

Submitters Committee Meeting Agenda

Wednesday 16 June 2021 at 7pm
Held online and livestreamed at mrsc.vic.gov.au

Submitters Committee:

Council established the Submitters Delegated Committee pursuant to Sections 11 and 63 of the *Local Government Act 2020* (LGA) on 26 August 2020 for the purposes of hearing from planning permit applicants, land owners and objectors; from submitters in accordance with section 223 of the *Local Government Act 1989* and from submitters on matters specified in Council's Community Engagement Policy.

Attachments:

All attachments are available for viewing or downloading from Council's website, mrsc.vic.gov.au

Recording of Meetings:

The recording of Council Meetings, or delegated committee meetings, either visually or by sound, or the taking of photographs in meetings is not permitted without first obtaining the consent of Council or the Chairperson.

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1. ACKNOWLEDGEMENT OF COUNTRY

2. RECORDING AND LIVE STREAMING OF THIS COMMITTEE MEETING

This meeting will be held online and streamed live on the internet.

The meeting will be recorded. The recording will be available on Council's website within 48 hours of the end of the meeting.

3. PRESENT

4. APOLOGIES

5. DECLARATION OF CONFLICTS OF INTEREST

6. PURPOSE OF SUBMITTERS COMMITTEE

Council established the Submitters Delegated Committee to provide a regular forum for hearing from people who have made a submission to Council or who are an applicant or objector in relation to a planning permit application.

The Submitters Committee is not a decision-making committee. Its purpose is to hear the views of submitters who have elected to appear to speak in support of their written material, prior to the matter proceeding to a Council meeting for decision.

7. ADOPTION OF MINUTES

Submitters Committee Meeting: **9 June 2021**

Recommendation:

That the minutes of the Submitters Committee of the Macedon Ranges Shire Council held on Wednesday 9 June 2021 as circulated be confirmed.

8. HEARING OF SUBMITTERS

For the purpose of hearing from those making submissions, the Delegated Submitters Committee may suspend standing orders for the purposes of allowing a member of the public to address the meeting.

In accordance with the Submitters Committee Guidelines, each speaker will be allocated a maximum of three (3) minutes to speak to their submission.

In the case of joint submissions, a maximum of three (3) minutes will be allocated per submission, up to a maximum of nine (9) minutes, and one person should be nominated to speak on behalf of the submitters.

8.1 Hearing of submitters in relation to the Draft Annual Budget 2021/22

8.2 Hearing of submitters in relation to the Draft Revenue and Rating Plan 2021-2025

9. HEARING OF SUBMITTERS IN RESPECT TO DRAFT ANNUAL BUDGET 2021/22

Officer	Travis Harling, Manager Finance and Reporting
Council Plan Relationship	Deliver strong and reliable government
Attachments	Submissions received by 5pm on 8 June 2021 [and up until the distribution of this agenda].

Purpose and Overview

At the Unscheduled Council Meeting on 11 May 2021, Council resolved to give public notice of and invite submissions on the Draft Annual Budget 2021/22.

A total of 124 submissions were received prior to the end of the 28 day submission period at 5pm on 8 June 2021 (two of these submissions were incomplete). A further four submissions were received after the end of the submission period (up until 11am on 9 June 2021), and these submissions have been provided with this agenda. Any further submissions received prior to this meeting will also be provided to Councillors. The submissions are presented in the order they were received. In accordance with privacy principles the submitters' personal details have been redacted. Councillors have been separately provided with an un-redacted version of each submission.

The purpose of this meeting is only to hear from submitters who wish to make a verbal presentation in support of their submission. Council is scheduled to consider the adoption of the Annual Budget 2021/22 at the Unscheduled Council Meeting on 29 June 2021.

Recommendation

- 1. That Council notes the submissions received on the Draft Annual Budget 2021/22 and the verbal presentations in support of those submissions;**
- 2. That the submissions be referred for consideration and determination at the Unscheduled Council Meeting to be held at 11am on 29 June 2021; and**
- 3. That responses and recommendations on the Draft Annual Budget 2021/22 be prepared for Council's consideration at that meeting.**

Background

At the Unscheduled Council Meeting on 11 May 2021, Council resolved to approve the following documents and information for public display:

- Draft Annual Budget 2021/22
- Draft Revenue and Rating Plan 2021-2025

Council also resolved to give public notice and invite written submissions and to give any person who has made a written submission the opportunity to make a verbal presentation in support of their submission.

Context

The preparation of the Draft Annual Budget 2021/22 has been undertaken in accordance with the *Local Government Act 2020* (LG Act 2020) the *Local Government Amendment (Performance Reporting and Accountability) Act 2014* and the *Local Government (Planning and Reporting) Regulations 2020*.

The draft document meets Council's legislative obligations under Section 94 of the LG Act 2020.

Rates and charges were declared as required under section 158 of the *Local Government Act 1989* (LG Act) 1989 at the Council meeting on 11 May 2021 as part of the report on the draft budget.

Council will give consideration to any changes required to the rates and charges declared at the Unscheduled Council Meeting to be held on 29 June 2021 to adopt the budget, when any other necessary adjustments to the Draft Annual Budget 2021/22 are considered by Council.

