

Report of Operations

July - September 2025



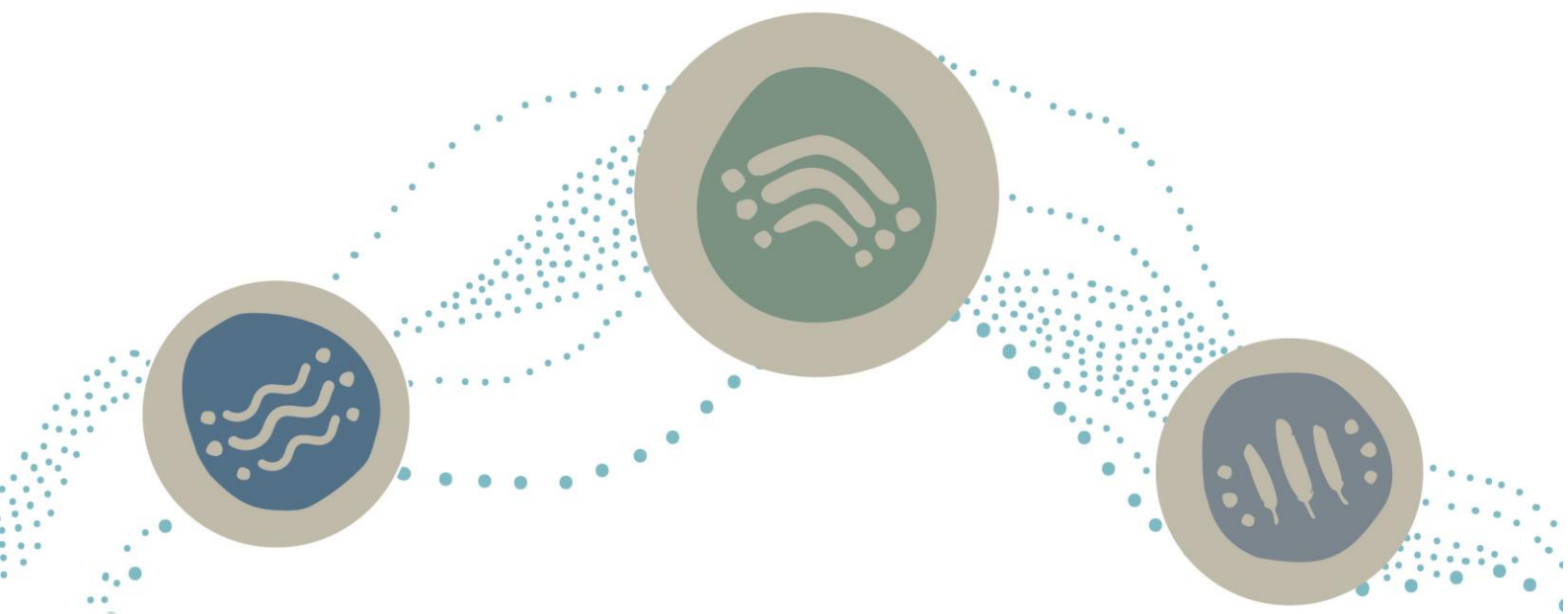
Acknowledgment of Country

Macedon Ranges Shire Council acknowledges the Dja Dja Wurrung, Taungurung and Wurundjeri Woi-wurrung Peoples as the Traditional Owners and Custodians of this land and waterways. Council recognises their living cultures and ongoing connection to Country and pays respect to their Elders past, and present.

Council also acknowledges local Aboriginal and/or Torres Strait Islander residents of Macedon Ranges for their ongoing contribution to the diverse culture of our community.

Artwork by Taungurung artist Maddi Moser

“Both artworks talk about our connection, connection to Country, connection to places and connection to each other. This is signified by the whimsical circles that form the ‘rivers; that wrap around our lands and ourselves. It reminds us that we should look out for one another.”



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Introduction

I am pleased to present the Quarterly Report of Operations for the period 1 July to 30 September 2025 (Q1 2025/26).

The report enables Senior Management and Councillors greater transparency and a more comprehensive view of the organisation and its key activities.

