (park entry additional)	Per Adult	N/A	\$17.00	-	-	N
Ranger guided public tours during park opening - (park entry included)	Per Child	N/A	\$15.00	-	-	N
Ranger guided public tours during park opening - (park entry included)	Per Family*	N/A	\$49.00	-	-	N
Ranger guided public tours during park opening - (park entry included)	Additonal child	N/A	\$7.50	-	-	N
*Family includes 2 Adults and 2 Children						
Hanging Rock - Other events as they occur						
Subject to negotiation and approval by Manager where over \$15,000	Per Event	Subject to negotiation	Subject to negotiation	-	-	N
Hanging Rock Camp Out at the Rock						
Site (up to 6 guests)	Per site	\$85.00	\$85.00	\$0.00	0.0%	N

User Fees and Charges	Unit	2025/26 Charge (GST inc)	2026/27 Charge (GST inc)	2026/27 to 2025/26 \$ Change	2026/27 to 2025/26 % Change	Is the fee statutory?
Sports, Aquatics and Recreation						
Gisborne Fitness Centre and Kyneton Sports & Aquatic Centre Gym Fees						
12 Month Membership	Per membership	\$910.00	\$937.30	\$27.30	3.0%	N
6 Month Membership	Per membership	\$546.00	\$562.40	\$16.40	3.0%	N
3 Month Membership	Per membership	\$350.00	\$360.50	\$10.50	3.0%	N
Gym Membership Direct Debit	Per Fortnight	\$35.10	\$36.10	\$1.00	2.8%	N
Gym Direct Debit Membership 10% Concession	Per Fortnight	\$31.65	\$32.60	\$0.95	3.0%	N
Gym Direct Debit Membership 25% Concession	Per Fortnight	\$26.30	\$27.10	\$0.80	3.0%	N
Casual Gym Visit	Per Visit	\$11.75	\$15.00	\$3.25	27.7%	N
Casual Visit Gym/Swim	Per Visit	\$16.20	\$16.50	\$0.30	1.9%	N
Casual Visit Aerobics	Per Visit	\$12.80	\$14.00	\$1.20	9.4%	N
Casual Circuit 1/2 Hour class	Per Visit	\$10.10	\$10.40	\$0.30	3.0%	N
Gym Visit 10 Pass Card	Per pass	\$105.75	\$135.00	\$29.25	27.7%	N
Teens Hour	Per Hour	\$10.10	\$10.40	\$0.30	3.0%	N
Teens Hours 10 Pass Card	Per Pass	\$90.90	\$93.60	\$2.70	3.0%	N
Casual Fitness Assessment Fee	Per Assessment	\$54.00	\$55.60	\$1.60	3.0%	N
Aerobics 10 Pass Card	Per pass	\$115.50	\$126.00	\$10.50	9.1%	N
Strength Training Casual (Seniors)	Per pass	\$10.10	\$10.40	\$0.30	3.0%	N
Strength Training 10 Pass Card (Seniors)	Per pass	\$90.90	\$93.60	\$2.70	3.0%	N
Strength Training 20 Pass Card (Seniors)	Per pass	\$161.60	\$166.40	\$4.80	3.0%	N
Personal Training 30 min session Member	Per Session	\$50.00	\$51.50	\$1.50	3.0%	N
Personal Training 45 min session Member	Per Session	\$72.20	\$74.40	\$2.20	3.0%	N
Personal Training 10 sessions 30 min Member	Per Session	\$450.00	\$463.50	\$13.50	3.0%	N
Personal Training 10 sessions 45 min Member	Per Session	\$650.00	\$669.50	\$19.50	3.0%	N

User Fees and Charges	Unit	2025/26 Charge (GST inc)	2026/27 Charge (GST inc)	2026/27 to 2025/26 \$ Change	2026/27 to 2025/26 % Change	Is the fee statutory?
Gisborne Aquatic Centre and Kyneton Sports & Aquatic Centre Pool Fees						
Casual Swim Adult	Per Swim	\$8.30	\$8.50	\$0.20	2.4%	N
Casual Swim Child	Per Swim	\$6.50	\$6.70	\$0.20	3.1%	N
Casual Swim Family	Per Swim	\$25.00	\$25.70	\$0.70	2.8%	N
Casual Swim Full Time Student	Per Swim	\$6.50	\$6.70	\$0.20	3.1%	N
Casual Swim Pensioner	Per Swim	\$6.50	\$6.70	\$0.20	3.1%	N
Casual Swim Concession Adult	Per Swim	\$6.50	\$6.70	\$0.20	3.1%	N
Casual Swim Concession Child	Per Swim	\$5.75	\$5.90	\$0.15	2.6%	N
Casual Swim 10 Session Adult	Per Pass	\$74.70	\$77.00	\$2.30	3.1%	N
Casual Swim 10 Session Conc/Child	Per Pass	\$58.50	\$60.20	\$1.70	2.9%	N
Casual Swim 20 Session Adult Swim	Per Pass	\$132.80	\$136.80	\$4.00	3.0%	N
Casual Swim 20 Session Conc/Child	Per Pass	\$104.00	\$107.00	\$3.00	2.9%	N
Parent Supervising Toddler U5	Per Adult	\$6.50	\$6.70	\$0.20	3.1%	N
Learn to Swim school age	Per Lesson	\$19.70	\$20.70	\$1.00	5.1%	N
Learn to Swim Pre School Age	Per Lesson	\$19.70	\$20.70	\$1.00	5.1%	N
Learn to Swim 2nd Child in Lesson (less 5%)	Per Lesson	\$18.70	\$19.70	\$1.00	5.3%	N
Learn to Swim 3rd Child in Lesson (less 10%)	Per Lesson	\$17.70	\$18.60	\$0.90	5.1%	N
Learn to Swim direct debit	Per fortnight	\$39.40	\$41.40	\$2.00	5.1%	N
Learn to Swim direct debit second child	Per fortnight	\$37.40	\$39.40	\$2.00	5.3%	N
Learn to Swim direct debit third and subsequent child	Per fortnight	\$35.50	\$37.20	\$1.70	4.8%	N
Learn to swim Administration Fee	Re-enrolment	\$59.00	\$60.80	\$1.80	3.1%	N
Learn to Swim Specialist Private	Per Lesson	\$28.15	\$29.60	\$1.45	5.2%	N
Learn to Swim Private Lesson	Per Lesson	\$55.80	\$58.60	\$2.80	5.0%	N
Learn to Swim Adults	Per Lesson	\$24.85	\$26.10	\$1.25	5.0%	N
Coached squad - Advanced/Social (90 min)	Per Lesson	\$15.35	\$15.80	\$0.45	2.9%	N
Coached squad - Development (60 min)	Per Lesson	\$11.50	\$11.90	\$0.40	3.5%	N
Programs Aqua Exercise	Per Session	\$16.30	\$16.80	\$0.50	3.1%	N
Programs Aqua Exercise Concession	Per Session	\$15.00	\$15.40	\$0.40	2.7%	N
Programs Aqua Exercise 10 Pass Card	Per Pass	\$146.70	\$151.00	\$4.30	2.9%	N
Programs Aqua Exercise Concession 10 Pass Card	Per Pass	\$135.00	\$139.00	\$4.00	3.0%	N
Programs Aqua Exercise 3 Month Membership	Per Pass	\$320.00	\$329.60	\$9.60	3.0%	N
Programs Aqua Exercise 12 Month Membership	Per Pass	\$831.30	\$856.20	\$24.90	3.0%	N
Birthday Parties	Per Child	\$21.85	\$22.50	\$0.65	3.0%	N

User Fees and Charges	Unit	2025/26 Charge (GST inc)	2026/27 Charge (GST inc)	2026/27 to 2025/26 \$ Change	2026/27 to 2025/26 % Change	Is the fee statutory?
Swim Membership 12 Months Adult	Per Year	\$589.85	\$607.50	\$17.65	3.0%	N
Swim Membership 6 Months Adult	Per 1/2 year	\$353.95	\$364.60	\$10.65	3.0%	N
Swim Membership 3 Months Adult	Per 3 months	\$227.15	\$234.00	\$6.85	3.0%	N
Swim Membership 12 Months Child	Per Year	\$442.45	\$455.70	\$13.25	3.0%	N
Swim Membership 6 Months Child	Per 1/2 year	\$265.50	\$273.50	\$8.00	3.0%	N
Swim Membership 3 Months Child	Per 3 months	\$170.35	\$175.60	\$5.25	3.1%	N
Gym & Swim 12 Months	Per Year	\$1,081.00	\$1,113.40	\$32.40	3.0%	N
Gym & Swim 6 Months	Per 1/2 year	\$648.30	\$667.70	\$19.40	3.0%	N
Gym & Swim 3 Months	Per 3 months	\$416.00	\$428.50	\$12.50	3.0%	N
Direct Debit Membership Gym and Swim	Per Fortnight	\$41.55	\$42.80	\$1.25	3.0%	N
Direct Debit Gym and Swim Membership 10% Concession	Per Fortnight	\$37.40	\$38.50	\$1.10	2.9%	N
Direct Debit Gym and Swim Membership 25% Concession	Per Fortnight	\$31.15	\$32.00	\$0.85	2.7%	N
Direct Debit Swim Membership	Per Fortnight	\$22.65	\$23.30	\$0.65	2.9%	N
Direct Debit Swim Membership 10% Concession	Per Fortnight	\$20.45	\$21.00	\$0.55	2.7%	N
Direct Debit Swim Membership 25% Concession	Per Fortnight	\$17.05	\$17.50	\$0.45	2.6%	N
Family Membership 12 Months	Per Year	\$1,622.35	\$1,671.00	\$48.65	3.0%	N
Family Membership 6 Months	Per 1/2 year	\$973.40	\$1,002.60	\$29.20	3.0%	N
Family Membership 3 Months	Per 3 months	\$624.55	\$643.30	\$18.75	3.0%	N
Direct Debit Family Swim Membership	Per Fortnight	\$62.40	\$64.30	\$1.90	3.0%	N
Direct Debit Family Swim Membership 10% Concession	Per Fortnight	\$57.25	\$59.00	\$1.75	3.1%	N
Direct Debit Family Swim Membership 25% Concession	Per Fortnight	\$46.80	\$48.20	\$1.40	3.0%	N
Swim Lesson School Group	Per Student	\$11.50	\$11.80	\$0.30	2.6%	N
Full Centre Hire (other group)	Per Hour	\$287.00	\$295.60	\$8.60	3.0%	N
Full Centre Hire (other group)	Per 1/2 Day	\$875.00	\$901.20	\$26.20	3.0%	N
Full Centre Hire (community group)	Per Hour	\$215.00	\$221.40	\$6.40	3.0%	N
Full Centre Hire (community group)	Per 1/2 Day	\$764.00	\$787.00	\$23.00	3.0%	N
25m & teaching pools one hour (other group)	Per Hour	\$216.00	\$222.50	\$6.50	3.0%	N
25m & teaching pools half day (other group)	Per day	\$764.00	\$787.00	\$23.00	3.0%	N
25m & teaching pools one hour (school group)	Per Hour	\$176.00	\$181.30	\$5.30	3.0%	N
25m Carnival Hire	Per Hour	\$148.00	\$152.40	\$4.40	3.0%	N
25m Carnival Student Entry Fee	Per Student	\$3.40	\$3.50	\$0.10	2.9%	N
25m & teaching pools (school group)	Per 1/2 day	\$660.00	\$679.80	\$19.80	3.0%	N

User Fees and Charges	Unit	2025/26 Charge (GST inc)	2026/27 Charge (GST inc)	2026/27 to 2025/26 \$ Change	2026/27 to 2025/26 % Change	Is the fee statutory?
25m Pool Lane hire	Per Hour	\$72.00	\$74.10	\$2.10	2.9%	N
25m Pool Lane hire (Off Peak)	Per Hour	\$57.80	\$59.50	\$1.70	2.9%	N
Learn to Swim (LTS) Pool	Per Hour	\$37.75	\$38.90	\$1.15	3.0%	N
Warm Water Exercise (WWE) Pool	Per Hour	\$53.40	\$55.00	\$1.60	3.0%	N
Extra staff member	Per Hour	\$61.10	\$62.90	\$1.80	2.9%	N
Access fobs	Per Fob	\$8.50	\$8.70	\$0.20	2.4%	N
Outdoor Pools						
Casual Swim Adult	Per Adult	\$3.00	\$3.10	\$0.10	3.3%	N
Casual Swim Child	Per Child	\$2.00	\$2.10	\$0.10	5.0%	N
Casual Swim Full Time Student	Per Student	\$2.00	\$2.10	\$0.10	5.0%	N
Casual Swim Pensioner	Per Adult	\$2.00	\$2.10	\$0.10	5.0%	N
Parent Supervising Child U5	Per Parent	\$2.00	\$2.10	\$0.10	5.0%	N
Family Swim pass	Per Family	\$10.00	\$10.30	\$0.30	3.0%	N
Season Ticket Adult	Per Adult	\$70.00	\$72.10	\$2.10	3.0%	N
Season Ticket Child U18	Per Child	\$50.00	\$51.50	\$1.50	3.0%	N
Season Ticket Family 2 adult family	Per Family	\$200.00	\$206.00	\$6.00	3.0%	N
Season Ticket Family 1 adult family	Per Family	\$150.00	\$154.50	\$4.50	3.0%	N
Season Ticket Concession	Per Adult	\$50.00	\$51.50	\$1.50	3.0%	N
Season Ticket Family pre season special 2 adult family	Per Family	\$100.00	\$103.00	\$3.00	3.0%	N
Season Ticket Family pre season special 1 adult family	Per Family	\$75.00	\$77.20	\$2.20	2.9%	N

Council offers the following discounts:

- Family season ticket pre-season special offered 4 weeks prior to season open and concludes at facility close on the first day of season operations.
- *10% Seniors Card - 25% Students, Teens, Pensioner, Carers & Corporate. 50% registered volunteer emergency services personel - 30% Staff Kiosk/Merchandise
- *Discounts/free use may be approved on recommendation of Coordinator to Manager where an activity is deemed to provide community benefit, business/user development or humanitarian reasons.
- *Family is considered all those identified on an individual Medicare card or other reasonable evidence
- *Incentive based pricing/promotions throughout the year to encourage sales growth/member retention/facility activation
- *Free use for companion card holders.
- *Goods or services may be donated to assist in fundraising activities for shire based not for profit groups or council promotions.
- *Free use annually for each swim club to run a fundraising swimathon
- *30% Discount to Community Groups who are fundraising for good will events
- *50% discount for Corporate Not for Profit

Gisborne Community Centre						
Office One Regular	Per hour	\$22.50	\$23.20	\$0.70	3.1%	N
Office One Casual	Per hour	\$26.10	\$26.90	\$0.80	3.1%	N
Storeroom One	Per hour	\$126.00	\$129.80	\$3.80	3.0%	N
PA system hire	Per hour	\$158.70	\$163.40	\$4.70	3.0%	N

User Fees and Charges	Unit	2025/26 Charge (GST inc)	2026/27 Charge (GST inc)	2026/27 to 2025/26 \$ Change	2026/27 to 2025/26 % Change	Is the fee statutory?
Buffalo Sports Stadium / Romsey Recreation Centre / Riddells Creek Leisure Centre / Kyneton Toyota Sports & Aquatic Centre / The Hub						
See General Meeting Rooms & Halls Section below for room and associated facility rates at these centres.						
Stadium Hire (Category 1 SH)						
Social Functions (sessions)	Per Function	\$659.00	\$679.00	\$20.00	3.0%	N
Peak Times	Per hour	\$61.20	\$63.00	\$1.80	2.9%	N
Off Peak Times	Per hour	\$40.80	\$42.00	\$1.20	2.9%	N
Bond for Social Function	Per Function	\$750.00	\$772.50	\$22.50	3.0%	N
Training rate	Per hour	\$40.80	\$42.00	\$1.20	2.9%	N
Other						
Kitchen/Kiosk	Per Day	\$73.10	\$75.30	\$2.20	3.0%	N
Club Rooms (Half Year / Junior)	Per half year	\$705.00	\$726.10	\$21.10	3.0%	N
Club Rooms	Per year	\$1,374.00	\$1,415.20	\$41.20	3.0%	N
Amenities hire	Per year	\$405.00	\$417.10	\$12.10	3.0%	N
Outdoor sports courts - casual	Per Court	\$31.00	\$32.00	\$1.00	3.2%	N
Outdoor sports courts - regular	Per Court	\$18.30	\$18.80	\$0.50	2.7%	N
Casual Stadium membership single - 12 mth	Per pass	\$103.25	\$106.30	\$3.05	3.0%	N
Casual Stadium membership family - 12 mth	Per Pass	\$162.00	\$166.80	\$4.80	3.0%	N
NEW - Event amenities fee	Per event	N/A	\$212.00	-	-	N
Squash Courts						
Regular User	Per Hour	\$26.40	\$27.20	\$0.80	3.0%	N
Casual User	Per Hour	\$29.30	\$30.20	\$0.90	3.1%	N
Junior User	Per Hour	\$25.20	\$26.00	\$0.80	3.2%	N

User Fees and Charges	Unit	2025/26 Charge (GST inc)	2026/27 Charge (GST inc)	2026/27 to 2025/26 \$ Change	2026/27 to 2025/26 % Change	Is the fee statutory?
Macedon Community Centre Stadium						
See General Meeting Rooms & Halls Section for these types of facilities at this centre.						
Stadium Hire (Category 1 SH)						
Social Functions	Per Functions	\$658.50	\$678.20	\$19.70	3.0%	N
Peak Times	Per hour	\$56.30	\$58.00	\$1.70	3.0%	N
Off Peak Times	Per hour	\$36.60	\$37.70	\$1.10	3.0%	N
Commercial enterprise (Fitness Classes)		\$57.10	\$58.80	\$1.70	3.0%	N
Bond	Per Hire	\$750.00	\$772.50	\$22.50	3.0%	N
Other						N
Kitchen	Per Day	\$73.10	\$75.30	\$2.20	3.0%	N
Kitchen- Commercial Use	Per Use	\$167.40	\$172.40	\$5.00	3.0%	N
Bond Commercial Hirer	Per Hire	\$1,000.00	\$1,030.00	\$30.00	3.0%	N
General Meeting Rooms and Halls						
Small Meeting Room						
(up to 20 people)						
Regular Use	Per Hour	\$22.40	\$23.10	\$0.70	3.1%	N
Casual Use	Per Hour	\$26.30	\$27.10	\$0.80	3.0%	N
Social / Commercial	Per Hour	\$47.20	\$48.60	\$1.40	3.0%	N
Applicable facilities: Buffalo Sports Stadium - Utility Room, Romsey Rec Centre - Upstairs Utility Room, KTSAC - The Den Squash Room, Macedon Community Centre - Utility Room, Gisborne Community Centre - Meeting Rooms						
Multipurpose / Small Hall						
(up to approx. 100 people)						
Regular User	Per hour	\$32.70	\$33.70	\$1.00	3.1%	N
Casual User	Per hour	\$37.30	\$38.40	\$1.10	2.9%	N
Social Functions (food & drink consumed) - evening	Per evening	\$379.30	\$390.70	\$11.40	3.0%	N
Bond	Per Hire	\$750.00	\$772.50	\$22.50	3.0%	N
MRSP Social space - Education institution full day (9am-3.30pm)	Per Day	\$242.80	\$250.10	\$7.30	3.0%	N
MRSP Social space - Education institution hourly rate (9am-3.30pm application)	Per Hour	\$34.60	\$35.60	\$1.00	2.9%	N
Applicable facilities: Buffalo Sports Stadium - Rotary Room, Romsey Rec Centre - Multipurpose Room, Riddells Creek Leisure Centre - Multipurpose Rm,KTSAC - The Studio / Jack Walker Room, Macedon Community Centre - Multipurpose Rm, Gisborne Community Centre - Senior Citz Hall						
Large Hall						
(up to approx. 150+ people)						
Regular User	Per hour	\$47.80	\$49.20	\$1.40	2.9%	N
Casual User	Per hour	\$53.10	\$54.70	\$1.60	3.0%	N
Social Functions (food & drink consumed) - evening	Per evening	\$510.00	\$525.30	\$15.30	3.0%	N
Commercial Event	Per day	\$387.00	\$398.60	\$11.60	3.0%	N
Community Event	Per day	\$335.00	\$345.00	\$10.00	3.0%	N
Bond	Per Hire	\$750.00	\$772.50	\$22.50	3.0%	N
Applicable facilities:						
Gisborne Community Centre - Mechanics Hall						

User Fees and Charges	Unit	2025/26 Charge (GST inc)	2026/27 Charge (GST inc)	2026/27 to 2025/26 \$ Change	2026/27 to 2025/26 % Change	Is the fee statutory?
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Large Catering Kitchen
(capacity to cater for 100+)

Per Day	Per Day	\$73.10	\$75.30	\$2.20	3.0%	N
Commercial Hire	Per Day	\$167.40	\$172.40	\$5.00	3.0%	N
Bond Commercial Hire	Per hire	\$1,000.00	\$1,030.00	\$30.00	3.0%	N

Applicable facilities:
Gisborne Community Centre - Kitchen

Program Fees

30 minute class	Per class	\$12.40	\$12.80	\$0.40	3.2%	N
45 minute class	Per class	\$14.10	\$14.50	\$0.40	2.8%	N
1 hours class	Per class	\$15.70	\$16.20	\$0.50	3.2%	N
Junior program/activity - casual	Per class	\$13.10	\$13.50	\$0.40	3.1%	N
Junior program/activity - 10 pass	Per pass	\$118.30	\$121.80	\$3.50	3.0%	N
Sports competition - Individual season registration	Season	\$31.00	\$31.90	\$0.90	2.9%	N
Sports competition - weekly team fee	Weekly	\$79.40	\$81.80	\$2.40	3.0%	N

Selected small meeting rooms at all facilities are available free of charge for meetings (NOT activities) for local community groups that are based in the Shire and who operate entirely on a voluntary not for profit community basis. Only groups who do not engage paid personnel may be eligible. The following conditions apply -

1. Limit up to 12 bookings per annum however more may be considered depending upon demand.

2. Bookings must be made at least 7 days in advance.

3. A hire form must be completed for each booking & public liability insurances provided.

4. Paid hirings take precedence (i.e. Non paying hirer may have to reschedule/relocate booking if a paid hirer requires the room at the same time - at least 7 days notice will be provided).

5. The Facility manager has authority to determine eligibility.

6. Applicable small meetings rooms are: Gisborne Community Centre - meeting room, Buffalo Sports Stadium - front utility room, Macedon Community Centre - front utility room, Riddells Creek Leisure Centre - crèche, Romsey Recreation Centre - crèche

7. Conditions subject to review after 12 months.

Planning and Building Permits

Request for Extension to Permit - First Request	Per Request	\$366.00	\$377.00	\$11.00	3.0%	N
Request for Extension to Permit - Second Request	Per Request	\$731.00	\$753.00	\$22.00	3.0%	N
Request for Extension to Permit - Third Request	Per Request	\$920.00	\$947.60	\$27.60	3.0%	N
Secondary Consent	Per Request	\$332.00	\$342.00	\$10.00	3.0%	N
Miscellaneous Consent	Per Application	\$670.00	\$690.10	\$20.10	3.0%	N
Written Planning Enquiry	Per Enquiry	\$172.00	\$177.20	\$5.20	3.0%	N
Copy of permit or plans (on-site or simple)	Per Copy	\$104.00	\$107.00	\$3.00	2.9%	N
Copy of permit or plans (off-site or complex)	Per Copy	\$222.00	\$228.50	\$6.50	2.9%	N
Advertising Notices (up to10 letters)	Per Advertisement	\$182.00	\$187.50	\$5.50	3.0%	N
Advertising Notices (per letter after 10 letters)	Per Advertisement	\$9.70	\$10.00	\$0.30	3.1%	N
Pre-application meeting (basic)	Per meeting	\$105.00	\$108.20	\$3.20	3.0%	N
Pre-application meeting (intermediate)	Per meeting	\$168.00	\$173.00	\$5.00	3.0%	N
Pre-application meeting (detailed)	Per meeting	\$350.00	\$360.50	\$10.50	3.0%	N
Retrospective permit application - additional fee	Per Application	\$325.00	\$334.70	\$9.70	3.0%	N

User Fees and Charges	Unit	2025/26 Charge (GST inc)	2026/27 Charge (GST inc)	2026/27 to 2025/26 \$ Change	2026/27 to 2025/26 % Change	Is the fee statutory?
Assessment of condition plans (2nd and subsequent charges)	Per plan	\$200.00	\$206.00	\$6.00	3.0%	N
Extension of time of 12 months to complete current building permit	Per Permit	\$475.00	\$489.20	\$14.20	3.0%	N
Building Permit - Minimum Fee for Minor Works. Cost of works up to and including \$10,000	Per Permit	\$800.00	\$824.00	\$24.00	3.0%	N
Building Permit - Demolition of Class 1a or 10a building	Per Permit	\$1,200.00	\$1,236.00	\$36.00	3.0%	N
Building Permit - Class 10 - Outbuildings, sheds, fences, retaining walls. Cost of works up to and including \$20,000	Per Application	\$1,512.00	\$1,557.30	\$45.30	3.0%	N
Building Permit - Class 10 - Outbuildings, sheds, fences, retaining walls. Works over \$20,001+	Per Application	\$1,835.00	\$1,890.00	\$55.00	3.0%	N
Building Permit - Class 10b - Swimming pools / spas / safety barriers	Per Application	\$1,835.00	\$1,890.00	\$55.00	3.0%	N
Building Permit (Class 1A New dwellings/dwelling extensions) Works up to \$100,000	Per Application	\$2,160.00	\$2,224.80	\$64.80	3.0%	N
Building Permit (Class 1A New dwellings/dwelling extensions) Works over \$100,000 to \$250,000	Per Application	\$2,467.00	\$2,541.00	\$74.00	3.0%	N
Building Permit (Class 1A New dwellings/dwelling extensions) Works over \$250,000	Per Application	\$2,806.00	\$2,890.20	\$84.20	3.0%	N
Building Permit - Change of Use	Per Application	POA	POA	-	-	N
Building Permit - Residential developments - Class 2	Per Application	\$5,448.00	\$5,611.40	\$163.40	3.0%	N
Building Permit - Residential developments - Class 3	Per Application	\$6,580.00	\$6,777.40	\$197.40	3.0%	N
Building Permit - Commercial and Industrial - Class 5-9 cost of works up to \$100,000	Per Application	\$2,500.00	\$2,575.00	\$75.00	3.0%	N
Building Permit - Commercial and Industrial - Class 5-9 cost of works over \$100,000 to \$250,000	Per Application	\$3,000.00	\$3,090.00	\$90.00	3.0%	N
Building Permit - Commercial and Industrial - Class 5-9 Cost of works over \$250,000	Per Application	\$3,600.00	\$3,708.00	\$108.00	3.0%	N
Building Permit - Mixed Use Developments	Per Application	POA	POA	-	-	N
Building Permit Variation	Per Application	\$475.00	\$489.20	\$14.20	3.0%	N
Building Report - Assessment of building work without a building permit (non-compliance)	Per Assessment	Permit Fee by 200%	Permit Fee by 200%	-	-	N
Extension of time for Building Notice/Building Order	Per Application	\$200.00	\$206.00	\$6.00	3.0%	N
Additional Mandatory Inspections	Per Inspection	\$270.00	\$278.10	\$8.10	3.0%	N
Place of Public Entertainment - Up to 5,000 people	Per Application	\$900.00	\$927.00	\$27.00	3.0%	N
Place of Public Entertainment - 5,001 to 15,000 people	Per Application	\$1,400.00	\$1,442.00	\$42.00	3.0%	N
Place of Public Entertainment - greater than 15,000 people	Per Application	\$2,300.00	\$2,369.00	\$69.00	3.0%	N
Occupancy Permit - Temporary Occupancy Permit	Per Application	\$1,020.00	\$1,050.60	\$30.60	3.0%	N
Temporary Structure Siting Approval (maximum of 3 structures. Each additional structure to be charged additional \$100 per structure)	Per Application	\$500.00	\$515.00	\$15.00	3.0%	N
Liquor Licence Reports	Per Application	\$1,200.00	\$1,236.00	\$36.00	3.0%	N
Applications for Modifications or Building Appeals Board hearings	Per Application	Hourly rate	Hourly rate	-	-	N
Swimming pool/spa barrier inspection including Compliance Certificate (CBC/CNBC)	Per Pool	\$350.00	\$360.50	\$10.50	3.0%	N
Building Enquiries - Building search fee for documentation and copies of plans/drawings/building permits/occupancy permits (hourly rate may apply)	Per Application	\$230.00	\$236.90	\$6.90	3.0%	N
Building search fee for documentation and copies of plans/drawings/building permits/occupancy permits - Archived (hourly rate may apply)	Per Application	\$260.00	\$267.80	\$7.80	3.0%	N

Corporate Charges						
Admin Fee - Dishonoured Payments	Per Dishonour	\$12.00	\$12.00	\$0.00	0.0%	N
Rate Search (10 Years)	Per Search	\$37.40	\$37.40	\$0.00	0.0%	N

User Fees and Charges	Unit	2025/26 Charge (GST inc)	2026/27 Charge (GST inc)	2026/27 to 2025/26 \$ Change	2026/27 to 2025/26 % Change	Is the fee statutory?
Rate Search (20 Years)	Per Search	\$147.00	\$147.00	\$0.00	0.0%	N
Rate Search (30 Years)	Per Search	\$210.00	\$210.00	\$0.00	0.0%	N
Re-issue Rate Notice	Per Notice	\$7.00	\$7.00	\$0.00	0.0%	N
Land Information Certificate	Per Notice	\$30.60	\$31.40	\$0.80	2.6%	Y
Freedom of Information						
Application Fee - 2 fee units	Variable per application	As set within regulation	As set within regulation	-	-	Y
Access Charges - 1.5 fee units	Variable per application	As set within regulation	As set within regulation	-	-	Y

01W

Kaitlin Evans

From: Cr Kate Kendall
Sent: Wednesday, 6 May 2026 6:39 PM
To: Adele Drago-Stevens
Cc: g.Councillors; Bernie O'Sullivan
Subject: Fw: Draft Budget Malmsbury Gardens
Attachments: Irrigation funding letter (1).docx

Hi Adele,

Councillors were sent a written budget comment/submission – can I forward it here for inclusion?

I have also asked them to share further information via the Have Your Say form.

Thanks,
Kate

Kate Kendall
Mayor
Macedon Ranges Shire Council
M 0400 297 293 | E kkendall@mrsc.vic.gov.au | W mrsc.vic.gov.au
Working Together | Honesty | Accountability | Innovation | Respect

Macedon Ranges Shire Council acknowledges the Dja Dja Wurrung, Taungurung and Wurundjeri Woi-wurrung Peoples as the Traditional Owners and Custodians of this land and waterways. Council recognises their living cultures and ongoing connection to Country and pays respect to their Elders past, present and emerging.

Council also acknowledges local Aboriginal and/or Torres Strait Islander residents of Macedon Ranges for their ongoing contribution to the diverse culture of our community.




From: [REDACTED]
Sent: Wednesday, May 6, 2026 2:23 PM
To: Cr Alison Joseph <ajoseph@mrsc.vic.gov.au>; Cr Cassy Borthwick <cborthwick@mrsc.vic.gov.au>; Cr Andrew Scanlon <ascanlon@mrsc.vic.gov.au>; Cr Daniel Young <danielyoung@mrsc.vic.gov.au>; Cr Kate Kendall <kkendall@mrsc.vic.gov.au>; Cr Rob Guthrie <rguthrie@mrsc.vic.gov.au>; Cr Jennifer Anderson <janderson@mrsc.vic.gov.au>; Cr Janet Pearce <jpearce@mrsc.vic.gov.au>
Subject: Draft Budget Malmsbury Gardens

CAUTION: This email originated from outside of Council. Do not click links or open attachments unless you recognise the sender and know the content is safe.

Dear Mayor and Councillors,

Please find attached a letter regarding the inclusion of irrigation works for the Malmsbury Botanic Gardens in the draft Macedon Ranges budget for 2026-2027,
Regards,


Secretary,
FOMGE.

Dear Councillors,

Friends of Malmsbury Gardens & Environs recently became aware of the inclusion, in MRSC's draft budget for 2026-2027, of funding for irrigation in the Malmsbury Botanic Gardens. This is excellent news and our organization would like to thank all Councillors for having taken the time to consider the case made by our group and Open Spaces Management. Our group has already received congratulatory emails from FOMGE members and members of the community.

The impact on many of our trees and shrubs this summer, which saw some of the most severe heatwave conditions since 2009, was evident despite attempts by MRSC staff to hand water some sections of the Gardens. The prediction that we could be looking at a significant El Nino event this year makes the proposed funding even more critical given that hand watering does not deliver water to all of the Gardens, is limited in its effectiveness and is not an efficient use of resources.

Coupled with the 'fish kill' event which occurred in March of this year, it has been a pretty torrid time for our group. The horticultural staff of the MRSC Open Spaces have worked tirelessly this season and the prospect of further irrigation work in the Gardens is a much needed morale booster which has the potential to make a vital contribution to the ongoing health and care of this living community asset and biolink.

Regards,

[REDACTED], Secretary,

On behalf of [REDACTED],

Friends of Malmsbury Garden & Environs.

02W

Kaitlin Evans

From: [REDACTED]
Sent: Thursday, 7 May 2026 11:16 AM
To: Macedon Ranges Shire Council
Subject: Draft Budget

[REDACTED] [REDACTED]

CAUTION: This email originated from outside of Council. Do not click links or open attachments unless you recognise the sender and know the content is safe.

I would like to bring to your attention the experience [REDACTED] I had with the medical transport service provided by the Romsey Neighbourhood House. Over the past [REDACTED] weeks we have both had [REDACTED] health problems that precluded us from driving. We were scheduled for multiple visits to hospitals and GPs and had no means of getting to these appointments.

Through their program, the Neighbourhood House was able to provide us with transport to these essential appointments. Knowing that this service is available was a God-send as otherwise we would not have known what to do. I understand that many others are in the same situation.

I understand that there has been a progressive reduction in available funding for this essential service. I strongly suggest that the upcoming budget can find a way to help support the Romsey Neighbourhood House. Please keep this service active. Many people local people rely on this initiative.

Sincerely,

[REDACTED]

03W

Kaitlin Evans

From: [REDACTED]
Sent: Thursday, 7 May 2026 11:49 AM
To: Macedon Ranges Shire Council
Subject: Draft Budget 2026-27 submission - Macedon Cricket Club Input
Attachments: image.tiff

[REDACTED] [REDACTED]

CAUTION: This email originated from outside of Council. Do not click links or open attachments unless you recognise the sender and know the content is safe.

Hi,

[REDACTED] I am President of the Macedon Cricket Club. I am writing to provide my support to the draft MRSC 2026-27 budget, in particular the funding identified to partner with Sport and Recreation Victoria (SRV) (SRV grant application by the MRSC) to upgrade the change rooms at Tony Clarke Reserve Macedon. It is great that the MRSC has demonstrated its support to this important project that benefits not only the cricket club but both Macedon junior and senior football netball clubs.

The Macedon Cricket Club is fully supportive of the upgrade project for the Tony Clarke change-rooms. The current change-rooms are integral to our club playing cricket and they currently do not meet our requirements. In particular, we have a very strong female program with both junior girl's and women's teams and the change-rooms are not up to standard for female sport.

The current change rooms make it very difficult for us to provide female cricket activities as they lack some of the basic features like:

- A privacy screen at the entry to the change-room
- individual toilet cubicles
- individual lockable shower cubicles with change seats inside each cubicle
- appropriately located hygiene disposal points
- mirror/vanity/shelving for personal items

Over a number of years now the Macedon Cricket Club has been one of the leading clubs in our association in terms of increasing female participation in cricket. We started off with one junior girls' team in 2019 (8 participants). This has grown to two junior girl's teams and a senior women's team (total 38 participants) over the last couple of seasons. This growth seems to have stalled somewhat, which the state of the change-rooms is no doubt a factor in. Our aim is not only growing our female program but retaining players through the transition from junior to senior cricket and again offering compliant facilities is one of the factors that is critical in this.

The club has been very supportive of our female programs, and this starts with our committee, where we have two female members and one of them responsible for diversity and inclusion initiatives. We have run dedicated coaching session for the girls and women's teams. This season our focus for the female teams has been on:

- Player development
- Empowering women and girls
- Providing a welcoming and supportive environment for cricket participation

The club would like to see our female program grow, which includes strong numbers in our 'Blast Program' for the youngest participants, having at least one team in each of the junior grades (U13, U15 and u17) and being

able to field two women's teams.

I would like to reiterate that the club is fully supportive of this project, and we look forward to the outcomes of the grant outcome and eventual delivery of the project. We would like to thank the MRSC for the budget commitment and to the partnering approach with SRV to deliver this project.

I am happy to discuss this further if required.

Kind Regards



President
Macedon Cricket Club



04W

Travis Harling
Manager of Finance and Reporting
Macedon Ranges Shire Council

May 8 2026

Submission to Macedon Ranges Shire Council Draft Budget 2026–2027

Re: Installation and Servicing of Additional Waste Bins – Campaspe River Walk

The Campaspe River Dog Walking Group (CRDWG) respectfully submits this proposal for consideration in the Macedon Ranges Shire Council 2026–2027 Budget, requesting the installation and ongoing servicing of three additional waste bins along the Campaspe River Walk.

This request is made following the recommendation of Mayor Kate Kendall, Councillor Janet Pearce and Councillor Jennifer Anderson, and reflects a clearly identified community need.

CRDWG notes that the Draft Budget 2026–2027 includes allocations of \$403,000 for rubbish bin renewal and \$13.3 million for resource recovery. We submit that the relatively modest cost associated with installing and servicing three additional bins represents a high-value, cost-effective investment in community amenity, and could be reasonably accommodated within these existing allocations.

At the March 2026 Council Meeting, Council accepted a petition submitted by CRDWG and bearing 495 signatures. The petition included a request for an increase in waste bins along the Campaspe River Walk. This level of community support highlights the importance of this issue and demonstrates the strong demand from the many residents who use the Walk each week.

The Campaspe River Walk is a well-used shared community asset, with multiple access points that are readily reachable by road, ensuring that bin installation and servicing is practical and efficient. Increasing the number of bins along the route will:

- Improve cleanliness and overall amenity of the area
- Support responsible pet ownership
- Provide visible prompts that encourage compliant behaviour
- Reduce the environmental impact of improperly disposed dog waste

Importantly, improved access to waste disposal facilities is likely to increase compliance among dog walkers by reducing inconvenience and reinforcing expected behaviours.

CRDWG is a community-led group comprising a core working group of seven members, supported by approximately 75 engaged participants who actively contribute to events and advocacy initiatives. The Group represents a committed and informed user base of the Campaspe River Walk.

CRDWG is willing to work collaboratively with Council officers to identify suitable bin locations and support community education efforts to maximise the effectiveness of this initiative.

In conclusion, the installation of three additional waste bins along the Campaspe River Walk is a practical, low-cost and community-supported improvement that will deliver immediate and ongoing benefits for residents, visitors and the local environment. We respectfully request that Council includes this initiative in the 2026–2027 Budget.

I can be contacted on [REDACTED] or by email [REDACTED]



Spokesperson for Campaspe River Dog Walking Group

05W

Kaitlin Evans

From: [REDACTED]
Sent: Monday, 11 May 2026 7:25 PM
To: Macedon Ranges Shire Council
Subject: Submission to the 2026-2027 Budget Att: Travis Harding
Attachments: MRSC FY27 Budget submission CRDWG.pdf

[REDACTED] [REDACTED]

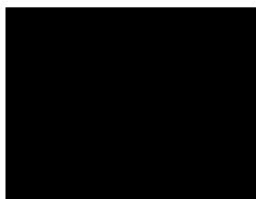
CAUTION: This email originated from outside of Council. Do not click links or open attachments unless you recognise the sender and know the content is safe.

I represent the Campaspe River Dog Walking Group and have attached a submission for consideration in the FY27 Budget for additional bins along the Campaspe River Walk.

We submit that the relatively modest cost associated with installing and servicing three additional bins represents a high-value, cost-effective investment in community amenity, and could be reasonably accommodated within these existing allocations.

Please forward this email to Travis Harding and acknowledge receipt of this email.

With thanks,



06W

Kaitlin Evans

From: Hanging Rock Cafe [REDACTED]
Sent: Monday, 18 May 2026 10:41 AM
To: Macedon Ranges Shire Council
Cc: Lydia Sorensen; Cr Janet Pearce
Subject: Draft budget and other suggestions

[REDACTED] [REDACTED]

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Dear Lydia copy Janet

I am writing in response to the draft budget. I do appreciate the effort from Janet to try to increase the local visitors to hanging Rock and therefore our cafe by reducing the price of the annual pass. I would also note that many locals would not even know of its existence. If you were happy to provide two annual passes for me to promote on social media in some kind of giveaway I think that would be a great idea that would be mutually beneficial.

Could I also request any possibility of budgeting for printed maps- whilst we know they are severely outdated, so many of our older clientele would like a paper map/ info sheet.

Another idea I have had is if it is possible to get the local Flexi bus to visit Hanging Rock upon request. It could leave the station at 11 am and pick up hanging rock at 3 pm for example. We have so many people that are stuck out here with no way of getting to the station. We give so many guests a lift to the station. The local taxis charge around \$55 one way.

I think this would be great for tourism in the area and I'd love to create a flyer to distribute amongst many Melbourne hotels for a day trip to hanging Rock but if they don't hire a car there is no way of getting here from Woodland Station.

Please advise if this is not the correct platform to give my feedback that otherwise I look forward to hearing from you.

Kind Regards

[REDACTED]

07W

Kaitlin Evans

From: Woodend Business, Tourism and Community Association
[REDACTED]
Sent: Monday, 18 May 2026 11:29 AM
To: Macedon Ranges Shire Council
Subject: Draft Budget 2026-27 submission
Attachments: 2026_27_MRSC_DraftBudgetLetterExample.pdf.pdf

CAUTION: This email originated from outside of Council. Do not click links or open attachments unless you recognise the sender and know the content is safe.

To whom it may concern,
Please see attached letter of support in reference to the draft budget 26/27

Citing the following

1. Support for Thriving Villages
2. Support for Retail, Hospitality and Tourism Operators

Thank you For your consideration.

[REDACTED]
President of Woodend BTCA (Formally the Woodend Traders Association)

Sent from Gmail Mobile

7th May 2026

To Whom it May Concern
Macedon Ranges Shire Council

2026/27 Draft Budget

Macedon Ranges Thriving Villages Project

On behalf of Woodend BTCA (formally Woodend Traders), I support the inclusion of the Macedon Ranges Thriving Villages Project in the 2026-2027 Macedon Ranges Shire budget to facilitate the delivery of Town Centre Action Plans for Gisborne, Woodend and Kyneton.

Launched in March 2024, the Macedon Ranges Thriving Villages Project has already delivered Town Centre Action Plans for Romsey, Lancefield, Riddells Creek and Malmsbury. In addition to \$60,000 State Government funding, the Action Plans have led to a further \$46,600 to fund delivery of projects. The Community Bank - Bendigo Bank have provided and committed to further funding for project delivery.

The Thriving Villages project:

- Strengthens community spirit and local pride.
- Encourages communities to take ownership of their town centres.
- Harnesses local knowledge and volunteer effort to improve public spaces.
- Builds constructive and collaborative relationships with Council.
- Supports the delivery of Council strategies and plans.
- Brings together community, business and Council to deliver practical town centre improvements.

Funding the next stage of the Macedon Ranges Thriving Villages Project for Gisborne, Woodend and Kyneton would not only empower these communities to shape their town centres, but also create opportunities to leverage additional external funding and partnerships to deliver future projects and long-term community benefits.

