



Keeping of Animals Permit Application

Complete the following form if you want to apply to keep more than the allowable number of animals (dogs/cats) on a property as permitted under clause 42 of Local Law No.10.

Applicant

Name: _____ Address: _____

Telephone: _____ Mobile: _____

Note: if the applicant is not the owner of the property where the animals are to be kept, written approval from the property owner must be provided with this application.

How many animals will be kept on the property? Dogs Cats

What are the breeds of the animals?

Are the animals kept for:

- Breeding Showing Training
 Other (specify below)

Important information

- a fee applies and must be paid at the time that this application is lodged. Refer to fee schedule on Council's website.
- all animal keeping permits are annual permits and expire on 9 April each year. Applications for renewal must be made before the current permit expires.
- information contained in this application may be given to other persons who may be affected by the granting of any permit, allowing them to make a submission to Council as to how it may affect them.

Privacy

Macedon Ranges Shire Council will only collect information from you with your knowledge and consent. Council will use personal information provided by you for the purposes for which it was collected. Personal information you provide to Council is protected by the Privacy and Data Protection Act 2014. Council will not disclose your personal information to a third party unless required by law.

Office use only

Rec no:

Date paid:

Cashier:

Permit no:

Reg. ref no:



Payment options

In person: present this form and payment (cash, cheque/money order, EFTPOS or credit card) at one of our Service Centres.

By Mail: cheque or money order – payable to Macedon Ranges Shire Council, or complete Credit Card payment authorisation below. Mail this form and payment to PO BOX 151 KYNETON VIC 3444.

Credit card payment authorisation

Mastercard Visa

I authorise you to charge the following amount to my credit card: \$ _____

Name on card: _____

Credit card number:

Expiry date (xx/xx): _____ Signature: _____

Inspecting Officers Use Only

Officer report

Address: _____

Date: _____

Officer's name: _____

Check of Property file: Yes No

Check of Customer Request files: Yes No

Previous complaints: Yes No

Planning permission required: Yes No

Summary of complaints and result, or officer recommendation as to this application: _____

Reason for keeping additional animals: _____

Is owner adequately setup to manage the animals? Yes No

Are there adequate controls in place to control nuisance noise? Yes No

Is the area, in which the animals are kept, adequate for the size of the animals? Yes No

Other comments, photographs and recommendations on CRM: _____

Date inspected: _____

Approved: Yes No

Officer: _____

Permit number issued: _____