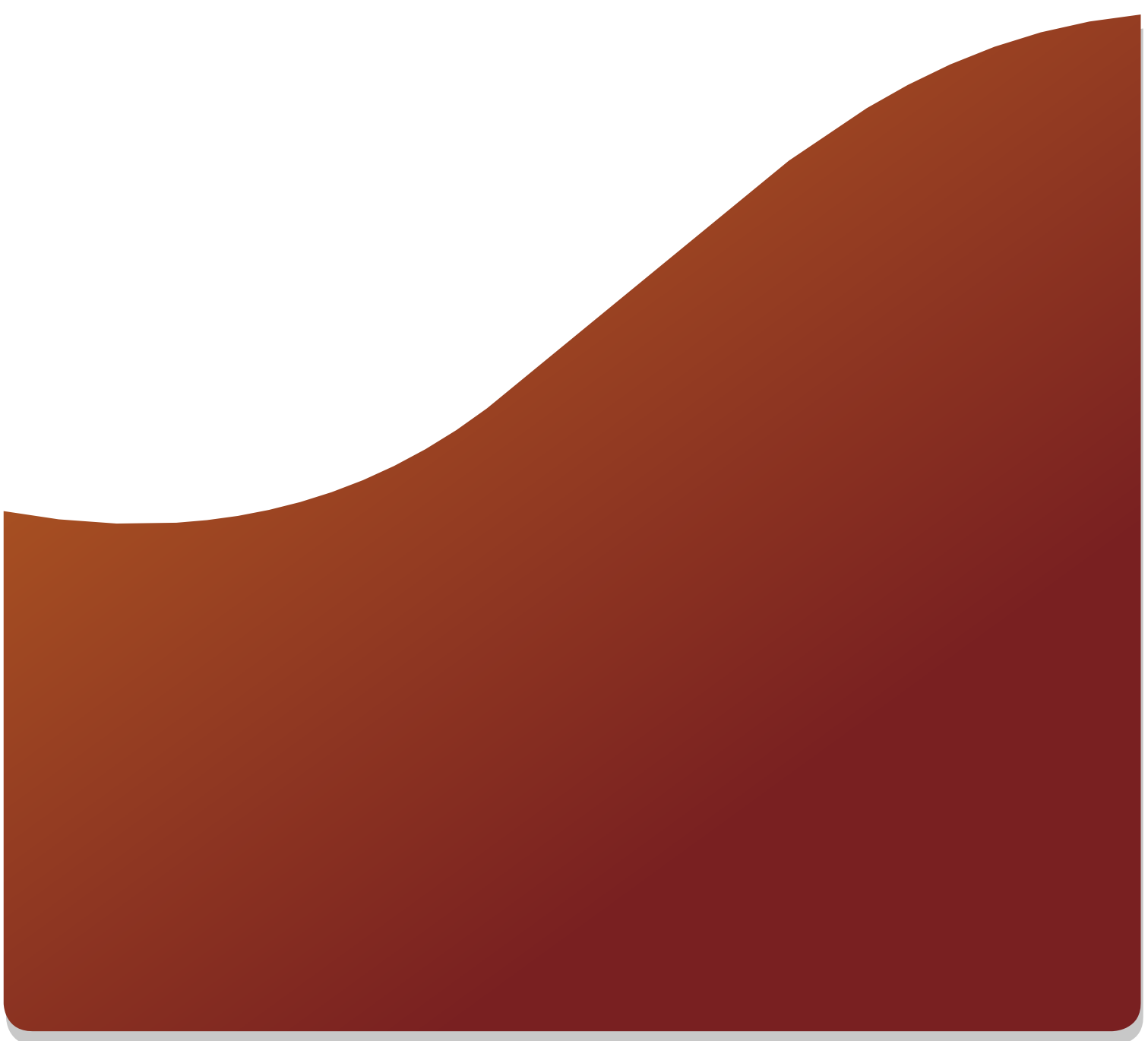


# Council Meeting Minutes

**Monday 23 November at 6.00pm  
Gisborne Administration Centre  
40 Robertson Street, Gisborne**



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## WELCOME

The Acting Chief Executive Officer (CEO), John Nevins, opened the meeting and noted that in accordance with the *Local Government Act 2020*, Councillors must elect a Councillor to be the Mayor and must do so at a meeting of the Council that is open to the public. Temporary measures due to COVID-19 mean that a meeting is considered open to the public in accordance with the Act if the meeting is streamed live on Council's internet site.

