

Application to install, alter or replace a wastewater system

Purpose of premises: Residential Commercial Accommodation/Food Business
Public Place of Gathering

Site Address

Lot No: _____ Address: _____

Suburb: _____ Postcode: _____

Applicant Details (if not the owner)

First Name: _____ Surname: _____

Company Name: _____

Address: _____

Suburb: _____ Postcode: _____

Mobile: _____ Email: _____

Owner Details:

First Name: _____ Surname: _____

Address: _____

Suburb: _____ Postcode: _____

Mobile: _____ Email: _____

Plumber Details:

First Name: _____ Surname: _____

Company Name: _____ Licence No: _____

Address: _____

Suburb: _____ Postcode: _____

Mobile: _____ Email: _____

Application Type: The fee for this application is exempt from GST under division 81 of the GST Act.

	Install/replace a Septic Tank/Wastewater System	\$830
	Major alterations to an existing system e.g. Adding or replacing a treatment component, reconfiguring pipework that alters the treatment or disposal process, upgrading the system to manage increased wastewater flows due to an extension of the dwelling increasing the number of habitable rooms.	\$830
	Minor alterations to an existing system an alteration that consists only of the installation, replacement or relocation of the internal plumbing, fixtures or fittings of an on-site wastewater management system.	\$630

Building Details

Select the type of building:

New Dwelling

Office

Addition to existing dwelling (Increase in building size)

Shop

Shed

Alteration to existing dwelling (No increase in building size)

Factory/Warehouse

DPU/Small Second Dwelling

Other: _____

Do you have a Planning Permit Number? _____

* If a planning permit is required for your project, your application for a septic permit cannot be assessed until you have received your planning permit. You can contact our Planning Department on (03) 5422 0333

Number of bedrooms: _____

Average number of people to use the system: _____

Maximum number of people to use the system: _____

Number of toilets: _____

Number of sinks: _____

Number of baths: _____

Number of Showers: _____

Water Supply

Town water

Tank water

Bore water

Type of Fixtures

Standard

Water reduction

System Details

Standard Septic Tank

Aerated Water Treatment System

Worm Farm

Composting Toilet

Greywater System

Pump out

Other: _____

Tank capacity: _____

Plant Name: _____

Pump capacity: _____
(If applicable)

Model No: _____

Other System: _____

EPA approval No: _____

Proposed Effluent:

Subsurface irrigation	Surface irrigation	Effluent trenches
Mound system	Subsurface absorption trenches	Sand filter system
Other: _____		

Total length: _____ **Total width:** _____ **Area (M²):** _____

Are you making any alterations to an existing system? Specify details:

Applicant Declaration

I declare that the information provided in this application is accurate to the best of my knowledge and that I understand and will comply with all relevant regulations and permit conditions.

Signature: _____ Date: _____

Name: _____

Payment options**In person**

Bring this form and your payment (cash, cheque, money order, EFTPOS or credit card) to any of our customer service centres.

Phone

Call us on (03) 5422 0333 (Visa and Mastercard accepted). Then email your completed form to mrsc@mrsc.vic.gov.au or post it to the address below.

By Mail

Send your completed form with a cheque or money order (made payable to Macedon Ranges Shire Council) to:
PO Box 151, Kyneton VIC 3444

Email

Email your completed form to mrsc@mrsc.vic.gov.au. We'll email you payment instructions once we receive your application. Please note: your application won't be processed until payment is made.

Privacy

The collection and handling of personal and health information is in accordance with Council's Privacy Policy, which is displayed on Council's website, mrsc.vic.gov.au/privacy and is available for inspection or collection from Council's customer service centres.

ITEMS REQUIRED TO BE SUBMITTED WITH APPLICATION FORM

SITE PLAN AND FLOOR PLAN

A site plan and floor plan (drawn to scale not less than 1:200) are to be enclosed with your application.

Site plan is to show:

The location of the property including the street number or lot number and street name.

The dimensions of all boundaries and the location of all other streets and laneways which abut the property (show names if applicable).

The locations and dimensions of all existing or proposed buildings, water tanks, swimming pools, excavations, driveways, stormwater drains, water pipes, dams, streams or water courses and existing tank systems.

The location of the proposed septic tank or treatment plant and effluent disposal system (including irrigation lines if applicable).

The position and direction of north.

Fall of the land.

COPY OF TITLE

A copy of the "Certificate of Title" for your property is to be enclosed with the application form.

LAND CAPABILITY ASSESSMENT (LCA)

A Land Capability Assessment (LCA) may be required if there is any doubt about the ability of your allotment to contain wastewater in the long term. If a LCA of your land has been obtained or requested, a copy must be attached to this application. Please contact Council's Health Unit on 5422 0333 to enquire if a LCA is required.

PLANNING PERMIT

Conditions on your Planning Permit may require you to install a specified type of septic tank system, please read your Planning Permit carefully.