Key topic areas and their reporting schedule:

Area	Quarter 1	Quarter 2	Quarter 3	Quarter 4
Finance	✓	✓	✓	✓
Council Plan Action progress		✓		✓
Capital Works progress	✓	✓	✓	✓
Governance and Councillor reporting	✓	✓	✓	✓
Council Resolutions		✓		✓
People and Wellbeing	✓	✓	✓	✓
Insurance and Risk	✓	✓	✓	✓
Customer Service	✓	✓	✓	✓

Thank you to Councillors, Council's staff, volunteers and contractors who continue to actively support our municipality.

Regards

Bernie O'Sullivan

Chief Executive Officer

Financial Performance

July to September 2025 Highlights

- As of 30 September, Council reported a favourable operating budget variance of \$3.47m
- Rates notices have been issued and revenue generated for 2025/26.
- \$5.14m of Capital Works recorded as completed at 30 September 2025.
- Favourable variances across departments relate to timing of delivery of programs and some budget phasing.
- Statutory reserve balances have increased over the financial year.
- Investments held are in line with internal policy and interest earned exceeded budget.
- Several operating projects have been delayed, contributing largely to the favourable variance in materials and services. Expenditure will be carried forward for these projects, to support their completion.



Kangaroo with Hanging Rock in the background.

Income Statement

Table 1 Income Statement as at 30 September 2025

(Note: Figures below are in thousands of \$; the actual amounts are in millions)

	2025/26 Sept YTD Adj. Budget* \$'000	2025/26 Sept YTD Actuals \$'000	2025/26 Sept YTD Variance \$'000
Income			
Rates and charges	66,568	66,509	(59)
Statutory fees and fines	713	792	79
User fees	2,234	1,929	(305)
Grants - operating	4,443	5,030	587
Grants - capital	8,583	9,844	1,261
Contributions - monetary	1,126	551	(575)
Other income	814	1,151	337
Total Income	84,481	85,806	1,325
Expenses			
Employee costs	13,322	11,741	1,581
Materials and services	11,336	11,015	321
Depreciation and amortisation	4,621	4,423	198
Borrowing costs	232	216	16
Other expenses	1,303	1,378	(75)
Total expenses	30,814	28,773	2,041
Surplus/(deficit) excluding other adjustments	53,667	57,033	3,366
Other adjustments			
Contributions - nonmonetary	-	-	-
Fair value adjustments for investment property	-	-	-
Share of net profits/(losses) of Regional Library	-	-	-
Net gain/(loss) on disposal of property, infrastructure, plant and equipment	75	178	103
(Increase)/decrease in provision for landfill liability	-	-	-
Total surplus/(deficit)	53,742	57,211	3,469

*** This column represents the adjusted budget which is the 2025/26 adopted budget adjusted for the 2024/25 carry forward budgets and any Council approved budget changes during 2025/26.**

The Income Statement includes all sources of Council revenue and expenditure incurred in its day-to-day operations. Expenditure listed in the Income Statement does not include the cost of asset purchases or sales, loan repayments, capital works expenditure, or reserve funds. It does, however, include depreciation as an expense.

Overall, the operating surplus of \$57.2m is \$3.4m favourable to budget. The financial summary provides an explanation of key variances to budget.

Balance Sheet

Table 2 Balance sheet as at 30 September 2025

(Note: Figures below are in thousands of \$; the actual amounts are in millions)

	2024/25 Sept YTD Actuals \$'000	2025/26 Sept YTD Actuals \$'000	2025/26 Sept YTD Variance \$'000
Current assets			
Cash and cash equivalents	11,782	861	(10,921)
Trade and other receivables	65,934	71,736	5,802
Other financial assets	33,072	42,672	9,600
Prepayments	46	44	(2)
Other assets	12	-	(12)
Total current assets	110,846	115,313	4,467
Non-current assets			
Other financial assets	21	21	-
Investment in Regional Library	1,477	1,572	95
Property, infrastructure, plant and equipment	1,440,084	1,599,725	159,641
Right of use assets	2,006	1,564	(442)
Investment property	2,985	3,380	395
Intangible assets	211	49	(162)
Total non-current assets	1,446,784	1,606,311	159,527
Total assets	1,557,630	1,721,624	163,994
Current liabilities			
Trade and other payables	4,722	5,511	(789)
Trust funds and deposits	14,197	16,390	(2,193)
Unearned Income	-	-	-
Provisions	6,963	7,720	(757)
Interest-bearing loans and borrowings	1,385	3,647	(2,262)
Lease Liabilities	399	389	10
Total current liabilities	27,666	33,657	(5,991)
Non-current liabilities			
Provisions	5,131	2,740	2,391
Interest-bearing loans and borrowings	15,692	14,479	1,213
Lease Liabilities	1,628	1,244	384
Total non-current liabilities	22,451	18,463	3,988
Total liabilities	50,117	52,120	(2,003)
Net assets	1,507,513	1,669,504	161,991
Equity			
Accumulated surplus	807,905	821,879	(13,974)
Reserves	699,608	847,625	(148,017)
Total equity	1,507,513	1,669,504	(161,991)

