

Submitters Committee Meeting Agenda

**Wednesday 13 October 2021 at 6.15pm
Held online and livestreamed at mrsc.vic.gov.au**

TABLE OF CONTENTS

ITEM	SUBJECT	PAGE NO.
1.	Acknowledgement of Country	1
2.	Recording and livestreaming of this Committee Meeting	1
3.	Present	1
4.	Apologies	1
5.	Declaration of conflicts of interest	1
6.	Purpose of Committee	1
7.	Adoption of Minutes	2
8.	Hearing of submitters	2
	8.1 Hearing of Submitters in relation to the Draft Municipal Public Health and Wellbeing Plan	2
	8.2 Hearing of Submitters in relation to the Draft Community Vision and Council Plan	2
9.	Draft Municipal Public Health and Wellbeing Plan	3
10.	Draft Disability Action Plan	6
11.	Draft Community Vision and Council Plan	9
12.	Draft Financial Plan	12

1. ACKNOWLEDGEMENT OF COUNTRY

Macedon Ranges Shire Council is on Dja Dja Wurrung, Taungurung and Wurundjeri Woi Wurrung Countries. Council acknowledges that those attending today's meeting are gathering on their land. Council pays its respects to their Elders past, present and emerging and any Aboriginal and/or Torres Strait Islander People who may be viewing this meeting.

2. RECORDING AND LIVE STREAMING OF THIS COMMITTEE MEETING

This meeting will be held online and streamed live on the internet.

The meeting will be recorded. The recording will be available on Council's website within 48 hours of the end of the meeting.

3. PRESENT

4. APOLOGIES

5. DECLARATION OF CONFLICTS OF INTEREST

6. PURPOSE OF SUBMITTERS COMMITTEE

Council established the Submitters Delegated Committee to provide a regular forum for hearing from people who have made a submission to Council or who are an applicant or objector in relation to a planning permit application.

The Submitters Committee is not a decision-making committee. Its purpose is to hear the views of submitters who have elected to appear to speak in support of their written material, prior to the matter proceeding to a Council meeting for decision.

7. ADOPTION OF MINUTES

Submitters Committee Meeting: **16 June 2021**

Recommendation:

That the minutes of the Submitters Committee of the Macedon Ranges Shire Council held on Wednesday 16 June 2021 as circulated be confirmed.

8. HEARING OF SUBMITTERS

For the purpose of hearing from those making submissions, the Delegated Submitters Committee may suspend standing orders for the purposes of allowing a member of the public to address the meeting.

In accordance with the Submitters Committee Guidelines, each speaker will be allocated a maximum of three (3) minutes to speak to their submission.

In the case of joint submissions, a maximum of three (3) minutes will be allocated per submission, up to a maximum of nine (9) minutes, and one person should be nominated to speak on behalf of the submitters.

- 8.1 Hearing of Submitters in relation to the Draft Municipal Public Health and Wellbeing Plan 2021-2025**
- 8.2 Hearing of Submitters in relation to the Draft Community Vision and Council Plan 2021-2025**

9. DRAFT MUNICIPAL PUBLIC HEALTH AND WELLBEING PLAN 2021-2025

Officer	Fiona Alexander
Council Plan Relationship	Deliver strong and reliable government
Attachments	Submissions received by 5pm on 28 September 2021 [and up until the distribution of this agenda].

Purpose and Overview

At the Scheduled Council Meeting on 25 August 2021, Council resolved to place the draft Municipal Public Health and Wellbeing Plan 2021-2025 on public exhibition for a period of no less than twenty eight days.

Council received feedback through a range of methods/channels/platforms, including online discussions (six respondents), a survey (26 respondents) and email (one respondent). For the purposes of Council's Submitters Committee, three submissions were received prior to the end of the submission period at 5pm on 28 September 2021, and one late submission was received.

The four submissions are attached to this report in the order in which they were received. Submitters' personal details have been redacted. Councillors have been separately provided with an un-redacted version of each submission. Any further submissions received prior to this meeting will also be provided to Councillors.

The purpose of this meeting is only to hear from submitters who wish to make a verbal presentation in support of their submission. Council is scheduled to consider the adoption of the draft Municipal Public Health and Wellbeing Plan 2021-2025 at the Council Meeting on 27 October 2021.

