

## Attachment 1: Councillor Appointments to Committees and Working Groups

| Committee and Purpose  | Number of Delegates   | Meeting frequency           | Internal/ External | 2022/23 delegate/s  | 2023/24 delegate/s  |
|--|---|-----------------------------|--------------------|---|---|
| <p><b>Audit and Risk Committee</b><br/>The Audit and Risk Committee is established under Section 53 of the Local Government Act 2020 as an Advisory Committee to Council. Its role is to assist Council in the effective conduct of its responsibilities, and to review and provide advice in good corporate governance, managing risk and improving operational controls. The Committee consists of four independent members and two Councillor delegates. The Committee meets a minimum of four times a year. Meeting minutes are circulated to the Councillors, Executive, Managers and Auditors.</p> | Two (2) Councillor delegates                                | At least 4 times per annum. | Internal           | Cr Neil<br>Cr Ridgway<br>Cr Anderson (substitute)<br>Cr Pearce (substitute) | Cr Neil<br>Cr Ridgway<br>Cr Anderson (substitute)<br>Cr Pearce (substitute) |
| <p><b>Chief Executive Officer Employment and Remuneration Committee</b><br/>The structure of the committee to appraise the performance of the Chief Executive Officer is determined in the CEO Employment and Remuneration Policy.</p>   | Mayor and two Councillors                                   | Annually                    | Internal           | Mayor<br>Cr Guthrie<br>Cr Anderson  | Mayor<br>Cr Guthrie<br>Cr Anderson  |
| <p><b>Annual Meeting of Braemar College Ltd</b><br/>Braemar College was established in the 1970s by the Newham and Woodend Shire (pre-amalgamation) in conjunction with local churches. Every year, a representative from each organisation is invited in their capacity as shareholders to attend the Annual General Meeting of Braemar College.</p>  | One councillor and one substitute delegate                  | Meets annually in May       | External           | Cr Ridgeway<br>Cr Neil (substitute)   | Cr Ridgeway<br>Cr Neil (substitute)   |
| <p><b>Calder Highway Improvement Committee</b><br/>The Calder Highway Improvement Committee is an Advisory committee to VicRoads and the State Government. The committee advocates for long term investment strategies to deliver improvements to the safety and operation of the Calder Highway from Mildura to Melbourne.</p>  | One (1) Councillor delegate and one (1) substitute delegate | Three (3) times annually    | External           | Cr West<br>Cr Moore (substitute)  | Cr West<br>Cr Bonanno (substitute)  |
| <p><b>Central Victorian Greenhouse Alliance (CVGA)</b><br/>The CVGA is one of 10 Local Government Alliances in Victoria and represents a partnership of 13 local governments in the region. Based in Castlemaine, CVGA staff work closely with all members and the state and federal governments to strategically reassess and refocus traditional service.</p>  | One (1) Councillor delegate and one (1) substitute delegate | Quarterly                   | External           | Cr Death<br>Cr Anderson (substitute)  | Cr Death<br>Cr Anderson (substitute)  |

| Committee and Purpose  | Number of Delegates  | Meeting frequency | Internal/ External | 2022/23 delegate/s  | 2023/24 delegate/s  |
|--|--|-------------------|--------------------|---|---|
| <p><b>Goldfields Library Corporation Board</b><br/> The Goldfields Library Corporation is a regional library service serving the City of Greater Bendigo, Loddon Shire Council, Macedon Ranges Shire, and Mount Alexander Shire. Responsibility for the provision and management of the library service rests with the Library Board, which comprises two representatives from each of the four member Councils and is established by the Regional Library Agreement adopted by the member Councils. The responsibilities and authority of the Board include policy determination, strategic planning and service and education.</p> | One (1) Councillor Delegate and one (1) Council officer      | Monthly           | External           | Cr West Cr Guthrie (proxy)  | Cr West Cr Guthrie (proxy)  |
| <p><b>Macedon Ranges Heritage Council</b><br/> This group is a representative group of all Historical Societies in the Shire. The MRHC shares ideas and expertise and provides a focal point for the Macedon Ranges Shire Council</p>  | Two (2) Councillor delegates                                 | Bi-monthly        | External           | Cr Moore<br>Cr Guthrie (substitute)   | Cr Guthrie<br>Cr Walker   |
| <p><b>Macedon Ranges Local Safety Committee</b><br/> The Macedon Ranges Local Safety Committee is convened by the local Victoria Police authority and includes representatives of Victoria Police, Council, Cobaw Community Health, Macedon Ranges Health, Kyneton District Health, Central Victorian Primary Care Partnership, Gisborne Secondary College and the office of the local Parliamentary member for Macedon.</p>   | One (1) Councillor delegate and one (1) substitute delegate  | Monthly           | External           | Cr Moore<br>Cr Ridgeway (substitute)  | Cr Walker<br>Cr Guthrie (substitute)  |
| <p><b>Municipal Association of Victoria (MAV)</b><br/> The MAV is the peak advisory body for councils in Victoria. The objectives of the MAV are to improve community awareness of local government, advocate for and provide leadership and support for the sector. Cr Anderson is on the Board of the MAV representing the North Central Region but the current constitution states she can remain as part of her two-year term even if she is not the nominated representative of Council</p>   | One (1) Councillor delegate and two (2) substitute delegates | As needs basis    | External           | Cr Anderson<br>Cr Pearce (substitute)<br>Cr Ridgeway (2 <sup>nd</sup> Substitute) | Cr Anderson<br>Cr Pearce (substitute)<br>Cr Ridgeway (2 <sup>nd</sup> Substitute) |