Investments Held

Table 3 Investments held as at 30 September 2025

Institution	ICAN	Non-Fossil Fuel*	Short Term Rating	% of Total Investments	Investment Type	Investment Amount	Interest Rate	Commencement Date	Maturity Date
At call investments									
NAB	No	No	A1+	0.04%	At Call Account	\$12,415	3.90%		
Financial assets									
NAB	No	No	A1+	6.12%	Term Deposit	\$2,000,000	4.12%	15/07/2025	14/10/2025
NAB	No	No	A1+	9.18%	Term Deposit	\$3,000,000	4.15%	22/07/2025	21/10/2025
NAB	No	No	A1+	15.30%	Term Deposit	\$5,000,000	4.20%	25/09/2025	25/06/2026
RABO Bank	No	No	A1	6.12%	Term Deposit	\$2,000,000	4.75%	3/04/2025	1/10/2025
RABO Bank*	No	No	A1	9.71%	Term Deposit	\$3,172,462	4.50%	14/05/2025	12/11/2025
Heartland	No	Yes	A2	6.12%	Term Deposit	\$2,000,000	4.85%	10/04/2025	9/10/2025
Heartland	No	Yes	A2	15.30%	Term Deposit	\$5,000,000	4.50%	26/06/2025	18/12/2025
JUDO Bank	No	Yes	A2	9.18%	Term Deposit	\$3,000,000	4.75%	2/04/2025	1/10/2025
Mystate	No	Yes	A2	7.65%	Term Deposit	\$2,500,000	4.40%	27/06/2025	19/12/2025
Mystate	No	Yes	A2	9.18%	Term Deposit	\$3,000,000	4.40%	27/06/2025	19/12/2025
Police Bank	No	Yes	A2	6.12%	Term Deposit	\$2,000,000	4.75%	11/04/2025	9/10/2025
Total Investments						\$32,684,877			

* Open space reserve investment.

Total % of investment portfolio held by Non-Fossil Fuel Lending Institutions	54%
Total % of investment portfolio held by Lending Institutions that support the International Campaign to Abolish Nuclear Weapons (ICAN)	0%

Policy Compliance							
4.1 (a) Portfolio Credit Framework			4.1 (b) Individual Institution Credit Framework				
Short Term Rating	Maximum Exposure	Current Exposure	Institution	Rating	Maximum Exposure	Current Exposure	
A1+ / A1	100%	46%	National Australia Bank	A1+	45%	31%	
A2 / A3	70%	54%	RABO Bank	A1	40%	16%	
B	0%	0%	Heartland Bank	A2	35%	21%	
			JUDO Bank	A2	35%	9%	
			Mystate Bank	A2	35%	17%	
			Police Bank	A2	35%	6%	

Financial Reserves

Table 4 Financial reserves as at 30 September 2025 (Note: Figures are in millions of dollars)

