

# Agenda

**Council Meeting**  
**Tuesday 21 November 2023 at 11am**  
**Gisborne Administration Centre**  
**40 Robertson Street, Gisborne**

**Table of contents**

**1 Acknowledgement of Country.....3**

**2 Recording of live streaming of this Council meeting.....3**

**3 Present.....3**

**4 Apologies.....3**

**5 Conflicts of interest.....3**

**6 Duration of Mayoral Term.....3**

**7 Election of Mayor.....3**

**8 Office and Duration of Deputy Mayor Term.....4**

**9 Election of Deputy Mayor.....4**

**1 ACKNOWLEDGEMENT OF COUNTRY**

Macedon Ranges Shire Council acknowledges the Dja Dja Wurrung, Taungurung and Wurundjeri Woi Wurrung Peoples as the Traditional Owners and Custodians of this land and waterways. Council recognises their living cultures and ongoing connection to Country and pays respect to their Elders past, present and emerging.

Council also acknowledges local Aboriginal and/or Torres Strait Islander residents of Macedon Ranges for their ongoing contribution to the diverse culture of our community.

**2 RECORDING OF LIVE STREAMING OF THIS COUNCIL MEETING**

This meeting is being recorded and streamed live on the internet, in accordance with Council's 'Live Streaming and Publishing Recordings of Meetings' policy, which can be viewed on Council's website.

**3 PRESENT****4 APOLOGIES****5 CONFLICTS OF INTEREST****6 DURATION OF MAYORAL TERM**

Section 26 of the Act requires that before the election of the Mayor a Council must determine by resolution whether the Mayor is to be elected for 1 or 2 years.

In addition, section 26 requires the election for the next Mayor to be held on a day that is close to the end of the term, decided as reasonably practicable.

**Recommendation**

**That Council resolves to determine that the term of office of the Mayor will be for \_\_\_\_\_ year term.**

**7 ELECTION OF MAYOR**

The Act pursuant of section 25 requires at a Council meeting that is open to the public the Councillors must elect a Councillor to be the Mayor of the Council. Any Councillor is eligible for election or re-election to the office of Mayor.

Section 25 of the Act stipulates that the Mayor must be elected by an absolute majority of the Councillors. An absolute majority as defined by section 25(7) of the Act means the number of Councillors which is greater than half the total number of the Councillors of a Council. This means, for Macedon Ranges Shire Council, the Mayor must receive five or more votes to be elected. Governance Rule 61(c) states that *"Unless the meeting resolves otherwise, all voting must be by a show of hands."*

The Chief Executive Officer will call for nominations from Councillors for the position of Mayor.

**Required wording of nomination:**

**I, Cr \_\_\_\_\_, nominate Cr \_\_\_\_\_ for the position of Mayor of Macedon Ranges Shire Council.**

**Or**

I, Cr \_\_\_\_\_ nominate myself for the position of Mayor of Macedon Ranges Shire Council.

**Procedural note:** The newly elected Mayor will assume the Chair at this juncture.

## 8 OFFICE AND DURATION OF DEPUTY MAYOR TERM

The Macedon Ranges Shire Council traditionally elects a Deputy Mayor as this provides clarity to all Councillors regarding who steps in for the Mayor if they are unavailable. The Act, in section 21, provides that the Deputy Mayor must perform the role of the Mayor and may exercise any powers of the Mayor if:

- a) the Mayor is unable for any reason to attend a Council meeting or part of a Council meeting; or
- b) the Mayor is incapable of performing the duties of the office of Mayor for any reason including illness; or
- c) the office of Mayor is vacant.

In addition, the election for the next Deputy Mayor is required to be held on a day that is close to the end of the determined Mayoral term, as reasonably practicable. This will occur at the same time as the election of the Mayor.

### Recommendation

**That Council resolves to elect a Deputy Mayor for a \_\_\_\_\_ year term in accordance with section 20(A) and section 26 (3) of the Local Government Act 2020.**

## 9 ELECTION OF DEPUTY MAYOR

The election of the Deputy Mayor will be conducted by the Mayor in accordance with section 27 of the Act and the Governance Rules Part 2 This means, for Macedon Ranges Shire Council, the Deputy Mayor must receive five or more votes to be elected. Governance Rule 61(c) states that *“Unless the meeting resolves otherwise, all voting must be by a show of hands.”*

### Required wording of nomination:

I, Cr \_\_\_\_\_, nominate Cr \_\_\_\_\_ for the position of Deputy Mayor of Macedon Ranges Shire Council.

Or

I, Cr \_\_\_\_\_ nominate myself for the position of Deputy Mayor of Macedon Ranges Shire Council.