Support for Retail, Hospitality and Tourism in Challenging Economic Conditions

In recognition of the challenging economic conditions facing retailers, hospitality and tourism operators I recommend a 12-month waiver of fee for the Local Law Permit for Moveable advertising signs/flags and a freeze on fees charged for Food Act Premises Renewals and Prescribed Accommodation Premises Renewals.

Thank you for your consideration of these matters.



President Woodend BTCA (formally Woodend Traders)

08W

Kaitlin Evans

From: Piper St Food Co [REDACTED]
Sent: Tuesday, 19 May 2026 9:41 AM
To: Macedon Ranges Shire Council
Subject: 'Draft Budget 2026-27 submission'

CAUTION: This email originated from outside of Council. Do not click links or open attachments unless you recognise the sender and know the content is safe.

To whom it may concern - Macedon Ranges Shire Council

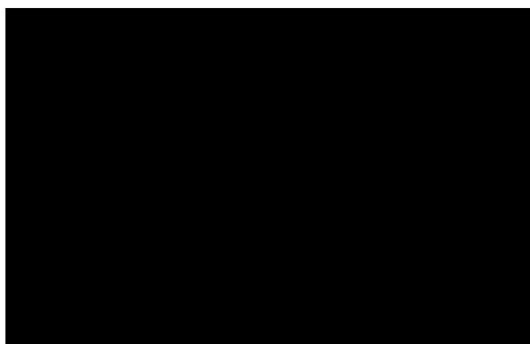
I was thrilled to see the possible inclusion of support for the Thriving Villages Project in the upcoming budget. I have been part of a number of groups that have applied for grants to fund the Kyneton Action Plan but we have not been successful

The support from MRSC to include this in the 2026-2027 budget would be much appreciated. The long term benefits of the Thriving Villages Project cannot be underestimated as can be seen by many outcomes in the villages that have received grants/funding already. It would be very welcomed if Kyneton, Gisborne and Woodend were able to secure support and start working on their Action Plans.

Also as a small business operator I would like to thank council for their ongoing and increasing support of The Macedon Ranges Autumn Festival - this month long festival that includes the whole region has really started to find its identity. The organisational efforts from council officers is appreciated - the accessibility, collateral, PR and communications has been so helpful to businesses and the success of the festival. We saw an increase in visitation and spend, lots of new customers from emerging demographics, an increase in awareness about the festival, events and different ways to be involved. New additions like the closing event at St Paul's Park were hugely successful and a great mix of local, community support plus lots of happy visitors - we really hope this event continues to grow and be supported.

While I'm talking about business - you would be aware of the difficult times many businesses are facing due to increased costs of energy, freight, insurances and many other inputs
During similar difficult trading times in Covid, MRSC was helpful in reducing some of the cost burden associated with doing business in this council region - including waiving permit fees for street signage etc
We would be very grateful if council might consider similar measures considering the economic climate.
We have noticed increases in Food Registration Certificates over the years plus many other permit increases. We would appreciate a review and possible waivers, decreases or freezes on some of the following:
- Permits for signs, flags and moveable advertising
- Food Reg Certificates

Thank you for considering this submission
best wishes



09W

Kaitlin Evans

From: [REDACTED]
Sent: Tuesday, 19 May 2026 11:18 AM
To: Macedon Ranges Shire Council; [REDACTED]
Subject: Draft Budget 2026-27 submission

CAUTION: This email originated from outside of Council. Do not click links or open attachments unless you recognise the sender and know the content is safe.

Hello,

I would like to show my strong support of the development of the Barkly Square Pavilion.

Having been with the club for the past [REDACTED] years, I have seen the wonderfully inclusive and positive impact it has had on my child and on myself. The facilities are MUCH to be desired so for the club and us as members have a protected and warm place to watch games and gather to socialise with other members would be so great!

This is a very special club that needs all the support it can get from all the levels to help it do what it wants to do for our community.

Thanks so much,

[REDACTED]

[REDACTED]

I live, work, and play on Taungurung land and thank all those who cared for this country many centuries before me and my family laid roots here.

10W

Kaitlin Evans

From: [REDACTED]
Sent: Tuesday, 19 May 2026 12:03 PM
To: Macedon Ranges Shire Council
Subject: Draft Budget 2026-2027 submission

CAUTION: This email originated from outside of Council. Do not click links or open attachments unless you recognise the sender and know the content is safe.

Hello

I'm writing to express my support of the Barkley Square Pavilion. This facility will have a great impact on the families involved particularly in the Kyneton District Soccer Club, as parents, friends and spectators currently have no safe shelter or space to watch the kids play particularly during the Winter months, other than sitting in their cars which is impossible to see from the very limited car spaces available (plus they're too far from the ground to see, and with the fence also blocking viewing).

Not only that, but with the soccer club growing year on year, the facilities need to expand along with the club and its needs.

Thank you

[REDACTED]

11W

Kaitlin Evans

From: [REDACTED]
Sent: Tuesday, 19 May 2026 12:27 PM
To: Macedon Ranges Shire Council
Subject: Draft Budget 2026-27 submission

CAUTION: This email originated from outside of Council. Do not click links or open attachments unless you recognise the sender and know the content is safe.

I support the Barkly Square Pavilion.

Thank you
[REDACTED]

12W

Kaitlin Evans

From: [REDACTED]
Sent: Tuesday, 19 May 2026 12:34 PM
To: Macedon Ranges Shire Council
Subject: 'Draft Budget 2026-27 submission

CAUTION: This email originated from outside of Council. Do not click links or open attachments unless you recognise the sender and know the content is safe.

I am sending this email to support Barkley Square Pavillion upgrade.

It would be a valuable addition to our growing soccer team, keeping parents and minders dry and warm in the cold months of Kyneton.

Regards,

[REDACTED]

13W

Kaitlin Evans

From: [REDACTED]
Sent: Tuesday, 19 May 2026 1:32 PM
To: Macedon Ranges Shire Council
Subject: Draft Budget 2026-27 submission
Attachments: MRSCDraftBudget2026_27_Support.pdf

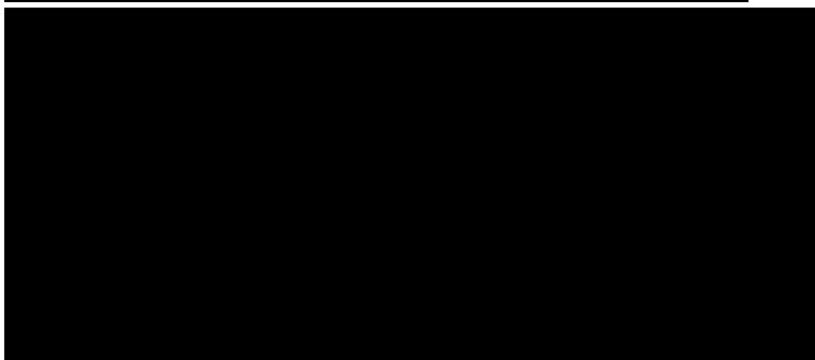
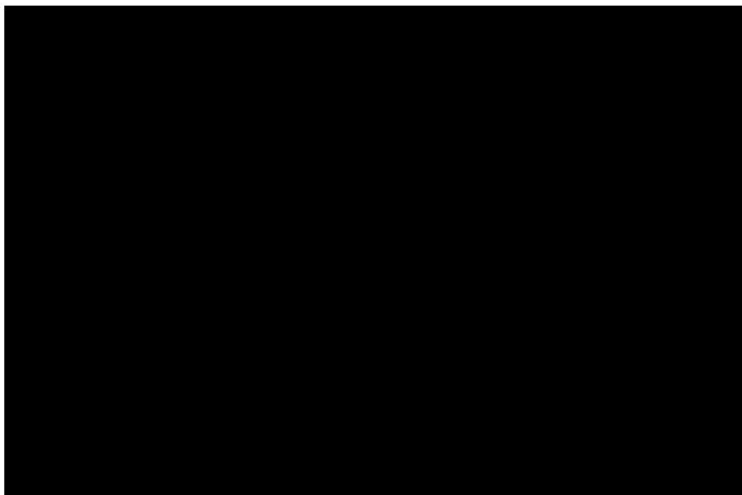
CAUTION: This email originated from outside of Council. Do not click links or open attachments unless you recognise the sender and know the content is safe.

Dear Sir/Madam,

Please find attached letter regarding the Draft Budget 2026-27.

Thanks and regards,

[REDACTED]







7th May 2026

To Whom it May Concern
Macedon Ranges Shire Council

2026/27 Draft Budget

Macedon Ranges Thriving Villages Project

I support the inclusion of the Macedon Ranges Thriving Villages Project in the 2026-2027 Macedon Ranges Shire budget to facilitate the delivery of Town Centre Action Plans for Gisborne, Woodend and Kyneton.

Launched in March 2024, the Macedon Ranges Thriving Villages Project has already delivered Town Centre Action Plans for Romsey, Lancefield, Riddells Creek and Malmsbury. In addition to \$60,000 State Government funding, the Action Plans have led to a further \$46,600 to fund delivery of projects. The Community Bank - Bendigo Bank have provided and committed to further funding for project delivery.

The Thriving Villages project:

- Strengthens community spirit and local pride.
- Encourages communities to take ownership of their town centres.
- Harnesses local knowledge and volunteer effort to improve public spaces.
- Builds constructive and collaborative relationships with Council.
- Supports the delivery of Council strategies and plans.
- Brings together community, business and Council to deliver practical town centre improvements.

Funding the next stage of the Macedon Ranges Thriving Villages Project for Gisborne, Woodend and Kyneton would not only empower these communities to shape their town centres, but also create opportunities to leverage additional external funding and partnerships to deliver future projects and long-term community benefits.

Support for Retail, Hospitality and Tourism in Challenging Economic Conditions

In recognition of the challenging economic conditions facing retailers, hospitality and tourism operators I recommend a 12-month waiver of fee for the Local Law Permit for Moveable advertising signs/flags and a freeze on fees charged for Food Act Premises Renewals and Prescribed Accommodation Premises Renewals.

Thank you for your consideration of these matters.

Kind regards,



Owner/Operator



14W

Kaitlin Evans

From: [REDACTED]
Sent: Tuesday, 19 May 2026 1:46 PM
To: Macedon Ranges Shire Council
Subject: Draft Budget 2026-27 submission
Attachments: 2026_27_MRSC_Draft Budget.pdf

CAUTION: This email originated from outside of Council. Do not click links or open attachments unless you recognise the sender and know the content is safe.

To whom it may concern,

Please find Draft Budget 2026-27 submission on behalf of the Kyneton Daffodil and Arts Festival Committee.

Thanks for your time and consideration.

Yours sincerely

[REDACTED]

19th May 2026

To Whom It May Concern

Re: 2026/27 Draft Budget – Support for the Macedon Ranges Thriving Villages Project

On behalf of **Kyneton Daffodil and Arts Festival Committee**, I am writing to express strong support for the inclusion of the **Macedon Ranges Thriving Villages Project** in the 2026–27 Council Budget, specifically to progress the Town Centre Action Plans for **Gisborne, Woodend and Kyneton**.

Since its launch in March 2024, the Thriving Villages Project has already delivered meaningful outcomes for Romsey, Lancefield, Riddells Creek and Malmsbury. These earlier stages attracted **\$60,000 in State Government funding**, generated a further **\$46,600 for project delivery**, and secured ongoing support from the **Community Bank – Bendigo Bank**. This demonstrates the project's ability to leverage external investment and turn community ideas into practical improvements.

From our perspective as a local business and active community participant, the Thriving Villages approach works because it:

- Builds local pride and strengthens community connection
- Encourages residents and traders to take ownership of their town centres
- Harnesses local knowledge and volunteer effort
- Improves collaboration between community, business and Council
- Supports the delivery of existing Council strategies
- Leads to practical, visible improvements that benefit locals and visitors alike

Funding the next stage for Gisborne, Woodend and Kyneton will give these communities the same opportunity to shape their town centres and attract further partnerships and investment. For towns like ours, this work directly supports economic activity, local identity and long-term resilience.

Support for Retail, Hospitality and Tourism Operators

Given the challenging economic conditions currently facing retail, hospitality and tourism businesses, I also recommend that Council consider:

- A **12-month waiver** of Local Law Permit fees for moveable advertising signs/flags
- A **freeze** on fees for Food Act Premises Renewals and Prescribed Accommodation Premises Renewals

These measures would provide immediate, practical relief for small businesses that continue to contribute significantly to the vibrancy and economic health of the Macedon Ranges.

Thank you for considering these recommendations.

Kind regards,

██████████
Vice President
Kyneton Daffodil and Arts Festival,
████████████████████
██████████

15W

Kaitlin Evans

From: [REDACTED]
Sent: Tuesday, 19 May 2026 2:11 PM
To: Macedon Ranges Shire Council
Subject: Draft Budget 2026-27 submission
Attachments: 2026_27_MRSC_Draft Budget.pdf

CAUTION: This email originated from outside of Council. Do not click links or open attachments unless you recognise the sender and know the content is safe.

Hi,

Hope you are well.

Please find attached our Draft Budget 2026-27 submission

Thanks for your time.

Yours,

[REDACTED]

19th May 2026

To the Budget Committee

Re: 2026/27 Draft Budget – Support for the Macedon Ranges Thriving Villages Project

I'm writing on behalf of **Kyneton Food Collective** to ask Council to consider financial relief for hospitality traders with regards to fees and to continue supporting the **Macedon Ranges Thriving Villages Project** in the 2026–27 Council Budget, especially to keep the Town Centre Action Plan moving for **Kyneton**.

Support for Retail, Hospitality and Tourism Operators

With retail, hospitality and tourism businesses still under pressure, I'd also really encourage Council to consider:

- A **12-month waiver** of Local Law Permit fees for moveable advertising signs/flags
- A **freeze** on fees for Food Act Premises Renewals and Prescribed Accommodation Premises Renewals

These measures would offer some practical short-term relief for small businesses and help support the traders and operators who contribute so much to Kyneton's sense of community, welcome and local economy.

The earlier stages of the Thriving Villages Project have already shown what this approach can achieve in towns like Romsey, Lancefield, Riddells Creek and Malmsbury. It has helped turn local priorities into real progress and created momentum for further investment.

Backing the next stage in Kyneton would give local people a stronger voice in how the town centre evolves and help open the door to future partnerships and investment. It would also support a town that feels true to Kyneton, strengthens local business and continues to be a welcoming place for the whole community.

I appreciate the opportunity to put these recommendations forward.

Kind regards,

██████████
Kyneton Food Collective

████████████████████
██████████

16W

Kaitlin Evans

From: Private Information redacted
Sent: Tuesday, 19 May 2026 8:21 PM
To: Macedon Ranges Shire Council
Subject: Draft Budget 2026-27 Submission
Attachments: MRSC Draft Budget Feedback 2026 2027.docx
Categories: Finance

CAUTION: This email originated from outside of Council. Do not click links or open attachments unless you recognise the sender and know the content is safe.

To Council,

Please refer to the attachment for my feedback on the Draft Budget 2026 - 2027,

Kind regards,

Private Information redacted

Submission to Council Regarding Allocation of Ratepayer Funds

To Council,

I would like to share my view about the use of ratepayer funds for IDAHOBIT events and related activities.

While I respect everyone's right to participate in these events privately, I would prefer Council funding to be directed toward other community priorities.

I believe more funding should be directed toward areas that benefit the wider community, particularly the preservation and protection of native wildlife, habitat conservation, and environmental programs within our local area.

I would also like to see more money invested in upgrading Lancefield Park for the benefit of residents, families and sporting groups.

Protecting native animals, improving community facilities and maintaining the natural environment are issues many residents care deeply about, and I believe these areas should be given greater priority when Council is deciding how ratepayer money is spent.

Thank you for taking my views into consideration.

I request that my personal details remain confidential if this submission is published or referenced publicly.

Kind regards,

Private information redacted



17W

Kaitlin Evans

From: [REDACTED]
Sent: Tuesday, 19 May 2026 8:55 PM
To: Macedon Ranges Shire Council
Subject: Draft Budget 2026-27 submission

Categories: Finance

CAUTION: This email originated from outside of Council. Do not click links or open attachments unless you recognise the sender and know the content is safe.

I write to voice my support for the Barkly Square Pavilion.
I have been involved with Kyneton District Soccer Club [REDACTED] for [REDACTED] years, and anticipate that this involvement will continue for the next decade.
Having a welcoming, warm, and weather protected space would be of enormous benefit to the club and its 400+ members and players.
I would endorse this project being seen as a priority for MRSC in the upcoming budget.

I am happy to be contacted regarding my support for the pavilion.
Kind regards,
[REDACTED]

18W

Kaitlin Evans

From: [REDACTED]
Sent: Wednesday, 20 May 2026 10:00 AM
To: Macedon Ranges Shire Council
Cc: [REDACTED]
Subject: Draft Budget Submission from Rotary Gisborne
Attachments: 20260520_MRSC-Budget-Support-RotaryGis.pdf
Categories: Finance

CAUTION: This email originated from outside of Council. Do not click links or open attachments unless you recognise the sender and know the content is safe.

DRAFT BUDGET 2026-27 SUBMISSION - TO WHOM IT MAY CONCERN

Please find attached a submission from our Rotary Club to the Council's Draft Budget 2026-27.

Thank you for the opportunity to provide our feedback.

CLUB PRESIDENT [REDACTED]
ON BEHALF OF THE BOARD AND MEMBERS OF THE ROTARY CLUB OF GISBORNE



Rotary Club of Gisborne, [REDACTED]



18 May 2026

To Whom It May Concern
Macedon Ranges Shire Council

MRSC DRAFT BUDGET 2026-27

Support for Inclusion of Macedon Ranges Thriving Villages Project

The Rotary Club of Gisborne wishes to express its support for including the Macedon Ranges Thriving Villages Project in the Shire's 2026-27 budget in order to deliver Town Centre Action Plans for Gisborne, Woodend and Kyneton.

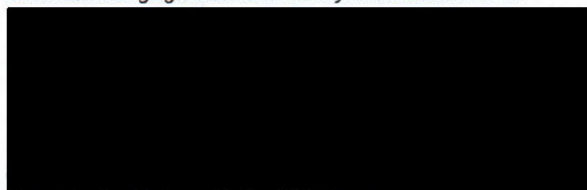
In Gisborne, we feel the Plan will give a big impetus to revitalising the town centre and making it a more vibrant place for the benefit of businesses and residents, through a community-developed and community-owned plan.

The Macedon Ranges Thriving Villages Project, commenced in 2024, has produced town centre activation plans for Romsey, Lancefield, Riddells Creek and Romsey. These have already led to further community activity and funds for delivery of projects in those communities.

The project aims to:

- Strengthen community spirit and local pride.
- Encourage communities to take ownership of their town centres.
- Harness local knowledge and volunteer effort to improve public spaces.
- Build constructive and collaborative relationships with Council.
- Support the delivery of Council strategies and plans.
- Bring together community, business and Council to deliver practical town centre improvements.

I encourage the Council to provide enough funds in this coming year's budget to produce the town activation plans. Your financial support of this vital project will deliver meaningful change in the town and engage the community in its betterment.



President – Rotary Club of Gisborne

19W

Kaitlin Evans

From: [REDACTED]
Sent: Wednesday, 20 May 2026 1:54 PM
To: Macedon Ranges Shire Council
Subject: Draft Budget 2026-27 Submission

CAUTION: This email originated from outside of Council. Do not click links or open attachments unless you recognise the sender and know the content is safe.

As a member of the Kyneton District Soccer Club, we fully support the inclusion of the Barkly Square Pavilion as an advocacy priority for Council.

The facilities are in dire need of upgrade to provide suitable facilities for all people playing and spectating soccer in Kyneton.

Kind regards
[REDACTED]

Sent from my iPhone

20W

From: [REDACTED]
To: [Macedon Ranges Shire Council](#)
Subject: Draft Budget 2026-27 submission
Date: Wednesday, 20 May 2026 7:39:42 PM

CAUTION: This email originated from outside of Council. Do not click links or open attachments unless you recognise the sender and know the content is safe.

Dear MRSC team,

I'd like to wholeheartedly put forward my support for the Barkly Square Pavilion at the Kyneton soccer club.

The Kyneton soccer club is made up of a wonderful community of humans. [REDACTED] play for the club and [REDACTED] coaches the [REDACTED] boys team, so we spend a lot of time at Barkly Square and with the Kyneton soccer community.

The proposed new facility would enable us to welcome and confidently host visiting teams with accessible and all gender changes rooms. The commercial kitchen, club rooms, toilets and storage would be an incredible upgrade to the current outdated building and would match the high quality of the soccer club and add to the community.

My [REDACTED] are thriving at Kyneton soccer club and it's heartening to know that Football Victoria has also recognised the project in its current Facilities Strategy.

I hope that you will consider backing this proposal to upgrade facilities for players, coaches, volunteers, visiting teams and spectators. We love soccer and this would be a valuable upgrade.

Yours sincerely,
[REDACTED]

21W

Kaitlin Evans

From: [REDACTED]
Sent: Wednesday, 20 May 2026 7:58 PM
To: Macedon Ranges Shire Council
Subject: Draft Budget 2026–27 submission | Support for Macedon Ranges Thriving Villages Project
Categories: Finance

CAUTION: This email originated from outside of Council. Do not click links or open attachments unless you recognise the sender and know the content is safe.

To Whom It May Concern
Macedon Ranges Shire Council

Re: Support for Macedon Ranges Thriving Villages Project

As Treasurer of Business Kyneton, and as a local business owner deeply invested in the long term prosperity of our region, I write in strong support of including the Macedon Ranges Thriving Villages Project within the 2026–27 Macedon Ranges Shire Council Budget.

Strong town centres do not happen by chance. They require long term vision, collaboration and investment. The health of our town centres directly impacts local business confidence, visitor economy outcomes, employment opportunities and the social fabric of our communities.

Across regional Victoria, towns are increasingly competing for visitors, investment and talent. Initiatives such as the Thriving Villages Project create a framework that enables communities, business and Council to work together to identify priorities and shape a shared vision for the future. Importantly, they create a pathway from ideas to action.

The outcomes already delivered through Romsey, Lancefield, Riddells Creek and Malmsbury demonstrate that this initiative goes beyond planning. It is already attracting additional funding, partnerships and practical projects that benefit local communities.

As someone who works closely with local businesses, I regularly hear the challenges facing operators. Rising costs, workforce pressures and changing economic conditions continue to place pressure on regional businesses. Projects that strengthen town centres, improve visitation and encourage community investment become even more important during these periods.

Investment in Town Centre Action Plans for Kyneton, Gisborne and Woodend is an investment in the future resilience and vitality of our region. It creates an opportunity not only to improve physical spaces, but also to strengthen the economic and community foundations that make our towns unique and sustainable.

I strongly encourage Council to support this initiative and continue investing in programs that empower communities and create long term regional benefit.

Thank you for your consideration.

Kind regards,

1

[REDACTED]
Treasurer, Business Kyneton
[REDACTED]

22W

Kaitlin Evans

From: Kyneton Show [REDACTED]
Sent: Wednesday, 20 May 2026 9:33 PM
To: Macedon Ranges Shire Council
Subject: Draft Budget 2026-27 submission
Attachments: Thriving Villages Project- Letter of Support-2026 (1).pdf
Categories: Finance

CAUTION: This email originated from outside of Council. Do not click links or open attachments unless you recognise the sender and know the content is safe.

Hello,

Please find attached a budget submission.

Kind regards,

[REDACTED]
Secretary
Kyneton Agricultural Society

*We acknowledge and respect the Taungurung people,
the traditional custodians of the land on which the show is held.*



20.5.2026

To Whom it May Concern
Macedon Ranges Shire Council

Re: 2026/27 Draft Budget – Macedon Ranges Thriving Villages Project

The Kyneton Agricultural Society supports the inclusion of the Macedon Ranges Thriving Villages Project in the 2026–2027 Macedon Ranges Shire budget to facilitate the delivery of Town Centre Action Plans for Gisborne, Woodend and Kyneton.

The Thriving Villages Project delivers significant benefits to communities across the Macedon Ranges by:

- Strengthening community spirit and local pride.
- Encouraging communities to take ownership of their town centres.
- Harnessing local knowledge and volunteer effort to improve public spaces.
- Building constructive and collaborative relationships with Council.
- Supporting the delivery of Council strategies and plans.
- Bringing together community, business and Council to deliver practical town centre improvements.

Funding the next stage of the Macedon Ranges Thriving Villages Project for Gisborne, Woodend and Kyneton would not only empower these communities to shape their town centres, but also create opportunities to leverage additional external funding and partnerships to deliver future projects and long-term community benefits.

The Kyneton Agricultural Society, which hosts one of the Macedon Ranges' largest community events, strongly supports the project because vibrant and welcoming town centres play an important role in encouraging community participation, attracting visitors and supporting local businesses. Events such as the Kyneton Agricultural Show rely on attractive and functional townships that encourage visitation and economic activity throughout the region. The Society believes the Thriving Villages Project is an excellent initiative that strengthens collaboration between community, business and Council while helping preserve the unique character and vitality of Macedon Ranges townships.

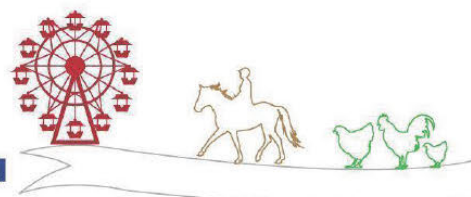
Kind regards,



President



www.kynetonshow.org.au



23W

Kaitlin Evans

From: MRVA Events [REDACTED]
Sent: Thursday, 21 May 2026 5:26 AM
To: Macedon Ranges Shire Council
Cc: [REDACTED]
Subject: Draft Budget 2026-27 submission
Attachments: Draft Budget 2026-27 submission letter.pdf

Categories: Finance

CAUTION: This email originated from outside of Council. Do not click links or open attachments unless you recognise the sender and know the content is safe.

Please find attached support letter from the MRVA for the Thriving Villages
Many thanks

Macedon Ranges Vignerons Association
[REDACTED]
[REDACTED]

24W

Kaitlin Evans

From: [REDACTED]
Sent: Thursday, 21 May 2026 7:35 AM
To: Macedon Ranges Shire Council
Subject: Draft Budget 2026-27 submission
Categories: Finance

CAUTION: This email originated from outside of Council. Do not click links or open attachments unless you recognise the sender and know the content is safe.

Good morning

I am grateful to see a new facility for Barkley Square in the budget submission.

Our current facilities (particularly the toilet block) are extremely dated and to be honest an embarrassment to our town. It will be fantastic to see a new all abilities building at our pitch.

I support and hope this build is approved

Thanks

[REDACTED]

25W

Kaitlin Evans

From: [REDACTED]
Sent: Thursday, 21 May 2026 7:49 AM
To: Macedon Ranges Shire Council
Subject: Draft Budget 2026-27 submission
Categories: Finance

CAUTION: This email originated from outside of Council. Do not click links or open attachments unless you recognise the sender and know the content is safe.

Hi there

I wanted to show my support for the Barkly Square Pavilion. The club is extremely welcoming, proactive in its approach to increasing participation in sport (especially the women's divisions) and the new pavilion would help build on this growth.

It would also give us parents and spectators somewhere to watch training and games without being completely exposed to the harsh Kyneton winters!

Thanks

[REDACTED]

26W

Kaitlin Evans

From: [REDACTED]
Sent: Wednesday, 20 May 2026 8:51 PM
To: Macedon Ranges Shire Council
Subject: Barkly Square Pavilion

Categories: Recreation

CAUTION: This email originated from outside of Council. Do not click links or open attachments unless you recognise the sender and know the content is safe.

To whom it may concern,

I am writing to show my support for the proposed Barkly Square pavilion in Kyneton. [REDACTED] play and train at Barkly square and I feel that the pavilion will be an incredibly valuable social resource for our soccer community. The current toilets are old, dirty, dark and poorly maintained. Safer, cleaner toilets are well overdue. The pavilion would also provide a warm, dry place for us to watch our children and the communiity teams play throughout the bitterly cold winter months. In addition, it would be a fantastic venue for club events, promoting a stronger, more supportive community. A stronger community would keep our children in sports for longer, thereby improving their long term health.

I look forward to hearing how this exciting project is progressing!

Thanks and best wishes,

[REDACTED]

27W

Kaitlin Evans

From: EMRBATA Eastern Macedon Ranges Business & Tourism Association
[REDACTED]
Sent: Thursday, 21 May 2026 8:35 AM
To: Macedon Ranges Shire Council
Cc: [REDACTED]
Subject: Fwd: MRSC Draft 26-27 Budget Letter
Attachments: EMRBATA Response to Draft MRSC 2026-27 Budget.pdf
Categories: Finance

CAUTION: This email originated from outside of Council. Do not click links or open attachments unless you recognise the sender and know the content is safe.

To Whom it May Concern

Please find attached response from EMRBATA to the 2026/27 Draft Budget's inclusion of the Macedon Ranges Thriving Villages Project.

Kind Regards

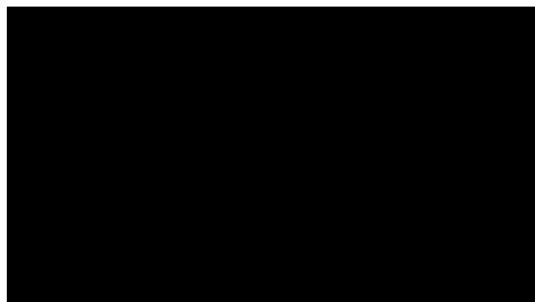
[REDACTED]

EMRBATA Secretary

[REDACTED]

[REDACTED]

[REDACTED]



20th May 2026

To Whom it May Concern
Macedon Ranges Shire Council

Response to: 2026/27 Draft Budget

Macedon Ranges Thriving Villages Project

On behalf of Eastern Macedon Ranges Business and Tourism Association Inc (EMRBATA), I write to support the inclusion of the *Macedon Ranges Thriving Villages Project* in the 2026-2027 Macedon Ranges Shire budget to facilitate the delivery of Town Centre Action Plans for Gisborne, Woodend and Kyneton.

Launched in March 2024, the Macedon Ranges Thriving Villages Project has already delivered Town Centre Action Plans for Romsey, Lancefield, Riddells Creek and Malmsbury. Existing Action Plans have inspired delivery of a number of projects with funding support from State Government, Community Banks and Macedon Ranges Shire Council. The Action Teams associated with each of the existing plans are comprised of community members committed to making a difference to their town centres. In addition to the community engagement and wellbeing impacts, the potential for economic and tourism benefits is significant.

The Thriving Villages project overall and the implementation of the Town Centre Action Plans inspired by it:

- Strengthens community spirit and local pride.
- Encourages communities to take ownership of their town centres.
- Harnesses local knowledge and volunteer effort to improve public spaces.
- Builds constructive and collaborative relationships with Council.
- Supports the delivery of Council strategies and plans.
- Brings together community, business and Council to deliver practical town centre improvements.

Funding the next stage of the Macedon Ranges Thriving Villages Project for Gisborne, Woodend and Kyneton would not only empower these communities to shape their town centres, but also create opportunities to leverage additional external funding and partnerships to deliver future projects and long-term community benefits.

Do not hesitate to contact me if you wish to discuss this further.

[REDACTED]

[REDACTED]

[REDACTED]

President
EMRBATA

[REDACTED]

28W

Kaitlin Evans

From: [REDACTED]
Sent: Thursday, 21 May 2026 9:57 AM
To: Macedon Ranges Shire Council
Subject: Draft Budget 2026-2027 submission

Categories: Finance

CAUTION: This email originated from outside of Council. Do not click links or open attachments unless you recognise the sender and know the content is safe.

Hi,

I would like to express my support for the new Barkly Square Pavilion. We are involved with the Kyneton Rangers Soccer Club, and have been somewhat taken aback by the state of the current facilities, which are quite old. The club is doing great things, especially for young girls in sport, with a huge growth in female participation.

Given all the investment in netball and AFL, including new courts and facilities in multiple towns - it seems only fair to similarly support other sports, such as soccer, in the region.

Kind regards,
[REDACTED]

29W

Kaitlin Evans

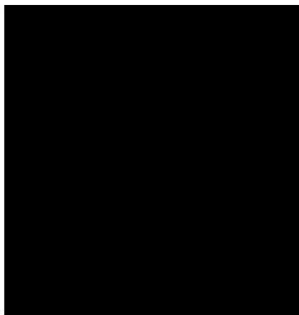
From: [REDACTED]
Sent: Thursday, 21 May 2026 10:56 AM
To: Macedon Ranges Shire Council
Subject: Draft Budget 2026-27 submission
Attachments: Macedon Ranges Thriving Villages Project.docx

CAUTION: This email originated from outside of Council. Do not click links or open attachments unless you recognise the sender and know the content is safe.

Thank you



(President)



Business Kyneton



21 May 2026

To Whom It May Concern

Macedon Ranges Shire Council
2026/27 Draft Budget Submission

Macedon Ranges Thriving Villages Project

On behalf of Business Kyneton, I write in support of the inclusion of the Macedon Ranges Thriving Villages Project in the 2026/27 Macedon Ranges Shire Council Budget to support the delivery of Town Centre Action Plans for Gisborne, Woodend and Kyneton.

Since its launch in March 2024, the Macedon Ranges Thriving Villages Project has successfully delivered Town Centre Action Plans for Romsey, Lancefield, Riddells Creek and Malmsbury.

In addition to securing \$60,000 in State Government funding, the project has helped attract a further \$46,600 toward the implementation of local initiatives. The Community Bank – Bendigo Bank has also provided significant support and committed additional funding toward future project delivery.

The Thriving Villages Project delivers substantial community and economic benefits by:

- Strengthening community spirit and local pride;
- Encouraging communities to take ownership of their town centres;
- Harnessing local knowledge and volunteer effort to improve public spaces;
- Building constructive and collaborative relationships with Council;
- Supporting the delivery of Council strategies and plans; and
- Bringing together community, business and Council to deliver practical town centre improvements.

Funding the next stage of the Macedon Ranges Thriving Villages Project for Gisborne, Woodend and Kyneton would empower these communities to shape the future of their town centres while creating opportunities to leverage additional external funding, partnerships and long-term community benefits.

Support for Retail, Hospitality and Tourism Businesses

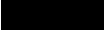
In recognition of the challenging economic conditions currently facing local retailers, hospitality operators and tourism businesses, I also recommend Council consider:

- A 12-month waiver of Local Law Permit fees for moveable advertising signs and flags; and
- A freeze on fees associated with Food Act Premises Renewals and Prescribed Accommodation Premises Renewals.

These measures would provide practical support to local businesses during a period of continued economic pressure and help sustain vibrant and active town centres across the shire.

Thank you for your consideration of these matters.

Kind regards,

 (President Business Kyneton)

30W

Kaitlin Evans

From: [REDACTED]
Sent: Thursday, 21 May 2026 12:31 PM
To: Macedon Ranges Shire Council
Subject: Draft Budget 2026-27 submission

Categories: Finance

CAUTION: This email originated from outside of Council. Do not click links or open attachments unless you recognise the sender and know the content is safe.

Dear MRSC,

I wanted to take a moment to express my gratitude and appreciation for the direction of the Advocacy Projects Prospectus from the Macedon Ranges Shire Council for the year 2026. The commitment to enhancing the community's well-being is both needed and appreciated. I believe the projects within this prospectus will provide a positive impact.

I am particularly excited about the plans to revamp and refresh the Kyneton Districts Soccer Club, providing a modern space that will serve as a valuable resource for the community. This initiative is both welcome and much needed as the old facilities are very old and inappropriate by modern standards. Undoubtedly the new facilities will enhance the club and offer a welcoming space for everyone. Thank you for your ongoing efforts to see this project through to completion, and for your continued commitment to making a difference.

Kind regards,

[REDACTED]

31W

Kaitlin Evans

From: [REDACTED]
Sent: Thursday, 21 May 2026 1:21 PM
To: Macedon Ranges Shire Council
Subject: Draft Budget response - Upgrade to Main Building at Kyneton Showgrounds
Attachments: BRWFC017C49DB0B_002674.pdf

CAUTION: This email originated from outside of Council. Do not click links or open attachments unless you recognise the sender and know the content is safe.

Following recent discussions with the Mayor and other Councillors , I am responding to the Draft Budget.

As background The Kyneton Football Netball Club submitted a proposal to Council for the Upgrade to the Main Building at the Kyneton Showgrounds.

The funding for those works was not included in the draft Budget

Following discussions with the Mayor and other Councillors , we have decided to alter the scope of the proposed upgrade quite dramatically to lower the cost dramatically .
See attached floorplan .

In short , the internal toilets works remain as is , however we have removed the proposed built form extension and instead extended the deck over that footprint.

This saves approx. \$150k. so the total cost is now estimated at approx. \$200k plus GST all up. The works should only take about 8-10 weeks .

Importantly the works now focus entirely on toilets and disabled access compliance .

Is it possible this work now sits within A&O ?

We think it really is a necessary and great value for money investment for the massive positive impact it will have on the thousands of the community that use the facility each year.
And an important upgrade to an important Council asset.

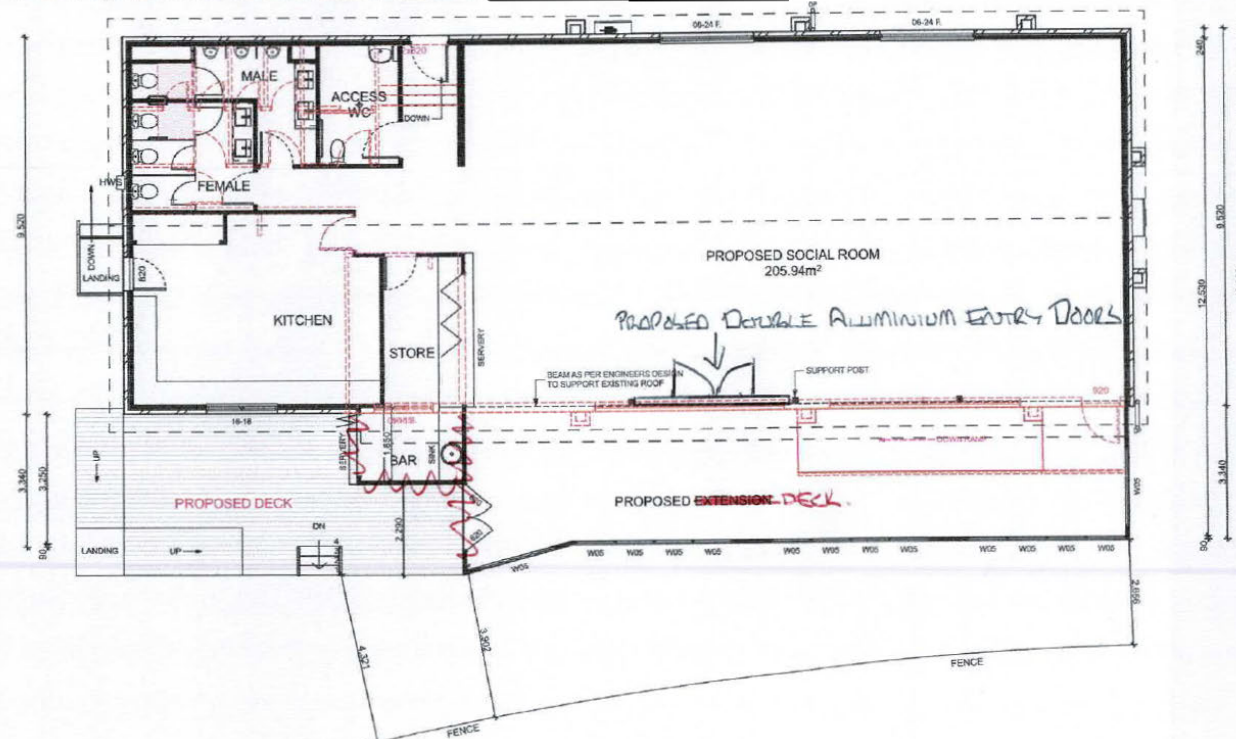
And as such we are very hopeful it is included within the Budget that is to be finalised.

I'm happy to discuss any aspect .

Thankyou

[REDACTED]
Kyneton Football Netball Club

- PRELIMINARIES
- TOILET AREA
- BAR WINDOW & SLUTTER / DOUBLE ENTRY DOORS
- RAMP / STAIRS / DECK (APPROX. 45M²)



32W

Kaitlin Evans

From: [REDACTED]
Sent: Thursday, 21 May 2026 2:51 PM
To: Macedon Ranges Shire Council
Subject: Macedon Ranges Thriving Villages Project

CAUTION: This email originated from outside of Council. Do not click links or open attachments unless you recognise the sender and know the content is safe.

To whom it may concern

I consider us one of the luckiest regions as we have so many creators that have decided to call our towns home. Kyneton is my hometown and I am very proud of what our visitors get when they take the time to check us out. It is so important to have a thriving town centre - it straight away welcomes those who come to our wonderful little villages, whether it be intentional or enroute to somewhere else, and if that's the case, they always come back!! And as smaller operators, not the big corporates, we need all the support we can get! So thank you in advance!

I support the Macedon Ranges Thriving Villages Project and hope that my lovely town of Kyneton will get a big boost in the upcoming Draft Budget submission.
Cheers,

[REDACTED]

33W

Kaitlin Evans

From: Kyneton Daffodil & Arts Festival [REDACTED]
Sent: Thursday, 21 May 2026 3:53 PM
To: Macedon Ranges Shire Council
Subject: Thriving Village Project

Categories: Finance

CAUTION: This email originated from outside of Council. Do not click links or open attachments unless you recognise the sender and know the content is safe.

To whom it may concern,

On behalf of the Kyneton Daffodil and Arts Festival, I would like to express our strong support for funding towards the Macedon Ranges Thriving Villages Project and the development of Town Centre Action Plans for Kyneton, Gisborne and Woodend.

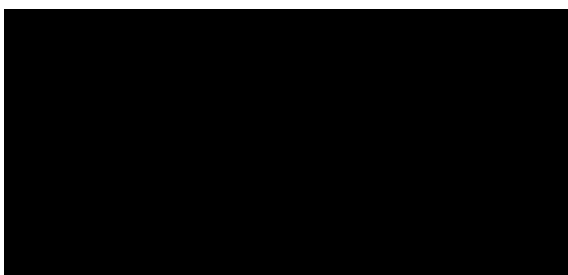
As a long-running community festival that brings significant visitation, tourism and economic activity to the region, we understand the importance of vibrant and well-planned town centres. Initiatives that support local businesses, improve public spaces and strengthen the appeal of our townships have lasting benefits for both residents and visitors.

Kyneton continues to grow as a destination for events, arts, hospitality and tourism, and strategic planning projects such as this play an important role in shaping the future of our community.

The Kyneton Daffodil and Arts Festival strongly supports Council including funding for this initiative within the Draft Budget 2026–27.

Kind regards,

[REDACTED]
President
Kyneton Daffodil & Arts Festival



34W

Kaitlin Evans

From: [REDACTED]
Sent: Thursday, 21 May 2026 7:03 PM
To: Macedon Ranges Shire Council
Subject: Draft Budget 2026–27 submission
Attachments: 2026_27_MRSC_Budget Submission .pdf
Categories: Finance

CAUTION: This email originated from outside of Council. Do not click links or open attachments unless you recognise the sender and know the content is safe.

Dear Council

It is time Kyneton received more attention and funding for projects and improvements to strengthen the town.

Further, in these difficult economic conditions, it is important that Council takes opportunities to reduce costs for small local businesses.

Please see attached a letter of support for funding for the Macedon Ranges Thriving Villages Project to deliver Town Centre Action Plans for Kyneton. These plans will help shape future projects, improvements and investment opportunities to strengthen our town and support local businesses and communities.

Thanks and regards

[REDACTED]

20th May 2026

To Whom it May Concern
Macedon Ranges Shire Council

2026/27 Draft Budget

Macedon Ranges Thriving Villages Project

As a Kyneton resident and local employee, I support the inclusion of the Macedon Ranges Thriving Villages Project in the 2026-2027 Macedon Ranges Shire budget to facilitate the delivery of Town Centre Action Plans for Kyneton, Gisborne and Woodend.

