

Small Projects Grant 2026-2027 Scoring Matrix

Categories	Low (0-3)	Medium (4-6)	High (7-10)
Evidence of need (30%)	<ul style="list-style-type: none"> No community support or endorsement from local community provided No engagement or collaboration with local community detailed No statement of need included Other funding sources very possible 	<ul style="list-style-type: none"> Some degree of community support and/or endorsement included Some engagement or collaboration with local community planned Other funding sources slightly possible 	<ul style="list-style-type: none"> Statement of need included as evidence Multiple letters of support/endorsement from community Strong engagement/collaboration with other community groups demonstrated Other funding sources very unlikely
Alignment to Council Priorities (20%)	<ul style="list-style-type: none"> Little to no detail explaining alignment to Council priorities 	<ul style="list-style-type: none"> Some alignment to Council priorities shown, however more detail needed Some evidence of understanding of relevant Council plans Some consideration of impact on the environment with no mitigation strategies planned. 	<ul style="list-style-type: none"> Clear alignment with two or more of Council's strategic documents. Clearly articulated evidence that the project supports Council priorities. Clearly articulated consideration of project's environmental impacts with mitigation strategies in place.
Community Benefit (30%)	<ul style="list-style-type: none"> Community benefits are not clear or appear unachievable Low benefit for target group/unlikely to impact others in community Minor increase in community activity likely Gender has not been considered Accessibility for diverse groups not considered 	<ul style="list-style-type: none"> Community benefits appear clear and achievable Moderate benefit for target group/ impact is likely to include other groups in shire Moderate increase in community activity likely 	<ul style="list-style-type: none"> Community benefits appear clear, achievable and well considered Significant benefit for target group/ impact will benefit shire broadly Impact of project on all gender identities has been considered Accessibility for diverse community groups has been addressed
Ability to deliver project (20%)	<ul style="list-style-type: none"> Inadequate project planning - aims are unclear or appear unachievable, project description lacks clarity and tasks list incomplete or has little attention to detail Inadequate budget - unclear/incomplete, no funds or in-kind contribution, no additional funding sources sought, project costs exceed project value or will require ongoing funding Potential risks or strategies to mitigate these not adequately considered No supporting documentation provided 	<ul style="list-style-type: none"> Adequate project planning - clear and achievable aims and project timeline Adequate budget - most costs or income sources identified, some funds or in-kind contribution included, additional funding sources may have been sought and project costs equal project value Some relevant risks considered with strategies to mitigate these Some supporting documentation provided 	<ul style="list-style-type: none"> Excellent project planning - clear articulation of all tasks in a logical order with realistic timelines Sound budget - all costs and income sources clearly identified, significant funds or in-kind contribution included, additional funding sources may have been confirmed and project value exceeds project cost Relevant risks carefully considered with strategies to mitigate these All supporting documentation provided