|  |
| --- |
| **Property, Rates and Valuations**  Services |
| ABN 42 686 389 537 – PO BOX 151, KYNETON VIC 3444  T 03 5422 0333 – F 03 5422 3623 – [mrsc@mrsc.vic.gov.au](mailto:mrsc@mrsc.vic.gov.au) – www.mrsc.vic.gov.au | |

**Change of Name Request**

Current name/s

|  |  |  |
| --- | --- | --- |
|  | Property Owner 1 | Property Owner 2 |
| Full name: |  |  |
| Date of Birth\*: |  |  |

\* used to compile voter’s rolls and will not be used or disclosed for any other purpose.

|  |  |  |
| --- | --- | --- |
| Email: |  |  |

Properties owned in the Macedon Ranges Shire to which these changes apply:

|  |  |
| --- | --- |
| Assessment Number | Property address |
|  |  |
|  |  |

New name/s (as required to appear on your rates notice):

|  |  |
| --- | --- |
| Full name/s: |  |
| Full name/s: |  |
| Reason for change: |  |

Note: evidence for change must be attached. Either a copy of a marriage certificate, drivers licence or other documentation must be provided. For a change of ownership, a Notice of Acquisition/ Disposition or a Copy of Title must be attached.

Which Council departments do you require to be notified of your change of mailing address?

Rates

Debtors

Creditors

Animal registrations

Planning department

Building department

Family services

Home and Community Care services (HACC)

Other: (specify below)

|  |
| --- |
|  |

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| Name (BLOCK LETTERS): | |  | | | |
| Signature/s of owner or company director: | | |  | | |
| Phone: |  | | | Date: |  |

**Privacy**

The collection and handling of personal and health information is in accordance with Council’s Privacy Policy which is displayed on Council’s website, [mrsc.vic.gov.au/privacy](file:///C:\Users\elonm\AppData\Roaming\Kapish\TRIM%20Explorer\PR\SR\1\mrsc.vic.gov.au\privacy) and available for inspection at or collection from Council’s customer service centres.