Recommendation

- 1. That Council notes the submissions received on the draft Municipal Public Health and Wellbeing Plan 2021-2025, and the verbal presentations in support of those submissions;**
- 2. That responses and recommendations on the draft Municipal Public Health and Wellbeing Plan 2021-2025 be prepared for Council's consideration at that meeting.**

Background

At the Council Meeting on 25 August 2021, Council resolved to approve the following document and information for public display:

- Draft Municipal Public Health and Wellbeing Plan 2021-2025

Council also resolved to give public notice and invite written submissions and to give any person who has made a written submission the opportunity to make a verbal presentation in support of their submission.

Context

Under various laws, local government has a responsibility to protect, improve and promote public health and wellbeing. One of these laws, the Public Health and Wellbeing Act 2008, requires councils to develop a Municipal Public Health and Wellbeing Plan.

Council's previous Public Health and Wellbeing Plan was integrated in the Council Plan 2017-2027. A new Council Plan has been developed to align with the Local Government Act 2020 and will be submitted to Council for endorsement in the Scheduled Council meeting in October 2021.

The development of a standalone Municipal Public Health and Wellbeing Plan was endorsed by Council at its Scheduled Meeting held 23 June 2021, with consideration of discussion with Council's Health and Wellbeing Advisory Committee.

Following adoption, the final plan will supersede Council's previous approach of integrating public health and wellbeing planning in the Council Plan.

Summary of Submissions

A total of four submissions were received prior to the preparation of this report. Any further submissions received prior to this Submitters Committee Meeting will be provided to Councillors.

Consultation and Engagement

The draft Municipal Public Health and Wellbeing Plan was placed on public display and submissions were invited from the public.

The draft document was made available for viewing at Council offices and on the website from 26 August 2021 to 28 September 2021.

Public notice was placed in local newspapers on Tuesday 7 September 2021.

Collaboration

Collaboration was not required with other councils, government and/or statutory bodies in relation to this report.

Innovation and continuous improvement

The outcomes that Council will work towards are consistent with those set in the Victorian Public Health and Wellbeing outcomes framework. The framework reflects the public health and wellbeing priorities identified by the Victorian Government and the intent of the Public Health and Wellbeing Act. It brings together a comprehensive set of indicators drawn from multiple data sources. These indicators can help track whether the efforts of many, including government, non-government organisations, businesses, health professionals, communities, families and individuals, are improving the health and wellbeing of people over time.

Relevant law

This report is directly relevant to requirements under the *Public Health and Wellbeing Act 2008*. The report is indirectly relevant to requirements under the *Victorian Disability Discrimination Act 2006* and the *Charter of Human Rights and Responsibilities Act 2006*.

Relevant regional, state and national plans and policies

The Victorian Public Health and Wellbeing Plan 2019–2023 is the Victorian Government's vision for the public health and wellbeing of Victorians. Councils must develop their public health and wellbeing plans with due regard to the focus areas in the Victorian public health and wellbeing plan. This requirement is met in the draft Municipal Public Health and Wellbeing Plan before Council.

Relevant Council plans and policies

The draft Municipal Public Health and Wellbeing Plan has been prepared to align with the draft Disability Action Plan. Both plans will be in effect for the period 2021-2025. The draft Municipal Public Health and Wellbeing Plan 2021-2025 considers the draft Community Vision developed for the new Council Plan.

The public display of the draft Municipal Public Health and Wellbeing Plan 2021-2025 has been prepared in accordance with Council's Community Engagement Policy, whilst the hearing of submitters and conduct of this meeting has been followed in accordance with the Submitters Delegated Committee Guidelines.

Financial viability

The actions proposed are drawn from existing Council strategies and plans, or are achievable within operational budgets. Officers will continue to seek funding to complement listed activities.

Sustainability implications

There are no sustainability issues identified related to release of the draft Municipal Public Health and Wellbeing Plan.

Officer declaration of conflicts of interest

All officers involved in the preparation of this report have declared that they do not have a conflict of interest in relation to the subject matter.

10. DRAFT DISABILITY ACTION PLAN 2021-2025

Officer	Fiona Alexander
Council Plan Relationship	Deliver strong and reliable government
Attachments	Submissions received by 5pm on 28 September 2021 [and up until the distribution of this agenda].