	Balance 1 Jul 2025	Transfers to Reserve	Transfers from Reserve	Balance 30 Sept 2025
Discretionary Reserves				
Plant Replacement	1,399,370	20,425	432,437	987,358
Asset Conversion	744,372	-	-	744,372
Commercial Development	2,025,341	-	-	2,025,341
Open Space Reserve *	3,172,462	-	-	3,172,462
Gravel Pit Operations	2,875,109	31,011	-	2,906,121
Hanging Rock	-	-	-	-
Maintenance Senior Citizens Accommodation	-	-	-	-
Debt Repayment	2,091,470	-	-	2,091,470
Total discretionary reserves	12,308,125	51,436	432,437	11,927,124
Statutory Reserves				
Public Open Space - South	690,541	192,000	-	882,541
Public Open Space - East	1,896,399	-	-	1,896,399
Public Open Space - West	1,285,023	130,500	-	1,415,523
Total public open space	3,871,963	322,500	-	4,194,463
Community Facilities - South	186,821	-	-	186,821
Community Facilities - East	17,697	-	-	17,697
Community Facilities - Central	-	-	-	-
Community Facilities - West	351,520	-	-	351,520
Total community facilities	556,038	-	-	556,038
Car Parking	135,600	-	-	135,600
Planning Roadworks	1,001,219	2,840	-	1,004,059
Drainage	575,505	12,753	-	588,258
Gisborne Development Contributions Plan	1,374,135	189,672	-	1,563,808
Romsey Development Contributions Plan	460,645	-	-	460,645
Planning Footpath Works	148,403	-	-	148,403
Total statutory reserves	8,123,508	527,765	-	8,651,273
Grand Total	20,431,632	579,201	432,437	20,578,397

***Funds equalling this balance are invested for a 6-month period @ 4.50% maturing on 12 November 2025.**

Capital Works Performance

July to September 2025 Highlights

- \$5.14m of capital works was delivered as at 30 September 2025.
- A playground upgrade at Romsey Kindergarten is complete, as part of a Building Blocks grant funded project. Works included turf and synthetic grassing; irrigation; removal of bamboo hedging and dilapidated shelter; construction of a new waterplay swale and install of water pumps; construction of a concrete bicycle circuit; plantings and other gardening works.
- Construction of the Kyneton Showgrounds netball pavilion is progressing well and is due for completion in early November 2025. The tender for two new netball courts was awarded, with works to commence after the Kyneton Agricultural show.
- A contractor was appointed for the Romsey Lions Park Reserve Skate Park upgrade, with construction to begin in October 2025 and completion scheduled for January 2026.
- The renewal of Bolinda Hall has reached practical completion. Works included extensive subfloor restoration (restumping and floor replacement), toilet block renewal, weatherboard replacements, painting works, kitchen refurbishment, roof and stormwater improvement, construction of a DDA-compliant carpark and access ramps.
- The Shared Trails stages 1Bi and 2A have progressed slowly due to wet weather. Works are back underway with the anticipated completion of these stages to be in October 2025.
- The Macedon Ranges Sports Precinct Stage 2 has undergone a tendering process in Q1 FY26. Contracts are due for signing by the end of October 2025.



Romsey Kindergarten, playground upgrade.

Capital Works Statement

Table 7 Capital works statement as at 30 September 2025

(Note: Figures below are in thousands of \$; the actual amounts are in millions)

	2025/26 Annual Budget \$'000	2025/65 Sept YTD Budget \$'000	2025/65 Sept YTD Actuals \$'000	2025/65 Sept YTD Variance \$'000
Property				
Land and land improvements	-	-	-	-
Buildings and building improvements	3,903	1,014	492	523
Total property	3,903	1,014	492	523
Plant and equipment				
Plant, machinery and equipment	1,535	567	569	(2)
Computers and telecommunications	485	122	47	75
Total plant and equipment	2,020	689	617	73
Infrastructure				
Roads	8,741	4,731	2,409	2,323
Bridges	500	275	79	196
Footpaths and Cycleways	1,633	418	249	168
Large Trail Projects	-	-	-	-
Drainage	611	257	98	160
Recreational, leisure and community facilities	10,533	2,009	1,102	907
Macedon Ranges Sports Precinct stage 2	-	-	-	-
Parks, open space and streetscapes	80	83	14	68
Other infrastructure	463	116	74	42
Total infrastructure	22,561	7,888	4,025	3,863
Total capital works expenditure	28,484	9,592	5,134	4,458