The Acting CEO advised the meeting that in accordance with the Act, the election of the Mayor must be chaired by the CEO and conducted in accordance with Council's Governance Rules. Following the election of the Mayor, the Mayor would chair the remaining portion of the meeting.

## ACKNOWLEDGEMENT OF COUNTRY

The CEO advised that prior to the meeting a Welcome to Country had been given, and a Smoking Ceremony performed, by Uncle Bill Nicholson of the Wurundjeri Woi Wurrung people.

The CEO then gave an Acknowledgement of Country.

## 1. RECORDING AND LIVE STREAMING OF THIS COUNCIL MEETING

The CEO advised those present that the meeting would be recorded and streamed live on the internet in accordance with Council's *Live Streaming and Publishing Recording of Meetings Policy*, which can be viewed on Council's website. The CEO also advised that the recording will be bookmarked, archived and made available on Council's website 48 hours after the meeting.

The CEO further advised that while Councillors were attending the meeting in person, in line with current directions by the Chief Health Officer, face-to-face Council Meetings are currently not to be held with members of the public in attendance. As such, there was no member of the public present.

It was noted note that face-masks were required to be worn by those in attendance, but could be removed when a person was speaking.

## 2. PRESENT

Cr Annette Death	East Ward
Cr Geoff Neil	East Ward
Cr Bill West	East Ward
Cr Dominic Bonanno	South Ward
Cr Rob Guthrie	South Ward
Cr Anne Moore	South Ward
Cr Jennifer Anderson	West Ward
Cr Janet Pearce	West Ward
Cr Mark Ridgeway	West Ward

### In Attendance

Mr John Nevins	Acting Chief Executive Officer
Mr John Hausler	Director Corporate and Community
Ms Angela Hughes	Director Planning and Environment

Mr Shane Walden	Director Assets and Operations
Ms Sarah Noel	Interim Executive Manager, People, Culture and Performance
Ms Kate Young	Manager, Legal and Corporate Governance
Ms Lauren Reader	Governance Coordinator

**3. APOLOGIES**

Nil

**4. CONFIRMATION OF OATH OR AFFIRMATION OF OFFICE**

The CEO confirmed the taking of the oath or affirmation of office by Councillors at a swearing-in ceremony held on Monday 16 November 2020.

**5. DECLARATION OF CONFLICT OF INTERESTS**

The CEO noted that in accordance with the *Local Government Act 2020* and the *Local Government (Governance and Integrity) Regulations 2020* both the nomination of a Councillor to the office of Mayor or Deputy Mayor and the election of a Councillor to the office of Mayor or Deputy Mayor are matters that are exempt from conflict of interest requirements.

**6. ELECTION OF MAYOR**

An election for the position of Mayor was conducted in accordance with sections 25 and 26 of the *Local Government Act 2020* and in accordance with Council's adopted Governance Rules.

The CEO called for a motion regarding the duration of the mayoral term.

**It was moved by Cr Guthrie seconded by Cr Anderson that Council elect the Mayor of Macedon Ranges Shire Council for a one-year term.**

**CARRIED**

The CEO called for nominations for the office of Mayor.

**It was moved by Cr Guthrie seconded by Cr West that Cr Anderson be elected Mayor of the Macedon Ranges Shire Council. Cr Anderson accepted the nomination.**

**There being no further nominations, Cr Anderson was declared to be elected Mayor.**

**7. MAYORAL ADDRESS**

The newly elected Mayor, Cr Anderson, assumed the chair and addressed the meeting.

**8. ELECTION OF DEPUTY MAYOR**

The Mayor, Cr Anderson, called for a motion regarding the establishment and duration of the office of deputy mayor.

**It was moved by Cr Ridgeway seconded by Cr Guthrie that Council establish the office of Deputy Mayor of Macedon Ranges Shire Council for a one-year term.**

**CARRIED**

An election for the office of Deputy Mayor was conducted in the same manner as that for an election of the Mayor.

The Mayor, Cr Anderson, called for nominations for the office of Deputy Mayor.

**It was moved by Cr West seconded by Cr Pearce that Cr Ridgeway be elected Deputy Mayor of the Macedon Ranges Shire Council. Cr Ridgeway accepted the nomination.**

**There being no further nominations, Cr Ridgeway was declared to be elected Deputy Mayor.**

The newly elected Deputy Mayor, Cr Ridgeway, addressed the meeting.

### **Closure of Meeting**

The meeting closed at 6.14pm

**Councillor Anderson  
Mayor**