

## Additional Animal Keeping Permit - Application

Complete the following application if you wish to apply to keep more than the allowable number of animals on a property as permitted under clause 56 of the [Community Local Law 2023](#).

I wish to apply for a new Additional Animal Keeping Permit for

|                          |                                                       |
|--------------------------|-------------------------------------------------------|
| <input type="checkbox"/> | Up to and incl. 12 month permit duration; or          |
| <input type="checkbox"/> | Over 12 months permit duration – maximum to 24 months |

Note: All Additional Animal Keeping Permits will expire on the 31 July. Renewals will be issued prior to the expiry date.

| Permit Type                                                                            |    |                                              |    |
|----------------------------------------------------------------------------------------|----|----------------------------------------------|----|
| Type of Animal                                                                         | No | Type of Animal                               | No |
| <input type="checkbox"/> Dogs                                                          |    | <input type="checkbox"/> Cats                |    |
| <input type="checkbox"/> Small Animals (Rabbits, guinea pigs, ferrets, and rodents)    |    | <input type="checkbox"/> Roosters & Peacocks |    |
| <input type="checkbox"/> Poultry (other than roosters and peacocks)                    |    | <input type="checkbox"/> Pigs                |    |
| <input type="checkbox"/> Farm Animals (refer to definition in the Community Local Law) |    |                                              |    |

| Land Size                |                            |                          |                            |
|--------------------------|----------------------------|--------------------------|----------------------------|
| <input type="checkbox"/> | Under 0.5 acre (>4,000sqm) | <input type="checkbox"/> | 2-2.5 acres (<4,000sqm)    |
| <input type="checkbox"/> | 0.5 – 1 acre (>4,000sqm)   | <input type="checkbox"/> | Over 2.5 acres (<4,000sqm) |

What zone is your property?

If you do not know the size or zoning of your land, visit [macedonranges.pozi.com](http://macedonranges.pozi.com) or call our customer service team on (03) 5422 0333.

| Reason for Permit                               |                                                 |                                               |  |
|-------------------------------------------------|-------------------------------------------------|-----------------------------------------------|--|
| <input type="checkbox"/> Pets                   | <input type="checkbox"/> Breeding/Rearing       | <input type="checkbox"/> Showing              |  |
| <input type="checkbox"/> Training               | <input type="checkbox"/> Rescue                 | <input type="checkbox"/> Foster Care          |  |
| <input type="checkbox"/> Shelter/Adoption       | <input type="checkbox"/> Day/Overnight Boarding | <input type="checkbox"/> Farming/Working Dogs |  |
| <input type="checkbox"/> Other (please specify) |                                                 |                                               |  |

| Animal Details (Dogs and Cats only)         |                         |                           |                             |
|---------------------------------------------|-------------------------|---------------------------|-----------------------------|
| I confirm that all animals are registered   | YES                     | <input type="checkbox"/>  | NO <input type="checkbox"/> |
| I confirm that all animals are microchipped | YES                     | <input type="checkbox"/>  | NO <input type="checkbox"/> |
| <b>Council Reg Number</b>                   | <b>Microchip Number</b> | <b>Council Reg Number</b> | <b>Microchip Number</b>     |
|                                             |                         |                           |                             |
|                                             |                         |                           |                             |
|                                             |                         |                           |                             |
|                                             |                         |                           |                             |
|                                             |                         |                           |                             |

## Applicant Details

Full name: \_\_\_\_\_  
Address: \_\_\_\_\_  
Email: \_\_\_\_\_ Mobile: \_\_\_\_\_  
Preferred Method of Contact ☐ Email ☐ Post

**Note:** if the applicant is not the owner of the property where the animals are to be kept, written approval from the property owner must be provided with this application.

## Property Address

Property Address: \_\_\_\_\_

## Important Information

- A fee applies and must be paid at the time that this application is lodged. Refer to fee schedule on Council's website.
- All animal keeping permits are annual permits and expire on 31 July each year. Applications for renewal must be made before the current permit expires.
- Information contained in this application may be given to other persons who may be affected by the granting of any permit, allowing them to make a submission to Council as to how it may affect them.
- An authorised officer may attend your property to conduct an inspection as part of the assessment of the permit application. Neighbouring properties may be spoken with to ensure no noise or amenity issues are occurring.
- Applications will be referred and reviewed by the Planning team to confirm compliance with the [Macedon Ranges Planning Scheme](#).

## Submit your application

- **In person:** present your application, supporting documents and payment at one of our customer service centres.
- **By phone:** call our customer service team on (03) 5422 0333 to pay the application fee over the phone, and then:
  - email your completed application form and supporting documents to [mrsc@mrsc.vic.gov.au](mailto:mrsc@mrsc.vic.gov.au), or
  - post to Macedon Ranges Shire Council, PO Box 151, Kyneton VIC 3444.

## Privacy

Macedon Ranges Shire Council will only collect information from you with your knowledge and consent. Council will use personal information provided by you for the purposes for which it was collected. Personal information you provide to Council is protected by the Privacy and Data Protection Act 2014. Council will not disclose your personal information to a third party unless required by law.

## Office use only

Receipt No: \_\_\_\_\_ Date: \_\_\_\_\_ Amount \$: \_\_\_\_\_