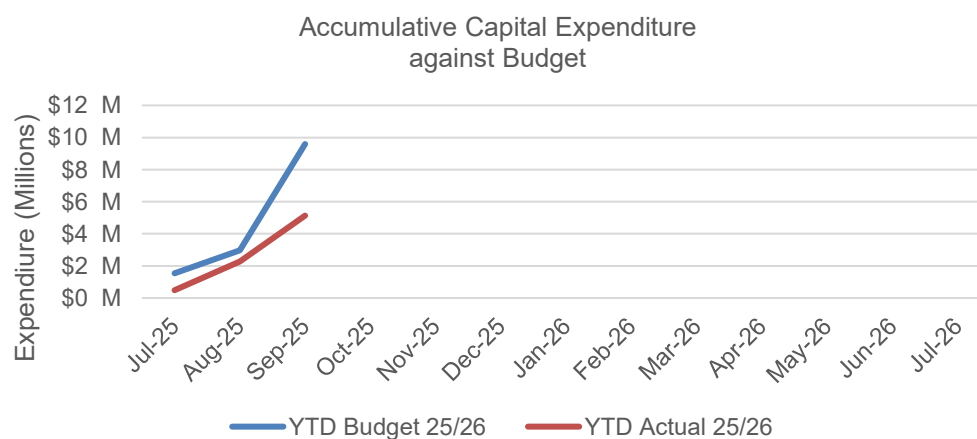


Figure 1 Actual and budgeted capital expenditure for 2025/26

Governance

July to September 2025 Highlights

- Council Adopted the following strategies, plans or policies during the reporting period:
 - Road Management Plan 2025-29
 - Reconciliation Plan 2025-29
 - Fraud and Corruption Policy
- The following strategies, plans or policies were endorsed by Council for public consultation during the reporting period;
 - Draft Domestic Animal Management Plan 2026-2029
 - Proposed Schedules 1 and 2 (of Council's Dog and Cat Order 2019 – Domestic Animals Act 1994).
 - Shaping the Ranges 2025-2035
 - Financial Plan 2025–2035
 - Asset Plan 2025–2035
 - Draft Woodend Racecourse Reserve Master Plan
 - Draft Onsite Wastewater Management Plan 2025-2030
 - Draft Open Space Strategy
- Council continues to work towards full compliance with Statutory Obligations. The three-yearly review of the staff Code of Conduct is currently overdue, with work underway to achieve compliance by early 2026.

Refer to Appendix A for table of Statutory Obligations for the reporting period.

- In July, Council CEO Bernie O’Sullivan, Mayor Dom Bonano and Councillors hosted Her Excellency Prof. Margaret Gardner AC, Governor of Victoria, for a tour of Kyneton Town Hall, Hanging Rock and local businesses.



MRSC CEO and Councillors with the Governor of Victoria.

A countback filled the South Ward vacancy on 1 September 2025, following the passing of Cr Christine Walker in August 2025. Rob Guthrie was elected by the Victorian Electoral Commission using formal ballot papers from the last general election.



MRSC South Ward Councillors.

L-R: Cr Rob Guthrie, Cr Dominic Bonanno, Cr Alison Joseph.

People and Wellbeing

July to September 2025 Highlights

- Staff turnover dropped significantly in Quarter 1 (Q1), to 2.82%, compared to 4.19% in Q4 2024/25. The lowest rate since Q1 2023/24 (2.87%).
- The continued focus on strengthening employee engagement and alignment through the Culture Roadmap will help to build and maintain a stable and healthy turnover rate.
- Of the 33 staff who left their positions this quarter, 12 were resignations, 1 from the Early Years/Nurses department and 20 were either casual staff or the conclusion of fixed term contracts.
- Compliance training rates are at 93.6%, an increase of 4.6% compared to the 4th quarter of 2024/25.
- The EVOLVE capability training program offered 17 unique training sessions to Council employees. There were 127 enrolments across Q1 and an attendance rate of 87.4%, which is slightly lower than Q4 2024/25 (94%), due to staff illness over the Winter months.



*Sheep and Lambs in a paddock with
Hanging rock in the background.*

Insurance and Risk

July to September 2025 Highlights

- New Insurance claim notifications have decreased this quarter and align with Quarter 3 (24/25), with 15 new claims reported this quarter compared to 31 in Quarter 4 (24/25).
- There has been one Road/Footpath claim this quarter and one claim in relation to a player injury at our leisure facility.
- Quarter 1 recorded a decrease in fleet claims, with 17 claims reported in Quarter 4 (2024/25) compared to seven claims this quarter. Of these, four were the result of animal strikes, while the remaining three were due to motorists colliding with Council fleet vehicles.
- Risk analysis for this reporting shows that the majority of overall risk, including most high and extreme risk, is concentrated at the unit/project level, due to two major projects underway.



