



Maddocks

Maddocks Delegations and Authorisations

**C4 Instrument of Delegation (Delegated Committees)**

**Macedon Ranges Shire Council  
Instrument of Delegation  
Submitters Delegated Committee**

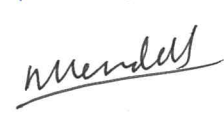
Macedon Ranges Shire Council (**Council**) delegates to each person who is from time to time appointed as a member of the Delegated Committee established by resolution of Council passed on 26 November 2025 and known as the "Submitters Delegated Committee" (**the Committee**), the powers and functions set out in the Schedule, and declares that:

1. this Instrument of Delegation is authorised by a resolution of Council passed on 26 November 2025
2. a delegate can only exercise the delegations contained in this Instrument of Delegation while acting as a member of the Committee at a meeting of the Committee.
3. the delegation:
  - 3.1 comes into force immediately once this Instrument of Delegation is executed for and on behalf of Macedon Ranges Shire Council by the Chief Executive Officer and Mayor;
  - 3.2 remains in force until Council resolves to vary or revoke it; and
  - 3.3 is to be exercised in accordance with the guidelines or policies which Council from time to time adopts; and
4. all members of the Delegated Committee will have voting rights on the Delegated Committee.

Signed by the Chief Executive Officer of Council )  
in the presence of )

Witness: ..... 

Date: ..... 26/11/2025

Signed by the Mayor 

Date: ..... 26/11/2025



## **SCHEDULE**

### **Powers and functions**

To exercise Council's functions and powers to perform Council's duties in relation to the management of the Submitters Delegated Committee and for those purposes:

1. people in support of written submissions lodged in accordance with s 223 of the Local Government Act 1989 (Vic) (LGA); and
2. people in support of written submissions lodged in accordance with those matters specified in Council's Community Engagement Policy as matters that will be subject to a Submitters Delegated Committee hearing

### **Exceptions, conditions and limitations**

The members of the Delegated Committee are not authorised by this Instrument to:

3. make any decisions under any Act, including but not limited to, the LGA or P&E Acts