

Scoring matrix – Community Climate Action Grant program

Categories	Low (0-3)	Medium (4-6)	High (7-10)
Evidence of need (25%)	<ul style="list-style-type: none"> No community support or endorsement from local community provided No engagement or collaboration with local community detailed No statement of need included Solution/activity proposed has no evidence-based impact Other funding sources very possible Limited wider community benefit 	<ul style="list-style-type: none"> Some degree of community support and/or endorsement included Some engagement or collaboration with local community Some evidence provided of evidence-based impact Other funding sources slightly possible Some wider community benefit 	<ul style="list-style-type: none"> Statement of need included as evidence Multiple letters of support/endorsement from community Strong engagement/collaboration with other community groups demonstrated Strong evidence-based alignment to proven impact Other funding sources very unlikely High level of wider community benefit
Linkage to the grant purpose and objectives (50%)	<ul style="list-style-type: none"> Little to no detail explaining alignment to the Climate Emergency Plan and/or Community Climate Action Plans Gender, accessibility and inclusion have not been considered. 	<ul style="list-style-type: none"> Some alignment to Climate Emergency Plan and/or Community Climate Action Plans, however little detail given Some evidence of understanding of Climate Emergency Plan and/or Community Climate Action Plans Gender, accessibility/inclusion have been considered. 	<ul style="list-style-type: none"> Clear alignment to Climate Emergency Plan priority and principles with reasons strongly articulated Clear alignment to the programs intended outcomes Supports one or more of the program objectives Increased participation has been actively sought for specific groups e.g. gender, age and ability.
Ability to deliver project (25%)	<ul style="list-style-type: none"> Inadequate project planning - aims are unclear or appear unachievable, project description lacks clarity and tasks list incomplete or has little attention to detail Inadequate budget - unclear/incomplete, no funds or in-kind contribution, no additional funding sources sought, project costs exceed project value or will require ongoing funding Potential risks or strategies to mitigate these not adequately considered No supporting documentation provided 	<ul style="list-style-type: none"> Adequate project planning - clear and achievable aims and project timeline Adequate budget - most costs or income sources identified, some funds or in-kind contribution included, additional funding sources may have been sought and project costs equal project value Some relevant risks considered with strategies to mitigate these Some supporting documentation provided 	<ul style="list-style-type: none"> Excellent project planning - clear articulation of all tasks in a logical order with realistic timelines Sound budget - all costs and income sources clearly identified, significant funds or in-kind contribution included, additional funding sources may have been confirmed and project value exceeds project cost Relevant risks carefully considered with strategies to mitigate these All supporting documentation provided