Woodend Clock Tower, Woodend.

Customer Service

July to September 2025 Highlights

- The number of Customer Service Requests increased by 475 (7% increase) compared with the prior quarter.
- A total of 29 compliments were received by Council during Quarter 1, reflecting a positive customer experience and engagement with Council services.
- 80% of Customer Requests were completed by officers within 10 working days, compared to 77% in the previous quarter.
- 59% of customer service requests received were for the Assets and Operations Directorate (compared with 54% last quarter), followed by 33% to the Planning and Environment Directorate (compared with 39% last quarter).
- The Customer Service team received 11,189 calls for the quarter. Calls were answered by our team within 32 seconds; slightly above the service standard of 30 seconds.
- Complaints in Quarter 1 increased to 60, up from 54 in Quarter 4 (2024/25). The average response time increased slightly but remains within Customer Service Charter standards.



Woodend Community Centre, Woodend.

Appendix A – Statutory Obligations

MACEDON RANGES SHIRE COUNCIL - STATUTORY OBLIGATIONS

Reporting Period 01/07/2025 - 30/09/2025

Statutory Obligations are imposed upon Council, Councillors and Council Officers under the Local Government Act 1989. On 24 March 2020, the Local Government Act 2020 received Royal Assent.

NO.	RESPONSIBLE OFFICER	OBLIGATION	LGA 1989	LGA 2020	REQUIREMENTS	TIMELINE	STATUS / LAST COMPLETION DATE	NEXT DUE BY
1	Coordinator Governance	Reimbursement of expenses of Councillors and members of a delegated committee		40(1)	A Council must reimburse a Councillor or a member of a delegated committee for out-of-pocket expenses. Council must provide details of reimbursements to the Audit and Risk Committee.	Ongoing	Ongoing	Ongoing
2	Director Community	Adopt complaints policy		107	Council to adopt complaints policy.	By 31 December 2021	15-Dec-2021 then 22-May-2024	22-May-28
3	Coordinator Governance	Lodging of an initial personal interests return		133	Specified person must lodge an initial personal interests return with the CEO.	Within 30 days of taking oath/affirmation or of appointment.	As required when nominated officers begin employment with Council	Ongoing as required
4	Coordinator Governance	Lodging of biannual personal interests return		134	Specified person who continues to be a specified person must lodge biannual personal interests return with CEO twice yearly.	Twice yearly in March and September	30-Sep-25	31-Mar-26
5	Coordinator Governance	Publish summary of personal interest on Council's internet website		135	Under the Act, the CEO must publish the summary of personal interests on the Council's Internet site within 45 days a biannual personal interests return is due to be lodged.	Twice yearly in (a) the period from 1 March to 31 March; and (b) the period from 1 September to 30 September.	12-May-25	14-Nov-25
6	Chief Executive Officer	Elect the Mayor and Deputy Mayor		26 & 27	Council must elect the Mayor and Deputy Mayor.	Annually unless Council resolves otherwise	22-Nov-24	30-Nov-25
7	Director Corporate	Code of Conduct	95AA		The CEO must maintain a Code of Conduct for Council Staff.	Executive review every three years	19-Aug-22	31-Aug-25
8	Director Corporate	Develop and implement Code of conduct for members or Council staff	95AA	49	A CEO must develop and implement a code of conduct for members of Council staff.	By 1 January 2022	31-Mar-22	N/A
9	Coordinator Governance	Keep delegations register		11(8)	The Council must keep a register of its delegations.	Ongoing	Ongoing	Ongoing
10	Coordinator Governance	Conduct delegations review		11(7)	Council must review all delegations in force within 12 months after a general election.	Review within 12 months after a general election	As required	26-Oct-25
11	Coordinator Governance	Keep register of delegations		47	The CEO must keep a register of delegations.	Ongoing	Ongoing	Ongoing