Since 2024, the Macedon Ranges Thriving Villages Project has delivered Town Centre Action Plans for Romsey, Lancefield, Riddells Creek and Malmsbury. In addition to \$60,000 State Government funding, the Action Plans have led to a further \$46,600 to fund delivery of projects. The Community Bank - Bendigo Bank have provided and committed to further funding for project delivery.

The Thriving Villages project:

- Strengthens community spirit and local pride.
- Encourages communities to take ownership of their town centres.
- Harnesses local knowledge and volunteer effort to improve public spaces.
- Builds constructive and collaborative relationships with Council.
- Supports the delivery of Council strategies and plans.
- Brings together community, business and Council to deliver practical town centre improvements.

Funding the next stage of the Macedon Ranges Thriving Villages Project for Kyneton, Gisborne and Woodend will empower these communities to shape their town centres and create opportunities to leverage additional external funding and partnerships to deliver future projects and long-term community benefits.

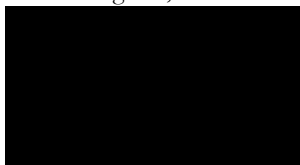
Support for Retail, Hospitality and Tourism in Challenging Economic Conditions

In recognition of the challenging economic conditions facing retailers, hospitality and tourism operators, it is important that Council takes opportunities to reduce costs for small local businesses wherever possible. These businesses are the economic lifeblood of our towns.

I recommend a 12-month waiver of fees for the Local Law Permit for Moveable advertising signs/flags and a freeze on fees charged for Food Act Premises Renewals and Prescribed Accommodation Premises Renewals.

Thank you for your consideration of these matters.

Kind regards,



35W

Kaitlin Evans

From: [REDACTED]
Sent: Friday, 22 May 2026 10:41 AM
To: Macedon Ranges Shire Council
Subject: Draft Budget 2026-27 submission
Attachments: Macedon Ranges_CPVA_Budget Submission_26-27.pdf

CAUTION: This email originated from outside of Council. Do not click links or open attachments unless you recognise the sender and know the content is safe.

Dear Macedon Ranges Shire Council team,

Please find attached a submission from Circular PV Alliance on Macedon Ranges Shire Council's Draft Budget 2026–27.

The proposal is modest: a \$4,000 operational provision for CPVA membership and participation in the national local government circular solar cohort, alongside practical support to embed whole-of-life solar PV planning into Council procurement, asset management, climate delivery, community grants and public guidance.

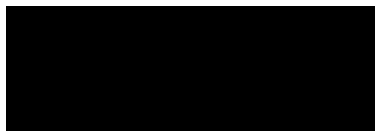
The cohort gives Council a practical peer network to share local government experience, reduce implementation risk, and strengthen solar PV lifecycle planning across procurement, reuse, recycling and end-of-life management. Councils including Dubbo Regional Council, Banana Shire Council, Mid-Western Regional Council and Tamworth Regional Council are already participating in the CPVA network.

For Macedon Ranges, we see particular value in supporting Council's Climate Emergency Plan delivery, existing Council solar assets, Community Climate Action Grants, Environment Group Grants, Cool Changes program and broader circular economy work.

We would value the opportunity to meet with Council officers to discuss the proposal and would be pleased to volunteer time to support consideration of how these actions could be practically implemented.

Sincerely,

[REDACTED]
CEO





Submission on Macedon Ranges Shire Council Draft Budget 2026-27

Circular PV Alliance: solar PV circularity, lifecycle value and membership

DCCEEW expects Australia to generate one million tonnes of solar panel waste by 2035, equal to about 50 million solar panels.

Circular PV Alliance (CPVA) is an industry-led, not-for-profit organisation working to accelerate a circular economy for solar PV in Australia. We help councils, asset owners, recyclers, manufacturers and installers plan, procure, reuse, recycle and decommission solar panels, inverters and balance-of-system components responsibly. Our offering to Macedon Ranges Shire is straightforward: a low-cost membership, an independently assessed solar PV circularity framework (CPVA Certified®), and access to a national local government solar circular economy peer cohort.

CPVA Certified® is CPVA's flagship solar PV circularity assurance framework. It helps councils and project owners assess whether solar panels, inverters, mounting systems and related infrastructure have been planned, procured, operated and decommissioned with credible reuse, recycling, supplier accountability and end-of-life recovery pathways in place. For councils, it can be used as a procurement specification, project assurance tool or asset-management benchmark, without requiring Council to design its own solar circularity standard from scratch.

Macedon Ranges Shire is a good fit for this work. The Council is climate-active, with an adopted Climate Emergency Plan, a 100 per cent renewable operational electricity arrangement through VECO, a multi-site rooftop solar PV fleet across Council buildings, a strong community-facing climate ecosystem, and the distinction of being the first area declared under Victoria's Distinctive Areas and Landscapes provisions of the Planning and Environment Act 1987. CPVA Certified® can support the next phase of work across that profile.

Why this is a particularly timely cycle

Three live Council settings make the 2026-27 Budget a strong point to introduce solar PV circularity without creating a new program:

- The Climate Emergency Plan is now in implementation, and Shaping the Ranges 2025-2035 sets the long-term operating context within which Plan delivery sits.
- Council already manages a multi-site solar PV fleet across Council buildings, and those systems will increasingly require inverter replacement, renewal, expansion and end-of-life decisions through the Long-Term Financial Plan period.
- The constrained 2026-27 capital works program (\$16.23 million, including \$2.28 million for buildings) makes early lifecycle discipline more valuable than after-the-fact remediation.

These are not separate issues. They are one implementation opportunity. CPVA Certified® or an equivalent framework can be used as a practical standard across procurement, building renewal, climate delivery, grants and community-facing guidance.



This submission makes four practical, budget-aligned recommendations:

1. Allocate a modest \$4,000 operational provision in the 2026-27 Budget for CPVA membership and participation in the national local government circular solar cohort.
2. Adopt CPVA Certified® or an equivalent independently assessed solar PV circularity framework as a reference standard for Council-owned, Council-funded or Council-procured solar PV projects.
3. Apply that standard first to the existing operational solar fleet across Council buildings as systems progress through replacement, panel renewal and end-of-life decisions, and to any solar PV component within the 2026-27 buildings capital allocation.
4. Embed whole-of-life solar PV considerations into Climate Emergency Plan delivery, the next Environment Strategy review, the Cool Changes program, the "Circular Economy" business and economy work stream, and the Community Climate Action Grants and Environment Group Grants programs.

The intent is not to create a new program. It is to add a low-cost, practical control to existing work so Council makes better procurement decisions now and avoids future waste, decommissioning and renewal costs later.

CPVA Certified® is deliberately focused on solar PV, including panels, inverters, mounting systems and related infrastructure. Adjacent battery, heat pump and broader electrification end-of-life challenges sit outside its scope. CPVA can contribute to those adjacent conversations through the wider council cohort where useful.

What CPVA membership offers Macedon Ranges Shire

- An independently assessed solar PV procurement specification Council officers can incorporate into existing procurement templates and Climate Emergency Plan delivery, without rebuilding any existing process.
- Lifecycle decision frameworks for inverter renewal, panel replacement, system upgrade and end-of-life decommissioning, including supplier take-back obligations, reuse and refurbishment pathways and credible recycling routes.
- Access to a national peer network of councils working on the same problem, with shared learnings, supplier evaluations and emerging market intelligence on the rapidly evolving solar PV recovery sector.
- Alignment with Sustainability Victoria, the Victorian Government net zero agenda, VECO peer-council practice, Cities Power Partnership, ICLEI Oceania and wider circular economy policy priorities.
- Templates and worked examples for procurement specifications, grant assessment criteria where applicants propose solar PV, and community-facing solar guidance under the Cool Changes program.
- Voluntary CPVA officer time to support Council officers in operationalising any of the above, at no additional cost to Council.



Where CPVA Certified® applies in the 2026–27 cycle

The framework applies, in different ways, across existing assets, live policy commitments and forthcoming projects. In each case the value is highest at design and procurement stage and falls sharply after installation.

The existing Council solar fleet. As systems reach replacement, panel renewal, system upgrade or decommissioning decisions, CPVA Certified® gives officers a defensible standard for reuse, recycling, supplier accountability and end-of-life recovery, rather than handling each asset decision in isolation.

Climate Emergency Plan delivery. The Plan adopted in December 2023 is now in active implementation. Embedding solar PV circularity expectations into Plan delivery gives Council a consistent procurement and lifecycle discipline for every solar PV decision the Plan generates.

The 2026–27 buildings capital allocation. Any solar PV component within Council building works, including expansion of existing systems, retrofits or new installations, benefits from the framework applied at design and tender. The same principle applies to the Kyneton Showgrounds Grandstand project and other building renewals scheduled across the LTFP.

Community Climate Action Grants and Environment Group Grants. A simple circularity expectation in grant guidance where applicants propose solar PV components would extend good practice to community-managed assets at minimal additional cost.

The Cool Changes program and community climate ecosystem. As community-scale solar continues to grow across the shire, Council's existing climate communications channels can include clear guidance on responsible solar PV disposal, reuse and recycling pathways.

The "Circular Economy" business and economy work stream. Council's identification of the circular economy as a work area gives solar PV circularity a direct fit. CPVA can contribute practical material, frameworks and case studies at no cost to Council.

Budget framing and ratepayer value

The Draft Budget sets a rate increase at the Victorian rate cap of 2.75 per cent and includes \$110.3 million of income, a \$15.5 million operating surplus and a \$16.23 million capital works program reduced from \$28 million in 2025–26. In that context, the \$4,000 provision represents approximately 0.004 per cent of annual revenue. The ratepayer value is straightforward: a modest provision and a clear procurement control help avoid significantly higher future costs by ensuring lifecycle responsibilities are considered while Council still has maximum leverage, before contracts are signed, before assets are installed or replaced, and well before decommissioning. Council should not be burdened by a significant and costly waste management system at the end of life for a solar project.

The council cohort: shared learning, shared challenges

The CPVA council cohort now includes Dubbo Regional Council, Banana Shire Council, Mid-Western Regional Council and Tamworth Regional Council, each navigating different combinations of REZ pressures, renewable-host obligations, financial constraints, community engagement and operational priorities. For Macedon Ranges, participation would connect Council to practical peer learning while adding a distinctive Victorian climate, landscape-protection and community-grants perspective to the cohort. The cohort turns common implementation challenges (procurement specifications, inverter renewal scheduling, grant



criteria, decommissioning planning and community communications) into shared practical learning.

The Distinctive Areas and Landscapes dimension

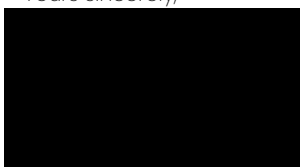
Macedon Ranges was the first area declared under Victoria's Distinctive Areas and Landscapes provisions of the Planning and Environment Act 1987. Solar PV circularity sits within that framing: it helps ensure renewable energy infrastructure does not become a future waste burden on the landscape it was installed to protect.

Suggested Budget and Climate Emergency Plan actions

- Allocate a modest \$4,000 operational provision in the 2026-27 Budget for CPVA membership, funded from within existing climate, sustainability or environmental services budgets.
- Adopt CPVA Certified® or equivalent as the default solar PV circularity standard for Council-funded and Council-procured solar PV, and as a reference point in proponent engagement.
- Incorporate the same standard into Climate Emergency Plan delivery settings, the next Environment Strategy review and any sustainable buildings guidance.
- Recognise solar PV explicitly within the 2026-27 Budget and Long Term Financial Plan as an asset class with defined renewal, replacement and decommissioning profiles.
- Within the Community Climate Action Grants and Environment Group Grants programs, include a basic circularity expectation where applicants propose solar PV components, supported by CPVA at no additional cost.
- Within Cool Changes and other Council communications channels, include public guidance on responsible solar PV disposal, reuse and recycling pathways as the shire's community-scale rooftop solar fleet continues to grow.

These actions can be delivered within existing climate, sustainability, asset management, procurement and waste work programs. CPVA would welcome the opportunity to volunteer time to support Council officers in considering how they could be practically implemented, and would be pleased to speak to this submission at the Submitters Delegated Committee meeting prior to Budget adoption.

Yours sincerely,



CEO, Circular PV Alliance



36W

Kaitlin Evans

From: [REDACTED]
Sent: Friday, 22 May 2026 10:54 AM
To: Macedon Ranges Shire Council
Cc: [REDACTED]
Subject: Gisborne Bowling Club Submission relating to 2026-27 MRSC Budget Process
Attachments: Canopy Project Proposal Jan 2026.pdf; Bowls Victoria Letter of Support - new covered green April 2024.pdf; MA Thomas Letter of Support.pdf; Community Support.pdf; Gisborne Bowling Club Letter of Support 22.05.26.pdf

Categories: Finance

CAUTION: This email originated from outside of Council. Do not click links or open attachments unless you recognise the sender and know the content is safe.

Gisborne and District Bowling Club Submission Relating to 2026-27 MRSC Budget Process

The following information is provided to support the bowling club's online submission to the 2026-27 budget process

The Gisborne & District Bowling Club has previously sought funding from Council to construct a canopy over a bowling green to enable year-round bowling and provided a related project proposal. The Club would like to see supported funding in the 2026-27 budget process of \$150,000 to contribute to the cost of the construction of this facility.

The Bowling Club will be contributing \$300,000 to this project with a further \$100,000 via local community grants. The indicative cost of this project is \$1.1M. The Bowling Club intends to seek the balance of the cost of \$550,000 from government sources.

The construction of a canopy over one of our greens will have significant benefits, including:

BOOSTING COMMUNITY INCLUSION & ACCESSIBILITY

- Create capacity to expand both our social and competitive bowls offerings to meet the preferences of people of all abilities, ages, and skills.
- Extend capacity for evening participation, meeting the needs of people with different levels of time availability and preferences.
- Provide for extended use by school students in all weather conditions.
- Cater to people of different levels of health and fitness through offering a wider range of programs.
- Capitalise on the low cost and lack of barriers to entry of the sport and opening up more opportunities for people to participate.
- Play a key role in providing social opportunities through engagement in sport and healthy activities.
- Capitalise on our Club's central location to create a year-round place for recreation and connection.

DELIVERING DIRECT HEALTH BENEFITS

- Provide important shade from the sun to counter the incidents of skin cancer.
- Expand opportunities for regular social connection, which offers proven capacity to sustain and improve mental health.

- Provide an inclusive non-collision sport option for younger people, with opportunities to play in all weather conditions for fun, or participate in development pathways and competition.
- Provide older people with more opportunities to participate in healthy activities.

GENERATING ECONOMIC BENEFITS

- The facility would offer the ability to attract and host events of high value to Gisborne and the regional visitor economy.
- Create potential for casual and full-time jobs at our Club.

IMPROVING CLUB HEALTH & EFFICIENCY

- Create proven capacity to boost membership and social participation.
- Provide greater opportunity to generate new revenue from hosting new tournaments and key events.
- Improve member and community (including school students) satisfaction levels through providing non-weather dependent offerings.
- Improve player comfort levels in all conditions, encouraging increased participation throughout the year.
- Reduce the cost of maintenance and repairs through protection of the playing surface from weather extremes.

The provision of a covered green will play a pivotal role in enabling our club to operate year-round, during the day and at night, and in all weather conditions. Such a facility will significantly increase community participation and provide opportunities for healthy activity and bolster social capacity and well-being.

The game of bowls is an inclusive and accessible sport, catering to all abilities, genders, and backgrounds. The construction of a cover over a green will attract new participants to the sport and engage members of the community in healthy activities across all age groups and abilities. The acquisition of such facilities at other clubs has resulted in significant growth in participation, including by women and school children.

To further support the Bowling Club's funding submission as part of the 2026-27 budget process the following documents are attached:

1. Project Proposal
2. Letter of support from Bowls Victoria
3. Letter of support from Mary-Anne Thomas MP, State Member for Macedon
4. Expressions of support from local community members associated with various businesses
5. Letter of support from Community Bank Gisborne & District – Bendigo Bank.

If you would like to discuss any aspects associated with this submission, [REDACTED]

[REDACTED] Chairman
Gisborne and District Bowling Club [REDACTED]

Mary-Anne Thomas MP

STATE MEMBER FOR MACEDON



10 March 2026

To Whom It May Concern,

I am writing to express my support of the proposal by the Gisborne and District Bowling Club to construct a canopy over one of its synthetic bowling greens at the Club's facility in Gisborne.

Since 1962, the Gisborne and District Bowling Club has been an important part of the local community. Located in a central position beside Jacksons Creek and close to Gisborne's main shopping area, the Club provides a welcoming and accessible space for sport, recreation and social connection for people of all ages.

Over these years, the Club has demonstrated a strong commitment to improving its facilities and supporting the growth of lawn bowls in the region. This includes the construction of a synthetic green in 2015 with support from the Victorian Government and significant financial contributions from members, followed by the construction of a second synthetic green in 2024 with support from the State Government, Macedon Ranges Shire Council and the Club itself. The Club has also invested heavily in improvements to surrounding facilities, including an expanded carpark and additional enhancements around the greens.

These upgrades have helped strengthen participation and engagement within the Club and the broader community. Membership has grown steadily, and the Club now supports both competitive bowlers and a large number of social "barefoot bowlers," reflecting its role as a vibrant and inclusive community hub.

The proposed canopy over the synthetic green represents an important next step in the Club's development. By providing protection from weather conditions and allowing bowls to be played year-round, the project will significantly expand opportunities for participation, training, competitions and community events.

Importantly, the project will deliver substantial social and health benefits for the community. Lawn bowls is widely recognised as an activity that supports physical health, mental wellbeing and social connection, particularly for older Australians. The ability to play throughout the year will help members remain active, engaged and connected to their community.

The project will also help support increased participation by women, younger players and people with disability, while enabling schools, local organisations and businesses to make greater use of the facility for social and community activities.

Beyond the local benefits, the development will strengthen the region's capacity to host tournaments and regional events, attracting visitors to the area and supporting local businesses. The project aligns with the strategic direction of Bowls Victoria, which has identified the need for more covered greens in growth corridors such as the Hume and Macedon Ranges region.

OFFICE: Wurundjeri Woi Wurrung Country,
Shop 14, Nexus Centre, 9 Goode Street, Gisborne, VIC 3437
POSTAL: PO Box 39, Gisborne VIC 3437
P: 5428 2138 **E:** mary-anne.thomas@parliament.vic.gov.au

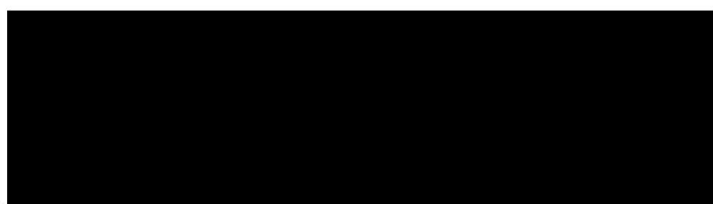


I commend the Gisborne and District Bowling Club for its strong governance, long-term planning and commitment to serving the community. This project will further enhance an already valued community facility and deliver significant social, health and economic benefits for Gisborne and the wider Macedon Ranges region.

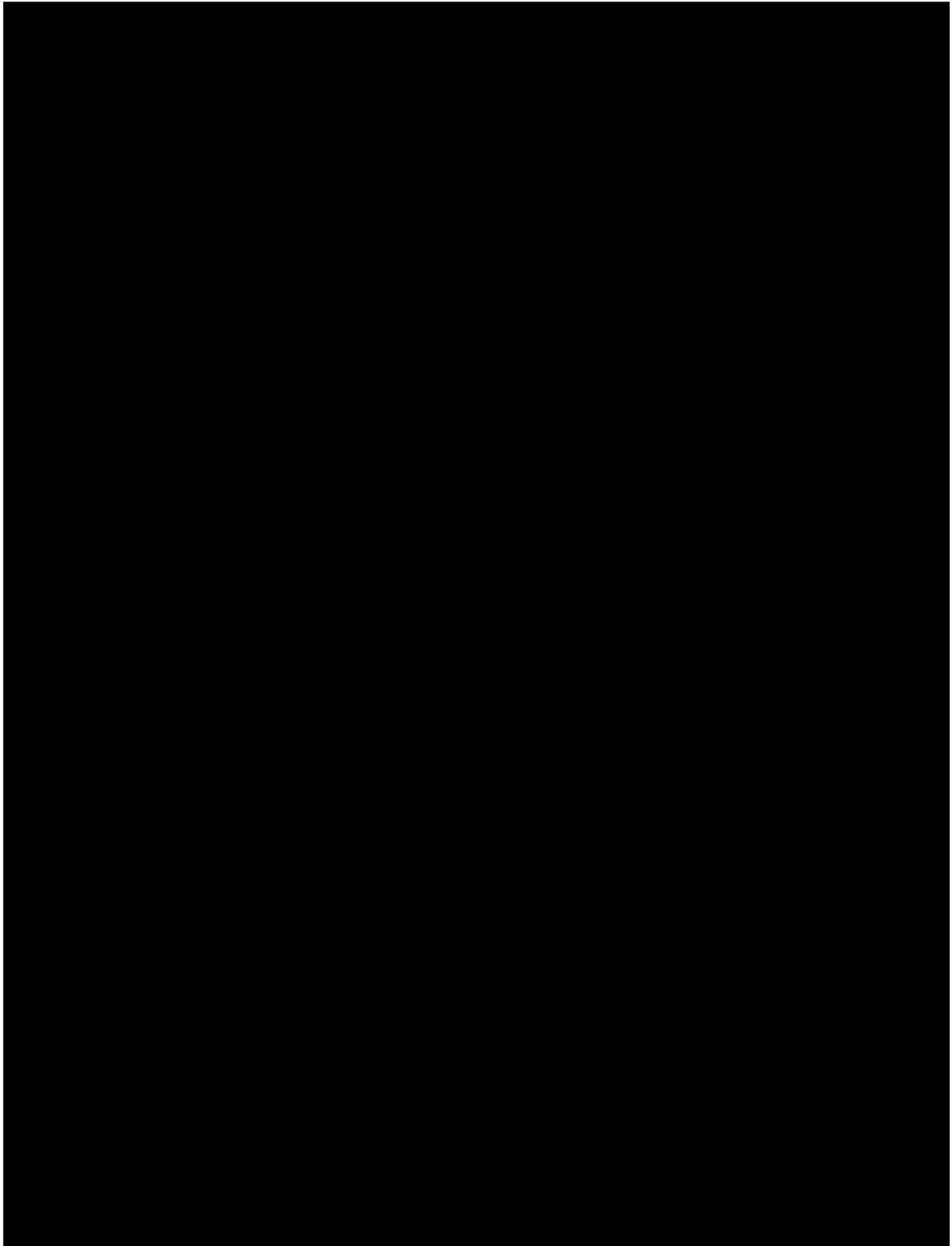
I strongly support this proposal and wish the bowling club the very best in their endeavours.

Please feel free to contact me if you require any further information.

Yours sincerely,



Mary-Anne Thomas MP
Member for Macedon



Proposal to construct a Canopy over a bowling green at the Gisborne and District Bowling Club

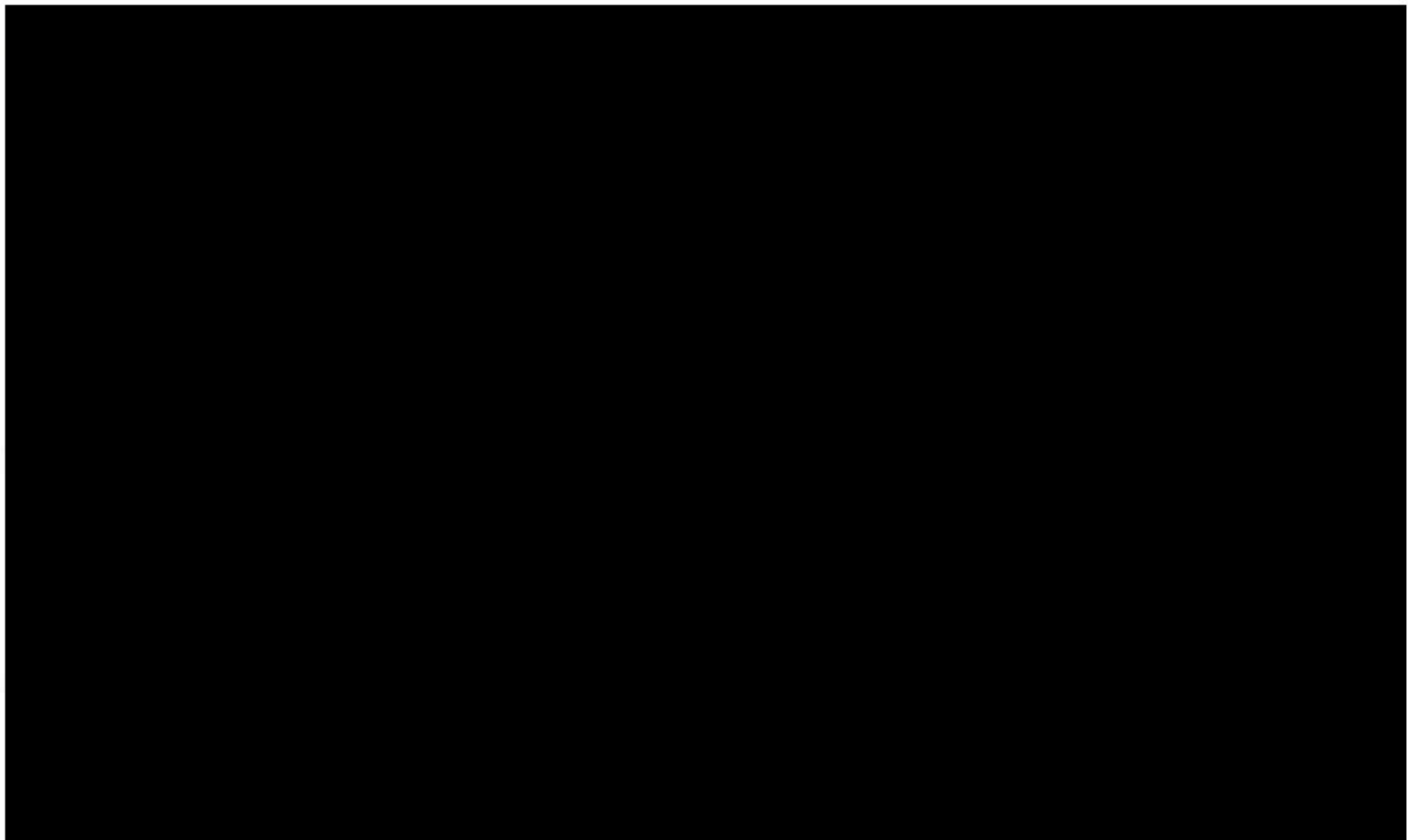
To whom it may concern

We the undersigned express our support for the Gisborne and District Bowling Club's application for funding to finance the construction of a canopy over one of the Club's synthetic bowling greens to enable year round bowling.

Such a development would give virtually complete protection and enable the Club and its members, visiting players, students and members of the community to play bowls come wind, rain, hail or shine, whatever the time of day or night, and whatever season of the year come winter or summer.

As members of the community utilising the Gisborne and District Bowling Club's bowling facilities, for business get togethers and/or bare foot bowlers, this enhancement would enable year round access to the game of bowls and be a significant benefit to our local community.

We wholeheartedly endorse the Club's application for funding.



PROJECT PROPOSAL

Canopy over Bowling Green to enable Year-Round Bowling



GISBORNE AND DISTRICT BOWLING CLUB

WHO WE ARE

Gisborne and District Bowling Club Inc. is centrally located in Gisborne at 1 Kilmore Road, a few minutes' walk from Gisborne's main shopping area and surrounded by attractive parkland next to Jacksons Creek

The Club was first formed in 1962 when the clubhouse consisted of a small bark rotunda. The rotunda was eventually replaced with a weatherboard clubhouse which, after surviving three major floods, was destroyed by fire in 1994. Members were then accommodated for the following two years in relocatable huts with portable toilets until a decision was made to purchase Macedon House across the road and this property served as the clubhouse for the next three years.

A new clubhouse was constructed on the original site and the move into the current building took place in 1999. A new synthetic green was constructed in 2015 funded by \$100,000 from the State Government and \$250,000 from Club members (which the Club was repaying \$50,000 per annum). The amount funded by members was fully repaid by 31 March 2020, in just five years.

A second new synthetic green was constructed in 2024, funded by \$245,000 from the State Government, \$55,000 from Macedon Ranges Shire Council, and \$68,000 from the Club. The Club also funded a \$100,000 worth of enhancements around the new green. Further, an expanded carpark was constructed 2023 at a cost of \$145,000.



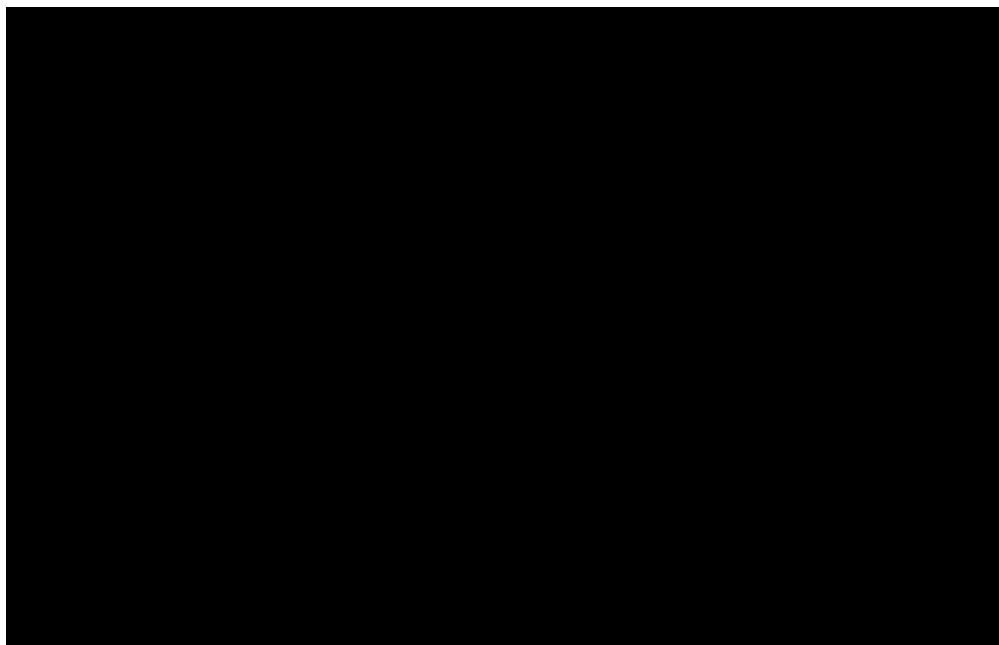
In 2014, prior to the construction of the first synthetic green, the Club had a total of 80 members. Since that time the Club's membership has grown to 90 members (32 women and 58 men) and 120 "barefoot bowler" members. It is expected that membership numbers (especially women) will continue to grow with enhanced facilities and the fact that Gisborne is in a growth area.

The Club has a cross section of members. In fact, one of our members is the former State Junior Champion, while the Club also has a number of members aged in their 80's still playing pennant bowls.

The Club has achieved recent success. The Club was Premiers in the Central Highlands Division in 1st Division in 2016/17 and 2017/18, and in 2nd Division 2017/18. In addition, the Club was Premiers in Midweek 1st Division in 2020/21, with that team winning the Central Victorian Championship and finishing 3rd in the State Championship.

In 2021/22, the Club was premiers in the new Highlands Playing Area in 3rd Division and Midweek 1st Division. The latter went on to win the Ballarat Highlands Bowls Region Championship and the ultimate – the Victorian State Midweek Pennant Championship.

In 2023/24 the Club was premiers in Midweek 1st Division and went on to win the Ballarat Highlands Bowls Region Championship. The Club played in the Victorian State Midweek Pennant Championship in May 2024 but were unsuccessful.



The Club has enhanced its corporate governance which includes implementing: new constitution; board charter; board committee charters; directors' skill mix (which includes the aim to have an appropriate gender balance – the Board currently consists of 4 females and 5 males); and a board and board committee code of conduct. Further, a formal lease of the Crown Land on which the Club is situated has been entered into. The lease retains the leasehold improvements in the ownership of the Club.

A range of policies have also been developed, covering among other things, fair play, player and spectator codes of conduct, health and safety, and child safety. In addition, a strategic plan and a risk management plan have been developed by the Club.

WHAT WE WANT TO DO

The Gisborne and District Bowling Club wants to construct a canopy over the synthetic bowling green to provide year-round bowling. Currently the majority of bowling only occurs for 7 months of the year.

Such a development will give virtually complete protection and would enable the Club and its members, and visiting players to keep playing bowls come wind, rain, hail or shine, whatever the time of the day or night, and whatever season of the year come winter or summer.

The canopies are a solid and dependable structure with a life expectancy of over 35 years.



This regionally significant development would provide significant physical and mental health, social, economic, and environmental benefits to the community of Gisborne and the region, and increase female participation in the game of bowls.



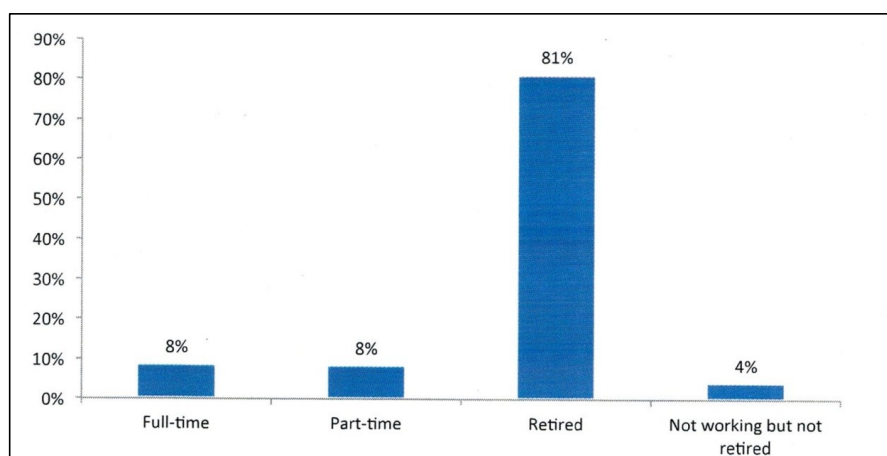
The construction of a canopy at Gisborne is in line with Bowls Victoria's strategic intent for covering of greens across the State (Refer Appendix 1). Bowls Victoria has advised that the Hume and Macedon Ranges area does not have sufficient covered greens to cater for demand, particularly when compared to similar growth corridors elsewhere in Greater Melbourne.

WHY WE WANT TO DO IT

A canopy over the synthetic bowling green will:

- promote **physical and mental health and wellbeing benefits** by enabling:
 1. the fostering of increased participation of females in the game of bowls due to the enhanced bowling conditions;
 2. the fostering of connections between team and club members all year round, which clearly extends beyond the green, including a safe social space for women to participate in bowls and other associated activities, especially if they no longer have a partner;
 3. those who are retired (that make up a large proportion of those that play bowls) to remain active all year round. The physical and mental health benefits are derived from participating in the game of bowls into older age, and from the strategic thinking required to play the game;
 4. those that work, a greater opportunity to play either socially or in competitions all year round, including at night after work;
 5. those that are at school/university (there is a growing number of younger players) would be provided a greater opportunity to participate in the game of bowls via school sports/learner bowls programs and in competitions with guaranteed facilities in all weather conditions;
 6. those with a disability a more suitable facility to enable physical activity by playing bowls;
 7. those linked with businesses to undertake corporate bowls events (competitive or social) and utilise the Club's function room;
 8. the venue to be rain and wind proof, and sun-safe, and therefore enable bowls to be played in all weather conditions (rain and extreme heat). Further, the canopy reduces the heat effect radiating from the synthetic playing surface; and

Employment profile of bowlers¹

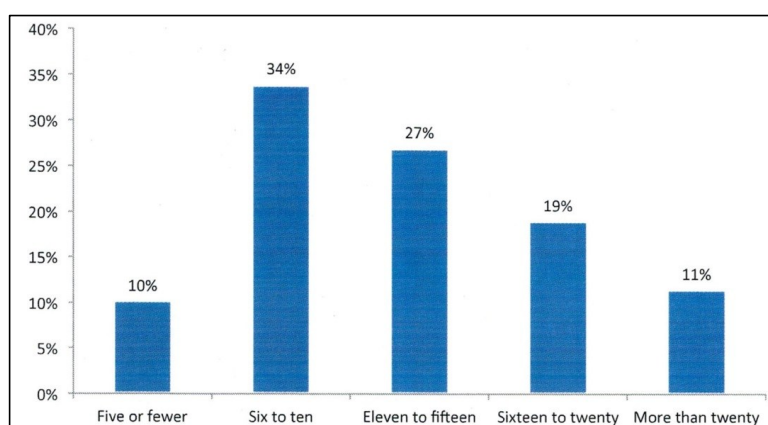


¹ La Trobe University Centre for Sport and Social Impact – *Building an evidence base to increase participation in Lawn Bowls, Final Report for Bowls Australia*, Pg 31

- provide a **social benefit** in a major growing community as it will enable bowls to also be played during the winter months and at night and enhance the opportunity for greater community participation, especially women, in the game of bowls. With a greater opportunity for participation, research has disclosed that bowling clubs facilitate long lasting friendships that are often a central feature of the social network for older people.

People with a disability and students by playing bowls not only provides an avenue for physical activity but, equally important, another avenue for social connection.

Hours per week spent on club activities²



With the installation of a canopy over the synthetic green, participation levels are anticipated to increase by approximately 30 per cent.

- provide an **economic benefit** as it would enable:
 - 1) more bowling events to be played and accordingly an increased number of visitors to the area and increased patronage of local businesses. We believe this will increase awareness of the region as a travel and tourism destination;
 - 2) the Clubs associated with the Highlands Playing Area to play competitions all year round and bring revenue to the district. The Gisborne and District Bowling Club is part of the Highlands Playing Area which also consists of clubs from Kyneton, Kyneton Golf, Woodend, Trentham, Diggers Rest, Macedon, Romsey, Lancefield, Kilmore, and Broadford;
 - 3) with increased bowling events during the day and at night (at the Club - social and competition, regional and State level) and guaranteed game scheduling in winter and summer with a waterproof and UV block-out canopy, the Club to generate increased social and full membership fees and general revenue;

² La Trobe University Centre for Sport and Social Impact – *Building an evidence base to increase participation in Lawn Bowls, Final Report for Bowls Australia*, Pg 35

- 4) high profile Bowls Tournament opportunities, such as a major regional and/or State female and/or male bowling events to be played during the winter months using the combined resources of Gisborne and Sunbury. The area would be a major attraction for such events due to not only the bowling facility but also the close proximity to the airport and Melbourne via rail and the freeway; and
 - 5) bowlers from the Loddon Mallee region to play in the winter months. There is no Bowling facility in the Loddon Mallee region that has a cover over their bowling green.
- provide **environmental benefit** by:
- 1) catching water run-off, via full guttering around the canopy, which can be stored in rainwater tanks for use at the bowling club);
 - 2) the canopy extends the life span of the synthetic playing surface;
 - 3) the fabric is UV stabilised and will not deteriorate under sun exposure, and has the required tensile strength to resist severe storm events;
 - 4) the fabric does not mould, resulting in lower maintenance costs;
 - 5) the LED lights having lower running costs compared with over metal halide lights. Further, the LED lights reflect off the fabric roof which results in shadow-free bowling at night; and
 - 6) the PVC translucent fabric does not need to run lights during sunny days, resulting in lower running costs.

HOW WE WANT TO DO IT

The indicative cost to construct a canopy over the Club's synthetic green is \$1,095,000. (Light Weight Structures Architectural Solutions in January 2026 provided an indicative price range of \$1,065,000 to \$1,095,000 to construct this canopy. The Club has adopted the top end of the range in calculating the indicative cost as a contingency and cost escalation sum has not been included).

That price excludes costs associated with stormwater connection and Council fees associated with the development application documentation.

While the structure does not need lighting to play bowls during the day, the total cost of LED lighting, including all associated electrical work, to enable bowls to be played at night is \$54,000 which is included in the above indicative cost.

Similar facilities have been constructed in Victoria at Sebastopol, Deer Park, Dandenong, Sunbury, Morwell, Shepparton, Warrnambool, Colac, Karingal, Geelong, Traralgon, and Berwick. The majority of these Clubs have poker machines which have been used as the source of funding to construct their facilities.

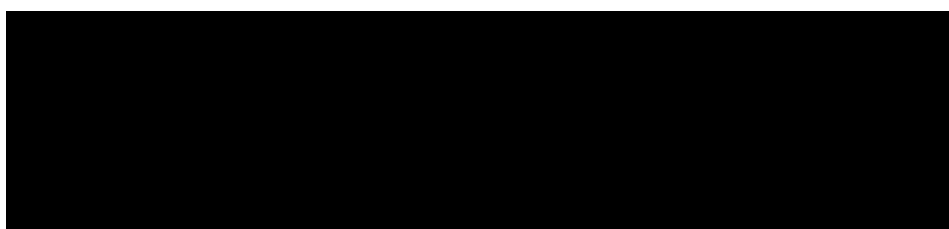
The Gisborne and District Bowling Club will contribute \$300,000 to the project.

The Gisborne and District Bowling Club is a socially responsible poker machine-free community Club. Accordingly, the **Club is seeking funds to the value of \$800,000 to construct a cover over the Gisborne and District Bowling Club synthetic bowling green** which would be a great benefit for the region and the wider Victorian community.

These funds will be sought from:

- (a) State/Federal Government
- (b) Macedon Ranges Shire Council, and
- (c) Local Community Grants

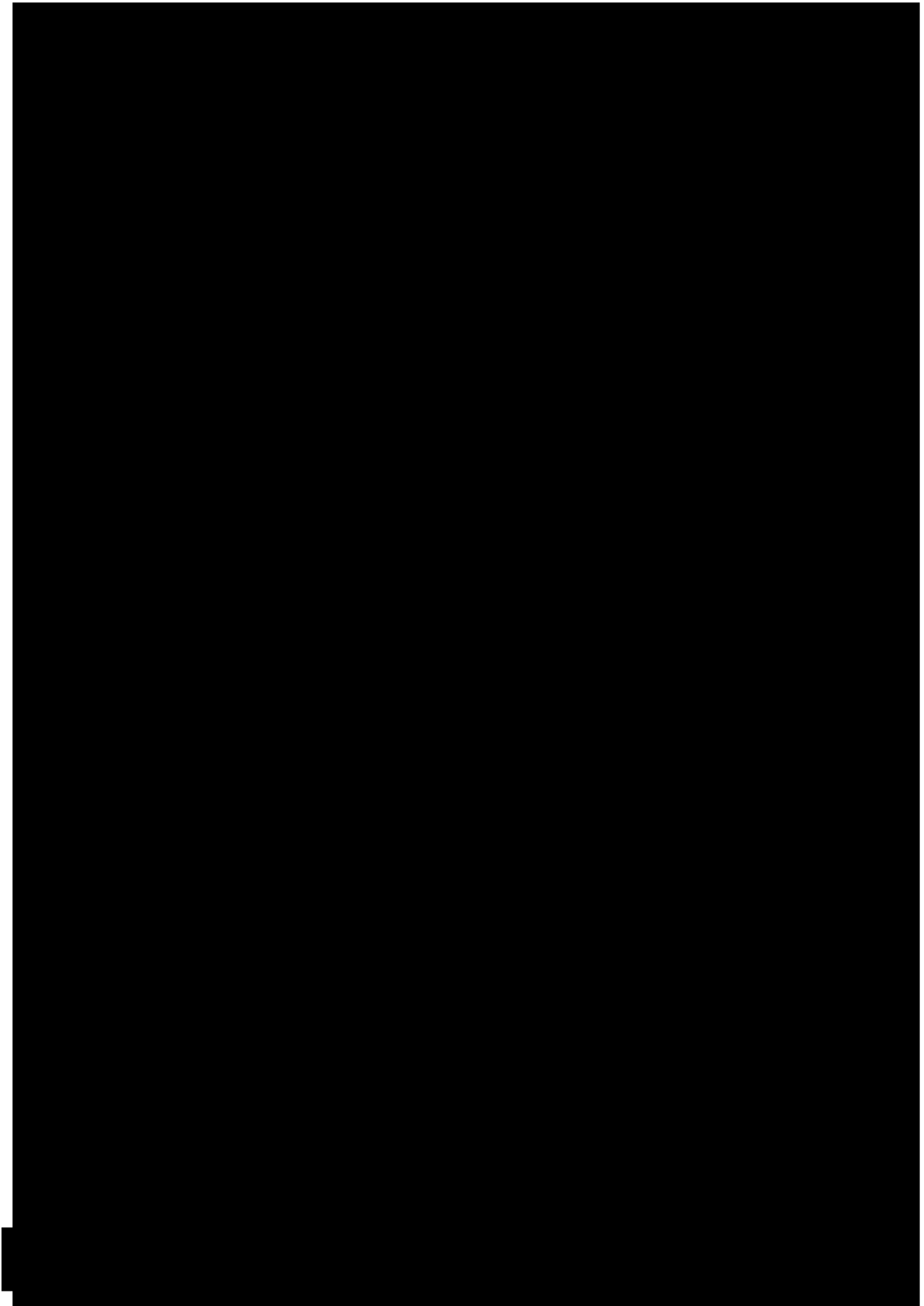
Your support of this project proposal and the associated funding request would be greatly appreciated.



