

# Construct a front fence in a residential zone

## Pre-application discussion: Was there a pre-application meeting? Who with and when?

- |   |       |
|---|-------|
| <input type="checkbox"/> Planning Officer:  | Date: |
| <input type="checkbox"/> Building surveyor: | Date: |
- Under building regulations, fences on corner allotments need to respond to safety in relation to vehicle sight lines and pedestrians.

## INFORMATION REQUIREMENTS

### For all planning permit applications the following **MUST** be provided:

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|---|
| <input type="checkbox"/> A completed application form               |
| <input type="checkbox"/> Signed declaration on the application form |
| <input type="checkbox"/> The application fee                        |

### Accompanying information

Note: The council may reduce the information that you need to provide but cannot ask for more information than listed. Please check the information requirements with council. The following information must be provided as appropriate.

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|--|
| <input type="checkbox"/> Copy of title and any registered restrictive covenant.<br>The title information must include a 'register search statement' and the title diagram, and any associated 'instruments'. Check if council requires title information to have been searched within a specified time frame.  |
| <input type="checkbox"/> 3 copies of a plan drawn to scale and fully dimensioned showing:<br><input type="checkbox"/> The location, shape and size of the site.<br><input type="checkbox"/> The location, length, height and design of the proposed fence including details of materials.<br><input type="checkbox"/> The location, height and design of any existing front fence on adjoining and nearby properties including details of materials. |
| <input type="checkbox"/> A photograph of the site and adjoining and nearby properties along the street frontage.   |
| <input type="checkbox"/> The reason for the proposed height.   |

**Note:** If a proposal falls into more than one VicSmart class of application, the information requirements of each class apply and the corresponding checklists should be completed.

As part of the application process you are encouraged to make contact with a Planning Officer prior to lodging your application with Council. Council officers can provide advice to applicants on whether the proposal is generally consistent with the Macedon Ranges Planning Scheme.

Council officers will also aim to assist applicants to become fully aware of the expected standard and extent of documentation they are required to provide with their application to reduce the need for Council to request further information. **Please note that if the application is not up to an acceptable standard it will be returned.**

A Town Planner is available at Council's Gisborne Office, located at 40 Robertson Street, to discuss your proposal between 8.30am to 5pm Monday to Friday or you may choose to contact Statutory Planning on (03) 5421 9691.