Summary of Submissions

A total of 124 submissions were received prior to the 28 day submission period closure of 5pm on 8 June 2021. These submissions and an additional four submissions received after this time and prior to the preparation of this agenda have been provided with this agenda. Any further submissions received prior to this Submitters Committee Meeting will be provided to Councillors. All submitters have been sent a letter of acknowledgement which explains the process. In accordance with privacy principles each submitters' personal details have been redacted from the agenda. However, Councillors have been separately provided with an un-redacted version of each submission.

Consultation and Engagement

The Draft Annual Budget 2021/22 was placed on public display and submissions were invited from the public.

The draft document was made available for viewing at Council offices and on the website from 12 May 2021.

Public notice was placed in local newspapers on Tuesday 18 May.

Strategic Alignment

The preparation of the Draft Annual Budget 2021/22 Budget a supports Council's priority to deliver strong and reliable government.

Implications

Financial, Resource, Information Technology and Asset Management Implications and Risks

The draft budget includes all currently known financial and resourcing requirements for Council in 2021/22 as at the time of preparation of the draft document. As the Community Vision, Council Plan and Financial Plan are not due to be completed until after the 2021/22 Budget (31 October 2021) there is a risk that the Budget may need to be reviewed and updated after the completion of these documents.

Whilst the Financial Plan must be a direct representation of the Budget (the first four years of the budget make up the Financial Plan), the finally adopted Community Vision and Council Plan may have budgetary implications not yet considered in the production of the 2021/22 Budget. If required, the Annual Budget 2021/22 can be updated when these documents are completed, either through a revised budget or the 2021/22 mid-year budget review.

Charter of Human Rights Implications and Risks

The hearing of submitters does not limit rights set out in the Charter of Human Rights.

Officer Declaration of Conflict of Interest

No officers involved in the preparation of this report have any direct or indirect conflict of interest in this matter.

It should be noted that a number of Council officers are ratepayers of the Macedon Ranges Shire Council.

Conclusion

Officers have outlined a process to consider and assess submissions and would seek endorsement from Council to proceed to the 29 June 2021 Unscheduled Council Meeting where the Draft Annual Budget 2021/22 document is scheduled to be considered for adoption.

10. HEARING OF SUBMITTERS IN RESPECT TO DRAFT REVENUE AND RATING PLAN 2021-2025

Officer	Travis Harling, Manager Finance and Reporting
Council Plan Relationship	Deliver strong and reliable government
Attachments	Nil

Purpose and Overview

At the Unscheduled Council Meeting on 11 May 2021, Council resolved to give public notice and invite submissions on the Draft Revenue and Rating Plan 2021-2025.

No submissions were received prior to the end of the 28 day submission period at 5pm on 8 June 2021. Any submissions received prior to this meeting will also be provided to Councillors.

Recommendation

That Council notes that no submissions were received on the Draft Revenue and Rating Plan 2021-2025.

Background

At the Unscheduled Council Meeting on 11 May 2021, Council resolved to approve the following documents and information for public display:

- Draft Annual Budget 2021/22
- Draft Revenue and Rating Plan 2021-2025

Council also resolved to give public notice and invite written submissions and to give any person who has made a written submission the opportunity to make a verbal presentation in support of their submission.

Context

The Revenue and Rating Plan 2021-2025 is a new requirement under the *Local Government Act 2020* (LG Act 2020) and is prepared under Section 96. It will be a four-year plan starting on 1 July 2021. The Plan describes the sources of Council revenue (property rates, waste service charges, fees, grants and contributions) and describes Council's rationale and policy decisions to inform the medium-term approach on how Council will generate the income it needs to deliver on the commitments in the Council Plan 2017-2027 and the programs, services and capital works in the Budget.

Summary of Submissions

No submissions were received prior to the end of the 28 day submission period on 8 June 2021 or prior to the finalisation of the agenda. Any submissions received prior to this meeting will also be provided to Councillors.

Consultation and Engagement

The Draft Revenue and Rating Plan 2021-2025 was placed on public display and submissions were invited from the public.

The draft documents were made available for viewing at Council offices and on the website from 12 May 2021.

Public notice was placed in local newspapers on Tuesday 18 May.

Strategic Alignment

The preparation of the Draft Revenue and Rating Plan 2021-2025 supports Council's priority to deliver strong and reliable government.

Implications

Financial, Resource, Information Technology and Asset Management Implications and Risks

The Draft Revenue and Rating Plan 2021-2025 outlines the structure of Council's sources of revenue.

Charter of Human Rights Implications and Risks

The hearing of submitters does not limit rights set out in the Charter of Human Rights.

Officer Declaration of Conflict of Interest

No officers involved in the preparation of this report have any direct or indirect conflict of interest in this matter.

It should be noted that a number of Council officers are ratepayers of the Macedon Ranges Shire Council.

Conclusion

Officers have outlined that no submissions were received and would seek endorsement from Council to proceed to the 29 June 2021 Unscheduled Council Meeting where the Draft Revenue and Rating Plan 2021-2025 document is scheduled to be considered for adoption.