| **Categories** | **Low (1-3)** | **Medium (4-6)** | **High (7-10)** |
| --- | --- | --- | --- |
| **Evidence of need (25%)** | * Project does not address a need or need is already being met. * No community support or endorsement from local community provided. * No engagement or collaboration with local community detailed. * No research as evidence of need. * No reports, photographs of plans provided (if applicable). | * Addresses a need that is not otherwise being met. * Some degree of community support and/or endorsement included. * Some engagement or collaboration with local community planned | * Research included as evidence of need. * Multiple letters of support/strong endorsement from community. * Strong engagement/collaboration with other community groups demonstrated. * Photographs, professional reports and/or Master Plans included if applicable. |
| **Alignment to Council Priorities (20%)** | * No or minimal alignment to Council Priorities/documents. | * Moderate alignment with council plan items/strategic documents. * Some evidence of understanding of relevant Council Plans. | * Strong alignment to Council priorities/strategic documents with reasons strongly articulated. * Supports initiatives that advance reconciliation and/or celebrate First Nations Peoples. * Supports one or more of Council’s environmental/wellbeing priorities. |
| **Community Benefit (25%)** | * Community benefits are unclear or appear unachievable. * Low benefit for target group/will only benefit applicant. * Minor increase in community activity likely. * Projects related to proposed changes to community assets not discussed or adequately detailed. * Gender and accessibility has not been considered. * Universal design principles not applied. | * Community benefits appear clear and achievable * Moderate benefit for target group/ impact is likely to include other groups in Shire. * Moderate increase in community activity likely. * Project benefits a State owned/State managed asset (where applicable) adequately detailed. * Universal design principles have been applied. | * Community benefits appear clear, achievable and well considered. * Significant benefit for target group/ impact will benefit Shire broadly. * Impact of project on all gender identities has been considered and addressed. * Accessibility for diverse community groups has been considered and addressed. * Universal design principles have been applied. * High increase in community activity likely. * Project benefits a Council owned/community managed asset (where applicable) and/or proposed changes to community assets thoroughly detailed. |
| **Ability to deliver project (30%)** | * Inadequate project planning - aims unclear or appear unachievable, project description lacks clarity and tasks list incomplete or has little attention to detail. * Inadequate budget - unclear/incomplete, no funds or in-kind contribution, no additional funding sources sought, project costs exceed project value or will require ongoing funding. * Potential risks or strategies to mitigate these not adequately considered. * Required permissions or permits not considered and/or no supporting documentation provided. * AGM minutes and financial statement not provided. | * Adequate project planning - clear and achievable aims and project timeline that outlines key steps. * Adequate budget - most costs or income sources identified, some funds or in-kind contribution, additional funding sources may have been sought and project costs equal project value with no or negligible ongoing expenses. * Some relevant risks considered with strategies to mitigate these. * Some steps taken to obtain required permits and permissions and/or some supporting documentation provided. * Projects related to proposed changes to community assets somewhat detailed * AGM minutes and/or financial statement provided. | * Excellent project planning - clear articulation of all tasks in a logical order with realistic timelines and excellent attention to detail. * Sound budget - all costs and income sources clearly identified, significant funds or in-kind contribution, additional funding sources maybe confirmed, project value exceeds project cost and may generate income to offset expenses. * Relevant risks carefully considered with strategies to mitigate these. * All supporting documentation provided e.g. Master plans, photos, site maps and process to obtain all required permits and permissions has commenced/completed and was factored into planning timeline. * Application is completed with excellent attention to detail * Most recent AGM minutes and financial statement provided. |