



Funded by the Australian Government

Aged Care Volunteer Visitors Scheme (ACVVS) Request a volunteer visitor form

Confidential



Macedon
Ranges

Shire Council

To be completed by an Aged Care Provider, ACVVS auspice coordinator, recipient, or their representative

CARE RECIPIENT				
Please indicate relevant aged care service	Living in Residential Aged Care	<input type="checkbox"/>	Approved & waitlisted for Home Care Package	<input type="checkbox"/>
	Receiving a Home Care Package	<input type="checkbox"/>		
Would your care recipient like a visitor who is from the LGBTIQ+ community?			Yes <input type="checkbox"/>	No <input type="checkbox"/>
Who has given consent to refer the recipient and provide this information? (Recipient, Next of Kin or Power of Attorney must give consent)				
Name		Relationship		
REFERRER				
Name		Relationship to recipient		
Phone number		Email		
PROVIDER (if known)				
Aged Care Provider		Contact Person		
Address		State	VIC	
Phone		Email		

CARE RECIPIENTS DETAILS							
Title		First Name		Surname		DOB	
Gender Identity			Preferred Pronouns		Country of origin		
Reason for referral							
Preferred Language/s							
Background eg. work, family, culture							
Hobbies and Interests							
Current visitors and relationships							
Suggested activities for visitor							
During lock downs (e.g. COVID 19, Gastro) if face-to-face visits are postponed we offer virtual visits. Please indicate what types of visit the older person would prefer to participate in.					Phone		<input type="checkbox"/>
					Video e.g. skype		<input type="checkbox"/>
					Letters/emails		<input type="checkbox"/>
SPECIAL NEEDS GROUP. The following information is important as it will be used to better direct the care recipient to services and is requested by the Department of Health. The information will be kept in the strictest of confidence.							
Does the care recipient identify as being from a special needs group, as specified under the <i>Aged Care Act 1997</i> ? Please indicate which of the below groups the recipient most identifies with:							
People from Aboriginal and Torres Strait Island Communities			<input type="checkbox"/>	People who are homeless or at risk of becoming homeless			<input type="checkbox"/>
People from Culturally and Linguistically Diverse Backgrounds (CALD)			<input type="checkbox"/>	Care-leavers (including Forgotten Australians, Former Child Migrants and Stolen Generations)			<input type="checkbox"/>
People who live in rural or remote areas			<input type="checkbox"/>	Parents separated from their children by forced adoption or removal			<input type="checkbox"/>
People who are financially or socially disadvantaged			<input type="checkbox"/>	Lesbian, gay, bisexual, transgender and intersex people			<input type="checkbox"/>
Veterans			<input type="checkbox"/>	Religious (please specify if comfortable)			<input type="checkbox"/>

HEALTH STATUS. Please include any issues that may impact on visits such as mobility, hearing, eyesight, continence, speech, dementia and/or challenging behaviour. This information is vital to ensuring a suitable match

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COVID Vaccinated: Yes No

VISITOR PREFERENCES

Gender		Age		Language or Cultural Preferences	
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Other preferences	
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Other (please include any preferences that will help make the right match)

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I would be comfortable with my Volunteer Visitor to bring with them Children Pets (i.e. dog)

Home Care Package recipients ONLY

Home Address	
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Phone	
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Emergency contact person		Relationship	
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Phone (1)		Phone (2)	
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Macedon Ranges Shire Council is committed to protecting your privacy. The information you provide on this form is being collected for the primary purpose of recruiting and matching volunteers with Residential Age Care or Home Care Package clients. Where required, your details, will be provided to Macedon Ranges Shire Council staff and volunteers to enable them to provide the service.

Your personal information will not be disclosed to any external party without your consent, unless required or authorised by law. If you wish to gain access to, or alter any personal information you have supplied on this registration form please contact Macedon Ranges Shire Council via phone 5422 0333 or email mrsc@mrsc.vic.gov.au. Information provided will be stored in accordance with Council's Record Management Policy and destroyed in accordance with the Public Records Act 1973. You can access Council's Privacy Policy at mrsc.vic.gov.au

Please return the completed form to the Macedon Ranges Shire Council or email to VolunteerVisiting@mrsc.vic.gov.au