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12	Coordinator Governance	Right to make Submission	223		Where a person is given a right to make a submission Council must publish a public notice specifying the matter, prescribed details, submission date and the right to be heard in person.	Council should provide not less than 28 days for submissions to be received	As required	As required
13	Manager Governance and Performance	Adopt Council Plan		90	Council must adopt the Council Plan.	By 31 October 2021	22-May-24	31-Oct-25
14	Manager Finance and Reporting	Adopt Financial Plan		91	Council must adopt the Financial Plan.	By 31 October 2021	27-Oct-21	31-Oct-25
15	Manager Finance and Reporting	Adopt budget		94	Council must adopt its budget.	By 30 June each year	18-Jun-25	30-Jun-26
16	Manager Finance and Reporting	Adopt revised Budget (where necessary)		95	Council must prepare a revised budget if circumstances arise which cause a material change in the budget which affect the financial operations of Council.	As soon as practicable after the Council becomes aware of a change in the budget	As required	As required
17	Director Corporate	Adopt CEO Employment and Remuneration Policy		45	Council must adopt CEO Employment and Remuneration Policy.	By 31 December 2021	15-Dec-21	31-Oct-25
18	Director Corporate	CEO responsibilities		46, 48 & 49	CEO must adopt Workforce plan and Recruitment Policy.	By 31 December 2021	01/02/2022 31/12/2024	31/10/2025 31/03/2028
19	Manager Governance and Performance	Adopt Community Vision		88	Council must adopt the Community Vision.	By 31 October 2021	27-Oct-21	31-Oct-25
20	Manager Communications and Engagement	Preparation and adoption of Annual Report		98, 99 & 100	Council must prepare and adopt the Annual Report (including the performance and financial statements).	In the year of a general election, on a day not later than the day before election day; in any other year, within 4 months of the end of the financial year	23-Oct-24	31-Oct-25
21	Manager Finance and Reporting / Manager Governance and Performance	Performance and Financial Statements		99	Council must submit the performance statement and financial statements to the auditor.	As soon as is reasonably practicable after each financial year	12-Aug-24	31-Oct-25

MACEDON RANGES SHIRE COUNCIL - STATUTORY OBLIGATIONS

Reporting Period 01/07/2025 - 30/09/2025

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NO.	RESPONSIBLE OFFICER	OBLIGATION	LGA 1989	LGA 2020	REQUIREMENTS	TIMELINE	STATUS / LAST COMPLETION DATE	NEXT DUE BY
22	Manager Finance and Reporting / Manager Governance and Performance	Performance and Financial Statements		99	Council must submit the performance statement and financial statements to its auditor for reporting on the audit.	After passing a resolution giving approval to the performance statement and financial statements	10-Oct-24	31-Oct-25
23	Manager Finance and Reporting / Manager Governance and Performance	Performance and Financial Statements		99	The auditor must prepare a report on the performance and financial statements.	Once every financial year	15-Oct-24	31-Oct-25
24	Manager Finance and Reporting / Manager Governance and Performance	Performance and Financial Statements		99	Council must ensure that the performance statement and financial statements, in their final form, after any changes have been made, are certified by two Councillors authorised by the Council.	After changes recommended or agreed by the auditor have been made	09-Oct-24	31-Oct-25
25	Manager Finance and Reporting / Manager Governance and Performance	Performance and Financial Statements		99	The auditor must provide the Council and the Minister with a copy of the report on the performance and financial statements.	As soon as is reasonably practicable (the auditor is required to report on the financial statements to the Council within 4 weeks and give a copy of the report to the Minister)	15-Oct-24	31-Oct-25
26	Manager Communications and Engagement	Annual Report		100	Council must consider the Annual Report at a meeting of the Council as soon as practicable but within the time required by the regulations.	Under the Local Government (Planning and Reporting) Regulations 2014 Council must hold a meeting to consider the Annual Report: s.22 (1) Within one month after submitting the Annual Report to the Minister. s.22 (2) In the year of a general election no later than the day before the election	23-Oct-24	31-Oct-25

