



Council Use Only	
Application Number :-	<input type="text"/>
Application Date:-	<input type="text"/>
Ledger Number:-	<input type="text"/>

Fields marked with an asterisk (*) are mandatory and must be completed.

Applicant Details

Did you lodge the original Planning Permit application?* Yes/No

Title*	Surname*	Given Name 1*	Given Name 2
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>

Business Details

ABN	ACN
<input type="text"/>	<input type="text"/>

Business Name	Company Name
<input type="text"/>	<input type="text"/>

Address

Street Address*

Suburb / Town*	State *	Postcode *
<input type="text"/>	<input type="text"/>	<input type="text"/>

Contact Details

Please provide at least one phone number and include the area code *

Business Phone	After hours phone	Business Fax	Mobile
() <input type="text"/>	() <input type="text"/>	() <input type="text"/>	() <input type="text"/>

Email

Are you lodging this application on behalf of someone else (e.g. applicant contact/representative)? * Yes/No

Applicant contact (representative) - If details are entered below, all correspondence will be made through the applicant contact (representative) e.g. consultant, planner, architect

Title*	Surname*	Given Name 1*	Given Name 2
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>

Business Details

ABN	ACN
<input type="text"/>	<input type="text"/>

Business Name	Company Name
<input type="text"/>	<input type="text"/>

Address

Street Address*

Suburb / Town*	State *	Postcode *
<input type="text"/>	<input type="text"/>	<input type="text"/>

Contact Details

Please provide at least one phone number and include the area code *

Business Phone	After hours phone	Business Fax	Mobile
() <input type="text"/>	() <input type="text"/>	() <input type="text"/>	() <input type="text"/>

Email

Address to which the application applies

Choose the type of formal land description *

Street address

Lot / Plan

Crown Allotment

Other (if no other land description applies)

Address of land to which the permit applies *

Street Address *

Suburb / Town *

State *

Postcode *

Lot / Plan

Lot number

Plan type and numbering (existing)

Crown allotment number

Section number

Block

Portion

Subdivision

Parish OR Township name

Other (where no address or formal land description relevant - e.g. street furniture, bus shelter advertising)

Amendment details

Planning application number*

What amendments are to be made to the application?

Does the proposed amendment breach, in any way, a registered covenant, section 173 agreement or restriction on title? *

Yes No Not applicable (no such covenant, section 173 agreement or restriction applies)

State the estimated cost of the proposed development, which includes the amendments *

Unchanged from initial application Changed from initial application \$

Has notice of the application been given (advertised)? Note: fees may apply - see payment details section *

Yes No

Supporting Documents

Payment Details

Have you:

Paid or included the application fee? (NB. Most applications require a fee to be paid. Contact Council to determine appropriate fee)

In person: present this form and payment (cash, cheque/money order, eftpos or credit card) at one of our Service Centres.

By Mail: cheque or money order – payable to Macedon Ranges Shire Council, or complete Credit Card payment authorisation form, available at www.mrsc.vic.gov.au and mail it along with this form to PO BOX 151 KYNETON VIC 3444.

Acknowledgement

Please select *

I am the owner OR

I have notified the owner of the proposed amendment

I understand and acknowledge that:

- The information provided in this request is true and complete to the best of my knowledge.
- I may refuse this request if it becomes evident that any information or supporting documents provided are incomplete or false. *
-

By marking this checkbox I confirm that I have read and understood all the statements above *

Name of person completing this application *

Date *

Signature of person completing this application *

Privacy Statement

The information gathered in the form is used by Council to process the application. To view Council's privacy policy, please either visit Council's offices or go to Council Privacy statement located at: www.mrsc.vic.gov.au

Lodgement

If you intend to post or fax this form please use the details provided below:

Macedon Ranges Shire Council, PO Box 151, Kyneton VIC 3444 / 129 Mollison Street, Kyneton VIC 3444

Telephone: (03) 5422 0333

Email: mrsc@mrsc.vic.gov.au

Privacy Statement:

Macedon Ranges Shire Council is committed to protecting your privacy. The personal information requested on this form is being collected by Macedon Ranges Shire Council for the purpose of assessing planning permit applications, parts of which are set out in the Planning and Environment Act 1987 (PE Act). The personal information will be used for the following purposes:

- *Correspond with you about your permit application*
- *If necessary, notify affected parties who may wish to inspect your application so that they can respond – this may be a notice onsite, in a notice online, and/or by post*
- *Or, for any other directly related, or reasonably related purposes.*

The information you provide will be made available:

- *On-line on Council's website **until a decision is made on the application***
- *On Council's permit register (no name or personal details are visible in the online register)*
- *To any person who may wish to inspect your application until the application process is concluded, including any review at the Victorian Civil and Administrative Tribunal*
- *To relevant officers within Council and other pertinent Government agencies directly involved in the planning process*
- *To persons accessing information in accordance with the Public Records Act 1973, Planning and Environment Act 1987 (PE Act) or the Freedom of Information Act 1982.*

It will not be disclosed to any other external party without your consent, unless required or authorised by law. If the personal information is not collected, we may not be able to process your application. If you wish to access or alter any of the personal information you have supplied to Macedon Ranges Shire Council, please contact the Statutory Planning Department by telephone 03 5422 0333 or email planning@mrsc.vic.gov.au