Secretary

Chairman





37W

Kaitlin Evans

From: [REDACTED]
Sent: Friday, 22 May 2026 12:08 PM
To: Macedon Ranges Shire Council
Subject: Draft Budget 2026-27 submission
Attachments: Letter of Support Macedon Ranges Thriving Villages Project.pdf

CAUTION: This email originated from outside of Council. Do not click links or open attachments unless you recognise the sender and know the content is safe.

To whom it may concern,

Please find attached letter of support for Macedon Ranges Thriving Villages Project for consideration in the MRSC FY27 Budget.

Best regards

[REDACTED]

[REDACTED]
Chief Executive Officer

[REDACTED]
Macedon Ranges Community Enterprises Ltd

[REDACTED]
[rce.com.au](#) · [bendigobank.com.au/Gisborne](#) · Facebook · Instagram

[REDACTED]



22 May 2026

To Whom it May Concern
Macedon Ranges Shire Council

2026/27 Draft Budget

Macedon Ranges Thriving Villages Project

On behalf of Macedon Ranges Community Enterprises Ltd, operator of Community Bank Gisborne & District, I support the inclusion of the Macedon Ranges Thriving Villages Project in the 2026-2027 Macedon Ranges Shire budget to facilitate the delivery of Town Centre Action Plans for Gisborne, Woodend and Kyneton.

Launched in March 2024, the Macedon Ranges Thriving Villages Project has already delivered Town Centre Action Plans for Romsey, Lancefield, Riddells Creek and Malmsbury. In addition to \$60,000 State Government funding, the Action Plans have led to a further \$46,600 to fund delivery of projects. The Community Bank - Bendigo Bank have provided and committed to further funding for project delivery.

The Thriving Villages project:

- Strengthens community spirit and local pride.
- Encourages communities to take ownership of their town centres.
- Harnesses local knowledge and volunteer effort to improve public spaces.
- Builds constructive and collaborative relationships with Council.
- Supports the delivery of Council strategies and plans.
- Brings together community, business and Council to deliver practical town centre improvements.

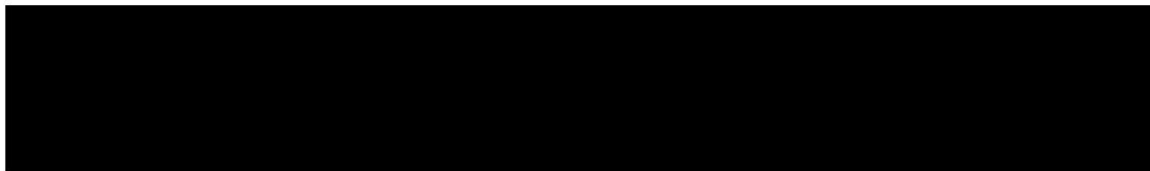
Funding the next stage of the Macedon Ranges Thriving Villages Project for Gisborne, Woodend and Kyneton would not only empower these communities to shape their town centres but also create opportunities to leverage additional external funding and partnerships to deliver future projects and long-term community benefits.

Thank you for your consideration.

Kind regards,



Chief Executive Officer
Macedon Ranges Community Enterprises Ltd.



38W

Kaitlin Evans

From: [REDACTED]
Sent: Friday, 22 May 2026 1:00 PM
To: Macedon Ranges Shire Council
Subject: 2026/2027 Draft Budget - Macedon Ranges Thriving Villages Project
Categories: Finance

CAUTION: This email originated from outside of Council. Do not click links or open attachments unless you recognise the sender and know the content is safe.

On behalf of The Midland Express, I write in support of the inclusion of the Macedon Ranges Thriving Villages Project in the 2026/27 Macedon Ranges Shire Council Budget.

The funding will provide for the delivery of Town Centre Action Plans for Gisborne, Woodend and Kyneton. The Town Centre Action Plans are vital for the growth and vibrancy of our major town centres within the Macedon Ranges

Thank you

[REDACTED]
General Manager
Midland Express

[REDACTED]

39W

Kaitlin Evans

From: [REDACTED]
Sent: Friday, 22 May 2026 12:57 PM
To: Macedon Ranges Shire Council
Subject: Draft Budget 2026-27 submission
Attachments: 2026-27 MRSC Budget Letter.docx.pdf

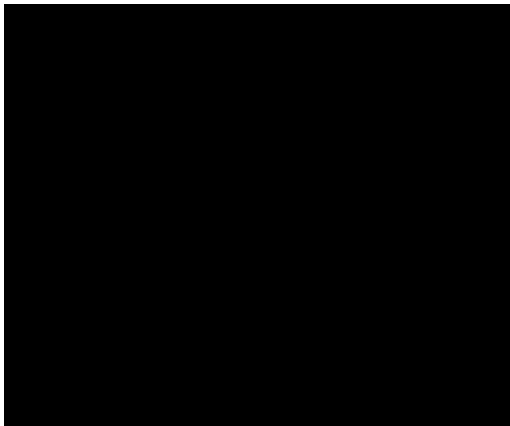
Categories: Finance

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Hello,

Please find my letter regarding the draft budget attached.

Have a great day,
Simon



22nd May 2026

To Whom it May Concern
Macedon Ranges Shire Council

2026/27 Draft Budget

Macedon Ranges Thriving Villages Project

As the owner and operator of The Millett Road Maker, I support the inclusion of the Macedon Ranges Thriving Villages Project in the 2026-2027 Macedon Ranges Shire budget to facilitate the delivery of Town Centre Action Plans for the Gisborne township.

Launched in March 2024, the Macedon Ranges Thriving Villages Project has already delivered Town Centre Action Plans for Romsey, Lancefield, Riddells Creek and Malmsbury. In addition to \$60,000 State Government funding, the Action Plans have led to a further \$46,600 to fund delivery of projects. The Community Bank - Bendigo Bank have provided and committed to further funding for project delivery.

The Thriving Villages project:

- Strengthens community spirit and local pride.
- Encourages communities to take ownership of their town centres.
- Harnesses local knowledge and volunteer effort to improve public spaces.
- Builds constructive and collaborative relationships with Council.
- Supports the delivery of Council strategies and plans.
- Brings together community, business and Council to deliver practical town centre improvements.

Funding the next stage of the Macedon Ranges Thriving Villages Project for Gisborne, Woodend and Kyneton would not only empower these communities to shape their town centres, but also create opportunities to leverage additional external funding and partnerships to deliver future projects and long-term community benefits.

Thank you for your consideration of this matter.

Kind regards,



40W


Kaitlin Evans

From: [REDACTED]
Sent: Friday, 22 May 2026 4:01 PM
To: Macedon Ranges Shire Council
Subject: Draft Budget 2026-27 Submission
Attachments: 2026-06-22-mrscbudget-submission-bgw.pdf
Categories: Finance

CAUTION: This email originated from outside of Council. Do not click links or open attachments unless you recognise the sender and know the content is safe.

Please find attached my feedback submission letter for the **Council's draft Budget 2026-27.**
I trust that this will be taken into consideration.

Kind regards
[REDACTED]



22 May 2026

To Macedon Ranges Shire Council

FEEDBACK ON THE 2026-27 DRAFT BUDGET

I am writing to express my support for the inclusion of the Macedon Ranges Thriving Villages initiative in Council's draft Budget 2027-27.

As a resident, former local business owner and an active community volunteer for many years in Gisborne, I believe that the production of a Gisborne Town Centre Activation Plan through the Thriving Villages budget item will be of great benefit in guiding our vision for the township in the years ahead.

There are many interested parties, community groups, individuals and businesses in Gisborne that want the best for the township – to revitalise the town centre and make it a more attractive, interesting and vibrant place where locals and visitors alike will want to spend time and stay longer.

The resulting Town Centre Activation plan will harness local knowledge and bring the 'doers' from these groups together to guide their action in delivering improvements to the town. It will also help to build strong collaboration with Council on projects within the town.

Already Lancefield, Romsey, Riddells Creek and Malmsbury have Town Centre Action Plans but the bigger towns have not. The results are already apparent, seeing good successes in initiating and obtaining external funds for their projects.

Council funding of plans for the larger centres, Gisborne, Kyneton and Romsey will be a very cost-effective way of engaging local people in positive change in their communities. The collaboration and partnerships that arise are expected to bring in much more external funding and benefits over future years than the relatively small investment that Council makes in producing the Town Centre Activation Plans.

It's pleasing to see Thriving Villages included in the proposed 2026-27 budget and I look forward to helping to implement its outcomes in Gisborne.

My Regards,



41W

Kaitlin Evans

From: [REDACTED]
Sent: Friday, 22 May 2026 4:15 PM
To: Macedon Ranges Shire Council
Subject: Draft budget 2026/27
Categories: Finance

CAUTION: This email originated from outside of Council. Do not click links or open attachments unless you recognise the sender and know the content is safe.

Hi there,

I am writing to enthusiastically offer my endorsement for the proposed Barkly square pavilion in your upcoming draft budget.

As a community member with [REDACTED] young children, I feel that soccer is an enormous part of their health and well-being. I [REDACTED] understand first hand the benefits of sport for our community.

Kyneton district soccer club has been growing year on year. I coached the only under 7s team last year and in my second year at the club, we now have 5 teams in U6&U7 divisions, incredible.

The facilities at Barkly square are dwarfed by the nearby Kyneton showgrounds. The historical and cultural favouring of Australian rules football is understandable, however the rising tide of soccer participation and interest leaves the current facilities as grossly inadequate.

As a second element of support for the draft budget, the local skatepark and pump track upgrade appears to be only partially funded. I feel that extra funds flowing in this direction. Will also provide physical and mental health benefits for the young people of our region for years to come.

Many thanks for your consideration.

Best,

[REDACTED]

42W

Kaitlin Evans

From: [REDACTED]
Sent: Friday, 22 May 2026 4:25 PM
To: Macedon Ranges Shire Council
Subject: Draft Budget 2026-27 submission
Categories: Finance

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To Whom It May Concern

Macedon Ranges Shire Council

RE: 2026/27 Draft Budget – Macedon Ranges Thriving Villages Project

On behalf of 3 Little Pigs, I write in support of the inclusion of the Macedon Ranges Thriving Villages Project in the 2026/27 Macedon Ranges Shire Council Budget to facilitate the delivery of Town Centre Action Plans for Gisborne, Woodend and Kyneton.

As a long-standing Gisborne business, we strongly believe that a well-planned, community-led vision for our town centre is essential to ensuring Gisborne continues to thrive as a vibrant destination for locals and visitors alike.

The Macedon Ranges Thriving Villages Project has already demonstrated strong outcomes in Romsey, Lancefield, Riddells Creek and Malmsbury, helping bring together community, business and Council to identify priorities, strengthen local identity and deliver practical improvements to town centres. The additional funding and partnerships secured through the project highlight the long-term value these Action Plans can provide.

The Thriving Villages Project:

- Strengthens community connection and local pride.
- Encourages collaboration between residents, business owners and Council.
- Supports local business, tourism and economic activity.
- Helps create welcoming, functional and attractive town centres.
- Provides a framework to attract future investment and external funding opportunities.
- Supports the long-term sustainability and growth of regional communities.

Gisborne is experiencing continued growth and evolving community needs. A Town Centre Action Plan would provide an important opportunity to shape the future of the township in a strategic, collaborative and sustainable way.

In addition, we support measures that assist local retail, hospitality and tourism operators during ongoing economic challenges, including consideration of fee relief and support initiatives for small businesses across the Shire.

Thank you for your consideration of these matters and for your continued support of thriving regional communities.

[REDACTED]

[REDACTED]
[REDACTED]
[REDACTED]
[REDACTED]
[REDACTED]
[REDACTED]

43W

Kaitlin Evans

From: Macedon Ranges Shire Council
Sent: Monday, 25 May 2026 12:17 PM
To: Kaitlin Evans
Subject: FW: Attention: Budget submission. Outdoor Calisthenics Facility in Woodend
Attachments: 1000041463.jpg; 1000041464.jpg

Sent: Sunday, 24 May 2026 8:37 PM
To: Macedon Ranges Shire Council <mrsccmail@mrsc.vic.gov.au>
Subject: Attention: Budget submission. Outdoor Calisthenics Facility in Woodend

CAUTION: This email originated from outside of Council. Do not click links or open attachments unless you recognise the sender and know the content is safe.

Dear Cr Jennifer Anderson, Cr Kate Kendall, and Cr Janet Pearce,

I am a Woodend resident writing to seek your guidance on how to formally request the installation of a high-quality outdoor calisthenics gym in our town and to understand how this could be progressed through the appropriate council channels.

Woodend currently has two outdoor fitness installations that fall significantly short of what our growing community deserves. The existing equipment near the walking track by Rotary is inadequate for meaningful use by residents of varying fitness levels. The location beside the Campaspe River has genuine potential — it is a beautiful spot — but the equipment provided there falls short of anything meaningful. Our community merits a dedicated fitness area for residents without having to drive to another suburb, or spend money at the local Snap fitness.

As a reference point for what I believe is achievable, the M.O. Moran Reserve outdoor calisthenics facility in Elwood (Marine Parade, 3184) represents exactly the standard I am advocating for. Built by Moduplay Commercial Systems and inspired by the Bondi Beach outdoor gym, it includes pull-up bars, horizontal ladders, parallel bars, sit-up benches, leg lift stations, Swedish/stall bars, and a squat pole — all on durable, impact-reducing flooring. It has become one of Melbourne's most valued free public fitness assets. I would love to see Woodend have something equivalent, anchored in that stunning riverfront setting. (Please see pictures attached).

I want to raise what I believe is a significant oversight in our recent major infrastructure investments. The Kyneton Skatepark development and the Macedon Ranges Sports Precinct are both welcome additions to our community — but neither plans show calisthenics bars or any meaningful bodyweight training infrastructure. These are exactly the kinds of developments where a high-quality calisthenics installation could have been integrated at minimal additional cost, serving a broad demographic from teenagers through to older adults. That opportunity has passed, but I would urge Council to ensure it is not missed again.

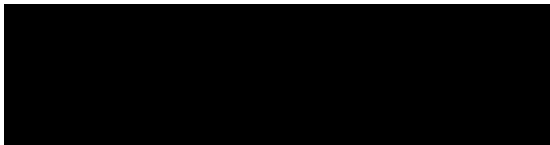
I would appreciate your advice on the following:

1. What is the correct process to formally submit this proposal to Council?
2. Is there an opportunity to have this raised at an upcoming Council meeting, either through a public submission or by another mechanism?
3. Are there existing Open Space, Recreation, or Community Infrastructure strategies under which this could be considered?
4. Who within Council staff would be the most appropriate officer to engage with directly on this matter?

I am passionate about this and willing to do the work, whether that means preparing a written submission, gathering community support, or presenting to Council. I just need guidance on how to make it happen.

Thank you for your time and service to our community.

Warm regards,







Maddocks

Maddocks Delegations and Authorisations

S5 Instrument of Delegation to Chief Executive Officer

Macedon Ranges Shire Council

Instrument of Delegation

to

The Chief Executive Officer

Maddocks

In exercise of the power conferred by s 11(1) of the *Local Government Act 2020* (**the Act**) and all other powers enabling it, the Macedon Ranges Shire Council (**Council**) delegates to the member of Council staff holding, acting in or performing the position of Chief Executive Officer, the powers, duties and functions set out in the Schedule to this Instrument of Delegation,

1. this Instrument of Delegation is authorised by a Resolution of Council passed on 17 June 2026;
2. the delegation
 - 2.1.1 comes into force immediately once this Instrument of Delegation is executed for and on behalf of Macedon Ranges Shire Council by the Chief Executive Officer;
 - 2.1.2 is subject to any conditions and limitations set out in the Schedule;
 - 2.1.3 must be exercised in accordance with any guidelines or policies which Council from time to time adopts; and
- 2.2 remains in force until Council resolves to vary or revoke it.

Signed by the Chief Executive Officer of Council)
)



Maddocks

SCHEDULE

The power to

1. determine any issue;
 2. take any action; or
 3. do any act or thing
- arising out of or connected with any duty imposed, or function or power conferred on Council by or under any Act.

Conditions and Limitations

The delegate must not determine the issue, take the action or do the act or thing

1. if the issue, action, act or thing is an issue, action, act or thing which involves
 - 1.1 entering into a contract exceeding the value of \$1,000,000;
 - 1.2 making any expenditure that exceeds \$1,000,000;
 - 1.3 where expenditure is made under a contract already entered into: or is expenditure which Council is, by or under legislation required to make it must not exceed \$1,100,000;
 - 1.4 appointing an Acting Chief Executive Officer for a period exceeding 28 days;
 - 1.5 electing a Mayor or Deputy Mayor;
 - 1.6 granting a reasonable request for leave under s 35 of the Act;
 - 1.7 making any decision in relation to the employment, dismissal or removal of the Chief Executive Officer;
 - 1.8 approving or amending the Council Plan;
 - 1.9 adopting or amending any policy that Council is required to adopt under the Act;
 - 1.10 adopting or amending the Governance Rules;
 - 1.11 appointing the chair or the members to a delegated committee;
 - 1.12 making, amending or revoking a local law;
 - 1.13 approving the Budget or Revised Budget;
 - 1.14 approving the borrowing of money;
 - 1.15 subject to section 181H(1)(b) of the *Local Government Act 1989*, declaring general rates, municipal charges, service rates and charges and specified rates and charges;
2. if the issue, action, act or thing is an issue, action, act or thing which is required by law to be done by Council resolution;



Maddocks

3. if the issue, action, act or thing is an issue, action or thing which Council has previously designated as an issue, action, act or thing which must be the subject of a Resolution of Council;
4. if the determining of the issue, taking of the action or doing of the act or thing would or would be likely to involve a decision which is inconsistent with a
 - 4.1 policy; or
 - 4.2 strategyadopted by Council;
5. if the determining of the issue, the taking of the action or the doing of the act or thing cannot be the subject of a lawful delegation, whether on account of s 11(2)(a)-(n) (inclusive) of the Act or otherwise; or
6. the determining of the issue, the taking of the action or the doing of the act or thing is already the subject of an exclusive delegation to another member of Council staff.

Maddocks Delegations and Authorisations

S6 Instrument of Delegation – Members of Staff

Macedon Ranges Shire Council

Instrument of Delegation

to

Members of Council Staff

S6 Instrument of Delegation – June 2026

Instrument of Delegation

In exercise of the powers conferred by the legislation referred to in the attached Schedule, the Council:

1. delegates each duty and/or function and/or power described in column 1 of the Schedule (and summarised in column 2 of the Schedule) to the member of Council staff holding, acting in or performing the duties of the office or position described opposite each such duty and/or function and/or power in column 3 of the Schedule;
2. declares that:
 - 2.1 this Instrument of Delegation is authorised by a resolution of Council passed on 17 June 2026; and
 - 2.2 the delegation:
 - 2.2.1 comes into force immediately once this Instrument of Delegation is executed for and on behalf of Macedon Ranges Shire Council by the Chief Executive Officer;
 - 2.2.2 remains in force until varied or revoked; is subject to any conditions and limitations set out in sub-paragraph 2.3, and the Schedule; and
 - 2.2.3 must be exercised in accordance with any guidelines or policies which Council from time to time adopts; and
 - 2.3 the delegate must not determine the issue, take the action or do the act or thing:
 - 2.3.1 if the issue, action, act or thing is an issue, action or thing which Council has previously designated as an issue, action, act or thing which must be the subject of a Resolution of Council;
 - 2.3.2 if the determining of the issue, taking of the action or doing of the act or thing would or would be likely to involve a decision which is inconsistent with a
 - (a) policy;
 - (b) or strategyadopted by Council;
 - 2.3.3 if the determining of the issue, the taking of the action or the doing of the act or thing cannot be the subject of a lawful delegation; or
 - 2.3.4 if the determining of the issue, the taking of the action or the doing of the act or thing is already the subject of an exclusive delegation to another member of Council staff or delegated committee.

Signed by the Chief Executive Officer of Council

Date:

SCHEDULE

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Cemeteries and Crematoria Act 2003			
Provision	Item Delegated	Delegate	Conditions & Limitations
s 12A(1)	Function to do the activities set out in paragraphs (a) - (n)	Not Delegated	Where Council is a Class A cemetery trust
s 12A(2)	Duty to have regard to matters set out in paragraphs (a) - (e) in exercising its functions	Not Delegated	Where Council is a Class A cemetery trust
s 18B(1) & (2)	Duty to establish governance committees within 12 months of becoming a Class A cemetery trust and power to establish other governance committees from time to time	Not Delegated	Where Council is a Class A cemetery trust
s 18C	Power to determine the membership of the governance committee	Not Delegated	Where Council is a Class A cemetery trust
s 18D	Power to determine procedure of governance committee	Not Delegated	Where Council is a Class A cemetery trust

Cemeteries and Crematoria Act 2003			
Provision	Item Delegated	Delegate	Conditions & Limitations
s 18D(1)(a)	Duty to appoint community advisory committee for the purpose of liaising with communities	Not Delegated	Where Council is a Class A cemetery trust
s 18D(1)(b)	Power to appoint any additional community advisory committees	Not Delegated	Where Council is a Class A cemetery trust
s 18D(2)	Duty to establish a community advisory committee under section 18D(1)(a) within 12 months of becoming a Class A cemetery trust.	Not Delegated	Where Council is a Class A cemetery trust
s 18D(3)	Duty to include a report on the activities of the community advisory committees in its report of operations under Part 7 of the Financial Management Act 1994	Not Delegated	Where Council is a Class A cemetery trust
s 18F(2)	Duty to give preference to a person who is not a funeral director of a stonemason (or a similar position) when appointing a person to a community advisory committee	Not Delegated	Where Council is a Class A cemetery trust

Cemeteries and Crematoria Act 2003			
Provision	Item Delegated	Delegate	Conditions & Limitations
s 18H(1)	Duty to hold an annual meeting before 30 December in each calendar year	Not Delegated	Where Council is a Class A cemetery trust
s 18I	Duty to publish a public notice of annual meeting in a newspaper, a reasonable time before the date of the annual meeting	Not Delegated	Where Council is a Class A cemetery trust
s.18J	Duty to provide leadership, assistance and advice in relation to operational and governance matters relating to cemeteries (including the matters set out in s 18J(2))	Not Delegated	Where Council is a Class A cemetery trust
s 18L(1)	Duty to employ a person as the chief executive officer (by whatever title called) of the Class A cemetery trust	Not Delegated	Where Council is a Class A cemetery trust
s 18N(1)	Duty to prepare an annual plan for each financial year that specifies the items set out in paragraphs (a)-(d)	Not Delegated	Where Council is a Class A cemetery trust

Cemeteries and Crematoria Act 2003			
Provision	Item Delegated	Delegate	Conditions & Limitations
s 18N(3)	Duty to give a copy of the proposed annual plan to the Secretary on or before 30 September each year for the Secretary's approval	Not Delegated	Where Council is a Class A cemetery trust
s 18N(5)	Duty to make amendments as required by the Secretary and deliver the completed plan to the Secretary within 3 months	Not Delegated	Where Council is a Class A cemetery trust
s 18N(7)	Duty to ensure that an approved annual plan is available to members of the public on request	Not Delegated	Where Council is a Class A cemetery trust
s 18O(1)	Duty to prepare a strategic plan and submit the plan to the Secretary for approval	Not Delegated	Where Council is a Class A cemetery trust
s 18O(4)	Duty to advise the Secretary if the trust wishes to exercise its functions in a manner inconsistent with its approved strategic plan	Not Delegated	Where Council is a Class A cemetery trust

Cemeteries and Crematoria Act 2003			
Provision	Item Delegated	Delegate	Conditions & Limitations
s 18O(5)	Duty to ensure that an approved strategic plan is available to members of the public on request	Not Delegated	Where Council is a Class A cemetery trust
s 18Q(1)	Duty to pay an annual levy on gross earnings as reported in the annual financial statements for the previous financial year.	Not Delegated	Where Council is a Class A cemetery trust
sch 1 cl 8(3)	Power to permit members to participate in a particular meeting by telephone, closed-circuit television or any other means of communication	Not Delegated	
sch 1 cl 8(8)	Power to regulate own proceedings	Not Delegated	Subject to cl 8

Domestic Animals Act 1994			
Provision	Item Delegated	Delegate	Conditions & Limitations
s 41A(1)	Power to declare a dog to be a menacing dog	Coordinator Local Laws, Director Corporate, Director Planning and Environment, Manager Safer Communities	Council may delegate this power to a Council authorised officer

Food Act 1984			
Provision	Item Delegated	Delegate	Conditions & Limitations
s 19(2)(a)	Power to direct by written order that the food premises be put into a clean and sanitary condition	Coordinator Environmental Health, Director Planning and Environment, Environmental Health Officer, Manager Safer Communities	If s 19(1) applies
s 19(2)(b)	Power to direct by written order that specified steps be taken to ensure that food prepared, sold or handled is safe and suitable	Coordinator Environmental Health, Director Planning and Environment, Environmental Health Officer, Manager Safer Communities	If s 19(1) applies
s 19(3)	Power to direct by written order that the food premises not be kept or used for the sale, or handling for sale, of any food, or for the preparation of any food, or for any other specified purpose, or for the use of any specified equipment or a specified process	Coordinator Environmental Health, Director Planning and Environment, Environmental Health Officer, Manager Safer Communities	If s 19(1) applies Only in relation to temporary food premises or mobile food premises

Food Act 1984			
Provision	Item Delegated	Delegate	Conditions & Limitations
s 19(4)(a)	Power to direct that an order made under s 19(3)(a) or (b), (i) be affixed to a conspicuous part of the premises, (ia) displayed at any point of sale, (ib) be published on the food business's Internet site and (ii) inform the public by notice in a published newspaper, on the Internet site or otherwise	Coordinator Environmental Health, Director Planning and Environment, Environmental Health Officer, Manager Safer Communities	If s 19(1) applies
s 19(6)(a)	Duty to revoke any order under section 19 if satisfied that an order has been complied with	Coordinator Environmental Health, Director Planning and Environment, Environmental Health Officer, Manager Safer Communities	If s 19(1) applies
s 19(6)(b)	Duty to give written notice of revocation under section 19(6)(a) if satisfied that an order has been complied with	Coordinator Environmental Health, Director Planning and Environment, Environmental Health Officer, Manager Safer Communities	If s 19(1) applies
s 19AA(2)	Power to direct, by written order, that a person must take any of the actions described in (a)-(c).	Coordinator Environmental Health, Director Planning and Environment, Environmental Health Officer, Manager Safer Communities	Where Council is the registration authority

Food Act 1984			
Provision	Item Delegated	Delegate	Conditions & Limitations
s 19AA(4)(c)	Power to direct, in an order made under s 19AA(2) or a subsequent written order, that a person must ensure that any food or class of food is not removed from the premises	Coordinator Environmental Health, Director Planning and Environment, Environmental Health Officer, Manager Safer Communities	Note: the power to direct the matters under s 19AA(4)(a) and (b) not capable of delegation and so such directions must be made by a Council resolution Only in relation to temporary food premises or mobile food premises
s 19AA(7)	Duty to revoke order issued under s 19AA and give written notice of revocation, if satisfied that that order has been complied with	Coordinator Environmental Health, Director Planning and Environment, Environmental Health Officer, Manager Safer Communities	Where Council is the registration authority
s 19CB(4)(b)	Power to request copy of records	Coordinator Environmental Health, Director Planning and Environment, Environmental Health Officer, Manager Safer Communities	Where Council is the registration authority
s 19E(1)(d)	Power to request a copy of the food safety program	Coordinator Environmental Health, Director Planning and Environment, Environmental Health Officer, Manager Safer Communities	Where Council is the registration authority

Food Act 1984			
Provision	Item Delegated	Delegate	Conditions & Limitations
s 19EA(3)	Function of receiving copy of revised food safety program	Coordinator Environmental Health, Director Planning and Environment, Environmental Health Officer, Manager Safer Communities	Where Council is the registration authority
s 19FA(1)	Power to direct a proprietor of a food premises to revise the food safety program for the premises or comply with any requirements specified in the food safety program	Coordinator Environmental Health, Director Planning and Environment, Environmental Health Officer, Manager Safer Communities	Where Council is the registration authority Subject to s 19FA(2), which requires a time limit for compliance to be specified
s 19FA(3)(a)	Power to refuse to approve an application for registration or renewal of the premises, where a proprietor of a food premises fails to comply with a direction given under s 19FA(1)	Coordinator Environmental Health, Director Planning and Environment, Environmental Health Officer, Manager Safer Communities	Where Council is the registration authority Refusal to grant or renew the registration of a food premises must be ratified by Council or the CEO (see s 58A(2))
s 19FA(3)(b)	Power to revoke a registration granted in respect of premises, where a proprietor of a food premises fails to comply with a direction given under s 19FA(1)	Coordinator Environmental Health, Director Planning and Environment, Environmental Health Officer, Manager Safer Communities	Where Council is the registration authority

Food Act 1984			
Provision	Item Delegated	Delegate	Conditions & Limitations
s 19FA(3)(c)	Power to suspend the registration of the premises, where a proprietor of a food premises fails to comply with a direction given under s 19FA(1)	Coordinator Environmental Health, Director Planning and Environment, Environmental Health Officer, Manager Safer Communities	Where Council is the registration authority
s 19GB	Power to request proprietor to provide written details of the name, qualification or experience of the current food safety supervisor	Coordinator Environmental Health, Director Planning and Environment, Environmental Health Officer, Manager Safer Communities	Where Council is the registration authority
s 19IA(1)	Power to form opinion that the food safety requirements or program are non-compliant.	Coordinator Environmental Health, Director Planning and Environment, Environmental Health Officer, Manager Safer Communities	Where Council is the registration authority
s 19IA(2)	Duty to give written notice to the proprietor of the premises	Coordinator Environmental Health, Director Planning and Environment, Environmental Health Officer, Manager Safer Communities	Where Council is the registration authority Note: Not required if Council has taken other appropriate action in relation to deficiencies (see s 19IA(3))
s 19M(4)(a) & (5)	Power to conduct a food safety audit and take actions where deficiencies are identified	Coordinator Environmental Health, Director Planning and Environment, Environmental Health Officer, Manager Safer Communities	Where Council is the registration authority

Food Act 1984			
Provision	Item Delegated	Delegate	Conditions & Limitations
s 19N(2)	Function of receiving notice from the auditor	Coordinator Environmental Health, Director Planning and Environment, Environmental Health Officer, Manager Safer Communities	Where Council is the registration authority
s 19NA(1)	Power to request food safety audit reports	Coordinator Environmental Health, Director Planning and Environment, Environmental Health Officer, Manager Safer Communities	Where Council is the registration authority
s 19U(3)	Power to waive and vary the costs of a food safety audit if there are special circumstances	Coordinator Environmental Health, Director Planning and Environment, Environmental Health Officer, Manager Safer Communities	
s 19UA	Power to charge fees for conducting a food safety assessment or inspection	Coordinator Environmental Health, Director Planning and Environment, Environmental Health Officer, Manager Safer Communities	Except for an assessment required by a declaration under s 19C or an inspection under ss 38B(1)(c) or 39.
s 19W	Power to direct a proprietor of a food premises to comply with any requirement under Part IIIB	Coordinator Environmental Health, Director Planning and Environment, Environmental Health Officer, Manager Safer Communities	Where Council is the registration authority

Food Act 1984			
Provision	Item Delegated	Delegate	Conditions & Limitations
s 19W(3)(a)	Power to direct a proprietor of a food premises to have staff at the premises undertake training or instruction	Coordinator Environmental Health, Director Planning and Environment, Environmental Health Officer, Manager Safer Communities	Where Council is the registration authority
s 19W(3)(b)	Power to direct a proprietor of a food premises to have details of any staff training incorporated into the minimum records required to be kept or food safety program of the premises	Coordinator Environmental Health, Director Planning and Environment, Environmental Health Officer, Manager Safer Communities	Where Council is the registration authority
	Power to register or renew the registration of a food premises	Coordinator Environmental Health, Environmental Health Officer, Manager Safer Communities	Where Council is the registration authority Refusal to grant or renew the registration of a food premises must be ratified by Council or the CEO (see s 58A(2))
s 36A	Power to accept an application for registration or notification using online portal	Coordinator Environmental Health, Director Planning and Environment, Environmental Health Officer, Manager Safer Communities	Where Council is the registration authority

Food Act 1984			
Provision	Item Delegated	Delegate	Conditions & Limitations
s 36B	Duty to pay the charge for use of online portal	Coordinator Environmental Health, Director Planning and Environment, Environmental Health Officer, Manager Safer Communities	Where Council is the registration authority
s 38AA(5)	Power to (a) request further information; or (b) advise the proprietor that the premises must be registered if the premises are not exempt	Coordinator Environmental Health, Director Planning and Environment, Environmental Health Officer, Manager Safer Communities	Where Council is the registration authority
s 38AB(4)	Power to fix a fee for the receipt of a notification under s 38AA in accordance with a declaration under s 38AB(1)	Coordinator Environmental Health, Director Planning and Environment, Environmental Health Officer, Manager Safer Communities	Where Council is the registration authority
s 38A(4)	Power to request a copy of a completed food safety program template	Coordinator Environmental Health, Director Planning and Environment, Environmental Health Officer, Manager Safer Communities	Where Council is the registration authority
s 38B(1)(a)	Duty to assess the application and determine which class of food premises under s 19C the food premises belongs	Coordinator Environmental Health, Director Planning and Environment, Environmental Health Officer, Manager Safer Communities	Where Council is the registration authority

Food Act 1984			
Provision	Item Delegated	Delegate	Conditions & Limitations
s 38B(1)(b)	Duty to ensure proprietor has complied with requirements of s 38A	Coordinator Environmental Health, Director Planning and Environment, Environmental Health Officer, Manager Safer Communities	Where Council is the registration authority
s 38B(2)	Duty to be satisfied of the matters in s 38B(2)(a)-(b)	Coordinator Environmental Health, Director Planning and Environment, Environmental Health Officer, Manager Safer Communities	Where Council is the registration authority
s 38D(1)	Duty to ensure compliance with the applicable provisions of s 38C and inspect the premises if required by s 39	Coordinator Environmental Health, Director Planning and Environment, Environmental Health Officer, Manager Safer Communities	Where Council is the registration authority
s 38D(2)	Duty to be satisfied of the matters in s 38D(2)(a)-(d)	Coordinator Environmental Health, Director Planning and Environment, Environmental Health Officer, Manager Safer Communities	Where Council is the registration authority
s 38D(3)	Power to request copies of any audit reports	Coordinator Environmental Health, Director Planning and Environment, Environmental Health Officer, Manager Safer Communities	Where Council is the registration authority

Food Act 1984			
Provision	Item Delegated	Delegate	Conditions & Limitations
s 38E(2)	Power to register the food premises on a conditional basis	Coordinator Environmental Health, Director Planning and Environment, Environmental Health Officer, Manager Safer Communities	Where Council is the registration authority not exceeding the prescribed time limit defined under s 38E(5)
s 38E(4)	Duty to register the food premises when conditions are satisfied	Coordinator Environmental Health, Director Planning and Environment, Environmental Health Officer, Manager Safer Communities	Where Council is the registration authority
s 38F(3)(b)	Power to require proprietor to comply with requirements of this Act	Coordinator Environmental Health, Director Planning and Environment, Environmental Health Officer, Manager Safer Communities	Where Council is the registration authority
s 38G(1)	Power to require notification of change of the food safety program type used for the food premises	Coordinator Environmental Health, Director Planning and Environment, Environmental Health Officer, Manager Safer Communities	Where Council is the registration authority
s 38G(2)	Function of receiving notice from proprietor if there is a change of the food safety program type used for the food premises	Coordinator Environmental Health, Director Planning and Environment, Environmental Health Officer, Manager Safer Communities	Where Council is the registration authority

Food Act 1984			
Provision	Item Delegated	Delegate	Conditions & Limitations
s 38G(4)	Power to require the proprietor of the food premises to comply with any requirement of the Act	Coordinator Environmental Health, Director Planning and Environment, Environmental Health Officer, Manager Safer Communities	Where Council is the registration authority
s 39(2)	Duty to carry out an inspection of the premises during the period of registration before the registration of the food premises is renewed	Coordinator Environmental Health, Director Planning and Environment, Environmental Health Officer, Manager Safer Communities	
s 39A	Power to register, or renew the registration of a food premises despite minor defects	Coordinator Environmental Health, Director Planning and Environment, Environmental Health Officer, Manager Safer Communities	Where Council is the registration authority Only if satisfied of matters in s 39A(2)(a)-(c)
s 39A (6)	Duty to comply with a direction of the Secretary	Coordinator Environmental Health, Director Planning and Environment, Environmental Health Officer, Manager Safer Communities	
s 40(1)	Duty to give the person in whose name the premises is to be registered a certificate of registration	Coordinator Environmental Health, Director Planning and Environment, Environmental Health Officer, Manager Safer Communities	Where Council is the registration authority

Food Act 1984			
Provision	Item Delegated	Delegate	Conditions & Limitations
s 40(2)	Power to incorporate the certificate of registration in one document with any certificate of registration under Part 6 of the Public Health and Wellbeing Act 2008	Coordinator Environmental Health, Director Planning and Environment, Environmental Health Officer, Manager Safer Communities	
s 40C(2)	Power to grant or renew the registration of food premises for a period of less than 1 year	Coordinator Environmental Health, Director Planning and Environment, Environmental Health Officer, Manager Safer Communities	Where Council is the registration authority
s 40D(1)	Power to suspend or revoke the registration of food premises	Coordinator Environmental Health, Director Planning and Environment, Environmental Health Officer, Manager Safer Communities	Where Council is the registration authority
s 40E	Duty to comply with direction of the Secretary	Coordinator Environmental Health, Director Planning and Environment, Environmental Health Officer, Manager Safer Communities	
s 40F	Power to cancel registration of food premises	Coordinator Environmental Health, Director Planning and Environment, Environmental Health Officer, Manager Safer Communities	Where Council is the registration authority

Food Act 1984			
Provision	Item Delegated	Delegate	Conditions & Limitations
s 43	Duty to maintain records of registration	Coordinator Environmental Health, Director Planning and Environment, Environmental Health Officer, Manager Safer Communities	Where Council is the registration authority
s 43F(6)	Duty to be satisfied that registration requirements under Division 3 have been met prior to registering or renewing registration of a component of a food business	Coordinator Environmental Health, Director Planning and Environment, Environmental Health Officer, Manager Safer Communities	Where Council is the registration authority
s 43F(7)	Power to register the components of the food business that meet requirements in Division 3 and power to refuse to register the components that do not meet the requirements	Coordinator Environmental Health, Director Planning and Environment, Environmental Health Officer, Manager Safer Communities	Where Council is the registration authority Refusal to grant or renew the registration of a food premises must be ratified by Council or the CEO (see s 58A(2))
s 45AC	Power to bring proceedings	Coordinator Environmental Health, Director Planning and Environment, Environmental Health Officer, Manager Safer Communities	
s 46(5)	Power to institute proceedings against another person where the offence was due to an act or default by that other person and where the first person charged could successfully defend a	Coordinator Environmental Health, Director Planning and Environment, Environmental Health Officer, Manager Safer Communities	Where Council is the registration authority

Food Act 1984			
Provision	Item Delegated	Delegate	Conditions & Limitations
	prosecution, without proceedings first being instituted against the person first charged		

Heritage Act 2017			
Provision	Item Delegated	Delegate	Conditions & Limitations
s 116	Power to sub-delegate Executive Director's functions, duties or powers	Not delegated below Chief Executive Officer	Must first obtain Executive Director's written consent Council can only sub-delegate if the Instrument of Delegation from the Executive Director authorises sub-delegation

Local Government Act 1989			
Provision	Item Delegated	Delegate	Conditions & Limitations
s 185L(4)	Power to declare and levy a cladding rectification charge	Chief Executive Officer	

Planning and Environment Act 1987			
Provision	Item Delegated	Delegate	Conditions & Limitations
s 4B	Power to prepare an amendment to the Victorian Planning Provisions	Chief Executive Officer, Director Planning and Environment, Manager Strategic Planning and Environment	If authorised by the Minister
s 4G	Function of receiving prescribed documents and a copy of the Victorian Planning Provisions from the Minister	Chief Executive Officer, Coordinator Strategic Planning, Director Planning and Environment, Manager Strategic Planning and Environment	
s 4H	Duty to make amendment to Victoria Planning Provisions available in accordance with public availability requirements	Chief Executive Officer, Coordinator Strategic Planning, Director Planning and Environment, Manager Strategic Planning and Environment	

Planning and Environment Act 1987			
Provision	Item Delegated	Delegate	Conditions & Limitations
s 4l(2)	Duty to make and copy of the Victorian Planning Provisions and other documents available in accordance with public availability requirements	Chief Executive Officer, Coordinator Strategic Planning, Director Planning and Environment, Manager Strategic Planning and Environment	
s 12(3)	Power to carry out studies and do things to ensure proper use of land and consult with other persons to ensure co-ordination of planning scheme with these persons	All Staff in Planning and Environment Directorate	
s 12B(1)	Duty to review planning scheme	Chief Executive Officer, Director Planning and Environment, Manager Strategic Planning and Environment	
s 12B(2)	Duty to review planning scheme at direction of Minister	Chief Executive Officer, Director Planning and Environment, Manager Strategic Planning and Environment	
s.12B(5)	duty to report findings of review of planning scheme to Minister without delay	Chief Executive Officer, Director Planning and Environment, Manager Strategic Planning and Environment	

Planning and Environment Act 1987			
Provision	Item Delegated	Delegate	Conditions & Limitations
s 14	Duties of a Responsible Authority as set out in s 14(a) to (d)	All Staff in Planning and Environment Directorate, Chief Executive Officer	
s 16B	Duty (upon receiving a request to prepare an amendment to the planning scheme) to decide: - to apply to the Minister for authorisation to prepare the amendment, with or without changes, under section 16F, or - to refuse the request. Note: see also sections 16A, 16D, 16E and 16K.	Chief Executive Officer, Director Planning and Environment, Manager Statutory Planning, Manager Strategic Planning and Environment	
s 16C(1)	Duty to give written notice of its decision under section 16B to the person who made the request within 10 business days of making the decision. Note: The notice must contain prescribed information, and reasons if it is a refusal.	Chief Executive Officer, Director Planning and Environment, Manager Statutory Planning, Manager Strategic Planning and Environment	
s 16C(4)	Duty to give a copy of the request and the notice under subsection 16C(1) to the Minister.	Chief Executive Officer, Director Planning and Environment, Manager Statutory Planning, Manager Strategic Planning and Environment	
s 16F	Power to apply to the Minister for authorisation to prepare an amendment to the State standard provisions or the local provisions of a planning scheme	Chief Executive Officer, Director Planning and Environment, Manager Statutory Planning, Manager Strategic Planning and Environment	