Purpose and Overview

At the Scheduled Council Meeting on 25 August 2021, Council resolved to give public notice of and invite submissions on the draft Disability Action Plan 2021-2025.

Council received feedback through a range of avenues, including online discussions (10 respondents) and a survey (12 respondents). For the purposes of Council's Submitters Committee, two submissions were received prior to the end of the submission period at 5pm on 28 September 2021 and these submissions have been provided as attachments to the report. Any further submissions received prior to this meeting will also be provided to Councillors.

At the time of publishing this agenda no requests to present were received.

Recommendation

- 1. That Council notes the submissions received on the draft Disability Action Plan 2021-2025;**
- 2. That Council notes that there are no verbal presentations in support of those submissions;**
- 3. That responses and recommendations on the draft Disability Action Plan 2021-2025 be prepared for Council's consideration at that meeting.**

Background

At the Scheduled Council Meeting on 25 August 2021, Council resolved to approve the following document and information for public display:

- Draft Disability Action Plan 2021-2025

Council also resolved to give public notice and invite written submissions and to give any person who has made a written submission the opportunity to make a verbal presentation in support of their submission.

Context

A disability action plan is a legislated requirement for Local Government and becomes a publicly listed document. A disability action plan is required to meet obligations under the *Commonwealth's Disability Discrimination Act 1992* and the *Victorian Disability Act 2006*.

Council's current Disability Action Plan was integrated in the Council Plan 2017-2027 from July 2019. A new Council Plan has been developed in accordance with the *Local Government Act 2020* and will be submitted to Council for endorsement at the Council meeting in October 2021.

The development of a standalone Disability Action Plan was endorsed by Council on 23 June 2021 (CC.2), with consideration of discussion with Council's Health and Wellbeing Advisory Committee.

Following adoption, the final plan will supersede Council's previous approach of integrating disability action planning in the Council Plan.

Summary of Submissions

A total of two submissions were received prior to the end of the submission period at 5pm on 28 September 2021 and these submissions have included as attachments to the report. Any further submissions received prior to this Submitters Committee Meeting will be provided to Councillors. Submitters' personal details have been redacted from the agenda. However, Councillors have been separately provided with an un-redacted version of each submission.

Consultation and Engagement

The draft Disability Action Plan 2021-2025 was placed on public display and submissions were invited from the public.

The draft document was made available for viewing at Council offices and on the website from 26 August 2021 to 29 September 2021.

Public notice was placed in local newspapers on Tuesday 7 September 2021

Collaboration

Collaboration was not required with other councils, government and/or statutory bodies in relation to this report.

Innovation and continuous improvement

The draft Disability Action Plan has been prepared as a standalone document in easy English, with actions replicated in the draft Municipal Public Health and Wellbeing Plan 2021-2025. This approach reflects local government's responsibility to protect, improve and promote health and wellbeing for all residents. The approach meets requirements under the Disability Act and has been tested with the Victorian government's Office for Disability.

Relevant law

This report is directly relevant to requirements under the *Commonwealth Disability Discrimination Act 1992* and the *Victorian Disability Act 2006*. The report is indirectly relevant to requirements under the *Charter of Human Rights and Responsibilities Act 2006* and *Equal Opportunity Act 2010*.

Relevant regional, state and national plans and policies

The Victorian Government is developing a new State Disability Action Plan. Consultation has now closed. The current State Disability Action Plan, Absolutely Everyone 2017-2020, will be in place until the new plan is released.

Relevant Council plans and policies

The draft Disability Action Plan 2021-2025 has been prepared to align with the draft municipal public health and wellbeing plan. Both plans will be in effect for the period 2021- 2025.

The public display of the draft Disability Action Plan 2021-2025 has been completed in accordance with Council's Community Engagement Policy, whilst the hearing of submitters and conduct of this meeting has been followed in accordance with the Submitters Delegated Committee Guidelines.

Financial viability

Council is not a disability service provider under the National Disability Insurance Scheme, and does not receive recurrent grants that are specific to the needs of people with disability. Council does not have a dedicated role to promote disability inclusion. Noting this, the actions proposed are drawn from existing Council strategies and plans, or are achievable within operational budgets.

Sustainability implications

There are no sustainability issues identified related to release of the draft Disability Action Plan.