| <b>Committee and Purpose</b>  | <b>Number of Delegates</b>  | <b>Meeting frequency</b> | <b>Internal/ External</b> | <b>2022/23 delegate/s</b>            | <b>2023/24 delegate/s</b>                        |
|---|---|--------------------------|---------------------------|--------------------------------------|--|
| <p><b>MAV Emergency Management Committee</b><br/>The Committee provides advice to the MAV on local government emergency management matters identified by the sector in the MAV Strategic Plan, or in response to emergency management sector priority projects</p>  | One (1) Councillor delegate and one (1) substitute delegate           | Quarterly                | External                  | Cr Moore<br>Cr Ridgeway (substitute) | Cr Neil<br>Cr Ridgeway (substitute)              |
| <p><b>Rural Councils Victoria Inc (RCV)</b><br/>RCV represents the interests of rural councils within Victoria it has 38 members.<br/>The defined purposes of RCV organisation are to:<br/>(1) heighten awareness and understanding of issues that impact on rural communities;<br/>(2) assist with building the capacity of rural councils to face challenges;<br/>(3) provide leadership on local governance;<br/>(4) develop and support rural councils; and<br/>(5) develop policy and advocate for rural councils.</p>   | One (1) Councillor delegate only for the purpose of voting at the AGM | Annually                 | External                  | Cr Neil<br>Cr Pearce (substitute)    | Cr Neil<br>Cr Pearce (substitute)                |
| <p><b>Workspace Australia</b><br/>Workspace Australia Ltd (Workspace) is a community 'not for profit' social enterprise which was established to improve employment opportunities for socially disadvantaged individuals thereby reducing the personal and social costs of unemployment.<br/>Workspace provides training and enterprise activities for the benefit of individuals seeking employment in Regional Victoria.<br/>Workspace operates a number of Social Enterprises that create employment throughout Central Victoria. Workspace has been operating at the business incubator in New Gisborne since 1998.</p> | One (1) Councillor Delegate   | Bi-monthly               | External                  | Cr Guthrie                           | Cr Guthrie                                       |
| <p><b>Municipal Fire Management Planning Committee</b><br/>The Macedon Ranges Municipal Fire Management Planning Committee (MFMP) is responsible for providing a strategic and integrated approach to fire management within the shire.</p>   |   |                          |                           | Cr Neil<br>Cr Pearce<br>Cr Anderson  | Cr Neil<br>Cr Pearce<br>Cr Anderson<br>Cr Walker |

| <b>Committee and Purpose</b>   | <b>Number of Delegates</b> | <b>Meeting frequency</b> | <b>Internal/ External</b> | <b>2022/23 delegate/s</b>   | <b>2023/24 delegate/s</b>   |
|--|----------------------------|--------------------------|---------------------------|---|---|
| <p><b>Local Government Working Group On Gambling</b><br/> The group provides an opportunity for councillors and council officers from VLGA member councils to come together to hear from informed speakers about current gambling harm prevention research and policy and consider Municipal Public Health and Wellbeing Plan implications and the regulatory environment.</p> |                            |                          |                           | Cr Death Cr Pearce<br>(substitute)<br>Cr Anderson<br>(substitute) | Cr Death Cr Pearce<br>(substitute)<br>Cr Anderson<br>(substitute) |