Planning and Environment Act 1987			
Provision	Item Delegated	Delegate	Conditions & Limitations
	in force in the municipal district. Note: see also sections 16G and 16K.		
s 16F	Power to prepare an amendment to the planning scheme where the Minister has authorised Council to do so under section 16F	Chief Executive Officer, Director Planning and Environment, Manager Statutory Planning, Manager Strategic Planning and Environment	
s 16H	Power to prepare an amendment specified in an application without the Minister's authorisation if no response received after 10 business days Note: see also section 16K.	Chief Executive Officer, Director Planning and Environment, Manager Statutory Planning, Manager Strategic Planning and Environment	Does not apply in relation to an application for the preparation of an amendment that will apply to land to which a Suburban Rail Loop planning area declaration applies.
s 16I	Power to apply to the Minister for authorisation to prepare an amendment to any part of the State standard provisions and local provisions of a planning scheme applying to an area adjoining its municipal district.	Chief Executive Officer, Director Planning and Environment, Manager Statutory Planning, Manager Strategic Planning and Environment	
s 16I	Power to prepare amendment to the planning scheme applying to an area adjoining Council's municipal district where the Minister has authorised Council to do so	Chief Executive Officer, Director Planning and Environment, Manager Statutory Planning, Manager Strategic Planning and Environment	

Planning and Environment Act 1987			
Provision	Item Delegated	Delegate	Conditions & Limitations
	under section 16I. Note: see also sections 16D, 16G and 16J.		
s 17(1)	Duty of giving copy amendment to the planning scheme	All Staff in Planning and Environment Directorate, Chief Executive Officer	
s 17(2)	Duty of giving copy s 173 agreement	Chief Executive Officer, Coordinator Strategic Planning, Director Planning and Environment, Manager Statutory Planning, Manager Strategic Planning and Environment, Senior Statutory Planning Officer, Coordinator Statutory Planning and Subdivisions, Coordinator Statutory Planning and Compliance, Principal Planning Officer, Principal Statutory Planning Officer Subdivisions,	
s 17(3)	Duty of giving copy amendment, explanatory report and relevant documents to the Minister within 10 business days	Chief Executive Officer, Coordinator Strategic Planning, Director Planning and Environment, Manager Strategic Planning and Environment	
s 18	Duty to make amendment etc. available in accordance with public availability requirements	Chief Executive Officer, Director Planning and Environment, Manager Strategic Planning and Environment	Until the proposed amendment is approved or lapsed

Planning and Environment Act 1987			
Provision	Item Delegated	Delegate	Conditions & Limitations
s 19	Power to give notice, to decide not to give notice, to publish notice of amendment to a planning scheme and to exercise any other power under s 19 to a planning scheme	Chief Executive Officer, Director Planning and Environment, Manager Strategic Planning and Environment	
s 19	Function of receiving notice of preparation of an amendment to a planning scheme	Chief Executive Officer, Director Planning and Environment, Manager Strategic Planning and Environment	Where Council is not the planning authority and the amendment affects land within Council's municipal district; or Where the amendment will amend the planning scheme to designate Council as an acquiring authority.
s 20(1)	Power to apply to Minister for exemption from the requirements of s 19	Chief Executive Officer, Director Planning and Environment, Manager Strategic Planning and Environment	Where Council is a planning authority
s 21(2)	Duty to make submissions available in accordance with public availability requirements	Chief Executive Officer, Coordinator Strategic Planning, Director Planning and Environment, Manager Strategic Planning and Environment	Until the end of 2 months after the amendment comes into operation or lapses

Planning and Environment Act 1987			
Provision	Item Delegated	Delegate	Conditions & Limitations
s 21A(4)	Duty to publish notice	Chief Executive Officer, Coordinator Strategic Planning, Director Planning and Environment, Manager Strategic Planning and Environment	
s 22(1)	Duty to consider all submissions received before the date specified in the notice	Chief Executive Officer, Director Planning and Environment	Except submissions which request a change to the items in s 22(5)(a) and (b)
s 22(2)	Power to consider a late submission Duty to consider a late submission, if directed by the Minister	Chief Executive Officer, Director Planning and Environment	
s 23(1)(b)	Duty to refer submissions which request a change to the amendment to a panel	Chief Executive Officer, Director Planning and Environment, Manager Strategic Planning and Environment	
s 23(2)	Power to refer to a panel submissions which do not require a change to the amendment	All Statutory Planning Staff in Planning and Environment Directorate, Chief Executive Officer, Coordinator Strategic Planning, Director Planning and Environment, Manager Strategic Planning and Environment	

Planning and Environment Act 1987			
Provision	Item Delegated	Delegate	Conditions & Limitations
s 23A(2)	Power to: - change the amendment in the manner requested; - not change the amendment in the manner requested; or - abandon the amendment or part of the amendment.	Chief Executive Officer, Director Planning and Environment, Manager Statutory Planning, Manager Strategic Planning and Environment	Where Council is the planning authority. After considering a submission which requests a change to a 'low-impact' amendment (as described in section 16N).
s 24	Function to represent Council and present a submission at a panel hearing (including a hearing referred to in s 96D)	Chief Executive Officer, Coordinator Strategic Planning, Director Planning and Environment, Manager Strategic Planning and Environment	
s 26(1)	Power to make report available for inspection in accordance with the requirements set out in s 197B of the Act	Chief Executive Officer, Coordinator Strategic Planning, Director Planning and Environment, Manager Strategic Planning and Environment	
s 26(2)	Duty to keep report of panel available in accordance with public availability requirements	Chief Executive Officer, Coordinator Strategic Planning, Director Planning and Environment, Manager Strategic Planning and Environment	During the inspection period

Planning and Environment Act 1987			
Provision	Item Delegated	Delegate	Conditions & Limitations
s 27(2)	Power to apply for exemption if panel's report not received	Chief Executive Officer, Coordinator Strategic Planning, Director Planning and Environment, Manager Strategic Planning and Environment	
s 28(1)	Duty to notify the Minister if abandoning an amendment, with a copy of any submission considered, and a statement of reasons for the decision	Not delegated below Chief Executive Officer	Note: the power to make a decision to abandon an amendment cannot be delegated
s 28(2)	Duty to publish notice of the decision on Internet site	Manager Strategic Planning and Environment, Manager Communications and Advocacy	
s 28(4)	Duty to make notice of the decision available on Council's Internet site for a period of at least 2 months	Manager Strategic Planning and Environment, Manager Communications and Advocacy	
s 28C	Duty to comply with directions of the Minister after abandoning the amendment with respect to: - providing relevant documentation; and - providing assistance with steps to be taken for the amendment.	Chief Executive Officer, Director Planning and Environment	

Planning and Environment Act 1987			
Provision	Item Delegated	Delegate	Conditions & Limitations
s 30(4)(a)	Duty to say if amendment has lapsed	Chief Executive Officer, Director Planning and Environment, Manager Strategic Planning and Environment	
s 30(4)(b)	Duty to provide information in writing upon request	Chief Executive Officer, Coordinator Strategic Planning, Director Planning and Environment, Manager Strategic Planning and Environment	
s 32(2)	Duty to give more notice if required	Chief Executive Officer, Coordinator Strategic Planning, Director Planning and Environment, Manager Strategic Planning and Environment	
s 33(1)	Duty to give more notice of changes to an amendment	Chief Executive Officer, Coordinator Strategic Planning, Director Planning and Environment, Manager Strategic Planning and Environment	
s 36(2)	Duty to give notice of approval of amendment	Chief Executive Officer, Coordinator Strategic Planning, Director Planning and Environment, Manager Strategic Planning and Environment, Coordinator Statutory Planning and Subdivisions, Coordinator Statutory Planning and Compliance	

Planning and Environment Act 1987			
Provision	Item Delegated	Delegate	Conditions & Limitations
s 38(5)	Duty to give notice of revocation of an amendment	Chief Executive Officer, Director Planning and Environment, Manager Strategic Planning and Environment	
s 39	Function of being a party to a proceeding commenced under s 39 and duty to comply with determination by VCAT	Chief Executive Officer, Coordinator Strategic Planning, Director Planning and Environment, Manager Statutory Planning, Manager Strategic Planning and Environment, Coordinator Statutory Planning and Subdivisions, Coordinator Statutory Planning and Compliance	
s 40(1)	Function of lodging copy of approved amendment	Chief Executive Officer, Coordinator Strategic Planning, Director Planning and Environment, Manager Strategic Planning and Environment	
s 41(1)	Duty to make a copy of an approved amendment available in accordance with the public availability requirements during inspection period	Chief Executive Officer, Coordinator Strategic Planning, Director Planning and Environment, Manager Strategic Planning and Environment, Senior Statutory Planning Officer	
s 41(2)	Duty to make a copy of an approved amendment and any documents lodged with it available in person in accordance with the requirements set out in s 197B of the Act after the inspection period ends	Chief Executive Officer, Coordinator Strategic Planning, Director Planning and Environment, Manager Strategic Planning and Environment	

Planning and Environment Act 1987			
Provision	Item Delegated	Delegate	Conditions & Limitations
s 42(2)	Duty to make copy of planning scheme available in accordance with the public availability requirements	Chief Executive Officer, Coordinator Strategic Planning, Director Planning and Environment, Manager Strategic Planning and Environment, Coordinator Statutory Planning and Subdivisions, Team Leader Engineering Planning and Development, Coordinator Statutory Planning and Compliance	
s 46AAA	Duty to prepare an amendment to a planning scheme that relates to Yarra River land that is not inconsistent with anything in a Yarra Strategic Plan which is expressed to be binding on the responsible public entity	Not applicable	Where Council is a responsible public entity and is a planning authority
s 46AW	Function of being consulted by the Minister	Chief Executive Officer, Director Planning and Environment, Manager Strategic Planning and Environment	Where Council is a responsible public entity
s 46AX	Function of receiving a draft Statement of Planning Policy and written direction in relation to the endorsement of the draft Statement of Planning Policy Power to endorse the draft Statement of Planning	Chief Executive Officer, Director Planning and Environment	Where Council is a responsible public entity

Planning and Environment Act 1987			
Provision	Item Delegated	Delegate	Conditions & Limitations
	Policy		
s 46AZC(2)	Duty not to prepare an amendment to a declared area planning scheme that is inconsistent with a Statement of Planning Policy for the declared area that is expressed to be binding on the responsible public entity	Chief Executive Officer, Director Planning and Environment, Manager Strategic Planning and Environment	Where Council is a responsible public entity
s 46AZK	Duty not to act inconsistently with any provision of the Statement of Planning Policy that is expressed to be binding on the public entity when performing a function or duty or exercising a power in relation to the declared area	All Staff in Planning and Environment Directorate, Chief Executive Officer, Director Planning and Environment	Where Council is a responsible public entity
s 46GI(2)(b)(i)	Power to agree to a lower rate of standard levy for a class of development of a particular type of land than the rate specified in a Minister's direction	Chief Executive Officer, Director Planning and Environment	Where Council is the planning authority, the municipal Council of the municipal district in which the land is located and/or the development agency

Planning and Environment Act 1987			
Provision	Item Delegated	Delegate	Conditions & Limitations
s 46GJ(1)	Function of receiving written directions from the Minister in relation to the preparation and content of infrastructure contributions plans	Chief Executive Officer, Director Planning and Environment	
s 46GK	Duty to comply with a Minister's direction that applies to Council as the planning authority	Chief Executive Officer, Coordinator Strategic Planning, Director Planning and Environment, Manager Strategic Planning and Environment	
s 46GN(1)	Duty to arrange for estimates of values of inner public purpose land	Chief Executive Officer, Coordinator Strategic Planning, Director Planning and Environment, Manager Strategic Planning and Environment	
s 46GO(1)	Duty to give notice to owners of certain inner public purpose land	Chief Executive Officer, Coordinator Strategic Planning, Director Planning and Environment, Manager Strategic Planning and Environment	
s 46GP	Function of receiving a notice under s 46GO	Chief Executive Officer, Coordinator Strategic Planning, Director Planning and Environment, Manager Strategic Planning and Environment	Where Council is the collecting agency
s 46GQ	Function of receiving a submission from an affected owner who objects to the estimated value per hectare (or other appropriate unit of measurement) of the inner public purpose land	Chief Executive Officer, Coordinator Strategic Planning, Director Planning and Environment, Manager Strategic Planning and Environment	

Planning and Environment Act 1987			
Provision	Item Delegated	Delegate	Conditions & Limitations
s 46GR(1)	Duty to consider every submission that is made by the closing date for submissions included in the notice under s 46GO	Chief Executive Officer, Coordinator Strategic Planning, Director Planning and Environment, Manager Strategic Planning and Environment	
s 46GR(2)	Power to consider a late submission Duty to consider a late submission if directed to do so by the Minister	Chief Executive Officer, Coordinator Strategic Planning, Director Planning and Environment, Manager Strategic Planning and Environment	
s 46GS(1)	Power to accept or reject the estimate of the value of the inner public purpose land in a submission made under s 46GQ	Chief Executive Officer, Coordinator Strategic Planning, Director Planning and Environment, Manager Strategic Planning and Environment	
s 46GS(2)	Duty, if Council rejects the estimate of the value of the inner public purpose land in the submission, to refer the matter to the valuer-general, and notify the affected owner of the rejection and that the matter has been referred to the valuer-general	Chief Executive Officer, Coordinator Strategic Planning, Director Planning and Environment, Manager Strategic Planning and Environment	
s 46GT(2)	Duty to pay half of the fee fixed by the valuer-general for arranging and attending the conference	Chief Executive Officer, Director Planning and Environment	

Planning and Environment Act 1987			
Provision	Item Delegated	Delegate	Conditions & Limitations
s 46GT(4)	Function of receiving, from the valuer-general, written confirmation of the agreement between the planning authority's valuer and the affected owner's valuer as to the estimated value of the inner public purpose land	Chief Executive Officer, Director Planning and Environment	
s 46GT(6)	Function of receiving, from the valuer-general, written notice of a determination under s 46GT(5)	Chief Executive Officer, Director Planning and Environment	
s 46GU	Duty not to adopt an amendment under s.29 to an infrastructure contributions plan that specifies a land credit amount or a land equalisation amount that relates to a parcel of land in the ICP plan area of the plan unless the criteria in s 46GU(1)(a) and (b) are met	Chief Executive Officer, Coordinator Strategic Planning, Director Planning and Environment, Manager Strategic Planning and Environment	
s 46GV(3)	Function of receiving the monetary component and any land equalisation amount of the infrastructure contribution Power to specify the manner in which the payment is to be made	Chief Executive Officer, Director Planning and Environment	Where Council is the collecting agency
s 46GV(3)(b)	Power to enter into an agreement with the applicant	Chief Executive Officer, Director Planning and Environment	Where Council is the collecting agency

Planning and Environment Act 1987			
Provision	Item Delegated	Delegate	Conditions & Limitations
s 46GV(4)(a)	Function of receiving the inner public purpose land in accordance with s 46GV(5) and (6)	Chief Executive Officer, Director Planning and Environment	Where Council is the development agency
s 46GV(4)(b)	Function of receiving the inner public purpose land in accordance with s 46GV(5) and (6)	Chief Executive Officer, Director Planning and Environment	Where Council is the collecting agency
s 46GV(7)	Duty to impose the requirements set out in s 46GV(3) and (4) as conditions on the permit applied for by the applicant to develop the land in the ICP plan area	Chief Executive Officer, Coordinator Strategic Planning, Director Planning and Environment, Manager Statutory Planning, Manager Strategic Planning and Environment, Coordinator Statutory Planning and Subdivisions, Coordinator Statutory Planning and Compliance	
s 46GV(9)	Power to require the payment of a monetary component or the provision of the land component of an infrastructure contribution to be secured to Council's satisfaction	Chief Executive Officer, Director Planning and Environment, Manager Strategic Planning and Environment	Where Council is the collecting agency
s 46GX(1)	Power to accept works, services or facilities in part or full satisfaction of the monetary component of an infrastructure contribution payable	Chief Executive Officer, Director Planning and Environment	Where Council is the collecting agency

Planning and Environment Act 1987			
Provision	Item Delegated	Delegate	Conditions & Limitations
s 46GX(2)	Duty, before accepting the provision of works, services or facilities by an applicant under s 46GX(1), to obtain the agreement of the development agency or agencies specified in the approved infrastructure contributions plan	Chief Executive Officer, Director Planning and Environment	Where Council is the collecting agency
s 46GY(1)	Duty to keep proper and separate accounts and records	Chief Executive Officer, Director Corporate, Manager Finance and Reporting	Where Council is the collecting agency
s 46GY(2)	Duty to keep the accounts and records in accordance with the Local Government Act 2020	Chief Executive Officer, Director Corporate, Manager Finance and Reporting	Where Council is the collecting agency
s 46GZ(2)(a)	Duty to forward any part of the monetary component that is imposed for plan preparation costs to the planning authority that incurred those costs	Chief Executive Officer, Director Corporate, Director Planning and Environment, Manager Finance and Reporting	Where Council is the collecting agency under an approved infrastructure contributions plan This duty does not apply where Council is that planning authority
s 46GZ(2)(a)	Function of receiving the monetary component	Chief Executive Officer, Director Corporate, Director Planning and Environment, Manager Finance and Reporting	Where the Council is the planning authority

Planning and Environment Act 1987			
Provision	Item Delegated	Delegate	Conditions & Limitations
			This duty does not apply where Council is also the collecting agency
s 46GZ(2)(b)	Duty to forward any part of the monetary component that is imposed for the provision of works, services or facilities to the development agency that is specified in the plan, as responsible for those works, services or facilities	Chief Executive Officer, Director Corporate, Director Planning and Environment, Manager Finance and Reporting	Where Council is the collecting agency under an approved infrastructure contributions plan. This provision does not apply where Council is also the relevant development agency
s 46GZ(2)(b)	Function of receiving the monetary component	Chief Executive Officer, Director Corporate, Director Planning and Environment, Manager Finance and Reporting	Where Council is the development agency under an approved infrastructure contributions plan This provision does not apply where Council is also the collecting agency

Planning and Environment Act 1987			
Provision	Item Delegated	Delegate	Conditions & Limitations
s 46GZ(4)	Duty to use any land equalisation amounts to pay land credit amounts under s 46GZ(7), except any part of those amounts that are to be forwarded to a development agency under s 46GZ(5)	Chief Executive Officer, Director Corporate, Director Planning and Environment, Manager Finance and Reporting	Where Council is the collecting agency under an approved infrastructure contributions plan
s 46GZ(5)	Duty to forward any part of a land equalisation amount required for the acquisition of outer public purpose land by a development agency specified in the approved infrastructure contributions plan to that development agency	Chief Executive Officer, Director Corporate, Director Planning and Environment, Manager Finance and Reporting	Where Council is the collecting agency under an approved infrastructure contributions plan This provision does not apply where Council is also the relevant development agency
s 46GZ(5)	Function of receiving any part of a land equalisation amount required for the acquisition of outer public purpose land	Chief Executive Officer, Director Corporate, Director Planning and Environment, Manager Finance and Reporting	Where Council is the development agency specified in the approved infrastructure contributions plan This provision does not apply where Council is also the collecting agency
s 46GZ(7)	Duty to pay to each person who must provide an infrastructure contribution under the approved	Chief Executive Officer, Director Corporate, Director Planning and Environment, Manager Finance and Reporting	Where Council is the collecting agency under an approved infrastructure contributions plan

Planning and Environment Act 1987			
Provision	Item Delegated	Delegate	Conditions & Limitations
	infrastructure contributions plan any land credit amount to which the person is entitled under s 46GW		
s 46GZ(9)	Duty to transfer the estate in fee simple in the land to the development agency specified in the approved infrastructure contributions plan as responsible for the use and development of that land	Chief Executive Officer, Director Corporate, Director Planning and Environment, Manager Finance and Reporting	<p>If any inner public purpose land is vested in Council under the Subdivision Act 1988 or acquired by Council before the time it is required to be provided to Council under s 46GV(4)</p> <p>Where Council is the collecting agency under an approved infrastructure contributions plan.</p> <p>This duty does not apply where Council is also the development agency</p>
s 46GZ(9)	Function of receiving the fee simple in the land	Chief Executive Officer, Director Corporate, Director Planning and Environment, Manager Finance and Reporting	<p>Where Council is the development agency under an approved infrastructure contributions plan</p> <p>This duty does not apply where Council is also the collecting agency</p>
s 46GZA(1)	Duty to keep proper and separate accounts and records	Chief Executive Officer, Director Corporate, Director Planning and Environment, Manager Finance and Reporting	Where Council is the development agency under an approved infrastructure contributions plan

Planning and Environment Act 1987			
Provision	Item Delegated	Delegate	Conditions & Limitations
s 46GZA(2)	Duty to keep the accounts and records in accordance with the Local Government Act 2020	Chief Executive Officer, Director Corporate, Director Planning and Environment, Manager Finance and Reporting	Where Council is a development agency under an approved infrastructure contributions plan
s 46GZB(3)	Duty to follow the steps set out in s 46GZB(3)(a) – (c)	Chief Executive Officer, Director Corporate, Director Planning and Environment, Manager Finance and Reporting	Where Council is a development agency under an approved infrastructure contributions plan
s 46GZB(4)	Duty, in accordance with requirements of the VPA, to report on the use of the infrastructure contribution in the development agency's annual report and provide reports on the use of the infrastructure contribution to the VPA	Chief Executive Officer, Director Corporate, Director Planning and Environment, Manager Finance and Reporting, Manager Strategic Planning and Environment	If the VPA is the collecting agency under an approved infrastructure contributions plan Where Council is a development agency under an approved infrastructure contributions plan
s 46GZD(2)	Duty, within 6 months after the date on which the approved infrastructure contributions plan expires, to follow the steps set out in s 46GZD(2)(a) and (b)	Chief Executive Officer, Director Corporate, Director Planning and Environment, Manager Finance and Reporting	Where Council is the development agency under an approved infrastructure contributions plan
s 46GZD(3)	Duty to follow the steps set out in s 46GZD(3)(a) and (b)	Chief Executive Officer, Director Corporate, Director Planning and Environment, Manager Finance and Reporting	Where Council is the collecting agency under an approved infrastructure contributions plan

Planning and Environment Act 1987			
Provision	Item Delegated	Delegate	Conditions & Limitations
s 46GZD(5)	Duty to make payments under s 46GZD(3) in accordance with ss 46GZD(5)(a) and 46GZD(5)(b)	Chief Executive Officer, Director Corporate, Director Planning and Environment, Manager Finance and Reporting	Where Council is the collecting agency under an approved infrastructure contributions plan
s 46GZE(2)	Duty to forward the land equalisation amount back to the collecting agency within 6 months after the expiry date if any part of a land equalisation amount paid or forwarded to a development agency for acquiring outer public purpose land has not been expended by the development agency to acquire that land at the date on which the approved infrastructure contributions plan expires	Chief Executive Officer, Director Corporate, Director Planning and Environment, Manager Finance and Reporting	Where Council is the development agency under an approved infrastructure contributions plan This duty does not apply where Council is also the collecting agency
s 46GZE(2)	Function of receiving the unexpended land equalisation amount	Chief Executive Officer, Director Corporate, Director Planning and Environment, Manager Finance and Reporting	Where Council is the collecting agency under an approved infrastructure contributions plan This duty does not apply where Council is also the development agency
s 46GZE(3)	Duty, within 12 months after the date on which the approved infrastructure contributions plan expires, to follow the steps set out in s 46GZE(3)(a) and (b)	Chief Executive Officer, Director Corporate, Director Planning and Environment, Manager Finance and Reporting	Where Council is the collecting agency under an approved infrastructure contributions plan

Planning and Environment Act 1987			
Provision	Item Delegated	Delegate	Conditions & Limitations
s 46GZF(2)	Duty, within 12 months after the date on which the approved infrastructure contributions plan expires, to use the public purpose land for a public purpose approved by the Minister or sell the public purpose land	Chief Executive Officer, Director Corporate, Director Planning and Environment, Manager Finance and Reporting	Where Council is the development agency under an approved infrastructure contributions plan
s.46GZF(3)	Duty, if land is sold under s.46GZF(2)(b), to follow the steps in s.46GZF(3)(a) and (b)	Chief Executive Officer, Director Corporate, Director Planning and Environment, Manager Finance and Reporting	Where Council is the development agency under an approved infrastructure contributions plan
s 46GZF(3)	Function of receiving proceeds of sale	Chief Executive Officer, Director Corporate, Director Planning and Environment, Manager Finance and Reporting	Where Council is the collection agency under an approved infrastructure contributions plan This provision does not apply where Council is also the development agency
s 46GZF(4)	Duty to divide the proceeds of the public purpose land among the current owners of each parcel of land in the ICP plan area and pay each current owner a portion of the proceeds in accordance with s 46GZF(5)	Chief Executive Officer, Director Corporate, Director Planning and Environment, Manager Finance and Reporting, Manager Strategic Planning and Environment	Where Council is the collecting agency under an approved infrastructure contributions plan

Planning and Environment Act 1987			
Provision	Item Delegated	Delegate	Conditions & Limitations
s 46GZF(6)	Duty to make the payments under s 46GZF(4) in accordance with s 46GZF(6)(a) and (b)	Chief Executive Officer, Director Corporate, Director Planning and Environment, Manager Finance and Reporting	Where Council is the collecting agency under an approved infrastructure contributions plan
s 46GZH	Power to recover the monetary component, or any land equalisation amount of the land component, payable under Part 3AB as a debt in any court of competent jurisdiction	Chief Executive Officer, Director Corporate, Director Planning and Environment, Manager Finance and Reporting	Where Council is the collecting agency under an approved infrastructure contributions plan
s 46GZI	Duty to prepare and give a report to the Minister at the times required by the Minister	Chief Executive Officer, Director Corporate, Director Planning and Environment, Manager Finance and Reporting	Where Council is a collecting agency or development agency
s 46GZK	Power to deal with public purpose land which has vested in, been acquired by, or transferred to, Council	Chief Executive Officer, Director Corporate, Director Planning and Environment, Manager Finance and Reporting	Where Council is a collecting agency or development agency
s 46LB(3)	Duty to publish, on Council's Internet site, the payable dwelling amount for a financial year on or before 1 July	Chief Executive Officer, Director Corporate, Director Planning and Environment, Manager	

Planning and Environment Act 1987			
Provision	Item Delegated	Delegate	Conditions & Limitations
	of each financial year for which the amount is adjusted under s 46LB (2)	Finance and Reporting, Manager Communications and Advocacy	
s 46N(1)	Duty to include condition in permit regarding payment of development infrastructure levy	Chief Executive Officer, Coordinator Strategic Planning, Director Corporate, Director Planning and Environment, Manager Finance and Reporting, Manager Statutory Planning, Manager Strategic Planning and Environment, Coordinator Statutory Planning and Subdivisions, Coordinator Statutory Planning and Compliance, Principal Planning Officer, Principal Statutory Planning Officer Subdivisions,	
s 46N(2)(c)	Function of determining time and manner for receipt of development contributions levy	Chief Executive Officer, Coordinator Strategic Planning, Director Planning and Environment, Manager Statutory Planning, Manager Strategic Planning and Environment, Coordinator Statutory Planning and Subdivisions, Coordinator Statutory Planning and Compliance	
s 46N(2)(d)	Power to enter into an agreement with the applicant regarding payment of development infrastructure levy	Chief Executive Officer, Director Planning and Environment, Manager Statutory Planning, Manager Strategic Planning and Environment	
s 46O(1)(a) & (2)(a)	Power to ensure that community infrastructure levy is paid, or agreement is in place, prior to issuing building	Chief Executive Officer, Director Planning and Environment, Municipal Building Surveyor,	

Planning and Environment Act 1987			
Provision	Item Delegated	Delegate	Conditions & Limitations
	permit	Manager Statutory Planning, Manager Strategic Planning and Environment	
s 46O(1)(d) & (2)(d)	Power to enter into agreement with the applicant regarding payment of community infrastructure levy	Chief Executive Officer, Director Planning and Environment, Manager Statutory Planning, Manager Strategic Planning and Environment	
s 46P(1)	Power to require payment of amount of levy under s 46N or s 46O to be satisfactorily secured	Chief Executive Officer, Director Planning and Environment, Manager Statutory Planning, Manager Strategic Planning and Environment, Coordinator Statutory Planning and Subdivisions, Coordinator Statutory Planning and Compliance	
s 46P(2)	Power to accept provision of land, works, services or facilities in part or full payment of levy payable	Chief Executive Officer, Director Planning and Environment, Manager Statutory Planning, Manager Strategic Planning and Environment, Coordinator Statutory Planning and Subdivisions, Coordinator Statutory Planning and Compliance	
s 46Q(1)	Duty to keep proper accounts of levies paid	Chief Executive Officer, Coordinator Strategic Planning, Director Corporate, Director Planning and Environment, Manager Finance and Reporting, Manager Statutory Planning, Manager Strategic Planning and Environment, Coordinator	

Planning and Environment Act 1987			
Provision	Item Delegated	Delegate	Conditions & Limitations
		Statutory Planning and Subdivisions, Coordinator Statutory Planning and Compliance	
s 46Q(1A)	Duty to forward to development agency part of levy imposed for carrying out works, services, or facilities on behalf of development agency or plan preparation costs incurred by a development agency	Chief Executive Officer, Director Assets and Operations, Director Corporate, Director Planning and Environment	
s 46Q(2)	Duty to apply levy only for a purpose relating to the provision of plan preparation costs or the works, services and facilities in respect of which the levy was paid etc	Chief Executive Officer, Coordinator Strategic Planning, Director Assets and Operations, Director Corporate, Director Planning and Environment, Manager Finance and Reporting, Manager Statutory Planning, Manager Strategic Planning and Environment, Coordinator Statutory Planning and Subdivisions, Coordinator Statutory Planning and Compliance	
s 46Q(3)	Power to refund any amount of levy paid if it is satisfied the development is not to proceed	Chief Executive Officer, Director Corporate, Director Planning and Environment, Manager Finance and Reporting, Manager Statutory Planning, Manager Strategic Planning and Environment	Only applies when levy is paid to Council as a 'development agency'

Planning and Environment Act 1987			
Provision	Item Delegated	Delegate	Conditions & Limitations
s 46Q(4)(c)	Duty to pay amount to current owners of land in the area if an amount of levy has been paid to a municipal council as a development agency for plan preparation costs incurred by the Council or for the provision by the Council of works, services or facilities in an area under s 46Q(4)(a)	Chief Executive Officer, Director Planning and Environment, Manager Strategic Planning and Environment	Must be done within six months of the end of the period required by the development contributions plan and with the consent of, and in the manner approved by, the Minister
s 46Q(4)(d)	Duty to submit to the Minister an amendment to the approved development contributions plan	Chief Executive Officer, Director Planning and Environment, Manager Strategic Planning and Environment	Must be done in accordance with Part 3
s46Q(4)(e)	Duty to expend that amount on other works etc.	Chief Executive Officer, Director Assets and Operations, Director Corporate, Director Planning and Environment	With the consent of, and in the manner approved by, the Minister
s 46QC	Power to recover any amount of levy payable under Part 3B	Chief Executive Officer, Director Planning and Environment, Manager Statutory Planning, Manager Strategic Planning and Environment	
s 46QD	Duty to prepare report and give a report to the Minister	Director Corporate, Director Planning and Environment, Manager Finance and Reporting	Where Council is a collecting agency or development agency

Planning and Environment Act 1987			
Provision	Item Delegated	Delegate	Conditions & Limitations
s 46V(3)	Duty to make a copy of the approved strategy plan (being the Melbourne Airport Environs Strategy Plan) and any documents lodged with it available in accordance with the public availability requirements, during the inspection period	Director Planning and Environment, Manager Statutory Planning, Manager Strategic Planning and Environment	
s 46V(4)	Duty to make a copy of the approved strategy plan (being the Melbourne Airport Environs Strategy Plan) and any documents lodged with it available in accordance with s 197B of the Act and on payment of the prescribe fee, after the inspection period	Director Planning and Environment, Manager Statutory Planning, Manager Strategic Planning and Environment	
s 46V(5)	Duty to keep a copy of the approved strategy plan incorporating all amendments to it	Chief Executive Officer, Coordinator Strategic Planning, Director Corporate, Director Planning and Environment, Manager Finance and Reporting, Manager Statutory Planning, Manager Strategic Planning and Environment, Coordinator Statutory Planning and Subdivisions, Coordinator Statutory Planning and Compliance	

Planning and Environment Act 1987			
Provision	Item Delegated	Delegate	Conditions & Limitations
s 46V(6)	Duty to make a copy of the approved strategy plan incorporating all amendments to it available in accordance with the public available requirements	Chief Executive Officer, Coordinator Strategic Planning, Director Corporate, Director Planning and Environment, Manager Finance and Reporting, Manager Statutory Planning, Manager Strategic Planning and Environment, Coordinator Statutory Planning and Subdivisions, Coordinator Statutory Planning and Compliance	
s 46Y	Duty to carry out works in conformity with the approved strategy plan	Not delegated below Chief Executive Officer	
s 47	Power to decide that an application for a planning permit does not comply with that Act	Chief Executive Officer, Director Planning and Environment, Manager Statutory Planning, Coordinator Statutory Planning and Subdivisions, Coordinator Statutory Planning and Compliance	
s 48A	Power to notify an applicant that the application is incomplete Note: The notice must set out any required fees or information, the date for payment or production, and the effect of non-compliance set out in section 48B(1).	Chief Executive Officer, Director Planning and Environment	Where Council is the responsible authority
s 48C	Power to refund a fee paid for an application which is void and of no effect under section 48B(1)	Chief Executive Officer, Director Planning and Environment	Where Council is the responsible authority

Planning and Environment Act 1987			
Provision	Item Delegated	Delegate	Conditions & Limitations
s 49(1)	Duty to keep a register of all applications for permits and determinations relating to permits	All Statutory Planning Staff in Planning and Environment Directorate, Chief Executive Officer, Director Planning and Environment, Manager Statutory Planning, Statutory Planning Administration Officer, Team Leader Engineering Planning and Development	
s 49(2)	Duty to make register available for inspection in accordance with the public availability requirements	All Statutory Planning Staff in Planning and Environment Directorate, Chief Executive Officer, Director Planning and Environment, Manager Statutory Planning, Statutory Planning Administration Officer, Team Leader Engineering Planning and Development	
s 50(4)	Duty to amend application	All Statutory Planning Staff in Planning and Environment Directorate, Chief Executive Officer, Director Planning and Environment, Manager Statutory Planning, Statutory Planning Administration Officer, Statutory Planning Officer, Statutory Planning Subdivisions Officer, Senior Statutory Planning Officer, Team Leader Engineering Planning and Development, Principal Planning Officer, Principal Statutory Planning Officer Subdivisions,	

Planning and Environment Act 1987			
Provision	Item Delegated	Delegate	Conditions & Limitations
s 50(5)	Power to refuse to amend application	Chief Executive Officer, Director Planning and Environment, Manager Statutory Planning, Senior Statutory Planning Officer, Coordinator Statutory Planning and Subdivisions, Coordinator Statutory Planning and Compliance, Principal Planning Officer, Principal Statutory Planning Officer Subdivisions,	
s 50(6)	Duty to make note of amendment to application in register	All Statutory Planning Staff in Planning and Environment Directorate, Chief Executive Officer, Director Planning and Environment, Manager Statutory Planning, Statutory Planning Officer, Statutory Planning Subdivisions Officer, Senior Statutory Planning Officer, Coordinator Statutory Planning and Subdivisions, Coordinator Statutory Planning and Compliance, Principal Planning Officer, Principal Statutory Planning Officer Subdivisions,	
s 50A(1)	Power to make amendment to application	All Statutory Planning Staff in Planning and Environment Directorate, Chief Executive Officer, Director Planning and Environment, Manager Statutory Planning, Coordinator Statutory Planning and Subdivisions, Coordinator Statutory Planning and Compliance	

Planning and Environment Act 1987			
Provision	Item Delegated	Delegate	Conditions & Limitations
s 50A(3)	Power to require applicant to notify owner and make a declaration that notice has been given	All Statutory Planning Staff in Planning and Environment Directorate, Chief Executive Officer, Director Planning and Environment, Manager Statutory Planning, Statutory Planning Officer, Statutory Planning Subdivisions Officer, Senior Statutory Planning Officer, Coordinator Statutory Planning and Subdivisions, Coordinator Statutory Planning and Compliance, Principal Planning Officer, Principal Statutory Planning Officer Subdivisions,	
s 50A(4)	Duty to note amendment to application in register	All Statutory Planning Staff in Planning and Environment Directorate, Chief Executive Officer, Director Planning and Environment, Manager Statutory Planning, Statutory Planning Officer, Statutory Planning Subdivisions Officer, Senior Statutory Planning Officer, Coordinator Statutory Planning and Subdivisions, Coordinator Statutory Planning and Compliance, Principal Planning Officer, Principal Statutory Planning Officer Subdivisions,	
s 51	Duty to make copy of application available for inspection in accordance with the public availability requirements	All Statutory Planning Staff in Planning and Environment Directorate, Chief Executive Officer, Director Planning and Environment, Manager Statutory Planning, Statutory Planning Officer, Statutory Planning Subdivisions Officer, Senior	

Planning and Environment Act 1987			
Provision	Item Delegated	Delegate	Conditions & Limitations
		Statutory Planning Officer, Coordinator Statutory Planning and Subdivisions, Coordinator Statutory Planning and Compliance, Principal Planning Officer, Principal Statutory Planning Officer Subdivisions,	
s 52(1)(a)	Duty to give notice of the application to owners/occupiers of adjoining allotments unless satisfied that the grant of permit would not cause material detriment to any person	All Statutory Planning Staff in Planning and Environment Directorate, Chief Executive Officer, Director Planning and Environment, Manager Statutory Planning, Statutory Planning Officer, Statutory Planning Subdivisions Officer, Senior Statutory Planning Officer, Coordinator Statutory Planning and Subdivisions, Coordinator Statutory Planning and Compliance, Principal Planning Officer, Principal Statutory Planning Officer Subdivisions,	
s 52(1)(b)	Duty to give notice of the application to other municipal council where appropriate	All Statutory Planning Staff in Planning and Environment Directorate, Chief Executive Officer, Director Planning and Environment, Manager Statutory Planning, Statutory Planning Officer, Statutory Planning Subdivisions Officer, Senior Statutory Planning Officer, Coordinator Statutory Planning and Subdivisions, Coordinator Statutory Planning and Compliance, Principal Planning Officer, Principal Statutory Planning Officer Subdivisions,	

Planning and Environment Act 1987			
Provision	Item Delegated	Delegate	Conditions & Limitations
s 52(1)(c)	Duty to give notice of the application to all persons required by the planning scheme	All Statutory Planning Staff in Planning and Environment Directorate, Chief Executive Officer, Director Planning and Environment, Manager Statutory Planning, Statutory Planning Officer, Statutory Planning Subdivisions Officer, Senior Statutory Planning Officer, Coordinator Statutory Planning and Subdivisions, Coordinator Statutory Planning and Compliance, Principal Planning Officer, Principal Statutory Planning Officer Subdivisions,	
s 52(1)(ca)	Duty to give notice of the application to owners and occupiers of land benefited by a registered restrictive covenant if may result in breach of covenant	All Statutory Planning Staff in Planning and Environment Directorate, Chief Executive Officer, Director Planning and Environment, Manager Statutory Planning, Statutory Planning Officer, Statutory Planning Subdivisions Officer, Senior Statutory Planning Officer, Coordinator Statutory Planning and Subdivisions, Coordinator Statutory Planning and Compliance, Principal Planning Officer, Principal Statutory Planning Officer Subdivisions,	
s 52(1)(cb)	Duty to give notice of the application to owners and occupiers of land benefited by a registered restrictive covenant if application is to remove or vary the	All Statutory Planning Staff in Planning and Environment Directorate, Chief Executive Officer, Director Planning and Environment, Manager Statutory Planning, Statutory Planning Officer, Statutory Planning Subdivisions Officer, Senior	

Planning and Environment Act 1987			
Provision	Item Delegated	Delegate	Conditions & Limitations
	covenant	Statutory Planning Officer, Coordinator Statutory Planning and Subdivisions, Coordinator Statutory Planning and Compliance, Principal Planning Officer, Principal Statutory Planning Officer Subdivisions,	
s 52(1)(d)	Duty to give notice of the application to other persons who may be detrimentally effected	All Statutory Planning Staff in Planning and Environment Directorate, Chief Executive Officer, Director Planning and Environment, Manager Statutory Planning, Statutory Planning Officer, Statutory Planning Subdivisions Officer, Senior Statutory Planning Officer, Coordinator Statutory Planning and Subdivisions, Coordinator Statutory Planning and Compliance, Principal Planning Officer, Principal Statutory Planning Officer Subdivisions,	
s.52(1AA)	Duty to give notice of an application to remove or vary a registered restrictive covenant	All Statutory Planning Staff in Planning and Environment Directorate, Chief Executive Officer, Director Planning and Environment, Manager Statutory Planning, Statutory Planning Officer, Statutory Planning Subdivisions Officer, Senior Statutory Planning Officer, Coordinator Statutory Planning and Subdivisions, Coordinator Statutory Planning and Compliance, Principal Planning Officer, Principal Statutory Planning Officer Subdivisions,	

Planning and Environment Act 1987			
Provision	Item Delegated	Delegate	Conditions & Limitations
s 52(3)	Power to give any further notice of an application where appropriate	All Statutory Planning Staff in Planning and Environment Directorate, Chief Executive Officer, Director Planning and Environment, Manager Statutory Planning, Statutory Planning Officer, Statutory Planning Subdivisions Officer, Senior Statutory Planning Officer, Coordinator Statutory Planning and Subdivisions, Coordinator Statutory Planning and Compliance, Principal Planning Officer, Principal Statutory Planning Officer Subdivisions,	
s 53(1)	Power to require the applicant to give notice under s 52(1) to persons specified by it	All Statutory Planning Staff in Planning and Environment Directorate, Chief Executive Officer, Director Planning and Environment, Manager Statutory Planning, Statutory Planning Officer, Statutory Planning Subdivisions Officer, Senior Statutory Planning Officer, Coordinator Statutory Planning and Subdivisions, Coordinator Statutory Planning and Compliance, Principal Planning Officer, Principal Statutory Planning Officer Subdivisions,	
s 53(1A)	Power to require the applicant to give the notice under s 52(1AA)	All Statutory Planning Staff in Planning and Environment Directorate, Chief Executive Officer, Director Planning and Environment, Manager Statutory Planning, Statutory Planning Officer, Statutory Planning Subdivisions Officer, Senior	

Planning and Environment Act 1987			
Provision	Item Delegated	Delegate	Conditions & Limitations
		Statutory Planning Officer, Coordinator Statutory Planning and Subdivisions, Coordinator Statutory Planning and Compliance, Principal Planning Officer, Principal Statutory Planning Officer Subdivisions,	
s 54(1)	Power to require the applicant to provide more information	All Statutory Planning Staff in Planning and Environment Directorate, Chief Executive Officer, Director Planning and Environment, Manager Statutory Planning, Statutory Planning Officer, Statutory Planning Subdivisions Officer, Senior Statutory Planning Officer, Coordinator Statutory Planning and Subdivisions, Coordinator Statutory Planning and Compliance, Principal Planning Officer, Principal Statutory Planning Officer Subdivisions,	
s 54(1A)	Duty to give notice in writing of information required under s 54(1)	All Statutory Planning Staff in Planning and Environment Directorate, Chief Executive Officer, Director Planning and Environment, Manager Statutory Planning, Statutory Planning Officer, Statutory Planning Subdivisions Officer, Senior Statutory Planning Officer, Coordinator Statutory Planning and Subdivisions, Coordinator Statutory Planning and Compliance, Principal Planning Officer, Principal Statutory Planning Officer Subdivisions,	