Officer declaration of conflicts of interest

All officers involved in the preparation of this report have declared that they do not have a conflict of interest in relation to the subject matter.

11. DRAFT COMMUNITY VISION AND COUNCIL PLAN 2021-2031

Officer	Travis Harling, Manager Finance and Reporting
Council Plan Relationship	Deliver strong and reliable government
Attachments	Submissions received by 5pm on 23 September 2021 [and up until the distribution of this agenda].

Purpose and Overview

At the Scheduled Council Meeting on 25 August 2021, Council resolved to give public notice of and invite submissions on the draft Community Vision and draft Council Plan 2021-2031.

A total of 26 submissions were received prior to the end of the submission period at 5pm on 23 September 2021 (one submission was withdrawn during the submission period). A further 3 submissions were received after the end of the submission period and these submissions have been provided as attachments to this report. Any further submissions received prior to this meeting will also be provided to Councillors.

The submissions are presented in the order they were received. Submitters' personal details have been redacted. Councillors have been separately provided with an un-redacted version of each submission.

The purpose of this meeting is to hear from submitters who wish to make a verbal presentation in support of their submission. Council is scheduled to consider the adoption of the draft Community Vision and draft Council Plan 2021-2031 at the Scheduled Council Meeting on 27 October 2021.

Recommendation

- 1. That Council notes the submissions received on the draft Community Vision and draft Council Plan 2021-2031 and the verbal presentations in support of those submissions;**
- 2. That responses and recommendations on the draft Community Vision and draft Council Plan 2021-2025 be prepared for Council's consideration at that meeting.**

Background

At the Scheduled Council Meeting on 25 August 2021, Council resolved to approve the following documents and information for public display:

- Draft Community Vision and draft Council Plan 2021-2031

Council also resolved to give public notice and invite written submissions and to give any person who has made a written submission the opportunity to make a verbal presentation in support of their submission.

Context

The Community Vision and Council Plan form part of the Strategic Planning and Reporting Framework, as outlined in the *Local Government Act 2020* (LG Act 2020). The Community Vision captures what community members most value about their community. It sets out the future vision and aspirations for the community for at least a ten year period, while the Council Plan must provide the strategic direction of Council, its objectives, the strategies to achieve these objectives and strategic indicators for monitoring the achievements.

Summary of Submissions

A total of 26 submissions were received prior to the end of the submission period at 5pm on 23 September 2021 (one submission was withdrawn during the submission period). A further 3 submissions were received after the end of the submission period and these submissions have been provided with this agenda. Any further submissions received prior to this Submitters Committee Meeting will be provided to Councillors.

Consultation and Engagement

The draft Community Vision 2021-2031 and draft Council Plan 2021-2031 will be placed on public display and submissions will be invited from the public. An opportunity will be provided to those who make a submission to the draft Council Plan 2021-2031 in accordance with Section 223 of the *Local Government Act 1989* to be heard at a Submitters Committee. The draft Community Vision 2021-2031 and draft Council Plan 2021-2031 have been prepared under the requirements of the LGA and has been prepared via deliberative engagement method as outlined in Council's Community Engagement Policy. In addition, Council undertook public consultation on a broader level at the beginning of this process with regard to the Community Vision aspirations and Strategic Objectives.

The draft document was made available for viewing at Council offices and on the website from Thursday 26 August 2021

Public notice was placed in local newspapers on Tuesday 7 September.

Collaboration

This process to prepare both the Community Vision and Council Plan has been completed in collaboration with external consultancy agencies that specialise in engaging with the community. No collaboration was required with other councils, government and/or statutory bodies.

Innovation and continuous improvement

Section 88(4) and 90(3) of the LG Act 2020 requires councils to develop or review the Community Vision and Council Plan in accordance with its deliberative engagement practices and adopt the Plans by 31 October in the year following a general election.

The Community Vision and Council Plan has effect from 1 July in the year following a general election.

Relevant law

This report has been prepared in accordance the LG Act 2020 and is compliant with the requirements. These two plans must be provided to the Minister for Local Government by 31 October 2021.

Relevant regional, state and national plans and policies

Integrated Strategic Planning and Reporting Framework (ISPRF).

