

# Submitters Committee Meeting Agenda

**Wednesday 8 July 2020 at 6.00pm**

**Held online and livestreamed at [mrsc.vic.gov.au](http://mrsc.vic.gov.au)**

**Submitters Committee:**

Council established the Submitters Committee pursuant to Section 86 of the *Local Government Act 1989* (LGA) on 27 November 2019 for the purposes of hearing from submitters to planning applications and from submitters in accordance with section 223 of the LGA.

**Recording of Meetings:**

The recording of Council Meetings, or special committee meetings, either visually or by sound, or the taking of photographs in meetings is not permitted without first obtaining the consent of Council or the Chairperson.

**Attachments:**

All attachments are available for viewing or downloading from Council's website, [mrsc.vic.gov.au](http://mrsc.vic.gov.au)

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	The Submitters Committee is a Special Committee of Council, established to hear from:	
	<ul style="list-style-type: none"><li>• people in support of written submissions lodged in accordance with s223 of the Local Government Act 1989 (Vic) (LGA);</li><li>• persons who have made an objection or submission to a planning application in accordance with the Planning and Environment Act 1987 (Vic) (P&amp;E Act); and</li><li>• planning permit applicants and/or land owners in relation to a planning permit application submitted in accordance with the P&amp;E Act.</li></ul>	
<b>7.</b>	<b>Hearing of submitters in respect to Draft Council Plan 2017-2027 (Year Four), Draft Strategic Resource Plan 2020/21 and Draft Budget Report 2020/21</b>	<b>4</b>

## **ACKNOWLEDGEMENT OF COUNTRY**

**To start the official proceedings I would like to acknowledge that Macedon Ranges Shire Council is on Dja Dja Wurrung, Taungurung and Wurundjeri Country whose ancestors and their descendants are the traditional owners of this Country. We acknowledge that they have been custodians for many centuries and continue to perform age old ceremonies of celebration, initiation and renewal. We acknowledge their living culture and their unique role in the life of this region.**

### **1. RECORDING AND LIVE STREAMING OF THIS COMMITTEE MEETING**

**Ladies and gentlemen**

**Please note that this meeting is being recorded and streamed live on the internet in accordance with Council's *'Live Streaming and Publishing Recording of Meetings'* Protocol, which can be viewed on Council's website.**

**The recording will be bookmarked, archived and made available on Council's website 48 hours after the meeting.**

**This meeting is being held online and Councillors are attending via electronic means.**

**The meeting will be conducted in accordance with Council's existing Meeting Procedure Local Law 11, noting that as indicated in some parts of the agenda, procedures have been slightly modified to ensure the meeting remains compliant but can run effectively in the online environment.**

**As this meeting is being held online there will be no one present in the public gallery.**

**I also remind everyone that Local Government decision making, unlike State and Federal Government, does not afford the benefit of parliamentary privilege and hence no protection is afforded to Councillors and Council officers for comments made during meetings which are subsequently challenged in a court of law and determined to be slanderous.**

**Thank you**

### **2. PRESENT**

### **3. APOLOGIES**

#### 4. DECLARATION OF CONFLICT OF INTERESTS

**Online meeting:** *The Chairperson will call on each committee member by name to declare whether or not they hold a conflict of interest in relation to any agenda items.*

Councillors' attention is drawn to Division 1A Sections 76-81 of the *Local Government Act 1989* regarding interests.

Councillors are reminded that;

1. Disclosures of Conflicts of Interest must be declared immediately before the consideration of the item (refer Section 79 (2) (a) (i)), and
2. They should classify the type of interest that has given rise to the conflict of interest, and describe the nature of the interest (refer Section 79 (2) (b) (c)).

#### 5. ADOPTION OF MINUTES

Any Councillor whether in attendance or not at the subject meeting can move and second the adoption of the minutes, however accepted practice is that Councillors who were in attendance move and second these motions.

Submitters Committee Meeting: Wednesday 10 June 2020

**Recommendation:**

**That the minutes of the Submitters Committee of the Macedon Ranges Shire Council held on Wednesday 10 June 2020 as circulated be confirmed.**

#### 6. HEARING OF SUBMITTERS

In accordance with Council's Meeting Procedure Local Law 11 a special committee may suspend standing orders for the purposes of allowing a member of the public to address the meeting.

In accordance with the Submitters Committee Guidelines, each speaker will be allocated a maximum of three (3) minutes to speak to their submission.

In the case of joint submissions, a maximum of three (3) minutes will be allocated per submission, up to a maximum of nine (9) minutes, and one person should be nominated to speak on behalf of the submitters.

**Online meeting:** *Submitters will participate in the meeting and present their verbal submission in accordance with the method they have chosen prior to commencement of the meeting, that is:*  
*i) via video and audio participation in the online meeting; or*

*ii) via audio-only participation in the online meeting; or*  
*iii) via the reading by a Council officer on the submitter's behalf of an additional 400-word submission prepared and lodged by the submitter.*

<b>7.</b>	<b>HEARING OF SUBMITTERS IN RESPECT TO DRAFT COUNCIL PLAN 2017-2027 (YEAR FOUR), DRAFT STRATEGIC RESOURCE PLAN 2020/21 AND DRAFT BUDGET REPORT 2020/21</b>
<b>Officer</b>	<b>John Hausler, Director Corporate Services</b>
<b>Council Plan Relationship</b>	<b>Deliver strong and reliable government</b>
<b>Attachments</b>	<b>Submissions received by 11am on 30 June 2020 [and up until the distribution of this agenda].</b>

### **Purpose and Overview**

At the Ordinary Council meeting on 27 May 2020, Council resolved to give public notice of and invite submissions on the Draft Council Plan 2017 – 2027 (Year Four), Draft Strategic Resource Plan 2020/21 and Draft Budget Report 2020/21. Public notice of these documents was given on 2 June 2020, when the consultation period began.