Planning and Environment Act 1987			
Provision	Item Delegated	Delegate	Conditions & Limitations
s 54(1B)	Duty to specify the lapse date for an application	All Statutory Planning Staff in Planning and Environment Directorate, Chief Executive Officer, Director Planning and Environment, Manager Statutory Planning, Statutory Planning Officer, Statutory Planning Subdivisions Officer, Senior Statutory Planning Officer, Coordinator Statutory Planning and Subdivisions, Coordinator Statutory Planning and Compliance, Principal Planning Officer, Principal Statutory Planning Officer Subdivisions,	
s 54A(3)	Power to decide to extend time or refuse to extend time to give required information	All Statutory Planning Staff in Planning and Environment Directorate, Chief Executive Officer, Director Planning and Environment, Manager Statutory Planning, Statutory Planning Officer, Statutory Planning Subdivisions Officer, Senior Statutory Planning Officer, Coordinator Statutory Planning and Subdivisions, Coordinator Statutory Planning and Compliance, Principal Planning Officer, Principal Statutory Planning Officer Subdivisions,	
s 54A(4)	Duty to give written notice of decision to extend or refuse to extend time under s 54A(3)	All Statutory Planning Staff in Planning and Environment Directorate, Chief Executive Officer, Director Planning and Environment, Manager Statutory Planning, Statutory Planning Officer, Statutory Planning Subdivisions Officer, Senior	

Planning and Environment Act 1987			
Provision	Item Delegated	Delegate	Conditions & Limitations
		Statutory Planning Officer, Coordinator Statutory Planning and Subdivisions, Coordinator Statutory Planning and Compliance, Principal Planning Officer, Principal Statutory Planning Officer Subdivisions,	
s 55(1)	Duty to give copy application, together with the prescribed information, to every referral authority specified in the planning scheme	All Statutory Planning Staff in Planning and Environment Directorate, Chief Executive Officer, Director Planning and Environment, Manager Statutory Planning, Statutory Planning Officer, Statutory Planning Subdivisions Officer, Senior Statutory Planning Officer, Coordinator Statutory Planning and Subdivisions, Coordinator Statutory Planning and Compliance, Principal Planning Officer, Principal Statutory Planning Officer Subdivisions,	
s 57(2A)	Power to reject objections considered made primarily for commercial advantage for the objector	Chief Executive Officer, Director Planning and Environment, Manager Statutory Planning, Coordinator Statutory Planning and Subdivisions, Coordinator Statutory Planning and Compliance	
s 57(3)	Function of receiving name and address of persons to whom notice of decision is to go	All Statutory Planning Staff in Planning and Environment Directorate, Chief Executive Officer, Director Planning and Environment, Manager Statutory Planning, Statutory Planning	

Planning and Environment Act 1987			
Provision	Item Delegated	Delegate	Conditions & Limitations
		Administration Officer, Statutory Planning Officer, Statutory Planning Subdivisions Officer, Senior Statutory Planning Officer, Coordinator Statutory Planning and Subdivisions, Team Leader Engineering Planning and Development, Coordinator Statutory Planning and Compliance, Principal Planning Officer, Principal Statutory Planning Officer Subdivisions,	
s 57(5)	Duty to make a copy of all objections available in accordance with the public availability requirements	All Statutory Planning Staff in Planning and Environment Directorate, Chief Executive Officer, Director Planning and Environment, Manager Statutory Planning, Statutory Planning Administration Officer, Statutory Planning Officer, Statutory Planning Subdivisions Officer, Senior Statutory Planning Officer, Coordinator Statutory Planning and Subdivisions, Team Leader Engineering Planning and Development, Coordinator Statutory Planning and Compliance, Principal Planning Officer, Principal Statutory Planning Officer Subdivisions,	
s 57A(4)	Duty to amend application in accordance with applicant's request, subject to s 57A(5)	All Statutory Planning Staff in Planning and Environment Directorate, Chief Executive Officer, Director Planning and Environment, Manager Statutory Planning, Statutory Planning Administration Officer, Statutory Planning Officer,	

Planning and Environment Act 1987			
Provision	Item Delegated	Delegate	Conditions & Limitations
		Statutory Planning Subdivisions Officer, Senior Statutory Planning Officer, Coordinator Statutory Planning and Subdivisions, Team Leader Engineering Planning and Development, Coordinator Statutory Planning and Compliance, Principal Planning Officer, Principal Statutory Planning Officer Subdivisions,	
s 57A(5)	Power to refuse to amend application	All Statutory Planning Staff in Planning and Environment Directorate, Chief Executive Officer, Director Planning and Environment, Manager Statutory Planning, Statutory Planning Administration Officer, Statutory Planning Officer, Statutory Planning Subdivisions Officer, Senior Statutory Planning Officer, Coordinator Statutory Planning and Subdivisions, Team Leader Engineering Planning and Development, Coordinator Statutory Planning and Compliance, Principal Planning Officer, Principal Statutory Planning Officer Subdivisions,	
s 57A(6)	Duty to note amendments to application in register	All Statutory Planning Staff in Planning and Environment Directorate, Chief Executive Officer, Director Planning and Environment, Manager Statutory Planning, Statutory Planning Administration Officer, Statutory Planning Officer, Statutory Planning Subdivisions Officer, Senior	

Planning and Environment Act 1987			
Provision	Item Delegated	Delegate	Conditions & Limitations
		Statutory Planning Officer, Coordinator Statutory Planning and Subdivisions, Team Leader Engineering Planning and Development, Coordinator Statutory Planning and Compliance, Principal Planning Officer, Principal Statutory Planning Officer Subdivisions,	
s 57B(1)	Duty to determine whether and to whom notice should be given	All Statutory Planning Staff in Planning and Environment Directorate, Chief Executive Officer, Director Planning and Environment, Manager Statutory Planning, Statutory Planning Officer, Statutory Planning Subdivisions Officer, Senior Statutory Planning Officer, Coordinator Statutory Planning and Subdivisions, Coordinator Statutory Planning and Compliance, Principal Planning Officer, Principal Statutory Planning Officer Subdivisions,	
s 57B(2)	Duty to consider certain matters in determining whether notice should be given	All Statutory Planning Staff in Planning and Environment Directorate, Chief Executive Officer, Director Planning and Environment, Manager Statutory Planning, Statutory Planning Administration Officer, Statutory Planning Officer, Statutory Planning Subdivisions Officer, Senior Statutory Planning Officer, Coordinator Statutory Planning and Subdivisions, Team Leader Engineering Planning and Development,	

Planning and Environment Act 1987			
Provision	Item Delegated	Delegate	Conditions & Limitations
		Coordinator Statutory Planning and Compliance, Principal Planning Officer, Principal Statutory Planning Officer Subdivisions,	
s 57C(1)	Duty to give copy of amended application to referral authority	All Statutory Planning Staff in Planning and Environment Directorate, Chief Executive Officer, Director Planning and Environment, Manager Statutory Planning, Statutory Planning Administration Officer, Statutory Planning Officer, Statutory Planning Subdivisions Officer, Senior Statutory Planning Officer, Coordinator Statutory Planning and Subdivisions, Team Leader Engineering Planning and Development, Coordinator Statutory Planning and Compliance, Principal Planning Officer, Principal Statutory Planning Officer Subdivisions,	
s 58	Duty to consider every application for a permit	All Statutory Planning Staff in Planning and Environment Directorate, Chief Executive Officer, Director Planning and Environment, Manager Statutory Planning, Statutory Planning Administration Officer, Statutory Planning Officer, Statutory Planning Subdivisions Officer, Senior Statutory Planning Officer, Coordinator Statutory Planning and Subdivisions, Team Leader Engineering Planning and Development, Coordinator Statutory Planning and Compliance,	

Planning and Environment Act 1987			
Provision	Item Delegated	Delegate	Conditions & Limitations
		Principal Planning Officer, Principal Statutory Planning Officer Subdivisions,	
s 58A	Power to request advice from the Planning Application Committee	Chief Executive Officer, Director Planning and Environment, Manager Statutory Planning, Manager Strategic Planning and Environment	
s 60	Duty to consider certain matters	All Statutory Planning Staff in Planning and Environment Directorate, Chief Executive Officer, Director Planning and Environment, Manager Statutory Planning, Statutory Planning Administration Officer, Statutory Planning Officer, Statutory Planning Subdivisions Officer, Senior Statutory Planning Officer, Coordinator Statutory Planning and Subdivisions, Team Leader Engineering Planning and Development, Coordinator Statutory Planning and Compliance, Principal Planning Officer, Principal Statutory Planning Officer Subdivisions,	
s 60(1A)	Duty to consider certain matters	All Statutory Planning Staff in Planning and Environment Directorate, Chief Executive Officer, Director Planning and Environment, Manager Statutory Planning, Statutory Planning Administration Officer, Statutory Planning Officer, Statutory Planning Subdivisions Officer, Senior	

Planning and Environment Act 1987			
Provision	Item Delegated	Delegate	Conditions & Limitations
		Statutory Planning Officer, Coordinator Statutory Planning and Subdivisions, Team Leader Engineering Planning and Development, Coordinator Statutory Planning and Compliance, Principal Planning Officer, Principal Statutory Planning Officer Subdivisions,	
s 60(1B)	Duty to consider number of objectors in considering whether use or development may have significant social effect	All Statutory Planning Staff in Planning and Environment Directorate, Chief Executive Officer, Director Planning and Environment, Manager Statutory Planning, Statutory Planning Administration Officer, Statutory Planning Officer, Statutory Planning Subdivisions Officer, Senior Statutory Planning Officer, Coordinator Statutory Planning and Subdivisions, Team Leader Engineering Planning and Development, Coordinator Statutory Planning and Compliance, Principal Planning Officer, Principal Statutory Planning Officer Subdivisions,	
s 61(1)	Power to determine permit application, either to decide to grant a permit, to decide to grant a permit with conditions or to refuse a permit application	Chief Executive Officer, Director Planning and Environment, Manager Statutory Planning, Manager Strategic Planning and Environment, Statutory Planning Subdivisions Officer, Senior Statutory Planning Officer, Coordinator Statutory Planning and Subdivisions, Coordinator Statutory Planning and Compliance, Principal Planning	The permit must not be inconsistent with a cultural heritage management plan under the Aboriginal Heritage Act 2006

Planning and Environment Act 1987			
Provision	Item Delegated	Delegate	Conditions & Limitations
		Officer, Principal Statutory Planning Officer Subdivisions,	Delegates may only decide on an application if four (4) or fewer valid objections have been received.
s 61(2)	Duty to decide to refuse to grant a permit if a relevant determining referral authority objects to grant of permit	All Statutory Planning Staff in Planning and Environment Directorate, Chief Executive Officer, Director Planning and Environment, Manager Statutory Planning, Statutory Planning Subdivisions Officer, Senior Statutory Planning Officer, Coordinator Statutory Planning and Subdivisions, Coordinator Statutory Planning and Compliance, Principal Planning Officer, Principal Statutory Planning Officer Subdivisions,	Delegates may only decide on an application if four (4) or fewer valid objections have been received.
s 61(2A)	Power to decide to refuse to grant a permit if a relevant recommending referral authority objects to the grant of permit	All Statutory Planning Staff in Planning and Environment Directorate, Chief Executive Officer, Director Planning and Environment, Manager Statutory Planning, Statutory Planning Officer, Statutory Planning Subdivisions Officer, Senior Statutory Planning Officer, Coordinator Statutory Planning and Subdivisions, Coordinator Statutory Planning and Compliance, Principal Planning Officer, Principal Statutory Planning Officer Subdivisions,	Delegates may only decide on an application if four (4) or fewer valid objections have been received.

Planning and Environment Act 1987			
Provision	Item Delegated	Delegate	Conditions & Limitations
s 61(3)(a)	Duty not to decide to grant a permit to use coastal Crown land without Minister's consent	Not applicable	
s 61(3)(b)	Duty to refuse to grant the permit without the Minister's consent	Not applicable	
s 61(4)	Duty to refuse to grant the permit if grant would authorise a breach of a registered restrictive covenant	All Statutory Planning Staff in Planning and Environment Directorate, Chief Executive Officer, Director Planning and Environment, Manager Statutory Planning, Statutory Planning Officer, Statutory Planning Subdivisions Officer, Senior Statutory Planning Officer, Coordinator Statutory Planning and Subdivisions, Coordinator Statutory Planning and Compliance, Principal Planning Officer, Principal Statutory Planning Officer Subdivisions,	
s 62(1)	Duty to include certain conditions in deciding to grant a permit	All Statutory Planning Staff in Planning and Environment Directorate, Chief Executive Officer, Director Planning and Environment, Manager Statutory Planning, Statutory Planning Officer, Statutory Planning Subdivisions Officer, Senior Statutory Planning Officer, Coordinator Statutory Planning and Subdivisions, Coordinator Statutory	

Planning and Environment Act 1987			
Provision	Item Delegated	Delegate	Conditions & Limitations
		Planning and Compliance, Principal Planning Officer, Principal Statutory Planning Officer Subdivisions,	
s 62(2)	Power to include other conditions	All Statutory Planning Staff in Planning and Environment Directorate, Chief Executive Officer, Director Planning and Environment, Manager Statutory Planning, Statutory Planning Officer, Statutory Planning Subdivisions Officer, Senior Statutory Planning Officer, Coordinator Statutory Planning and Subdivisions, Coordinator Statutory Planning and Compliance, Principal Planning Officer, Principal Statutory Planning Officer Subdivisions,	
s 62(4)	Duty to ensure conditions are consistent with paragraphs (a),(b) and (c)	All Statutory Planning Staff in Planning and Environment Directorate, Chief Executive Officer, Director Planning and Environment, Manager Statutory Planning, Statutory Planning Officer, Statutory Planning Subdivisions Officer, Senior Statutory Planning Officer, Coordinator Statutory Planning and Subdivisions, Coordinator Statutory Planning and Compliance, Principal Planning Officer, Principal Statutory Planning Officer Subdivisions,	

Planning and Environment Act 1987			
Provision	Item Delegated	Delegate	Conditions & Limitations
s 62(5)(a)	Power to include a permit condition to implement an approved development contributions plan or an approved infrastructure contributions plan	All Statutory Planning Staff in Planning and Environment Directorate, Chief Executive Officer, Director Planning and Environment, Manager Statutory Planning, Statutory Planning Officer, Statutory Planning Subdivisions Officer, Senior Statutory Planning Officer, Coordinator Statutory Planning and Subdivisions, Coordinator Statutory Planning and Compliance, Principal Planning Officer, Principal Statutory Planning Officer Subdivisions,	
s 62(5)(b)	Power to include a permit condition that specified works be provided on or to the land or paid for in accordance with s 173 agreement	All Statutory Planning Staff in Planning and Environment Directorate, Chief Executive Officer, Director Planning and Environment, Manager Statutory Planning, Statutory Planning Officer, Statutory Planning Subdivisions Officer, Senior Statutory Planning Officer, Coordinator Statutory Planning and Subdivisions, Coordinator Statutory Planning and Compliance, Principal Planning Officer, Principal Statutory Planning Officer Subdivisions,	
s 62(5)(c)	Power to include a permit condition that specified works be provided or paid for by the applicant	All Statutory Planning Staff in Planning and Environment Directorate, Chief Executive Officer, Director Planning and Environment, Manager Statutory Planning, Statutory Planning Officer, Statutory Planning Subdivisions Officer, Senior	

Planning and Environment Act 1987			
Provision	Item Delegated	Delegate	Conditions & Limitations
		Statutory Planning Officer, Coordinator Statutory Planning and Subdivisions, Coordinator Statutory Planning and Compliance, Principal Planning Officer, Principal Statutory Planning Officer Subdivisions,	
s 62(6)(a)	Duty not to include a permit condition requiring a person to pay an amount for or provide works except in accordance with ss 46N(1), 46GV(7) or 62(5)	All Statutory Planning Staff in Planning and Environment Directorate, Chief Executive Officer, Director Planning and Environment, Manager Statutory Planning, Statutory Planning Officer, Statutory Planning Subdivisions Officer, Senior Statutory Planning Officer, Coordinator Statutory Planning and Subdivisions, Coordinator Statutory Planning and Compliance, Principal Planning Officer, Principal Statutory Planning Officer Subdivisions,	
s 62(6)(b)	Duty not to include a permit condition requiring a person to pay an amount for or provide works except a condition that a planning scheme requires to be included as referred to in s 62(1)(a)	All Statutory Planning Staff in Planning and Environment Directorate, Chief Executive Officer, Director Planning and Environment, Manager Statutory Planning, Statutory Planning Officer, Statutory Planning Subdivisions Officer, Senior Statutory Planning Officer, Coordinator Statutory Planning and Subdivisions, Coordinator Statutory Planning and Compliance, Principal Planning Officer, Principal Statutory Planning Officer Subdivisions,	

Planning and Environment Act 1987			
Provision	Item Delegated	Delegate	Conditions & Limitations
s 63	Duty to issue the permit where made a decision in favour of the application (if no one has objected)	All Statutory Planning Staff in Planning and Environment Directorate, Chief Executive Officer, Director Planning and Environment, Manager Statutory Planning, Statutory Planning Officer, Statutory Planning Subdivisions Officer, Senior Statutory Planning Officer, Coordinator Statutory Planning and Subdivisions, Coordinator Statutory Planning and Compliance, Principal Planning Officer, Principal Statutory Planning Officer Subdivisions,	
s 64(1)	Duty to give notice of decision to grant a permit to applicant and objectors	All Statutory Planning Staff in Planning and Environment Directorate, Chief Executive Officer, Director Planning and Environment, Manager Statutory Planning, Statutory Planning Administration Officer, Statutory Planning Officer, Statutory Planning Subdivisions Officer, Senior Statutory Planning Officer, Coordinator Statutory Planning and Subdivisions, Team Leader Engineering Planning and Development, Coordinator Statutory Planning and Compliance	This provision applies also to a decision to grant an amendment to a permit - see s 75
s 64(3)	Duty not to issue a permit until after the specified period	All Statutory Planning Staff in Planning and Environment Directorate, Chief Executive Officer, Director Planning and Environment, Manager Statutory Planning, Statutory Planning Administration Officer, Statutory Planning Officer,	This provision applies also to a decision to grant an amendment to a permit - see s 75

Planning and Environment Act 1987			
Provision	Item Delegated	Delegate	Conditions & Limitations
		Statutory Planning Subdivisions Officer, Senior Statutory Planning Officer, Coordinator Statutory Planning and Subdivisions, Team Leader Engineering Planning and Development, Coordinator Statutory Planning and Compliance	
s 64(5)	Duty to give each objector a copy of an exempt decision	All Statutory Planning Staff in Planning and Environment Directorate, Chief Executive Officer, Director Planning and Environment, Manager Statutory Planning, Statutory Planning Administration Officer, Statutory Planning Officer, Statutory Planning Subdivisions Officer, Senior Statutory Planning Officer, Coordinator Statutory Planning and Subdivisions, Team Leader Engineering Planning and Development, Coordinator Statutory Planning and Compliance	This provision applies also to a decision to grant an amendment to a permit - see s 75
s 64A	Duty not to issue permit until the end of a period when an application for review may be lodged with VCAT or until VCAT has determined the application, if a relevant recommending referral authority has objected to the grant of a permit	All Statutory Planning Staff in Planning and Environment Directorate, Chief Executive Officer, Director Planning and Environment, Manager Statutory Planning, Statutory Planning Administration Officer, Statutory Planning Officer, Statutory Planning Subdivisions Officer, Senior Statutory Planning Officer, Coordinator Statutory Planning and Subdivisions, Team Leader Engineering Planning and Development, Coordinator Statutory Planning and Compliance	This provision applies also to a decision to grant an amendment to a permit - see s 75A

Planning and Environment Act 1987			
Provision	Item Delegated	Delegate	Conditions & Limitations
s 65(1)	Duty to give notice of refusal to grant permit to applicant and person who objected under s 57	All Statutory Planning Staff in Planning and Environment Directorate, Chief Executive Officer, Director Planning and Environment, Manager Statutory Planning, Statutory Planning Administration Officer, Statutory Planning Officer, Statutory Planning Subdivisions Officer, Senior Statutory Planning Officer, Coordinator Statutory Planning and Subdivisions, Team Leader Engineering Planning and Development, Coordinator Statutory Planning and Compliance	
s 66(1)	Duty to give notice under s 64 or s 65 and copy permit to relevant determining referral authorities	All Statutory Planning Staff in Planning and Environment Directorate, Chief Executive Officer, Director Planning and Environment, Manager Statutory Planning, Statutory Planning Administration Officer, Statutory Planning Officer, Statutory Planning Subdivisions Officer, Senior Statutory Planning Officer, Coordinator Statutory Planning and Subdivisions, Team Leader Engineering Planning and Development, Coordinator Statutory Planning and Compliance	
s 66(2)	Duty to give a recommending referral authority notice of its decision to grant a permit	All Statutory Planning Staff in Planning and Environment Directorate, Chief Executive Officer, Director Planning and Environment, Manager Statutory Planning, Statutory Planning Administration Officer, Statutory Planning Officer,	If the recommending referral authority objected to the grant of the permit or the responsible authority decided not to include a condition on the permit

Planning and Environment Act 1987			
Provision	Item Delegated	Delegate	Conditions & Limitations
		Statutory Planning Subdivisions Officer, Senior Statutory Planning Officer, Coordinator Statutory Planning and Subdivisions, Team Leader Engineering Planning and Development, Coordinator Statutory Planning and Compliance	recommended by the recommending referral authority
s 66(4)	Duty to give a recommending referral authority notice of its decision to refuse a permit	All Statutory Planning Staff in Planning and Environment Directorate, Chief Executive Officer, Director Planning and Environment, Manager Statutory Planning, Statutory Planning Administration Officer, Statutory Planning Officer, Statutory Planning Subdivisions Officer, Senior Statutory Planning Officer, Coordinator Statutory Planning and Subdivisions, Team Leader Engineering Planning and Development, Coordinator Statutory Planning and Compliance	If the recommending referral authority objected to the grant of the permit or the recommending referral authority recommended that a permit condition be included on the permit
s 66(6)	Duty to give a recommending referral authority a copy of any permit which Council decides to grant and a copy of any notice given under s 64 or 65	All Statutory Planning Staff in Planning and Environment Directorate, Chief Executive Officer, Director Planning and Environment, Manager Statutory Planning, Statutory Planning Administration Officer, Statutory Planning Officer, Statutory Planning Subdivisions Officer, Senior Statutory Planning Officer, Coordinator Statutory Planning and Subdivisions, Team Leader Engineering Planning and Development, Coordinator Statutory Planning and Compliance	If the recommending referral authority did not object to the grant of the permit or the recommending referral authority did not recommend a condition be included on the permit

Planning and Environment Act 1987			
Provision	Item Delegated	Delegate	Conditions & Limitations
s 69(1)	Function of receiving application for extension of time of permit	All Statutory Planning Staff in Planning and Environment Directorate, Chief Executive Officer, Director Planning and Environment, Manager Statutory Planning, Statutory Planning Administration Officer, Statutory Planning Officer, Statutory Planning Subdivisions Officer, Senior Statutory Planning Officer, Coordinator Statutory Planning and Subdivisions, Team Leader Engineering Planning and Development, Coordinator Statutory Planning and Compliance	
s 69(1A)	Function of receiving application for extension of time to complete development	All Statutory Planning Staff in Planning and Environment Directorate, Chief Executive Officer, Director Planning and Environment, Manager Statutory Planning, Statutory Planning Administration Officer, Statutory Planning Officer, Statutory Planning Subdivisions Officer, Senior Statutory Planning Officer, Coordinator Statutory Planning and Subdivisions, Team Leader Engineering Planning and Development, Coordinator Statutory Planning and Compliance	
s 69(2)	Power to extend time	All Statutory Planning Staff in Planning and Environment Directorate, Chief Executive Officer, Director Planning and Environment, Manager Statutory Planning, Statutory Planning Administration Officer, Statutory Planning Officer,	

Planning and Environment Act 1987			
Provision	Item Delegated	Delegate	Conditions & Limitations
		Statutory Planning Subdivisions Officer, Senior Statutory Planning Officer, Coordinator Statutory Planning and Subdivisions, Team Leader Engineering Planning and Development, Coordinator Statutory Planning and Compliance	
s 70	Duty to make copy permit available for inspection in accordance with the public availability requirements	All Statutory Planning Staff in Planning and Environment Directorate, Chief Executive Officer, Customer Service Officer, Director Planning and Environment, Manager Statutory Planning, Manager Strategic Planning and Environment, Statutory Planning Administration Officer, Statutory Planning Officer, Statutory Planning Subdivisions Officer, Senior Statutory Planning Officer, Coordinator Statutory Planning and Subdivisions, Team Leader Engineering Planning and Development, Coordinator Statutory Planning and Compliance, Principal Planning Officer, Principal Statutory Planning Officer Subdivisions,	
s 71(1)	Power to correct certain mistakes	All Statutory Planning Staff in Planning and Environment Directorate, Chief Executive Officer, Customer Service Officer, Director Planning and Environment, Manager Statutory Planning, Manager Strategic Planning and Environment, Statutory Planning Administration Officer, Statutory Planning Officer, Statutory Planning	

Planning and Environment Act 1987			
Provision	Item Delegated	Delegate	Conditions & Limitations
		Subdivisions Officer, Senior Statutory Planning Officer, Coordinator Statutory Planning and Subdivisions, Team Leader Engineering Planning and Development, Coordinator Statutory Planning and Compliance, Principal Planning Officer, Principal Statutory Planning Officer Subdivisions,	
s 71(2)	Duty to note corrections in register	All Statutory Planning Staff in Planning and Environment Directorate, Chief Executive Officer, Customer Service Officer, Director Planning and Environment, Manager Statutory Planning, Manager Strategic Planning and Environment, Statutory Planning Administration Officer, Statutory Planning Officer, Statutory Planning Subdivisions Officer, Senior Statutory Planning Officer, Coordinator Statutory Planning and Subdivisions, Team Leader Engineering Planning and Development, Coordinator Statutory Planning and Compliance, Principal Planning Officer, Principal Statutory Planning Officer Subdivisions,	
s 73	Power to decide to grant amendment subject to conditions	All Statutory Planning Staff in Planning and Environment Directorate, Chief Executive Officer, Customer Service Officer, Director Planning and Environment, Manager Statutory Planning, Manager Strategic Planning and Environment, Statutory Planning Administration Officer,	

Planning and Environment Act 1987			
Provision	Item Delegated	Delegate	Conditions & Limitations
		Statutory Planning Officer, Statutory Planning Subdivisions Officer, Senior Statutory Planning Officer, Coordinator Statutory Planning and Subdivisions, Team Leader Engineering Planning and Development, Coordinator Statutory Planning and Compliance, Principal Planning Officer, Principal Statutory Planning Officer Subdivisions,	
s 74	Duty to issue amended permit to applicant if no objectors	Chief Executive Officer, Director Planning and Environment, Manager Statutory Planning, Manager Strategic Planning and Environment, Statutory Planning Officer, Statutory Planning Subdivisions Officer, Senior Statutory Planning Officer, Coordinator Statutory Planning and Subdivisions, Coordinator Statutory Planning and Compliance, Principal Planning Officer, Principal Statutory Planning Officer Subdivisions,	
s 76	Duty to give applicant and objectors notice of decision to refuse to grant amendment to permit	All Statutory Planning Staff in Planning and Environment Directorate, Chief Executive Officer, Director Planning and Environment, Manager Statutory Planning, Manager Strategic Planning and Environment, Statutory Planning Administration Officer, Statutory Planning Officer, Statutory Planning Subdivisions Officer, Senior Statutory Planning Officer, Coordinator Statutory Planning and Subdivisions, Team Leader	

Planning and Environment Act 1987			
Provision	Item Delegated	Delegate	Conditions & Limitations
		Engineering Planning and Development, Coordinator Statutory Planning and Compliance, Principal Planning Officer, Principal Statutory Planning Officer Subdivisions,	
s 76A(1)	Duty to give relevant determining referral authorities copy of amended permit and copy of notice	All Statutory Planning Staff in Planning and Environment Directorate, Chief Executive Officer, Director Planning and Environment, Manager Statutory Planning, Manager Strategic Planning and Environment, Statutory Planning Administration Officer, Statutory Planning Officer, Statutory Planning Subdivisions Officer, Senior Statutory Planning Officer, Coordinator Statutory Planning and Subdivisions, Team Leader Engineering Planning and Development, Coordinator Statutory Planning and Compliance, Principal Planning Officer, Principal Statutory Planning Officer Subdivisions,	
s 76A(2)	Duty to give a recommending referral authority notice of its decision to grant an amendment to a permit	All Statutory Planning Staff in Planning and Environment Directorate, Chief Executive Officer, Director Planning and Environment, Manager Statutory Planning, Manager Strategic Planning and Environment, Statutory Planning Administration Officer, Statutory Planning Officer, Statutory Planning Subdivisions Officer, Senior Statutory Planning Officer, Coordinator Statutory	If the recommending referral authority objected to the amendment of the permit or the responsible authority decided not to include a condition on the amended permit recommended by the recommending referral authority

Planning and Environment Act 1987			
Provision	Item Delegated	Delegate	Conditions & Limitations
		Planning and Subdivisions, Team Leader Engineering Planning and Development, Coordinator Statutory Planning and Compliance, Principal Planning Officer, Principal Statutory Planning Officer Subdivisions,	
s 76A(4)	Duty to give a recommending referral authority notice of its decision to refuse a permit	All Statutory Planning Staff in Planning and Environment Directorate, Chief Executive Officer, Director Planning and Environment, Manager Statutory Planning, Manager Strategic Planning and Environment, Statutory Planning Administration Officer, Statutory Planning Officer, Statutory Planning Subdivisions Officer, Senior Statutory Planning Officer, Coordinator Statutory Planning and Subdivisions, Team Leader Engineering Planning and Development, Coordinator Statutory Planning and Compliance, Principal Planning Officer, Principal Statutory Planning Officer Subdivisions,	If the recommending referral authority objected to the amendment of the permit or the recommending referral authority recommended that a permit condition be included on the amended permit
s 76A(6)	Duty to give a recommending referral authority a copy of any amended permit which Council decides to grant and a copy of any notice given under s 64 or 76	All Statutory Planning Staff in Planning and Environment Directorate, Chief Executive Officer, Director Planning and Environment, Manager Statutory Planning, Manager Strategic Planning and Environment, Statutory Planning Administration Officer, Statutory Planning Officer, Statutory Planning Subdivisions Officer, Senior	If the recommending referral authority did not object to the amendment of the permit or the recommending referral authority did not recommend a condition be included on the amended permit

Planning and Environment Act 1987			
Provision	Item Delegated	Delegate	Conditions & Limitations
		Statutory Planning Officer, Coordinator Statutory Planning and Subdivisions, Team Leader Engineering Planning and Development, Coordinator Statutory Planning and Compliance, Principal Planning Officer, Principal Statutory Planning Officer Subdivisions,	
s 76D	Duty to comply with direction of Minister to issue amended permit	All Statutory Planning Staff in Planning and Environment Directorate, Chief Executive Officer, Director Planning and Environment, Manager Statutory Planning, Manager Strategic Planning and Environment, Statutory Planning Administration Officer, Statutory Planning Officer, Statutory Planning Subdivisions Officer, Senior Statutory Planning Officer, Coordinator Statutory Planning and Subdivisions, Team Leader Engineering Planning and Development, Coordinator Statutory Planning and Compliance, Principal Planning Officer, Principal Statutory Planning Officer Subdivisions,	
s 83	Function of being respondent to an appeal	All Statutory Planning Staff in Planning and Environment Directorate, Chief Executive Officer, Director Planning and Environment, Manager Statutory Planning, Manager Strategic Planning and Environment, Statutory Planning Administration Officer, Statutory Planning Officer,	

Planning and Environment Act 1987			
Provision	Item Delegated	Delegate	Conditions & Limitations
		Statutory Planning Subdivisions Officer, Senior Statutory Planning Officer, Coordinator Statutory Planning and Subdivisions, Team Leader Engineering Planning and Development, Coordinator Statutory Planning and Compliance, Principal Planning Officer, Principal Statutory Planning Officer Subdivisions,	
s 83B	Duty to give or publish notice of application for review	All Statutory Planning Staff in Planning and Environment Directorate, Chief Executive Officer, Director Planning and Environment, Manager Statutory Planning, Manager Strategic Planning and Environment, Statutory Planning Administration Officer, Statutory Planning Officer, Statutory Planning Subdivisions Officer, Senior Statutory Planning Officer, Coordinator Statutory Planning and Subdivisions, Team Leader Engineering Planning and Development, Coordinator Statutory Planning and Compliance, Principal Planning Officer, Principal Statutory Planning Officer Subdivisions,	
s 84(1)	Power to decide on an application at any time after an appeal is lodged against failure to grant a permit	Chief Executive Officer, Director Planning and Environment, Manager Statutory Planning, Coordinator Statutory Planning and Subdivisions, Coordinator Statutory Planning and Compliance	

Planning and Environment Act 1987			
Provision	Item Delegated	Delegate	Conditions & Limitations
s 84(2)	Duty not to issue a permit or notice of decision or refusal after an application is made for review of a failure to grant a permit	All Statutory Planning Staff in Planning and Environment Directorate, Chief Executive Officer, Director Planning and Environment, Manager Statutory Planning, Manager Strategic Planning and Environment, Statutory Planning Administration Officer, Statutory Planning Officer, Statutory Planning Subdivisions Officer, Senior Statutory Planning Officer, Coordinator Statutory Planning and Subdivisions, Team Leader Engineering Planning and Development, Coordinator Statutory Planning and Compliance, Principal Planning Officer, Principal Statutory Planning Officer Subdivisions,	
s 84(3)	Duty to tell principal registrar if decide to grant a permit after an application is made for review of its failure to grant a permit	All Statutory Planning Staff in Planning and Environment Directorate, Chief Executive Officer, Director Planning and Environment, Manager Statutory Planning, Manager Strategic Planning and Environment, Statutory Planning Administration Officer, Statutory Planning Officer, Statutory Planning Subdivisions Officer, Senior Statutory Planning Officer, Coordinator Statutory Planning and Subdivisions, Team Leader Engineering Planning and Development, Coordinator Statutory Planning and Compliance, Principal Planning Officer, Principal Statutory Planning Officer Subdivisions,	

Planning and Environment Act 1987			
Provision	Item Delegated	Delegate	Conditions & Limitations
s 84(6)	Duty to issue permit on receipt of advice within 3 business days	All Statutory Planning Staff in Planning and Environment Directorate, Chief Executive Officer, Director Planning and Environment, Manager Statutory Planning, Manager Strategic Planning and Environment, Statutory Planning Administration Officer, Statutory Planning Officer, Statutory Planning Subdivisions Officer, Senior Statutory Planning Officer, Coordinator Statutory Planning and Subdivisions, Team Leader Engineering Planning and Development, Coordinator Statutory Planning and Compliance, Principal Planning Officer, Principal Statutory Planning Officer Subdivisions,	
s 84AB	Power to agree to confining a review by the Tribunal	Chief Executive Officer, Director Planning and Environment, Manager Statutory Planning, Manager Strategic Planning and Environment, Statutory Planning Officer, Statutory Planning Subdivisions Officer, Senior Statutory Planning Officer, Coordinator Statutory Planning and Subdivisions, Coordinator Statutory Planning and Compliance, Principal Planning Officer, Principal Statutory Planning Officer Subdivisions,	

Planning and Environment Act 1987			
Provision	Item Delegated	Delegate	Conditions & Limitations
s 86	Duty to issue a permit at order of Tribunal within 3 business days	All Statutory Planning Staff in Planning and Environment Directorate, Chief Executive Officer, Director Planning and Environment, Manager Statutory Planning, Statutory Planning Administration Officer, Statutory Planning Officer, Statutory Planning Subdivisions Officer, Senior Statutory Planning Officer, Coordinator Statutory Planning and Subdivisions, Team Leader Engineering Planning and Development, Coordinator Statutory Planning and Compliance, Principal Planning Officer, Principal Statutory Planning Officer Subdivisions,	
s 87(3)	Power to apply to VCAT for the cancellation or amendment of a permit	Chief Executive Officer, Director Planning and Environment, Manager Statutory Planning, Manager Strategic Planning and Environment, Coordinator Statutory Planning and Subdivisions, Coordinator Statutory Planning and Compliance	
s 90(1)	Function of being heard at hearing of request for cancellation or amendment of a permit	All Statutory Planning Staff in Planning and Environment Directorate, Chief Executive Officer, Director Planning and Environment, Manager Statutory Planning, Planning Compliance Officer, Coordinator Statutory Planning and Subdivisions, Coordinator Statutory Planning and Compliance	

Planning and Environment Act 1987			
Provision	Item Delegated	Delegate	Conditions & Limitations
s 91(2)	Duty to comply with the directions of VCAT	All Statutory Planning Staff in Planning and Environment Directorate, Chief Executive Officer, Director Planning and Environment, Manager Statutory Planning, Statutory Planning Administration Officer, Statutory Planning Officer, Statutory Planning Subdivisions Officer, Senior Statutory Planning Officer, Coordinator Statutory Planning and Subdivisions, Team Leader Engineering Planning and Development, Coordinator Statutory Planning and Compliance, Principal Planning Officer, Principal Statutory Planning Officer Subdivisions,	
s 91(2A)	Duty to issue amended permit to owner if Tribunal so directs	All Statutory Planning Staff in Planning and Environment Directorate, Chief Executive Officer, Director Planning and Environment, Manager Statutory Planning, Statutory Planning Administration Officer, Statutory Planning Officer, Statutory Planning Subdivisions Officer, Senior Statutory Planning Officer, Coordinator Statutory Planning and Subdivisions, Team Leader Engineering Planning and Development, Coordinator Statutory Planning and Compliance, Principal Planning Officer, Principal Statutory Planning Officer Subdivisions,	

Planning and Environment Act 1987			
Provision	Item Delegated	Delegate	Conditions & Limitations
s 92	Duty to give notice of cancellation/amendment of permit by VCAT to persons entitled to be heard under s 90	All Statutory Planning Staff in Planning and Environment Directorate, Chief Executive Officer, Director Planning and Environment, Manager Statutory Planning, Statutory Planning Administration Officer, Statutory Planning Officer, Statutory Planning Subdivisions Officer, Senior Statutory Planning Officer, Coordinator Statutory Planning and Subdivisions, Team Leader Engineering Planning and Development, Coordinator Statutory Planning and Compliance, Principal Planning Officer, Principal Statutory Planning Officer Subdivisions,	
s 93(2)	Duty to give notice of VCAT order to stop development	All Statutory Planning Staff in Planning and Environment Directorate, Chief Executive Officer, Director Planning and Environment, Manager Statutory Planning, Statutory Planning Administration Officer, Statutory Planning Officer, Statutory Planning Subdivisions Officer, Senior Statutory Planning Officer, Coordinator Statutory Planning and Subdivisions, Team Leader Engineering Planning and Development, Coordinator Statutory Planning and Compliance, Principal Planning Officer, Principal Statutory Planning Officer Subdivisions,	

Planning and Environment Act 1987			
Provision	Item Delegated	Delegate	Conditions & Limitations
s 95(3)	Function of referring certain applications to the Minister	Chief Executive Officer, Director Planning and Environment, Manager Statutory Planning, Manager Strategic Planning and Environment	
s 95(4)	Duty to comply with an order or direction	All Statutory Planning Staff in Planning and Environment Directorate, Chief Executive Officer, Director Planning and Environment, Manager Statutory Planning, Statutory Planning Administration Officer, Statutory Planning Officer, Statutory Planning Subdivisions Officer, Senior Statutory Planning Officer, Coordinator Statutory Planning and Subdivisions, Team Leader Engineering Planning and Development, Coordinator Statutory Planning and Compliance, Principal Planning Officer, Principal Statutory Planning Officer Subdivisions,	
s 96(1)	Duty to obtain a permit from the Minister to use and develop its land	All Directors, Chief Executive Officer	
s 96(2)	Function of giving consent to other persons to apply to the Minister for a permit to use and develop Council land	All Directors, Chief Executive Officer, Manager Statutory Planning, Manager Strategic Planning and Environment, Coordinator Statutory Planning and Subdivisions, Coordinator Statutory Planning and Compliance	

Planning and Environment Act 1987			
Provision	Item Delegated	Delegate	Conditions & Limitations
s 96A(2)	Power to agree to consider an application for permit concurrently with preparation of proposed amendment	All Directors, Chief Executive Officer, Manager Statutory Planning, Manager Strategic Planning and Environment, Coordinator Statutory Planning and Subdivisions, Coordinator Statutory Planning and Compliance	The request to prepare the amendment must be made under section 16A. Delegate must not agree to consider the application for the permit concurrently with the preparation of the proposed amendment unless it has made a decision under section 16B(a) to apply to the Minister for authorisation to prepare the amendment, with or without changes, under section 16F.
s 96C	Power to give notice, to decide not to give notice, to publish notice and to exercise any other power under s 96C	Chief Executive Officer, Coordinator Strategic Planning, Director Planning and Environment, Manager Statutory Planning, Manager Strategic Planning and Environment, Coordinator Statutory Planning and Subdivisions, Coordinator Statutory Planning and Compliance	
s 96F	Duty to consider the panel's report under s 96E	Chief Executive Officer, Coordinator Strategic Planning, Director Planning and Environment, Manager Statutory Planning, Manager Strategic Planning and Environment	

Planning and Environment Act 1987			
Provision	Item Delegated	Delegate	Conditions & Limitations
s 96G(1)	Power to determine to recommend that a permit be granted or to refuse to recommend that a permit be granted and power to notify applicant of the determination (including power to give notice under s 23 of the Planning and Environment (Planning Schemes) Act 1996	Chief Executive Officer, Director Planning and Environment, Manager Statutory Planning, Manager Strategic Planning and Environment, Coordinator Statutory Planning and Subdivisions, Coordinator Statutory Planning and Compliance	
s 96H(3)	Power to give notice in compliance with Minister's direction	Chief Executive Officer, Coordinator Strategic Planning, Director Planning and Environment, Manager Statutory Planning, Manager Strategic Planning and Environment, Statutory Planning Officer, Statutory Planning Subdivisions Officer, Senior Statutory Planning Officer, Coordinator Statutory Planning and Subdivisions, Coordinator Statutory Planning and Compliance, Principal Planning Officer, Principal Statutory Planning Officer Subdivisions,	
s 96J	Duty to issue permit as directed by the Minister	Chief Executive Officer, Coordinator Strategic Planning, Director Planning and Environment, Manager Statutory Planning, Manager Strategic Planning and Environment, Statutory Planning Officer, Statutory Planning Subdivisions Officer, Senior Statutory Planning Officer, Coordinator Statutory Planning and Subdivisions, Coordinator Statutory Planning and Compliance, Principal	

Planning and Environment Act 1987			
Provision	Item Delegated	Delegate	Conditions & Limitations
		Planning Officer, Principal Statutory Planning Officer Subdivisions,	
s 96K	Duty to comply with direction of the Minister to give notice of refusal	All Statutory Planning Staff in Planning and Environment Directorate, Chief Executive Officer, Coordinator Strategic Planning, Director Planning and Environment, Manager Statutory Planning, Manager Strategic Planning and Environment, Statutory Planning Officer, Statutory Planning Subdivisions Officer, Senior Statutory Planning Officer, Coordinator Statutory Planning and Subdivisions, Coordinator Statutory Planning and Compliance, Principal Planning Officer, Principal Statutory Planning Officer Subdivisions,	
s 96Z	Duty to keep levy certificates and levy exemption certificates given to it under ss 47 or 96A for no less than 5 years from receipt of the certificate	Not applicable	
s 97C	Power to request Minister to decide the application	Chief Executive Officer, Director Planning and Environment, Manager Statutory Planning, Manager Strategic Planning and Environment	
s 97D(1)	Duty to comply with directions of Minister to supply any document or assistance relating to application	All Statutory Planning Staff in Planning and Environment Directorate, Chief Executive Officer, Coordinator Strategic Planning, Director Planning	