Relevant Council plans and policies

These plans when adopted will have effect from 1 July 2021 and will supersede Council's current Council Plan 2017-2027.

The public display of the Draft Disability Action Plan has been completed in accordance with Council's Community Engagement Policy, whilst the hearing of submitters and conduct of this meeting has been followed in accordance with the Submitters Delegated Committee Guidelines.

Financial viability

These documents support Council's long-term financial resourcing requirements.

Sustainability implications

Nil

Officer declaration of conflicts of interest

All officers involved in the preparation of this report have declared that they do not have a conflict of interest in relation to the subject matter.

12. DRAFT FINANCIAL PLAN 2021-2031

Officer	Travis Harling, Manager Finance and Reporting
Council Plan Relationship	Deliver strong and reliable government
Attachments	Refer to attachment provided with Item 11.

Purpose and Overview

At the Scheduled Council Meeting on 25 August 2021, Council resolved to give public notice of and invite submissions on the draft Financial Plan 2021-2031.

A total of 3 submissions were received specifically for the draft Financial Plan 2021-2031 prior to the end of the submission period at 5pm on 23 September 2021. These submissions are included with those made for the Community Vision and Council Plan. Any further submissions received prior to this meeting will also be provided to Councillors.

The submissions are presented in the order they were received. In accordance with privacy principles, the submitters' personal details have been redacted. Councillors have been separately provided with an un-redacted version of each submission.

At the time of publishing this agenda no requests to presents were received. Council is scheduled to consider the adoption of the Draft Financial Plan at the Council Meeting on 27 October 2021.

Recommendation

- 1. That Council notes the submissions received on the draft Financial Plan 2021-2031;**
- 2. That Council notes there are no verbal presentations in support of those submissions;**
- 3. That responses and recommendations on the draft Financial Plan 2021-2031 be prepared for Council's consideration at the 27 October Council Meeting.**

Background

At the Scheduled Council Meeting on 25 August 2021, Council resolved to approve the following documents and information for public display:

- draft Financial Plan 2021-2031

Council also resolved to give public notice and invite written submissions and to give any person who has made a written submission the opportunity to make a verbal presentation in support of their submission.

Context

The Financial Plan is a new requirement under the *Local Government Act 2020* (LG Act 2020). It is a 10-year plan commencing 1 July 2021. The Plan describes the financial resources required to give effect to the Council Plan and other strategic plans of Council. The Plan provides information about decisions and assumptions on which it is based, outlines any other resource requirements considered appropriate or contained in the regulations and an overview of Council's strategic financial planning context and drivers used to develop the Plan.

Summary of Submissions

A total of three submissions were received specifically for the Draft Financial Plan prior to the end of the submission period at 5pm on 23 September 2021. These submissions are included with those made for the Community Vision and Council Plan and included as attachments to this report. Any further submissions received prior to this Submitters Committee Meeting will be provided to Councillors.

Consultation and Engagement

The draft Financial Plan 2022-2031 will be placed on public display and submissions will be invited from the public. The Financial Plan has been prepared under the requirements of the Local Government Act 2020 and has been prepared via deliberative engagement and Council's Community Engagement Policy.

The draft document was made available for viewing at Council offices and on the website from Thursday 26 August 2021

Public notice was placed in local newspapers on Tuesday 7 September.

Collaboration

Nil

Innovation and continuous improvement

Section 91 of the LG Act 2020 requires councils to develop or review the Financial Plan in accordance with its deliberative engagement practices and adopt the Financial Plan by 31 October in the year following a general election. The Financial Plan has effect from 1 July in the year following a general election.

Relevant law

Nil

Relevant regional, state and national plans and policies

Local Government Victoria Planning and Reporting Guidelines, Financial Plan 2021/22.

Relevant Council plans and policies

The preparation of this plan considers the Budget Management Policy for this first year of this plan.

The public display of the Draft Financial Plan has been completed in accordance with Council's Community Engagement Policy, whilst the hearing of submitters and conduct of this meeting has been followed in accordance with the Submitters Delegated Committee Guidelines.

Financial viability

The Financial Plan sets out Council's long-term financial resourcing requirements.

Sustainability implications

Nil

Officer declaration of conflicts of interest

All officers involved in the preparation of this report have declared that they do not have a conflict of interest in relation to the subject matter.