Thirty-nine (39) submissions were received prior to the notified 28 day submission period closure of 11am on 30 June 2020. A further nine (9) submissions were received after the end of the submission period. These submissions and any further submissions received after this time and prior to the release of this agenda have been provided with this agenda. Any further submissions received prior to this Special Council Meeting will also be provided to Council. The submissions are presented in the order they were received. In accordance with privacy principles the Submitter's personal details have been redacted. Councillors have been separately provided with an unredacted version of each submission.

The purpose of this meeting is only to hear from Submitters who wish to make a verbal presentation in support of their submission. Council is scheduled to consider the adoption (with or without amendment) of the Council Plan 2017-2027 (Year Four), the Strategic Resource Plan 2020/21 and the Budget Report 2020/21 at the Ordinary Council Meeting on 22 July 2020.

### **Recommendations**

- 1. That Council notes the submissions received on the draft Council Plan 2017-2027 (Year Four), the draft Strategic Resource Plan 2020/21 and the draft Budget Report 2020/21 and the verbal presentations in support of those submissions;**
- 2. That the submissions be referred for consideration and determination at the Council Meeting to be held at 6.00pm on 22 July 2020; and**
- 3. That responses and recommendations on the draft Council Plan 2017-2027 (Year Four), the draft Strategic Resource Plan 2020/21 and the draft Budget Report 2020/21 be prepared for Council's consideration at that meeting.**

## **Background**

At the Ordinary Council Meeting on 27 May 2020, Council resolved to approve the following documents and information for public display –

- Draft Council Plan 2017 – 2027 (Year Four)
- Draft Strategic Resource Plan 2020/21
- Draft Budget Report 2020/21

Council also resolved to give public notice they are on public display and invite written submissions and to give any person who has made a written submission the opportunity to make a verbal presentation in support of their submission.

## **Context**

The preparation of the Draft Council Plan, the Draft Strategic Resource Plan and the Draft Budget Report has been undertaken in accordance with the Local Government Act 1989, the Local Government Amendment (Performance Reporting and Accountability) Act 2014 and the Local Government (Planning and Reporting) Regulations 2014.

The draft documents contain all the necessary details required by the Act and Regulations.

The process stipulated by the Act and Regulations has been followed. In particular:-

- Section 125 – Council has prepared its Council Plan.
- Section 126 – Council has reviewed and updated its Strategic Resource Plan.
- Section 127 – Council has prepared a Budget for 2020/21.
- Section 223 of the Act – Council has invited submissions, will hear Submitters who wish to be heard in support of their submissions, and will consider all submissions.
- Sections 9 and 10 of the Local Government (Planning and Reporting) Regulations – Council has provided the required information in respect to capital works income and expenditure, human resources, borrowings, debt redemption, rates and statutory charges.

The rates and charges were declared as required under section 158 of the Act at the Council meeting on 27 May 2020 as part of the report on the draft budget. Council will give consideration to any changes required to the rates and charges declared at the Ordinary Council Meeting to be held on 22 July 2020 to adopt the budget, when any other necessary adjustments to the draft 2020/21 budget are considered by Council.

## **Summary of Submissions**

Thirty-nine (39) submissions were received prior to the notified 28 day submission period closure of 11am on 30 June 2020. These submissions and an additional nine (9) submissions received after this time and prior to the preparation of this agenda have been provided with this agenda. Any further submissions received prior to this Submitters Committee Meeting will be provided to Council. All submitters have been sent a letter of acknowledgement which explains the process. In accordance with privacy principles each Submitter's personal details have been redacted. However, Councillors have been separately provided with an unredacted version of each submission.

### **Consultation and Engagement**

The Council Plan 2017-2027 (Year Four), the draft Budget 2020/21 and the draft Strategic Resource Plan 2020/21 were placed on public display and submissions were invited from the public.

Public notice was placed in local papers on 2 June 2020.

The draft documents were made available for viewing at Council offices and on the website.

### **Strategic Alignment**

The preparation of the 2020/21 Budget, the Strategic Resource Plan 2020/21 and the Council Plan 2017-2027 (Year 4) supports Council's priority to deliver strong and reliable government. The 2020/21 Budget includes funding for a number of projects and initiatives outlined in the Council Plan.

### **Implications**

Nil

### **Charter of Human Rights Implications and Risks**

The hearing of submitters do not limit rights set out in the Charter of Human Rights.

### **Officer Declaration of Conflict of Interest**

No officers involved in the preparation of this report have any direct or indirect conflict of interest in this matter.

### **Conclusion**

Officers have outlined a process to consider and assess submissions and would seek endorsement from Council to proceed to the 22 July Ordinary Council Meeting where the draft documents are scheduled to be considered for adoption.