Planning and Environment Act 1987			
Provision	Item Delegated	Delegate	Conditions & Limitations
		and Environment, Manager Statutory Planning, Manager Strategic Planning and Environment, Statutory Planning Officer, Statutory Planning Subdivisions Officer, Senior Statutory Planning Officer, Coordinator Statutory Planning and Subdivisions, Coordinator Statutory Planning and Compliance, Principal Planning Officer, Principal Statutory Planning Officer Subdivisions,	
s 97G(3)	Function of receiving from Minister copy of notice of refusal to grant permit or copy of any permit granted by the Minister	All Statutory Planning Staff in Planning and Environment Directorate, Chief Executive Officer, Coordinator Strategic Planning, Director Planning and Environment, Manager Statutory Planning, Manager Strategic Planning and Environment, Statutory Planning Administration Officer, Statutory Planning Officer, Statutory Planning Subdivisions Officer, Senior Statutory Planning Officer, Coordinator Statutory Planning and Subdivisions, Team Leader Engineering Planning and Development, Coordinator Statutory Planning and Compliance, Principal Planning Officer, Principal Statutory Planning Officer Subdivisions,	
s 97G(6)	Duty to make a copy of permits issued under s 97F available in accordance with the public availability requirements	All Statutory Planning Staff in Planning and Environment Directorate, Chief Executive Officer, Coordinator Strategic Planning, Director Planning and Environment, Manager Statutory Planning,	

Planning and Environment Act 1987			
Provision	Item Delegated	Delegate	Conditions & Limitations
		Manager Strategic Planning and Environment, Statutory Planning Administration Officer, Statutory Planning Officer, Statutory Planning Subdivisions Officer, Senior Statutory Planning Officer, Coordinator Statutory Planning and Subdivisions, Team Leader Engineering Planning and Development, Coordinator Statutory Planning and Compliance, Principal Planning Officer, Principal Statutory Planning Officer Subdivisions,	
s 97L	Duty to include Ministerial decisions in a register kept under s 49	All Statutory Planning Staff in Planning and Environment Directorate, Chief Executive Officer, Coordinator Strategic Planning, Director Planning and Environment, Manager Statutory Planning, Manager Strategic Planning and Environment, Statutory Planning Administration Officer, Statutory Planning Officer, Statutory Planning Subdivisions Officer, Senior Statutory Planning Officer, Coordinator Statutory Planning and Subdivisions, Team Leader Engineering Planning and Development, Coordinator Statutory Planning and Compliance, Principal Planning Officer, Principal Statutory Planning Officer Subdivisions,	
s 97MH	Duty to provide information or assistance to the Planning Application Committee	All Statutory Planning Staff in Planning and Environment Directorate, Chief Executive Officer, Coordinator Strategic Planning, Director Planning	

Planning and Environment Act 1987			
Provision	Item Delegated	Delegate	Conditions & Limitations
		and Environment, Manager Statutory Planning, Manager Strategic Planning and Environment, Statutory Planning Administration Officer, Statutory Planning Officer, Statutory Planning Subdivisions Officer, Senior Statutory Planning Officer, Coordinator Statutory Planning and Subdivisions, Team Leader Engineering Planning and Development, Coordinator Statutory Planning and Compliance, Principal Planning Officer, Principal Statutory Planning Officer Subdivisions,	
s 97MI	Duty to contribute to the costs of the Planning Application Committee or subcommittee	Chief Executive Officer, Director Planning and Environment, Manager Strategic Planning and Environment	
s 97O	Duty to consider application and issue or refuse to issue certificate of compliance	Chief Executive Officer, Director Planning and Environment, Manager Statutory Planning, Manager Strategic Planning and Environment, Coordinator Statutory Planning and Subdivisions, Coordinator Statutory Planning and Compliance	
s 97P(3)	Duty to comply with directions of VCAT following an application for review of a failure or refusal to issue a certificate	All Statutory Planning Staff in Planning and Environment Directorate, Chief Executive Officer, Coordinator Strategic Planning, Director Planning and Environment, Manager Statutory Planning, Statutory Planning Administration Officer,	

Planning and Environment Act 1987			
Provision	Item Delegated	Delegate	Conditions & Limitations
		Statutory Planning Officer, Statutory Planning Subdivisions Officer, Senior Statutory Planning Officer, Coordinator Statutory Planning and Subdivisions, Team Leader Engineering Planning and Development, Coordinator Statutory Planning and Compliance, Principal Planning Officer, Principal Statutory Planning Officer Subdivisions,	
s 97Q(2)	Function of being heard by VCAT at hearing of request for amendment or cancellation of certificate	All Statutory Planning Staff in Planning and Environment Directorate, Chief Executive Officer, Coordinator Strategic Planning, Director Planning and Environment, Manager Statutory Planning, Statutory Planning Administration Officer, Statutory Planning Officer, Statutory Planning Subdivisions Officer, Senior Statutory Planning Officer, Coordinator Statutory Planning and Subdivisions, Team Leader Engineering Planning and Development, Coordinator Statutory Planning and Compliance, Principal Planning Officer, Principal Statutory Planning Officer Subdivisions,	
s 97Q(4)	Duty to comply with directions of VCAT	All Statutory Planning Staff in Planning and Environment Directorate, Chief Executive Officer, Coordinator Strategic Planning, Director Planning and Environment, Manager Statutory Planning, Statutory Planning Administration Officer, Statutory Planning Officer, Statutory Planning	

Planning and Environment Act 1987			
Provision	Item Delegated	Delegate	Conditions & Limitations
		Subdivisions Officer, Senior Statutory Planning Officer, Coordinator Statutory Planning and Subdivisions, Team Leader Engineering Planning and Development, Coordinator Statutory Planning and Compliance, Principal Planning Officer, Principal Statutory Planning Officer Subdivisions,	
s 97R	Duty to keep register of all applications for certificate of compliance and related decisions	All Statutory Planning Staff in Planning and Environment Directorate, Chief Executive Officer, Coordinator Strategic Planning, Director Planning and Environment, Manager Statutory Planning, Statutory Planning Administration Officer, Statutory Planning Officer, Statutory Planning Subdivisions Officer, Senior Statutory Planning Officer, Coordinator Statutory Planning and Subdivisions, Team Leader Engineering Planning and Development, Coordinator Statutory Planning and Compliance, Principal Planning Officer, Principal Statutory Planning Officer Subdivisions,	
s 98(1)&(2)	Function of receiving claim for compensation in certain circumstances	Chief Executive Officer, Director Planning and Environment, Manager Statutory Planning, Coordinator Statutory Planning and Subdivisions, Coordinator Statutory Planning and Compliance	

Planning and Environment Act 1987			
Provision	Item Delegated	Delegate	Conditions & Limitations
s 98(4)	Duty to inform any person of the name of the person from whom compensation can be claimed	Chief Executive Officer, Director Planning and Environment, Manager Statutory Planning, Coordinator Statutory Planning and Subdivisions, Coordinator Statutory Planning and Compliance	
s 101	Function of receiving claim for expenses in conjunction with claim	Chief Executive Officer, Director Planning and Environment, Manager Statutory Planning, Manager Strategic Planning and Environment, Coordinator Statutory Planning and Subdivisions, Coordinator Statutory Planning and Compliance	
s 103	Power to reject a claim for compensation in certain circumstances	Chief Executive Officer, Director Planning and Environment, Manager Statutory Planning, Manager Strategic Planning and Environment, Coordinator Statutory Planning and Subdivisions, Coordinator Statutory Planning and Compliance	
s.107(1)	Function of receiving claim for compensation	Chief Executive Officer, Coordinator Strategic Planning, Director Planning and Environment, Manager Strategic Planning and Environment	
s 107(3)	Power to agree to extend time for making claim	Chief Executive Officer, Director Planning and Environment, Manager Strategic Planning and Environment	

Planning and Environment Act 1987			
Provision	Item Delegated	Delegate	Conditions & Limitations
s 113(2)	Power to request a declaration for land to be proposed to be reserved for public purposes	Chief Executive Officer, Director Planning and Environment, Manager Strategic Planning and Environment	
s 114(1)	Power to apply to the VCAT for an enforcement order	Chief Executive Officer, Director Planning and Environment, Manager Statutory Planning, Planning Compliance Officer, Coordinator Statutory Planning and Subdivisions, Coordinator Statutory Planning and Compliance	
s 117(1)(a)	Function of making a submission to the VCAT where objections are received	All Statutory Planning Staff in Planning and Environment Directorate, Chief Executive Officer, Coordinator Strategic Planning, Director Planning and Environment, Manager Statutory Planning, Manager Strategic Planning and Environment, Planning Compliance Officer, Statutory Planning Officer, Statutory Planning Subdivisions Officer, Senior Statutory Planning Officer, Coordinator Statutory Planning and Subdivisions, Coordinator Statutory Planning and Compliance, Principal Planning Officer, Principal Statutory Planning Officer Subdivisions,	
s 120(1)	Power to apply for an interim enforcement order where s 114 application has been made	Chief Executive Officer, Director Planning and Environment, Manager Statutory Planning, Planning Compliance Officer, Coordinator	

Planning and Environment Act 1987			
Provision	Item Delegated	Delegate	Conditions & Limitations
		Statutory Planning and Subdivisions, Coordinator Statutory Planning and Compliance	
s 123(1)	Power to carry out work required by enforcement order and recover costs	Chief Executive Officer, Director Planning and Environment, Manager Statutory Planning, Planning Compliance Officer, Coordinator Statutory Planning and Subdivisions, Coordinator Statutory Planning and Compliance	
s 123(2)	Power to sell buildings, materials, etc salvaged in carrying out work under s 123(1)	Chief Executive Officer, Director Corporate, Director Planning and Environment	Except Crown Land
s 125(1)	Power to apply to any court of competent jurisdiction or to the tribunal for an injunction restraining any person from contravening an enforcement order or an interim enforcement order.	Chief Executive Officer, Director Planning and Environment	Section 123 of the Victorian Civil and Administrative Tribunal Act 1998 applies on an application to the Tribunal.
s 129	Function of recovering penalties	Chief Executive Officer, Director Corporate, Director Planning and Environment, Manager Finance and Reporting, Manager Safer Communities, Planning Compliance Officer	

Planning and Environment Act 1987			
Provision	Item Delegated	Delegate	Conditions & Limitations
s 130(5)	Power to allow person served with an infringement notice further time	Chief Executive Officer, Director Planning and Environment, Manager Safer Communities, Manager Statutory Planning, Planning Compliance Officer, Coordinator Statutory Planning and Subdivisions, Coordinator Statutory Planning and Compliance	
s 149A(1)	Power to refer a matter to the VCAT for determination	Chief Executive Officer, Director Planning and Environment, Manager Statutory Planning, Coordinator Statutory Planning and Subdivisions, Coordinator Statutory Planning and Compliance	
s 149A(1A)	Power to apply to VCAT for the determination of a matter relating to the interpretation of a s.173 agreement	Chief Executive Officer, Director Planning and Environment, Manager Safer Communities, Manager Statutory Planning, Coordinator Statutory Planning and Subdivisions, Coordinator Statutory Planning and Compliance	
s 149B	Power to apply to the Tribunal for a declaration.	Chief Executive Officer, Director Planning and Environment, Manager Safer Communities, Manager Statutory Planning	
s 156	Duty to pay fees and allowances (including a payment to the Crown under s 156(2A)), and payment or reimbursement for reasonable costs and expenses	Chief Executive Officer, Coordinator Strategic Planning, Director Planning and Environment, Manager Strategic Planning and Environment	Where Council is the relevant planning authority

Planning and Environment Act 1987			
Provision	Item Delegated	Delegate	Conditions & Limitations
	incurred by the panel in carrying out its functions unless the Minister directs otherwise under s 156(2B) power to ask for contribution under s 156(3) and power to abandon amendment or part of it under s 156(4)		
s 158F	Power to make submissions in response to a directions panel	Chief Executive Officer, Director Planning and Environment	
s 171(2)(f)	Power to carry out studies and commission reports	Chief Executive Officer, Coordinator Strategic Planning, Director Planning and Environment, Manager Statutory Planning, Manager Strategic Planning and Environment, Coordinator Statutory Planning and Subdivisions, Coordinator Statutory Planning and Compliance	
s 171(2)(g)	Power to grant and reserve easements	All Statutory Planning Staff in Planning and Environment Directorate, Chief Executive Officer, Director Planning and Environment, Manager Statutory Planning, Statutory Planning Subdivisions Officer, Coordinator Statutory Planning and Subdivisions, Coordinator Statutory Planning and Compliance	

Planning and Environment Act 1987			
Provision	Item Delegated	Delegate	Conditions & Limitations
s 172C	Power to compulsorily acquire any outer public purpose land that is specified in the approved infrastructure contributions plan	Not applicable	Where Council is a development agency specified in an approved infrastructure contributions plan
s 172D(1)	Power to compulsorily acquire any inner public purpose land that is specified in the plan before the time that the land is required to be provided to Council under s 46GV(4)	Not applicable	Where Council is a collecting agency specified in an approved infrastructure contributions plan
s 172D(2)	Power to compulsorily acquire any inner public purpose land, the use and development of which is to be the responsibility of Council under the plan, before the time that the land is required to be provided under s 46GV(4)	Not applicable	Where Council is the development agency specified in an approved infrastructure contributions plan
s 173(1)	Power to enter into agreement covering matters set out in s 174	Chief Executive Officer, Director Planning and Environment, Manager Statutory Planning, Manager Strategic Planning and Environment, Coordinator Statutory Planning and Subdivisions, Coordinator Statutory Planning and Compliance	

Planning and Environment Act 1987			
Provision	Item Delegated	Delegate	Conditions & Limitations
s 173(1A)	Power to enter into an agreement with an owner of land for the development or provision of land in relation to affordable housing	Chief Executive Officer, Director Planning and Environment, Manager Statutory Planning, Statutory Planning Subdivisions Officer	Where Council is the relevant responsible authority
	Power to decide whether something is to the satisfaction of Council, where an agreement made under s 173 of the Planning and Environment Act 1987 requires something to be to the satisfaction of Council or Responsible Authority	Chief Executive Officer, Director Planning and Environment	
	Power to give consent on behalf of Council, where an agreement made under s 173 of the Planning and Environment Act 1987 requires that something may not be done without the consent of Council or Responsible Authority	Chief Executive Officer, Director Planning and Environment	
s 177(2)	Power to end a s 173 agreement with the agreement of all those bound by any covenant in the agreement or otherwise in accordance with Division 2 of Part 9	Chief Executive Officer, Director Planning and Environment, Manager Statutory Planning, Manager Strategic Planning and Environment, Statutory Planning Subdivisions Officer, Coordinator Statutory Planning and Subdivisions, Coordinator Statutory Planning and Compliance	

Planning and Environment Act 1987			
Provision	Item Delegated	Delegate	Conditions & Limitations
s 178	power to amend a s 173 agreement with the agreement of all those bound by any covenant in the agreement or otherwise in accordance with Division 2 of Part 9	Chief Executive Officer, Director Planning and Environment, Manager Statutory Planning, Manager Strategic Planning and Environment, Statutory Planning Subdivisions Officer, Coordinator Statutory Planning and Subdivisions, Coordinator Statutory Planning and Compliance	
s 178A(1)	Function of receiving application to amend or end an agreement	All Statutory Planning Staff in Planning and Environment Directorate, Chief Executive Officer, Coordinator Strategic Planning, Director Planning and Environment, Manager Statutory Planning, Manager Strategic Planning and Environment, Statutory Planning Administration Officer, Statutory Planning Subdivisions Officer, Coordinator Statutory Planning and Subdivisions, Team Leader Engineering Planning and Development, Coordinator Statutory Planning and Compliance	
s 178A(3)	Function of notifying the owner as to whether it agrees in principle to the proposal under s 178A(1)	All Statutory Planning Staff in Planning and Environment Directorate, Chief Executive Officer, Director Planning and Environment, Manager Statutory Planning, Manager Strategic Planning and Environment, Statutory Planning Officer, Statutory Planning Subdivisions Officer, Senior Statutory Planning Officer, Coordinator Statutory Planning and Subdivisions, Coordinator Statutory	

Planning and Environment Act 1987			
Provision	Item Delegated	Delegate	Conditions & Limitations
		Planning and Compliance, Principal Planning Officer, Principal Statutory Planning Officer Subdivisions,	
s 178A(4)	Function of notifying the applicant and the owner as to whether it agrees in principle to the proposal	All Statutory Planning Staff in Planning and Environment Directorate, Chief Executive Officer, Director Planning and Environment, Manager Statutory Planning, Manager Strategic Planning and Environment, Statutory Planning Officer, Statutory Planning Subdivisions Officer, Senior Statutory Planning Officer, Coordinator Statutory Planning and Subdivisions, Coordinator Statutory Planning and Compliance, Principal Planning Officer, Principal Statutory Planning Officer Subdivisions,	
s 178A(5)	Power to propose to amend or end an agreement	Chief Executive Officer, Director Planning and Environment, Manager Statutory Planning, Manager Strategic Planning and Environment, Statutory Planning Officer, Statutory Planning Subdivisions Officer, Senior Statutory Planning Officer, Coordinator Statutory Planning and Subdivisions, Coordinator Statutory Planning and Compliance, Principal Planning Officer, Principal Statutory Planning Officer Subdivisions,	

Planning and Environment Act 1987			
Provision	Item Delegated	Delegate	Conditions & Limitations
s 178B(1)	Duty to consider certain matters when considering proposal to amend an agreement	All Statutory Planning Staff in Planning and Environment Directorate, Chief Executive Officer, Director Planning and Environment, Manager Statutory Planning, Manager Strategic Planning and Environment, Statutory Planning Officer, Statutory Planning Subdivisions Officer, Senior Statutory Planning Officer, Coordinator Statutory Planning and Subdivisions, Coordinator Statutory Planning and Compliance, Principal Planning Officer, Principal Statutory Planning Officer Subdivisions,	
s 178B(2)	Duty to consider certain matters when considering proposal to end an agreement	All Statutory Planning Staff in Planning and Environment Directorate, Chief Executive Officer, Director Planning and Environment, Manager Statutory Planning, Manager Strategic Planning and Environment, Statutory Planning Officer, Statutory Planning Subdivisions Officer, Senior Statutory Planning Officer, Coordinator Statutory Planning and Subdivisions, Coordinator Statutory Planning and Compliance, Principal Planning Officer, Principal Statutory Planning Officer Subdivisions,	
s 178C(2)	Duty to give notice of the proposal to all parties to the agreement and other persons who may be	All Statutory Planning Staff in Planning and Environment Directorate, Chief Executive Officer, Director Planning and Environment, Manager	

Planning and Environment Act 1987			
Provision	Item Delegated	Delegate	Conditions & Limitations
	detrimentally affected by decision to amend or end	Statutory Planning, Manager Strategic Planning and Environment, Statutory Planning Officer, Statutory Planning Subdivisions Officer, Senior Statutory Planning Officer, Coordinator Statutory Planning and Subdivisions, Coordinator Statutory Planning and Compliance, Principal Planning Officer, Principal Statutory Planning Officer Subdivisions,	
s 178C(4)	Function of determining how to give notice under s 178C(2)	All Statutory Planning Staff in Planning and Environment Directorate, Chief Executive Officer, Director Planning and Environment, Manager Statutory Planning, Manager Strategic Planning and Environment, Statutory Planning Officer, Statutory Planning Subdivisions Officer, Senior Statutory Planning Officer, Coordinator Statutory Planning and Subdivisions, Coordinator Statutory Planning and Compliance, Principal Planning Officer, Principal Statutory Planning Officer Subdivisions,	
s 178E(1)	Duty not to make decision until after 14 days after notice has been given	All Statutory Planning Staff in Planning and Environment Directorate, Chief Executive Officer, Director Planning and Environment, Manager Statutory Planning, Manager Strategic Planning and Environment, Statutory Planning Officer, Statutory Planning Subdivisions Officer, Senior	

Planning and Environment Act 1987			
Provision	Item Delegated	Delegate	Conditions & Limitations
		Statutory Planning Officer, Coordinator Statutory Planning and Subdivisions, Coordinator Statutory Planning and Compliance, Principal Planning Officer, Principal Statutory Planning Officer Subdivisions,	
s.178E(2)(a)	Power to amend or end the agreement in accordance with the proposal	Chief Executive Officer, Director Planning and Environment	If no objections are made under s 178D Must consider matters in s 178B
s 178E(2)(b)	Power to amend or end the agreement in a manner that is not substantively different from the proposal	All Statutory Planning Staff in Planning and Environment Directorate, Chief Executive Officer, Director Planning and Environment, Manager Statutory Planning, Manager Strategic Planning and Environment, Statutory Planning Officer, Statutory Planning Subdivisions Officer, Senior Statutory Planning Officer, Coordinator Statutory Planning and Subdivisions, Coordinator Statutory Planning and Compliance, Principal Planning Officer, Principal Statutory Planning Officer Subdivisions,	If no objections are made under s 178D Must consider matters in s 178B
s 178E(2)(c)	Power to refuse to amend or end the agreement	All Statutory Planning Staff in Planning and Environment Directorate, Chief Executive Officer, Director Planning and Environment, Manager	If no objections are made under s 178D

Planning and Environment Act 1987			
Provision	Item Delegated	Delegate	Conditions & Limitations
		Statutory Planning, Manager Strategic Planning and Environment, Statutory Planning Officer, Statutory Planning Subdivisions Officer, Senior Statutory Planning Officer, Coordinator Statutory Planning and Subdivisions, Coordinator Statutory Planning and Compliance, Principal Planning Officer, Principal Statutory Planning Officer Subdivisions,	Must consider matters in s 178B
s 178E(3)(a)	Power to amend or end the agreement in accordance with the proposal	All Statutory Planning Staff in Planning and Environment Directorate, Chief Executive Officer, Director Planning and Environment, Manager Statutory Planning, Manager Strategic Planning and Environment, Statutory Planning Officer, Statutory Planning Subdivisions Officer, Senior Statutory Planning Officer, Coordinator Statutory Planning and Subdivisions, Coordinator Statutory Planning and Compliance, Principal Planning Officer, Principal Statutory Planning Officer Subdivisions,	After considering objections, submissions and matters in s 178B
s 178E(3)(b)	Power to amend or end the agreement in a manner that is not substantively different from the proposal	All Statutory Planning Staff in Planning and Environment Directorate, Chief Executive Officer, Director Planning and Environment, Manager Statutory Planning, Manager Strategic Planning and Environment, Statutory Planning Officer, Statutory Planning Subdivisions Officer, Senior	After considering objections, submissions and matters in s 178B

Planning and Environment Act 1987			
Provision	Item Delegated	Delegate	Conditions & Limitations
		Statutory Planning Officer, Coordinator Statutory Planning and Subdivisions, Coordinator Statutory Planning and Compliance, Principal Planning Officer, Principal Statutory Planning Officer Subdivisions,	
s.178E(3)(c)	power to amend or end the agreement in a manner that is substantively different from the proposal	All Statutory Planning Staff in Planning and Environment Directorate, Chief Executive Officer, Director Planning and Environment, Manager Statutory Planning, Manager Strategic Planning and Environment, Statutory Planning Officer, Statutory Planning Subdivisions Officer, Senior Statutory Planning Officer, Coordinator Statutory Planning and Subdivisions, Coordinator Statutory Planning and Compliance, Principal Planning Officer, Principal Statutory Planning Officer Subdivisions,	After considering objections, submissions and matters in s.178B
s 178E(3)(d)	Power to refuse to amend or end the agreement	All Statutory Planning Staff in Planning and Environment Directorate, Chief Executive Officer, Director Planning and Environment, Manager Statutory Planning, Manager Strategic Planning and Environment, Statutory Planning Officer, Statutory Planning Subdivisions Officer, Senior Statutory Planning Officer, Coordinator Statutory Planning and Subdivisions, Coordinator Statutory Planning and Compliance, Principal Planning	After considering objections, submissions and matters in s 178B

Planning and Environment Act 1987			
Provision	Item Delegated	Delegate	Conditions & Limitations
		Officer, Principal Statutory Planning Officer Subdivisions,	
s 178F(1)	Duty to give notice of its decision under s 178E(3)(a) or (b)	All Statutory Planning Staff in Planning and Environment Directorate, Chief Executive Officer, Director Planning and Environment, Manager Statutory Planning, Manager Strategic Planning and Environment, Statutory Planning Officer, Statutory Planning Subdivisions Officer, Senior Statutory Planning Officer, Coordinator Statutory Planning and Subdivisions, Coordinator Statutory Planning and Compliance, Principal Planning Officer, Principal Statutory Planning Officer Subdivisions,	
s 178F(2)	Duty to give notice of its decision under s 178E(2)(c) or (3)(d)	All Statutory Planning Staff in Planning and Environment Directorate, Chief Executive Officer, Director Planning and Environment, Manager Statutory Planning, Manager Strategic Planning and Environment, Statutory Planning Officer, Statutory Planning Subdivisions Officer, Senior Statutory Planning Officer, Coordinator Statutory Planning and Subdivisions, Coordinator Statutory Planning and Compliance, Principal Planning Officer, Principal Statutory Planning Officer Subdivisions,	

Planning and Environment Act 1987			
Provision	Item Delegated	Delegate	Conditions & Limitations
s 178F(4)	Duty not to proceed to amend or end an agreement under s 178E until at least 21 days after notice has been given or until an application for review to the Tribunal has been determined or withdrawn	All Statutory Planning Staff in Planning and Environment Directorate, Chief Executive Officer, Director Planning and Environment, Manager Statutory Planning, Manager Strategic Planning and Environment, Statutory Planning Officer, Statutory Planning Subdivisions Officer, Senior Statutory Planning Officer, Coordinator Statutory Planning and Subdivisions, Coordinator Statutory Planning and Compliance, Principal Planning Officer, Principal Statutory Planning Officer Subdivisions,	
s 178G	Duty to sign amended agreement and give copy to each other party to the agreement	All Statutory Planning Staff in Planning and Environment Directorate, Chief Executive Officer, Director Planning and Environment, Manager Statutory Planning, Manager Strategic Planning and Environment, Statutory Planning Officer, Statutory Planning Subdivisions Officer, Senior Statutory Planning Officer, Coordinator Statutory Planning and Subdivisions, Coordinator Statutory Planning and Compliance, Principal Planning Officer, Principal Statutory Planning Officer Subdivisions,	
s 178H	Power to require a person who applies to amend or end an agreement to pay the costs of giving notices	All Statutory Planning Staff in Planning and Environment Directorate, Chief Executive Officer, Director Planning and Environment, Manager	

Planning and Environment Act 1987			
Provision	Item Delegated	Delegate	Conditions & Limitations
	and preparing the amended agreement	Statutory Planning, Manager Strategic Planning and Environment, Statutory Planning Officer, Statutory Planning Subdivisions Officer, Senior Statutory Planning Officer, Coordinator Statutory Planning and Subdivisions, Coordinator Statutory Planning and Compliance, Principal Planning Officer, Principal Statutory Planning Officer Subdivisions,	
s 178I(3)	Duty to notify, in writing, each party to the agreement of the ending of the agreement relating to Crown land	All Statutory Planning Staff in Planning and Environment Directorate, Chief Executive Officer, Director Planning and Environment, Manager Statutory Planning, Manager Strategic Planning and Environment, Statutory Planning Officer, Statutory Planning Subdivisions Officer, Senior Statutory Planning Officer, Coordinator Statutory Planning and Subdivisions, Coordinator Statutory Planning and Compliance, Principal Planning Officer, Principal Statutory Planning Officer Subdivisions,	
s 179(2)	Duty to make copy of each agreement available in accordance with the public availability requirements	All Statutory Planning Staff in Planning and Environment Directorate, Chief Executive Officer, Director Planning and Environment, Manager Statutory Planning, Manager Strategic Planning and Environment, Statutory Planning Officer, Statutory Planning Subdivisions Officer, Senior	

Planning and Environment Act 1987			
Provision	Item Delegated	Delegate	Conditions & Limitations
		Statutory Planning Officer, Coordinator Statutory Planning and Subdivisions, Coordinator Statutory Planning and Compliance, Principal Planning Officer, Principal Statutory Planning Officer Subdivisions,	
s 181	Duty to apply to the Registrar of Titles to record the agreement	All Statutory Planning Staff in Planning and Environment Directorate, Chief Executive Officer, Director Corporate, Director Planning and Environment, Manager Statutory Planning, Manager Strategic Planning and Environment, Statutory Planning Administration Officer, Statutory Planning Subdivisions Officer, Coordinator Statutory Planning and Subdivisions, Team Leader Engineering Planning and Development, Coordinator Statutory Planning and Compliance	
s 181(1A)(a)	Power to apply to the Registrar of Titles to record the agreement	Chief Executive Officer, Director Planning and Environment, Manager Statutory Planning, Manager Strategic Planning and Environment, Statutory Planning Subdivisions Officer, Coordinator Statutory Planning and Subdivisions, Coordinator Statutory Planning and Compliance	

Planning and Environment Act 1987			
Provision	Item Delegated	Delegate	Conditions & Limitations
s 181(1A)(b)	Duty to apply to the Registrar of Titles, without delay, to record the agreement	Chief Executive Officer, Director Planning and Environment, Manager Statutory Planning, Manager Strategic Planning and Environment, Statutory Planning Subdivisions Officer, Coordinator Statutory Planning and Subdivisions, Coordinator Statutory Planning and Compliance	
s 182	Power to enforce an agreement	All Statutory Planning Staff in Planning and Environment Directorate, Chief Executive Officer, Director Planning and Environment, Manager Statutory Planning, Manager Strategic Planning and Environment, Planning Compliance Officer, Statutory Planning Officer, Statutory Planning Subdivisions Officer, Senior Statutory Planning Officer, Coordinator Statutory Planning and Subdivisions, Coordinator Statutory Planning and Compliance, Principal Planning Officer, Principal Statutory Planning Officer Subdivisions,	
s 183	Duty to tell Registrar of Titles of ending/amendment of agreement	All Statutory Planning Staff in Planning and Environment Directorate, Chief Executive Officer, Director Planning and Environment, Manager Statutory Planning, Manager Strategic Planning and Environment, Statutory Planning Officer, Statutory Planning Subdivisions Officer, Senior Statutory Planning Officer, Coordinator Statutory Planning and Subdivisions, Coordinator Statutory	

Planning and Environment Act 1987			
Provision	Item Delegated	Delegate	Conditions & Limitations
		Planning and Compliance, Principal Planning Officer, Principal Statutory Planning Officer Subdivisions,	
s 184F(1)	Power to decide to amend or end an agreement at any time after an application for review of the failure of Council to make a decision	Not delegated below Chief Executive Officer	
s 184F(2)	Duty not to amend or end the agreement or give notice of the decision after an application is made to VCAT for review of a failure to amend or end an agreement	All Statutory Planning Staff in Planning and Environment Directorate, Chief Executive Officer, Director Planning and Environment, Manager Statutory Planning, Manager Strategic Planning and Environment, Coordinator Statutory Planning and Subdivisions, Coordinator Statutory Planning and Compliance	
s 184F(3)	Duty to inform the principal registrar if the responsible authority decides to amend or end an agreement after an application is made for the review of its failure to end or amend the agreement	Chief Executive Officer, Director Planning and Environment, Manager Statutory Planning, Manager Strategic Planning and Environment, Coordinator Statutory Planning and Subdivisions, Coordinator Statutory Planning and Compliance, Principal Statutory Planning Officer Subdivisions,	
s 184F(5)	Function of receiving advice from the principal registrar that the agreement may be amended or ended in	All Statutory Planning Staff in Planning and Environment Directorate, Chief Executive Officer,	

Planning and Environment Act 1987			
Provision	Item Delegated	Delegate	Conditions & Limitations
	accordance with Council's decision	Director Planning and Environment, Manager Statutory Planning, Manager Strategic Planning and Environment, Statutory Planning Administration Officer, Statutory Planning Officer, Statutory Planning Subdivisions Officer, Senior Statutory Planning Officer, Coordinator Statutory Planning and Subdivisions, Team Leader Engineering Planning and Development, Coordinator Statutory Planning and Compliance, Principal Planning Officer, Principal Statutory Planning Officer Subdivisions,	
s 184G(2)	Duty to comply with a direction of the Tribunal	All Statutory Planning Staff in Planning and Environment Directorate, Chief Executive Officer, Director Planning and Environment, Manager Statutory Planning, Manager Strategic Planning and Environment, Statutory Planning Administration Officer, Statutory Planning Officer, Statutory Planning Subdivisions Officer, Senior Statutory Planning Officer, Coordinator Statutory Planning and Subdivisions, Team Leader Engineering Planning and Development, Coordinator Statutory Planning and Compliance, Principal Planning Officer, Principal Statutory Planning Officer Subdivisions,	

Planning and Environment Act 1987			
Provision	Item Delegated	Delegate	Conditions & Limitations
s 184G(3)	Duty to give notice as directed by the Tribunal	All Statutory Planning Staff in Planning and Environment Directorate, Chief Executive Officer, Director Planning and Environment, Manager Statutory Planning, Manager Strategic Planning and Environment, Statutory Planning Administration Officer, Statutory Planning Officer, Statutory Planning Subdivisions Officer, Senior Statutory Planning Officer, Coordinator Statutory Planning and Subdivisions, Team Leader Engineering Planning and Development, Coordinator Statutory Planning and Compliance, Principal Planning Officer, Principal Statutory Planning Officer Subdivisions,	
s 185B(1)	Duty to comply with a request from the Minister to provide the name, address, email address or telephone number of any person to whom the Minister is required to give notice	All Statutory Planning Staff in Planning and Environment Directorate, Chief Executive Officer, Director Planning and Environment, Manager Statutory Planning, Manager Strategic Planning and Environment, Statutory Planning Administration Officer, Statutory Planning Officer, Statutory Planning Subdivisions Officer, Senior Statutory Planning Officer, Coordinator Statutory Planning and Subdivisions, Team Leader Engineering Planning and Development, Coordinator Statutory Planning and Compliance, Principal Planning Officer, Principal Statutory Planning Officer Subdivisions,	

Planning and Environment Act 1987			
Provision	Item Delegated	Delegate	Conditions & Limitations
s 198(1)	Function to receive application for planning certificate	All Statutory Planning Staff in Planning and Environment Directorate, Chief Executive Officer, Director Planning and Environment, Manager Statutory Planning, Manager Strategic Planning and Environment, Statutory Planning Administration Officer, Statutory Planning Officer, Statutory Planning Subdivisions Officer, Senior Statutory Planning Officer, Coordinator Statutory Planning and Subdivisions, Team Leader Engineering Planning and Development, Coordinator Statutory Planning and Compliance, Principal Planning Officer, Principal Statutory Planning Officer Subdivisions,	
s 199(1)	Duty to give planning certificate to applicant	All Statutory Planning Staff in Planning and Environment Directorate, Chief Executive Officer, Director Planning and Environment, Manager Statutory Planning, Manager Strategic Planning and Environment, Statutory Planning Administration Officer, Statutory Planning Officer, Statutory Planning Subdivisions Officer, Senior Statutory Planning Officer, Coordinator Statutory Planning and Subdivisions, Team Leader Engineering Planning and Development, Coordinator Statutory Planning and Compliance, Principal Planning Officer, Principal Statutory Planning Officer Subdivisions,	

Planning and Environment Act 1987			
Provision	Item Delegated	Delegate	Conditions & Limitations
s 201(1)	Function of receiving application for declaration of underlying zoning	All Statutory Planning Staff in Planning and Environment Directorate, Chief Executive Officer, Director Planning and Environment, Manager Statutory Planning, Manager Strategic Planning and Environment, Statutory Planning Administration Officer, Statutory Planning Officer, Statutory Planning Subdivisions Officer, Senior Statutory Planning Officer, Coordinator Statutory Planning and Subdivisions, Team Leader Engineering Planning and Development, Coordinator Statutory Planning and Compliance, Principal Planning Officer, Principal Statutory Planning Officer Subdivisions,	
s 201(3)	Duty to make declaration	Chief Executive Officer, Coordinator Strategic Planning, Director Planning and Environment, Manager Statutory Planning, Manager Strategic Planning and Environment, Coordinator Statutory Planning and Subdivisions, Coordinator Statutory Planning and Compliance	
-	Power to decide, in relation to any planning scheme or permit, that a specified thing has or has not been done to the satisfaction of Council	Chief Executive Officer, Coordinator Strategic Planning, Director Planning and Environment, Manager Statutory Planning, Manager Strategic Planning and Environment, Planning Compliance Officer, Statutory Planning Officer, Coordinator Statutory Planning and Subdivisions, Coordinator	Delegates may only decide on an application to approve or amend a Development Plan if four (4) or fewer submissions have been received.

Planning and Environment Act 1987			
Provision	Item Delegated	Delegate	Conditions & Limitations
		Statutory Planning and Compliance, Principal Planning Officer, Principal Statutory Planning Officer Subdivisions,	
-	Power to decide, in relation to any planning scheme or permit, that a specified thing may be altered or modified with Council's consent	Chief Executive Officer, Director Planning and Environment, Manager Statutory Planning, Manager Strategic Planning and Environment, Statutory Planning Officer, Coordinator Statutory Planning and Subdivisions, Coordinator Statutory Planning and Compliance, Principal Planning Officer, Principal Statutory Planning Officer Subdivisions,	
-	Power to decide, in relation to any planning scheme or permit, that a specified thing may be done subject to Council's prior consent or must not be done without Council's prior consent	Chief Executive Officer, Director Planning and Environment, Manager Statutory Planning, Manager Strategic Planning and Environment, Statutory Planning Officer, Coordinator Statutory Planning and Subdivisions, Coordinator Statutory Planning and Compliance, Principal Planning Officer, Principal Statutory Planning Officer Subdivisions,	
-	Power to decide, in relation to any planning scheme or permit, that a specified thing is required to be approved and or endorsed by Council	Chief Executive Officer, Director Planning and Environment, Manager Statutory Planning, Manager Strategic Planning and Environment, Statutory Planning Officer, Coordinator Statutory	

Planning and Environment Act 1987			
Provision	Item Delegated	Delegate	Conditions & Limitations
		Planning and Subdivisions, Coordinator Statutory Planning and Compliance, Principal Planning Officer, Principal Statutory Planning Officer Subdivisions,	
-	Power, in relation to any planning scheme or permit, to consent or refuse to consent to any matter which requires the consent or approval of Council	Chief Executive Officer, Director Planning and Environment, Manager Statutory Planning, Manager Strategic Planning and Environment, Planning Compliance Officer, Statutory Planning Officer, Coordinator Statutory Planning and Subdivisions, Coordinator Statutory Planning and Compliance, Principal Planning Officer, Principal Statutory Planning Officer Subdivisions,	
-	Power to approve and or endorse any plan or any amendment to a plan or other document in accordance with a provision of a planning scheme or condition in a permit	Chief Executive Officer, Director Planning and Environment, Manager Statutory Planning, Manager Strategic Planning and Environment, Senior Statutory Planning Officer, Coordinator Statutory Planning and Subdivisions, Coordinator Statutory Planning and Compliance, Principal Planning Officer, Principal Statutory Planning Officer Subdivisions,	
-	Power to give written authorisation in accordance with a provision of a planning scheme	Chief Executive Officer, Director Planning and Environment, Manager Statutory Planning, Manager Strategic Planning and Environment,	

Planning and Environment Act 1987			
Provision	Item Delegated	Delegate	Conditions & Limitations
		Coordinator Statutory Planning and Subdivisions, Coordinator Statutory Planning and Compliance	
s 201UAB(1)	Function of providing the Victoria Planning Authority with information relating to any land within municipal district	Chief Executive Officer, Coordinator Strategic Planning, Director Planning and Environment, Manager Statutory Planning, Manager Strategic Planning and Environment, Statutory Planning Officer, Statutory Planning Subdivisions Officer, Senior Statutory Planning Officer, Coordinator Statutory Planning and Subdivisions, Coordinator Statutory Planning and Compliance, Principal Planning Officer, Principal Statutory Planning Officer Subdivisions,	
s 201UAB(2)	Duty to provide the Victoria Planning Authority with information requested under s 201UAB(1) as soon as possible	Chief Executive Officer, Coordinator Strategic Planning, Director Planning and Environment, Manager Statutory Planning, Manager Strategic Planning and Environment, Statutory Planning Officer, Statutory Planning Subdivisions Officer, Senior Statutory Planning Officer, Coordinator Statutory Planning and Subdivisions, Coordinator Statutory Planning and Compliance, Principal Planning Officer, Principal Statutory Planning Officer Subdivisions,	

Residential Tenancies Act 1997			
Provision	Item Delegated	Delegate	Conditions & Limitations
s 518F	Power to issue notice to caravan park regarding emergency management plan if determined that the plan does not comply with the requirements	Coordinator Environmental Health, Chief Executive Officer, Director Planning and Environment, Environmental Health Officer	
s 522(1)	Power to give a compliance notice to a person	Coordinator Environmental Health, Chief Executive Officer, Director Planning and Environment, Environmental Health Officer, Manager Safer Communities	
s 525(2)	Power to authorise an officer to exercise powers in s 526 (either generally or in a particular case)	Chief Executive Officer, Director Corporate, Director Planning and Environment	
s 525(4)	Duty to issue identity card to authorised officers	Chief Executive Officer, Coordinator Governance, Director Corporate, Director Planning and Environment, Governance Officer, Senior Governance Officer, Manager Governance and Performance, Business Support Officer Governance	
s 526(5)	Duty to keep record of entry by authorised officer under s 526	Coordinator Environmental Health, Chief Executive Officer, Environmental Health Officer, Manager Safer Communities	

Residential Tenancies Act 1997			
Provision	Item Delegated	Delegate	Conditions & Limitations
s 526A(3)	Function of receiving report of inspection	Coordinator Environmental Health, Chief Executive Officer, Director Planning and Environment, Environmental Health Officer, Manager Safer Communities	
s 527	Power to authorise a person to institute proceedings (either generally or in a particular case)	Coordinator Environmental Health, Chief Executive Officer, Director Planning and Environment, Manager Safer Communities	

Road Management Act 2004			
Provision	Item Delegated	Delegate	Conditions & Limitations
s 11(1)	Power to declare a road by publishing a notice in the Government Gazette	Chief Executive Officer, Coordinator Governance, Director Assets and Operations, Governance Officer, Senior Governance Officer, Manager Governance and Performance,	Obtain consent in circumstances specified in s 11(2)

Road Management Act 2004			
Provision	Item Delegated	Delegate	Conditions & Limitations
		Manager Parks, Civil Services & Resource Recovery	
s 11(8)	Power to name a road or change the name of a road by publishing notice in Government Gazette	Chief Executive Officer, Coordinator Governance, Director Assets and Operations, Governance Officer, Senior Governance Officer, Manager Governance and Performance	
s 11(9)(b)	Duty to advise Registrar	Chief Executive Officer, Coordinator Governance, Director Assets and Operations, Governance Officer, Senior Governance Officer, Manager Governance and Performance	
s 11(10)	Duty to inform Secretary to Department of Environment, Land, Water and Planning of declaration etc.	Chief Executive Officer, Coordinator Governance, Director Assets and Operations, Governance Officer, Senior Governance Officer, Manager Governance and Performance	Subject to s 11(10A)
s 11(10A)	Duty to inform Secretary to Department of Environment, Land, Water and Planning or nominated person	Chief Executive Officer, Coordinator Governance, Director Assets and Operations, Governance Officer,	Where Council is the coordinating road authority

