Macedon Ranges Shire Council

ABN 42 686 389 537
PO BOX 151, KYNETON VIC 3444
T 03 5422 0333 – F 03 5422 3623 – mrsc.vic.gov.au

Engineering/Drainage Plan Approval/Supervision Application

I have obtained a Legal Point of Discharge permit for this site: ☐ Yes ☐ No

Stormwater Legal Point of Discharge Reference Number: _____

Planning Permit Number: _____ Endorsed Town Plan: ☐ Yes ☐ No

*Note: a Planning Permit must be obtained, and a town plan must be endorsed before lodging an engineering / drainage approval application.

Applicant Details:

Full Name: _____

Postal Address: _____

Phone Number: _____ Email Address: _____

Property Details:

House Number: _____ Lot Number: _____

Street Name: _____ Township: _____

2024/25 application fees (please tick):

	Single Dwellings	2-5 Dwellings	5+ Dwellings / Commercial
Engineering / Drainage Plan Checking and Approval	☐ $150	☐ $350	☐ $500
Hold Points / Compliance Inspection	☐ $150	☐ $350	☐ $500

Further Requirements:

1. Approval/Inspection Fee is non-refundable once approved is issued.
2. To submit this form, email it to mrsc@mrsc.vic.gov.au
3. Submissions must include detailed drainage plan, computations and a compliance certificate.
4. It is the applicant's responsibility to undertake due-diligence for underground assets by phoning Dial Before You Dig on 1100 for existing underground service information.
5. Applicants must apply for a drainage inspection prior to booking an on-site inspection (fees apply).
6. A working within the road reserve permit must be obtained prior to applying for an inspection (fees apply).

Declaration: ☐ I have read and understood the above further requirements.

Signatures:

Person's name (please print): _____

Person's signature: _____ Date: _____

Payment options:

- **In person**: present this form and payment (cash, cheque/money order, EFTPOS or credit card) at one of our customer service centres.
- **By Mail**: cheque or money order – payable to Macedon Ranges Shire Council, or complete Credit Card payment authorisation below. Mail this form and payment to PO BOX 151, KYNETON VIC 3444.

Credit card payment authorisation

Mastercard ☐ Visa ☐

I authorise you to charge the following amount to my credit card: $ _____

Name on card: _____

Credit card number: | | | | | | | | | | | | | | | |

Expiry date (xx/xx): _____ Signature: _____

Macedon Ranges Shire is located on Dja Dja Wurrung, Taungurung and Wurundjeri Woi Wurrung Country.