MACEDON RANGES SHIRE COUNCIL - STATUTORY OBLIGATIONS

Reporting Period 01/07/2025 - 30/09/2025

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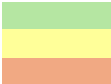
NO.	RESPONSIBLE OFFICER	OBLIGATION	LGA 1989	LGA 2020	REQUIREMENTS	TIMELINE	STATUS / LAST COMPLETION DATE	NEXT DUE BY
27	Manager Governance and Performance	Meet to consider annual report		100	The Mayor must report on the implementation of the Council Plan by presenting the annual report at a Council meeting.	In the year of a general election on a day not later than the day before an election day; and in any other year, within 4 months of the end of the financial year	23-Oct-24	31-Oct-25
28	Manager Finance and Reporting	CEO to present Quarterly Statements		97	CEO must ensure that a statement comparing budgeted and actual revenue and expenditure is presented at an open Council meeting.	At least every 3 months	June quarter presented to Council on 24/09/2025	September quarter will be presented at the November Council meeting.
29	Manager Finance and Reporting	CEO to present quarterly budget report		97	CEO to ensure that quarterly budget report is presented to the Council at a Council meeting open to the public.	As soon as reasonably practicable at the end of each quarter of the financial year	June quarter presented to Council on 24/09/2025	September quarter will be presented at the November Council meeting.
30	Manager Finance and Reporting	Land Valuation	157(2)		Council must publish public notice of a decision to change its system of valuation.	Promptly	N/A	As required
31	Manager Finance and Reporting	Rates & Charges	158(1)		Council must declare the amount it intends to raise by general rates, municipal charges, service rates and charges.	At least once every financial year declare by 30 June	18-Jun-25	30-Jun-26
32	Manager Finance and Reporting	Rates & Charges	Part 8A		Under Section 10E(1)(a) of the Essential Services Commission Act 2001, the Essential Services Commission (ESC) has a responsibility to monitor and review Councils compliance with the caps set under Part 8A of the Local Government Act 1989.	Annually	30-Sep-25	30-Sep-26
33	Manager Finance and Reporting	Adopt Revenue and Rating Plan		93	Council must adopt the Revenue and Rating plan.	By 30 June after a general election for a period of the next 4 financial years	18-Jun-25	30-Jun-29
34	Director Assets and Operations	Adopt Asset Plan		92	Council to adopt Asset Plan.	By 30 June 2022, and then by 31 October in the year following a general election	22-Jun-22	31-Oct-25
35	Coordinator Contracts	Prepare and adopt Procurement Policy		108	Council must prepare and adopt a Procurement Policy.	By 1 January 2022 - Council must then review the Policy at least once every 4 year term of the Council	24-Nov-21	31-Dec-25

MACEDON RANGES SHIRE COUNCIL - STATUTORY OBLIGATIONS
Reporting Period 01/07/2025 - 30/09/2025

Statutory Obligations are imposed upon Council, Councillors and Council Officers under the Local Government Act 1989. On 24 March 2020, the Local Government Act 2020 received Royal Assent.

NO.	RESPONSIBLE OFFICER	OBLIGATION	LGA 1989	LGA 2020	REQUIREMENTS	TIMELINE	STATUS / LAST COMPLETION DATE	NEXT DUE BY
36	Manager Finance and Reporting	Publish notice of intention to sell land		114	Before selling or exchanging land Council must publish notice of its intention at least 4 week prior to the sale via Council's internet website and undertake the community engagement process.	Ongoing from 1 July 2021	As required	As required
37	Manager Finance and Reporting	Include any proposal to lease land in the financial year budget		115	Council must include any proposal to lease land in a financial year in the budget where the lease is for one year or more and for a value of \$100,000 or more per year and the current market rental value is \$100,000 or more per year; and for 10 years or more.	Ongoing from 1 July 2021	As required	As required
38	Coordinator Governance	Register of Authorised Officers	224(1A)		Maintain a register that shows all people appointed as authorised officers.	Ongoing	Ongoing	Ongoing
39	Coordinator Governance	Authorised Officers	224(2)		Council must issue an identity card to each authorised officer.	Ongoing	As required	As required

Legend
Compliant
Completed this Quarter
Due for Competition next Quarter
Non-Compliant



Note
1. The last general election was held on 26 October 2024. The next will be held in October 2028.
2. Dates reflect the statutory timeframe for completion of the outcome.
3. The first Council Meeting after the last election was 27 November 2024