Road Management Act 2004			
Provision	Item Delegated	Delegate	Conditions & Limitations
		Senior Governance Officer, Manager Governance and Performance	
s 12(2)(b)	Function of providing consent to the Head, Transport for Victoria for the discontinuance of a road or part of a road	Chief Executive Officer, Director Assets and Operations	
s 12(10)	Duty to notify of decision made	Chief Executive Officer, Coordinator Governance, Director Assets and Operations, Manager Governance and Performance, Manager Parks, Civil Services & Resource Recovery	Duty of coordinating road authority where it is the discontinuing body Does not apply where an exemption is specified by the regulations or given by the Minister
s 13(1)	Power to fix a boundary of a road by publishing notice in Government Gazette	Chief Executive Officer, Coordinator Governance, Director Assets and Operations, Manager Governance and Performance, Manager Parks, Civil Services & Resource Recovery	Power of coordinating road authority and obtain consent under s 13(3) and s 13(4) as appropriate
s 14(4)	Function of receiving notice from the Head, Transport for Victoria	Chief Executive Officer, Coordinator Governance, Director Assets and Operations, Manager Governance and Performance, Manager Parks, Civil	

Road Management Act 2004			
Provision	Item Delegated	Delegate	Conditions & Limitations
		Services & Resource Recovery, Senior Information Management Officer	
s 14(7)	Power to appeal against decision of the Head, Transport for Victoria	Chief Executive Officer, Director Assets and Operations	
s 15(1)	Power to enter into arrangement with another road authority, utility or a provider of public transport to transfer a road management function of the road authority to the other road authority, utility or provider of public transport	Chief Executive Officer, Director Assets and Operations, Manager Parks, Civil Services & Resource Recovery	
s 15(1A)	Power to enter into arrangement with a utility to transfer a road management function of the utility to the road authority	Chief Executive Officer, Director Assets and Operations, Manager Parks, Civil Services & Resource Recovery	
s 15(2)	Duty to include details of arrangement in public roads register	Chief Executive Officer, Director Assets and Operations, Manager Parks, Civil Services & Resource Recovery	
s 16(7)	Power to enter into an arrangement under s 15	Chief Executive Officer, Director Assets and Operations, Manager	

Road Management Act 2004			
Provision	Item Delegated	Delegate	Conditions & Limitations
		Parks, Civil Services & Resource Recovery	
s 16(8)	Duty to enter details of determination in public roads register	Chief Executive Officer, Director Assets and Operations, Manager Parks, Civil Services & Resource Recovery	
s 17(2)	Duty to register public road in public roads register	Chief Executive Officer, Director Assets and Operations, Manager Parks, Civil Services & Resource Recovery	Where Council is the coordinating road authority
s 17(3)	Power to decide that a road is reasonably required for general public use	Chief Executive Officer, Director Assets and Operations, Manager Parks, Civil Services & Resource Recovery	Where Council is the coordinating road authority
s 17(3)	Duty to register a road reasonably required for general public use in public roads register	Chief Executive Officer, Director Assets and Operations, Manager Parks, Civil Services & Resource Recovery	Where Council is the coordinating road authority

Road Management Act 2004			
Provision	Item Delegated	Delegate	Conditions & Limitations
s 17(4)	Power to decide that a road is no longer reasonably required for general public use	Chief Executive Officer, Director Assets and Operations, Manager Parks, Civil Services & Resource Recovery	Where Council is the coordinating road authority
s 17(4)	Duty to remove road no longer reasonably required for general public use from public roads register	Chief Executive Officer, Director Assets and Operations, Manager Parks, Civil Services & Resource Recovery	Where Council is the coordinating road authority
s 18(1)	Power to designate ancillary area	Chief Executive Officer, Director Assets and Operations, Manager Parks, Civil Services & Resource Recovery	Where Council is the coordinating road authority, and obtain consent in circumstances specified in s 18(2)
s 18(3)	Duty to record designation in public roads register	Chief Executive Officer, Director Assets and Operations, Manager Parks, Civil Services & Resource Recovery	Where Council is the coordinating road authority
s 19(1)	Duty to keep register of public roads in respect of which it is the coordinating road authority	Chief Executive Officer, Director Assets and Operations, Manager Parks, Civil Services & Resource Recovery	

Road Management Act 2004			
Provision	Item Delegated	Delegate	Conditions & Limitations
		Recovery, Coordinator Asset Management	
s 19(4)	Duty to specify details of discontinuance in public roads register	Chief Executive Officer, Director Assets and Operations, Manager Parks, Civil Services & Resource Recovery, Coordinator Asset Management	
s 19(5)	Duty to ensure public roads register is available for public inspection	Coordinator Customer Service, Chief Executive Officer, Customer Service Officer, Director Assets and Operations, Manager Parks, Civil Services & Resource Recovery, Coordinator Asset Management	
s 21	Function of replying to request for information or advice	Chief Executive Officer, Director Assets and Operations	Obtain consent in circumstances specified in s 11(2)
s 22(2)	Function of commenting on proposed direction	Chief Executive Officer, Director Assets and Operations	

Road Management Act 2004			
Provision	Item Delegated	Delegate	Conditions & Limitations
s 22(4)	Duty to publish a copy or summary of any direction made under s 22 by the Minister in its annual report.	Chief Executive Officer, Director Assets and Operations	
s 22(5)	Duty to give effect to a direction under s 22	Chief Executive Officer, Director Assets and Operations	
s 40(1)	Duty to inspect, maintain and repair a public road.	Chief Executive Officer, Director Assets and Operations, Manager Parks, Civil Services & Resource Recovery	
s 40(5)	Power to inspect, maintain and repair a road which is not a public road	Chief Executive Officer, Director Assets and Operations, Manager Parks, Civil Services & Resource Recovery	
s 41(1)	Power to determine the standard of construction, inspection, maintenance and repair	Chief Executive Officer, Director Assets and Operations, Manager Parks, Civil Services & Resource Recovery	
s 42(1)	Power to declare a public road as a controlled access road	Chief Executive Officer, Director Assets and Operations, Manager	Power of coordinating road authority and sch 2 also applies

Road Management Act 2004			
Provision	Item Delegated	Delegate	Conditions & Limitations
		Parks, Civil Services & Resource Recovery	
s 42(2)	Power to amend or revoke declaration by notice published in Government Gazette	Chief Executive Officer, Director Assets and Operations	Power of coordinating road authority and sch 2 also applies
s 42A(3)	Duty to consult with Head, Transport for Victoria and Minister for Local Government before road is specified	Chief Executive Officer, Director Assets and Operations	Where Council is the coordinating road authority If road is a municipal road or part thereof
s 42A(4)	Power to approve Minister's decision to specify a road as a specified freight road	Chief Executive Officer, Director Assets and Operations	Where Council is the coordinating road authority If road is a municipal road or part thereof and where road is to be specified a freight road
s 48EA	Duty to notify the owner or occupier of land and provider of public transport on which rail infrastructure or rolling stock is located (and any relevant provider of public transport)	Chief Executive Officer, Director Assets and Operations	Where Council is the responsible road authority, infrastructure manager or works manager

Road Management Act 2004			
Provision	Item Delegated	Delegate	Conditions & Limitations
s 48M(3)	Function of consulting with the relevant authority for purposes of developing guidelines under s 48M	Chief Executive Officer, Director Assets and Operations	
s 49	Power to develop and publish a road management plan	Chief Executive Officer, Director Assets and Operations, Manager Parks, Civil Services & Resource Recovery	
s 51	Power to determine standards by incorporating the standards in a road management plan	Chief Executive Officer, Director Assets and Operations, Manager Parks, Civil Services & Resource Recovery	
s 53(2)	Power to cause notice to be published in Government Gazette of amendment etc of document in road management plan	Chief Executive Officer, Director Assets and Operations, Manager Parks, Civil Services & Resource Recovery	
s 54(2)	Duty to give notice of proposal to make a road management plan	Chief Executive Officer, Director Assets and Operations, Manager	

Road Management Act 2004			
Provision	Item Delegated	Delegate	Conditions & Limitations
		Parks, Civil Services & Resource Recovery	
s 54(5)	Duty to conduct a review of road management plan at prescribed intervals	Chief Executive Officer, Director Assets and Operations, Manager Parks, Civil Services & Resource Recovery	
s 54(6)	Power to amend road management plan	Chief Executive Officer, Director Assets and Operations, Manager Parks, Civil Services & Resource Recovery	
s 54(7)	Duty to incorporate the amendments into the road management plan	Chief Executive Officer, Director Assets and Operations, Manager Parks, Civil Services & Resource Recovery	
s 55(1)	Duty to cause notice of road management plan to be published in Government Gazette and newspaper	Chief Executive Officer, Coordinator Governance, Director Assets and Operations, Manager Governance and Performance, Manager Parks, Civil Services & Resource Recovery, Senior Information Management Officer	

Road Management Act 2004			
Provision	Item Delegated	Delegate	Conditions & Limitations
s 63(1)	Power to consent to conduct of works on road	Chief Executive Officer, Director Assets and Operations, Manager Parks, Civil Services & Resource Recovery	Where Council is the coordinating road authority
s 63(2)(e)	Power to conduct or to authorise the conduct of works in, on, under or over a road in an emergency	Chief Executive Officer, Director Assets and Operations, Manager Parks, Civil Services & Resource Recovery	Where Council is the infrastructure manager
s 64(1)	Duty to comply with cl 13 of sch 7	Chief Executive Officer, Director Assets and Operations, Manager Parks, Civil Services & Resource Recovery	Where Council is the infrastructure manager or works manager
s 66(1)	Power to consent to structure etc	Chief Executive Officer, Coordinator Local Laws, Director Assets and Operations, Director Planning and Environment, Manager Safer Communities	Where Council is the coordinating road authority
s 67(2)	Function of receiving the name & address of the person responsible for distributing the sign or bill	Chief Executive Officer, Director Assets and Operations, Manager Parks, Civil Services & Resource Recovery	Where Council is the coordinating road authority

Road Management Act 2004			
Provision	Item Delegated	Delegate	Conditions & Limitations
s 67(3)	Power to request information	Chief Executive Officer, Coordinator Local Laws, Director Assets and Operations, Director Planning and Environment, Manager Safer Communities, Manager Parks, Civil Services & Resource Recovery	Where Council is the coordinating road authority
s 68(2)	Power to request information	Chief Executive Officer, Coordinator Local Laws, Director Assets and Operations, Director Planning and Environment, Manager Safer Communities, Manager Parks, Civil Services & Resource Recovery	Where Council is the coordinating road authority
s 71(3)	Power to appoint an authorised officer	Chief Executive Officer, Coordinator Local Laws, Director Assets and Operations, Director Planning and Environment, Manager Safer Communities	
s 72	Duty to issue an identity card to each authorised officer	Chief Executive Officer, Coordinator Governance, Director Assets and Operations, Manager Governance and Performance, Manager Parks, Civil	

Road Management Act 2004			
Provision	Item Delegated	Delegate	Conditions & Limitations
		Services & Resource Recovery, Business Support Officer Governance	
s 85	Function of receiving report from authorised officer	Chief Executive Officer, Director Assets and Operations, Director Planning and Environment, Manager Safer Communities, Manager Parks, Civil Services & Resource Recovery	
s 86	Duty to keep register re s 85 matters	Chief Executive Officer, Coordinator Local Laws, Director Assets and Operations, Director Planning and Environment, Manager Safer Communities	
s 87(1)	Function of receiving complaints	Chief Executive Officer, Director Assets and Operations, Director Planning and Environment, Manager Safer Communities, Manager Parks, Civil Services & Resource Recovery	
s 87(2)	Duty to investigate complaint and provide report	Chief Executive Officer, Coordinator Local Laws, Director Assets and Operations, Director Planning and	

Road Management Act 2004			
Provision	Item Delegated	Delegate	Conditions & Limitations
		Environment, Manager Safer Communities	
s 96	Power to authorise a person for the purpose of instituting legal proceedings	Chief Executive Officer, Director Assets and Operations, Director Planning and Environment	
s 112(2)	Power to recover damages in court	Chief Executive Officer, Coordinator Local Laws, Director Assets and Operations, Director Planning and Environment, Manager Safer Communities	
s 116	Power to cause or carry out inspection	Chief Executive Officer, Coordinator Local Laws, Director Assets and Operations, Director Planning and Environment, Manager Safer Communities, Manager Parks, Civil Services & Resource Recovery	
s 119(2)	Function of consulting with the Head, Transport for Victoria	Chief Executive Officer, Director Assets and Operations, Director Planning and Environment, Manager Parks, Civil Services & Resource Recovery	

Road Management Act 2004			
Provision	Item Delegated	Delegate	Conditions & Limitations
s 120(1)	Power to exercise road management functions on an arterial road (with the consent of the Head, Transport for Victoria)	Chief Executive Officer, Director Assets and Operations	
s 120(2)	Duty to seek consent of the Head, Transport for Victoria to exercise road management functions before exercising power in s 120(1)	Chief Executive Officer, Director Assets and Operations, Manager Parks, Civil Services & Resource Recovery	
s 121(1)	Power to enter into an agreement in respect of works	Chief Executive Officer, Director Assets and Operations, Manager Parks, Civil Services & Resource Recovery	
s 122(1)	Power to charge and recover fees	Chief Executive Officer, Director Assets and Operations, Manager Parks, Civil Services & Resource Recovery	
s 123(1)	Power to charge for any service	Chief Executive Officer, Director Assets and Operations, Manager Parks, Civil Services & Resource Recovery	

Road Management Act 2004			
Provision	Item Delegated	Delegate	Conditions & Limitations
sch 2 cl 2(1)	Power to make a decision in respect of controlled access roads	Chief Executive Officer, Director Assets and Operations, Manager Parks, Civil Services & Resource Recovery	
sch 2 cl 3(1)	Duty to make policy about controlled access roads	Chief Executive Officer, Director Assets and Operations, Manager Parks, Civil Services & Resource Recovery	
sch 2 cl 3(2)	Power to amend, revoke or substitute policy about controlled access roads	Chief Executive Officer, Director Assets and Operations, Manager Parks, Civil Services & Resource Recovery	
sch 2 cl 4	Function of receiving details of proposal from the Head, Transport for Victoria	Chief Executive Officer, Director Assets and Operations, Manager Parks, Civil Services & Resource Recovery	
sch 2 cl 5	Duty to publish notice of declaration	Chief Executive Officer, Coordinator Governance, Director Assets and Operations, Manager Parks, Civil Services & Resource Recovery, Senior Information Management Officer	

Road Management Act 2004			
Provision	Item Delegated	Delegate	Conditions & Limitations
sch 7 cl 7(1)	Duty to give notice to relevant coordinating road authority of proposed installation of non-road infrastructure or related works on a road reserve	Chief Executive Officer, Director Assets and Operations, Manager Parks, Civil Services & Resource Recovery	Where Council is the infrastructure manager or works manager
sch 7 cl 8(1)	Duty to give notice to any other infrastructure manager or works manager responsible for any non-road infrastructure in the area, that could be affected by any proposed installation of infrastructure or related works on a road or road reserve of any road	Chief Executive Officer, Director Assets and Operations, Manager Parks, Civil Services & Resource Recovery	Where Council is the infrastructure manager or works manager
sch 7 cl 9(1)	Duty to comply with request for information from a coordinating road authority, an infrastructure manager or a works manager responsible for existing or proposed infrastructure in relation to the location of any non-road infrastructure and technical advice or assistance in conduct of works	Chief Executive Officer, Director Assets and Operations, Manager Parks, Civil Services & Resource Recovery	Where Council is the infrastructure manager or works manager responsible for non-road infrastructure
sch 7 cl 9(2)	Duty to give information to another infrastructure manager or works manager where becomes aware any infrastructure or works are not in the location shown on records, appear to be in an unsafe condition or appear to need maintenance	Chief Executive Officer, Director Assets and Operations, Manager Parks, Civil Services & Resource Recovery	Where Council is the infrastructure manager or works manager

Road Management Act 2004			
Provision	Item Delegated	Delegate	Conditions & Limitations
sch 7 cl 10(2)	Where Sch 7 cl 10(1) applies, duty to, where possible, conduct appropriate consultation with persons likely to be significantly affected	Chief Executive Officer, Director Assets and Operations, Manager Parks, Civil Services & Resource Recovery	Where Council is the infrastructure manager or works manager
sch 7 cl 12(2)	Power to direct infrastructure manager or works manager to conduct reinstatement works	Chief Executive Officer, Director Assets and Operations, Manager Parks, Civil Services & Resource Recovery	Where Council is the coordinating road authority
sch 7 cl 12(3)	Power to take measures to ensure reinstatement works are completed	Chief Executive Officer, Director Assets and Operations, Manager Parks, Civil Services & Resource Recovery	Where Council is the coordinating road authority
sch 7 cl 12(4)	Duty to ensure that works are conducted by an appropriately qualified person	Chief Executive Officer, Director Assets and Operations, Manager Parks, Civil Services & Resource Recovery	Where Council is the coordinating road authority
sch 7 cl 12(5)	Power to recover costs	Chief Executive Officer, Director Assets and Operations, Manager Parks, Civil Services & Resource Recovery	Where Council is the coordinating road authority

Road Management Act 2004			
Provision	Item Delegated	Delegate	Conditions & Limitations
sch 7 cl 13(1)	Duty to notify relevant coordinating road authority within 7 days that works have been completed, subject to sch 7 cl 13(2)	Chief Executive Officer, Director Assets and Operations, Manager Parks, Civil Services & Resource Recovery	Where Council is the works manager
sch 7 cl 13(2)	Power to vary notice period	Chief Executive Officer, Director Assets and Operations, Manager Parks, Civil Services & Resource Recovery	Where Council is the coordinating road authority
sch 7 cl 13(3)	Duty to ensure works manager has complied with obligation to give notice under sch 7 cl 13(1)	Chief Executive Officer, Director Assets and Operations, Manager Parks, Civil Services & Resource Recovery	Where Council is the infrastructure manager
sch 7 cl 16(1)	Power to consent to proposed works	Chief Executive Officer, Director Assets and Operations, Manager Parks, Civil Services & Resource Recovery	Where Council is the coordinating road authority
sch 7 cl 16(4)	Duty to consult	Chief Executive Officer, Director Assets and Operations, Manager Parks, Civil Services & Resource Recovery	Where Council is the coordinating road authority, responsible authority or infrastructure manager

Road Management Act 2004			
Provision	Item Delegated	Delegate	Conditions & Limitations
sch 7 cl 16(5)	Power to consent to proposed works	Chief Executive Officer, Director Assets and Operations, Manager Parks, Civil Services & Resource Recovery	Where Council is the coordinating road authority
sch 7 cl 16(6)	Power to set reasonable conditions on consent	Chief Executive Officer, Director Assets and Operations, Manager Parks, Civil Services & Resource Recovery	Where Council is the coordinating road authority
sch 7 cl 16(8)	Power to include consents and conditions	Chief Executive Officer, Director Assets and Operations, Manager Parks, Civil Services & Resource Recovery	Where Council is the coordinating road authority
sch 7 cl 17(2)	Power to refuse to give consent and duty to give reasons for refusal	Chief Executive Officer, Director Assets and Operations, Manager Parks, Civil Services & Resource Recovery	Where Council is the coordinating road authority
sch 7 cl18(1)	Power to enter into an agreement	Chief Executive Officer, Director Assets and Operations, Manager Parks, Civil Services & Resource Recovery	Where Council is the coordinating road authority

Road Management Act 2004			
Provision	Item Delegated	Delegate	Conditions & Limitations
sch7 cl 19(1)	Power to give notice requiring rectification of works	Chief Executive Officer, Director Assets and Operations, Manager Parks, Civil Services & Resource Recovery	Where Council is the coordinating road authority
sch 7 cl 19(2) & (3)	Power to conduct the rectification works or engage a person to conduct the rectification works and power to recover costs incurred	Chief Executive Officer, Director Assets and Operations, Manager Parks, Civil Services & Resource Recovery	Where Council is the coordinating road authority
sch 7 cl 20(1)	Power to require removal, relocation, replacement or upgrade of existing non-road infrastructure	Chief Executive Officer, Director Assets and Operations, Manager Parks, Civil Services & Resource Recovery	Where Council is the coordinating road authority
sch 7A cl 2	Power to cause street lights to be installed on roads	Chief Executive Officer, Director Assets and Operations, Manager Parks, Civil Services & Resource Recovery	Power of responsible road authority where it is the coordinating road authority or responsible road authority in respect of the road
sch 7 cl 3(1)(d)	Duty to pay installation and operation costs of street lighting - where road is not an arterial road	Chief Executive Officer, Director Assets and Operations, Manager	Where Council is the responsible road authority

Road Management Act 2004			
Provision	Item Delegated	Delegate	Conditions & Limitations
		Parks, Civil Services & Resource Recovery	
sch 7A cl 3(1)(e)	Duty to pay installation and operation costs of street lighting - where road is a service road on an arterial road and adjacent areas	Chief Executive Officer, Director Assets and Operations, Manager Parks, Civil Services & Resource Recovery	Where Council is the responsible road authority
sch 7A cl (3)(1)(f)	Duty to pay installation and percentage of operation costs of street lighting - for arterial roads in accordance with cls 3(2) and 4	Chief Executive Officer, Director Assets and Operations, Manager Parks, Civil Services & Resource Recovery	Duty of Council as responsible road authority that installed the light (re: installation costs) and where Council is relevant municipal council (re: operating costs)

Cemeteries and Crematoria Regulations 2025			
Provision	Item Delegated	Delegate	Conditions & Limitations
r 36	Duty to ensure that cemetery complies with depth of burial requirements	Not Delegated	

Cemeteries and Crematoria Regulations 2025			
Provision	Item Delegated	Delegate	Conditions & Limitations
r 37	Duty to ensure that the cemetery complies with the requirements for interment in concrete-lined graves	Not Delegated	
r 38	Duty to ensure a mausoleum is constructed in accordance with paragraphs (a)-(d)	Not Delegated	
r 39(1)	Duty to ensure that remains are interred in a coffin, container or receptacle in accordance with paragraphs (a)-(c)	Not Delegated	
r 39(2)	Duty to ensure that coffin, container or receptacle is labelled.	Not Delegated	
r 39(3)	Duty to ensure that remains are interred in accordance with paragraphs (a)-(b)	Not Delegated	
r 40	Duty to ensure that a crypt space in a mausoleum is sealed in accordance with paragraphs (a)-(b)	Not Delegated	
r 43(2)	Power to inspect any coffin, container or other receptacle if satisfied of the matters in paragraphs (a) and (b)	Not Delegated	

Cemeteries and Crematoria Regulations 2025			
Provision	Item Delegated	Delegate	Conditions & Limitations
r 44(2)	Power to remove any fittings on any coffin, container or other receptacle if the fittings may impede the cremation process or damage the cremator	Not Delegated	
r 44(3)	Duty to ensure any fittings removed of are disposed in an appropriate manner	Not Delegated	
r 45	Power to dispose of any metal substance or non-human substance recovered from a cremator	Not Delegated	
r 46(2)	Power to release cremated human remains to certain persons	Not Delegated	Subject to any order of a court
r 47(1)	Duty to make cremated human remains available for collection within 2 working days after the cremation	Not Delegated	
r 47(2)	Duty to hold cremated human remains for at least 12 months from the date of cremation	Not Delegated	

Cemeteries and Crematoria Regulations 2025			
Provision	Item Delegated	Delegate	Conditions & Limitations
r 47(3)	Power to dispose of cremated human remains if no person gives a direction within 12 months of the date of cremation	Not Delegated	
r 47(4)	Duty to take reasonable steps to notify persons specified in r 46(2) of intention to intern or dispose of remains at expiry of 12 month period	Not Delegated	
r 48	Power to approve certain activities under the r 57 or 58(2) if satisfied of regulation (1)(a)-(c)	Not Delegated	
r 50	Duty to provide statement that alternative vendors or supplier of memorials exist	Not Delegated	
r 51	Power to inspect any work that is being carried out on memorials, places or internments and buildings for ceremonies	Not Delegated	
r 52	Power to approval the arrangement or conduct of a funeral	Not Delegated	

Cemeteries and Crematoria Regulations 2025			
Provision	Item Delegated	Delegate	Conditions & Limitations
r 53(1)	Power to give written direction regarding the manner in which a funeral is to be conducted	Not Delegated	
r 56(1)	Power to give directions regarding the objects, things or items affixed to, or placed on or around, the places of interment and memorials	Not Delegated	
r 56(3)	Power to remove objects, things or items specified in (a)-(d) from a place of interment or memorial	Not Delegated	
r 56(4)	Duty to dispute items under r 56(3) in a manner considered appropriate	Not Delegated	
r 57(1)	Power to approve the use of fire in a public cemetery	Not Delegated	
r 58(2)	Power to approve a person to drive, ride or use a vehicle on any surface other than a road, track or parking area	Not Delegated	
r 59	Duty to display the hours during which the public can access the cemetery	Not Delegated	

Cemeteries and Crematoria Regulations 2025			
Provision	Item Delegated	Delegate	Conditions & Limitations
	Note: sch 2 contains Model Rules – only applicable if the cemetery trust has not made its own cemetery trust rules	Not Delegated	
sch 2 cl 4	Power to approve the carrying out of an activity referred to in rules 5, 7 8, 9, 10, 11, 12, 13, 15, 16, 17 and 18 of sch 2	Not Delegated	See note above regarding model rules

Planning and Environment Regulations 2015			
Provision	Item Delegated	Delegate	Conditions & Limitations
r.6	function of receiving notice, under section 19(1)(c) of the Act, from a planning authority of its preparation of an amendment to a planning scheme	Chief Executive Officer, Coordinator Statutory Planning, Director Planning and Environment, Manager Statutory Planning, Manager Strategic Planning and Environment, Coordinator Statutory Planning and Subdivisions, Coordinator Statutory Planning and Compliance	where Council is not the planning authority and the amendment affects land within Council's municipal district; or where the amendment will amend the planning scheme to designate Council as an acquiring authority.

Planning and Environment Regulations 2015			
Provision	Item Delegated	Delegate	Conditions & Limitations
r.21	power of responsible authority to require a permit applicant to verify information (by statutory declaration or other written confirmation satisfactory to the responsible authority) in an application for a permit or to amend a permit or any information provided under section 54 of the Act	Coordinator Statutory Planning, Director Planning and Environment, All Planning and Environment Staff	
r.25(a)	Duty to make copy of matter considered under section 60(1A)(g) in accordance with the public availability requirements	Coordinator Statutory Planning, Director Planning and Environment, All Planning and Environment Staff	Where Council is the responsible authority
r.25(b)	Function of receiving a copy of any document considered under section 60(1A)(g) by the responsible authority and duty to make the document available in accordance with the public availability requirements	Coordinator Statutory Planning, Director Planning and Environment, All Planning and Environment Staff	Where Council is not the responsible authority but the relevant land is within Council's municipal district
r.42	function of receiving notice under section 96C(1)(c) of the Act from a planning authority of its preparation of a combined application for an amendment to a planning scheme and notice of a permit application	Coordinator Strategic Planning, Director Planning and Environment	where Council is not the planning authority and the amendment affects land within Council's municipal district; or where the amendment will amend the planning scheme to designate Council as an acquiring authority.

Planning and Environment (Fees) Regulations 2016			
Provision	Item Delegated	Delegate	Conditions & Limitations
r 19	Power to waive or rebate a fee relating to an amendment of a planning scheme	Coordinator Strategic Planning, Director Planning and Environment, Manager Statutory Planning, Manager Strategic Planning and Environment, Coordinator Statutory Planning and Subdivisions, Coordinator Statutory Planning and Compliance	
r 20	Power to waive or rebate a fee other than a fee relating to an amendment to a planning scheme	Coordinator Strategic Planning, Director Planning and Environment, Manager Statutory Planning, Manager Strategic Planning and Environment, Coordinator Statutory Planning and Subdivisions, Coordinator Statutory Planning and Compliance	
r 21	Duty to record matters taken into account and which formed the basis of a decision to waive or rebate a fee under r 19 or 20	Coordinator Strategic Planning, Director Planning and Environment, Manager Statutory Planning, Manager Strategic Planning and Environment, Coordinator Statutory Planning and Subdivisions, Coordinator Statutory Planning and Compliance	

Residential Tenancies (Caravan Parks and Movable Dwellings Registration and Standards) Regulations 2024			
Provision	Item Delegated	Delegate	Conditions & Limitations
r 7	Power to enter into a written agreement with a caravan park owner	Coordinator Environmental Health, Chief Executive Officer, Director Planning and Environment, Environmental Health Officer, Manager Safer Communities	
r 10	Function of receiving application for registration	Coordinator Environmental Health, Chief Executive Officer, Director Planning and Environment, Environmental Health Officer, Manager Safer Communities	
r 11	Function of receiving application for renewal of registration	Coordinator Environmental Health, Chief Executive Officer, Director Planning and Environment, Environmental Health Officer, Manager Safer Communities	
r 12(1)	Duty to grant the registration if satisfied that the caravan park complies with these regulations	Coordinator Environmental Health, Chief Executive Officer, Director Planning and Environment, Environmental Health Officer, Manager Safer Communities	
r 12(1)	Power to refuse to grant the registration if not satisfied that the caravan park complies with these regulations	Coordinator Environmental Health, Chief Executive Officer, Director Planning and Environment, Environmental Health Officer, Manager Safer Communities	
r 12(2)	Duty to renew the registration if satisfied that the caravan park complies with these regulations	Coordinator Environmental Health, Chief Executive Officer, Director Planning and Environment, Environmental Health Officer, Manager Safer Communities	

Residential Tenancies (Caravan Parks and Movable Dwellings Registration and Standards) Regulations 2024			
Provision	Item Delegated	Delegate	Conditions & Limitations
r 12(2)	Power to refuse to renew the registration if not satisfied that the caravan park complies with these regulations	Coordinator Environmental Health, Chief Executive Officer, Director Planning and Environment, Environmental Health Officer, Manager Safer Communities	
r 12(3)	Duty to have regard to matters in determining an application for registration or an application for renewal of registration	Coordinator Environmental Health, Chief Executive Officer, Director Planning and Environment, Environmental Health Officer, Manager Safer Communities	
r 12(4) & (5)	Duty to issue certificate of registration	Coordinator Environmental Health, Chief Executive Officer, Director Planning and Environment, Environmental Health Officer, Manager Safer Communities	
r 14(1)	Function of receiving notice of transfer of ownership.	Coordinator Environmental Health, Chief Executive Officer, Director Planning and Environment, Environmental Health Officer, Manager Safer Communities	
r 14(3)	Power to determine where notice of transfer is displayed	Coordinator Environmental Health, Chief Executive Officer, Director Planning and Environment, Environmental Health Officer, Manager Safer Communities	
r 15(1)	Duty to transfer registration to new caravan park owner	Coordinator Environmental Health, Chief Executive Officer, Director Planning and Environment, Environmental Health Officer, Manager Safer Communities	

Residential Tenancies (Caravan Parks and Movable Dwellings Registration and Standards) Regulations 2024			
Provision	Item Delegated	Delegate	Conditions & Limitations
r 15(2)	Duty to issue a certificate of transfer of registration	Coordinator Environmental Health, Chief Executive Officer, Director Planning and Environment, Environmental Health Officer, Manager Safer Communities	
r 15(3)	Power to determine where certificate of transfer of registration is displayed	Coordinator Environmental Health, Chief Executive Officer, Director Planning and Environment, Environmental Health Officer, Manager Safer Communities	
r 16(1)	Power to determine the fee to accompany applications for registration or applications for renewal of registration	Coordinator Environmental Health, Chief Executive Officer, Director Planning and Environment, Environmental Health Officer, Manager Safer Communities	
r 17	Duty to keep register of caravan parks	Coordinator Environmental Health, Chief Executive Officer, Director Planning and Environment, Environmental Health Officer, Manager Safer Communities	
r 21(1)	Duty to notify a caravan park owner of the relevant emergency services agencies for the caravan park, on the request of the caravan park owner	Coordinator Environmental Health, Chief Executive Officer, Director Planning and Environment, Environmental Health Officer, Manager Safer Communities	

Residential Tenancies (Caravan Parks and Movable Dwellings Registration and Standards) Regulations 2024			
Provision	Item Delegated	Delegate	Conditions & Limitations
r 21(2)	Duty to consult with relevant emergency services agencies	Coordinator Environmental Health, Chief Executive Officer, Director Planning and Environment, Environmental Health Officer, Manager Safer Communities	
r 22	Power to determine places in which caravan park owner must display a copy of emergency procedures	Coordinator Environmental Health, Chief Executive Officer, Director Planning and Environment, Environmental Health Officer, Manager Safer Communities	
r 23	Power to determine places in which caravan park owner must display copy of public emergency warnings	Coordinator Environmental Health, Chief Executive Officer, Director Planning and Environment, Environmental Health Officer, Manager Safer Communities	
r 24(2)	Power to consult with relevant floodplain management authority	Coordinator Environmental Health, Chief Executive Officer, Director Planning and Environment, Environmental Health Officer, Manager Safer Communities	
r 26(b)(i)	Power to approve system for the discharge of sewage and wastewater from a movable dwelling	Coordinator Environmental Health, Chief Executive Officer, Director Planning and Environment, Environmental Health Officer, Manager Safer Communities	
r 38	Function of receiving notice of proposed installation of unregistrable movable dwelling or rigid annexe	Coordinator Environmental Health, Chief Executive Officer, Director Planning and Environment, Environmental Health Officer, Manager Safer Communities	

Residential Tenancies (Caravan Parks and Movable Dwellings Registration and Standards) Regulations 2024			
Provision	Item Delegated	Delegate	Conditions & Limitations
r 38(b)	Power to require notice of proposal to install unregistrable movable dwelling or rigid annexe	Coordinator Environmental Health, Chief Executive Officer, Director Planning and Environment, Environmental Health Officer, Manager Safer Communities	
r 39(3)	Function of receiving installation certificate	Coordinator Environmental Health, Chief Executive Officer, Director Planning and Environment, Environmental Health Officer, Manager Safer Communities	
r 45(3)	Power to determine places in which caravan park owner must display name and telephone number of an emergency contact person	Coordinator Environmental Health, Chief Executive Officer, Director Planning and Environment, Environmental Health Officer, Manager Safer Communities	
r 45(5)	Power to determine places in which caravan park owner must display the certificate of registration or certificate of renewal of registration, the plan of the caravan park and a copy of the caravan park rules	Coordinator Environmental Health, Chief Executive Officer, Director Planning and Environment, Environmental Health Officer, Manager Safer Communities	

Road Management (General) Regulations 2016			
Provision	Item Delegated	Delegate	Conditions & Limitations
r 8(1)	Duty to conduct reviews of road management plan	Chief Executive Officer, Director Assets and Operations, Manager Parks, Civil Services & Resource Recovery	
r 9(2)	Duty to produce written report of review of road management plan and make report available	Chief Executive Officer, Director Assets and Operations, Manager Parks, Civil Services & Resource Recovery	
r 9(3)	Duty to give notice where road management review is completed and no amendments will be made (or no amendments for which notice is required)	Chief Executive Officer, Director Assets and Operations, Manager Parks, Civil Services & Resource Recovery	Where Council is the coordinating road authority
r.10	Duty to give notice of amendment which relates to standard of construction, inspection, maintenance or repair under s 41 of the Act	Chief Executive Officer, Director Assets and Operations, Manager Parks, Civil Services & Resource Recovery	
r 13(1)	Duty to publish notice of amendments to road management plan	Chief Executive Officer, Director Assets and Operations, Manager Parks, Civil Services & Resource Recovery	where Council is the coordinating road authority

Road Management (General) Regulations 2016			
Provision	Item Delegated	Delegate	Conditions & Limitations
r 13(3)	Duty to record on road management plan the substance and date of effect of amendment	Chief Executive Officer, Director Assets and Operations, Manager Parks, Civil Services & Resource Recovery	
r 16(3)	Power to issue permit	Chief Executive Officer, Director Assets and Operations, Manager Parks, Civil Services & Resource Recovery	Where Council is the coordinating road authority
r 18(1)	Power to give written consent re damage to road	Chief Executive Officer, Director Assets and Operations, Manager Parks, Civil Services & Resource Recovery	Where Council is the coordinating road authority
r 23(2)	Power to make submission to Tribunal	Chief Executive Officer, Director Assets and Operations, Manager Parks, Civil Services & Resource Recovery,	Where Council is the coordinating road authority
r 23(4)	Power to charge a fee for application under s 66(1) Road Management Act	Chief Executive Officer, Coordinator Local Laws, Director Assets and Operations, Director Planning and Environment, Manager Safer Communities, Manager Parks, Civil Services & Resource Recovery	Where Council is the coordinating road authority

Road Management (General) Regulations 2016			
Provision	Item Delegated	Delegate	Conditions & Limitations
r 25(1)	Power to remove objects, refuse, rubbish or other material deposited or left on road	Chief Executive Officer, Coordinator Local Laws, Director Assets and Operations, Director Planning and Environment, Manager Safer Communities, Manager Parks, Civil Services & Resource Recovery	Where Council is the responsible road authority
r 25(2)	Power to sell or dispose of things removed from road or part of road (after first complying with regulation 25(3))	Chief Executive Officer, Coordinator Local Laws, Director Assets and Operations, Director Planning and Environment, Manager Safer Communities, Manager Parks, Civil Services & Resource Recovery	Where Council is the responsible road authority
r 25(5)	Power to recover in the Magistrates' Court, expenses from person responsible	Chief Executive Officer, Coordinator Local Laws, Director Assets and Operations, Director Planning and Environment, Manager Safer Communities, Manager Parks, Civil Services & Resource Recovery	

Road Management (Works and Infrastructure) Regulations 2015			
Provision	Item Delegated	Delegate	Conditions & Limitations
r 15	Power to exempt a person from requirement under cl 13(1) of sch 7 of the Act to give notice as to the completion of those works	Chief Executive Officer, Director Assets and Operations, Manager Parks, Civil Services & Resource Recovery	Where Council is the coordinating road authority and where consent given under s 63(1) of the Act
r 22(2)	Power to waive whole or part of fee in certain circumstances	Chief Executive Officer, Director Assets and Operations, Manager Parks, Civil Services & Resource Recovery	Where Council is the coordinating road authority

Maddocks Delegations and Authorisations

***S18 Instrument of Sub-Delegation
under the Environment Protection Act 2017***

Macedon Ranges Shire Council

Instrument of Sub-Delegation

to

Members of Council staff

S18 Instrument of Sub-Delegation – June 2026

Instrument of Sub-Delegation

By this Instrument of Sub-Delegation, in exercise of the power conferred by s 437(2) of the *Environment Protection Act 2017* ('Act') and the Instrument of Delegation of the Environment Protection Authority under the Act dated 4 June 2021, the Council:

1. delegates each duty and/or function and/or power described in column 1 of the Schedule (and summarised in column 2 of the Schedule) to the member of Council staff holding, acting in or performing the duties of the office or position described in column 3 of the Schedule;
2. this Instrument of Sub-Delegation is authorised by a resolution of Council passed on 17 June 2026 pursuant to a power of sub-delegation conferred by the Instrument of Delegation of the Environment Protection Authority under the Act dated 4 June 2021;
3. the delegation:
 - 3.1 comes into force immediately once this Instrument of Sub-Delegation is executed for and on behalf of Macedon Ranges Shire Council by the Chief Executive Officer;
 - 3.2 remains in force until varied or revoked;
 - 3.3 is subject to any conditions and limitations set out in sub-paragraph 5, and the Schedule; and
 - 3.4 must be exercised in accordance with any guidelines or policies which Council from time to time adopts; and
4. this Instrument of Sub-Delegation is subject to the following limitations:
 - 4.1 the powers, duties and functions described in column and summarised in column 2 of the Schedule are only delegated for the purpose of regulating:
 - 4.1.1 onsite wastewater management systems with a design or actual flow rate of sewage not exceeding 5000 litres on any day; and
 - 4.1.2 noise from the construction, demolition or removal of residential premises;
5. the delegate must not determine the issue, take the action or do the act or thing:
 - 5.1 if the issue, action, act or thing is an issue, action or thing which Council has previously designated as an issue, action, act or thing which must be the subject of a Resolution of Council;
 - 5.2 if the determining of the issue, taking of the action or doing of the act or thing would or would be likely to involve a decision which is inconsistent with a
 - (a) policy; or
 - (b) strategyadopted by Council;
 - 5.3 if the determining of the issue, the taking of the action or the doing of the act or thing cannot be the subject of a lawful delegation; or
 - 5.4 the determining of the issue, the taking of the action or the doing of the act or thing is already the subject of an exclusive delegation to another member of Council staff.

Signed by the Chief Executive Officer of Council

Date:

S18 Instrument of Sub-Delegation – June 2026

SCHEDULE

S18 Instrument of Sub-Delegation – June 2026

Environment Protection Act 2017			
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations
s 271	Power to issue improvement notice	Coordinator Environmental Health, Chief Executive Officer, Director Planning and Environment, Environmental Health Officer, Manager Strategic Planning and Environment, Environmental Health Administration Officer	
s 272	Power to issue prohibition notice	Coordinator Environmental Health, Chief Executive Officer, Director Planning and Environment, Environmental Health Officer, Manager Strategic Planning and Environment, Environmental Health Administration Officer	
s 279	Power to amend a notice	Coordinator Environmental Health, Chief Executive Officer, Director Planning and Environment, Environmental Health Officer, Manager Strategic Planning and Environment, Environmental Health Administration Officer	
s 358	Functions of the Environment Protection Authority	Coordinator Environmental Health, Chief Executive Officer, Director Planning and Environment, Environmental Health Officer, Manager Strategic	

Environment Protection Act 2017			
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations
		Planning and Environment, Planning Compliance Officer, Environmental Health Administration Officer	
s 359(1)(b)	Power to do all things that are necessary or convenient to be done for or in connection with the performance of the Environment Protection Authority's functions and duties and to enable the Authority to achieve its objective.	Coordinator Environmental Health, Chief Executive Officer, Director Planning and Environment, Environmental Health Officer, Manager Strategic Planning and Environment, Planning Compliance Officer, Environmental Health Administration Officer	
s 359(2)	Power to give advice to persons with duties or obligations	Coordinator Environmental Health, Chief Executive Officer, Director Planning and Environment, Environmental Health Officer, Manager Strategic Planning and Environment, Planning Compliance Officer, Environmental Health Administration Officer	



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Maddocks Delegations and Authorisations

C4 Instrument of Delegation (Delegated Committees)**Macedon Ranges Shire Council
Instrument of Delegation
Submitters Delegated Committee**

Macedon Ranges Shire Council (**Council**) delegates to each person who is from time to time appointed as a member of the Delegated Committee established by resolution of Council passed on 17 June 2026 and known as the "Submitters Delegated Committee" (**the Committee**), the powers and functions set out in the Schedule, and declares that:

1. this Instrument of Delegation is authorised by a resolution of Council passed on 17 June 2026;
2. a delegate can only exercise the delegations contained in this Instrument of Delegation while acting as a member of the Committee at a meeting of the Committee;
3. the delegation:
 - 3.1 comes into force immediately once this Instrument of Delegation is executed for and on behalf of Macedon Ranges Shire Council by the Chief Executive Officer;
 - 3.2 remains in force until Council resolves to vary or revoke it; and
 - 3.3 is to be exercised in accordance with the guidelines or policies which Council from time to time adopts; and
4. all members of the Delegated Committee will have voting rights on the Delegated Committee.

Signed by the Chief Executive Officer of Council:

Date:



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SCHEDULE**Powers and functions**

To exercise Council's functions and powers to perform Council's duties in relation to the management of the Submitters Delegated Committee and for those purposes:

1. people in support of written submissions lodged in accordance with s 223 of the Local Government Act 1989 (Vic) (LGA); and
2. people in support of written submissions lodged in accordance with those matters specified in Council's Community Engagement Policy as matters that will be subject to a Submitters Delegated Committee hearing

Exceptions, conditions and limitations

The members of the Delegated Committee are not authorised by this Instrument to:

1. make any decisions under any Act, including but not limited to, the LGA or P&E Acts