| **Categories** | **Low (1-3)** | **Medium (4-6)** | **High (7-10)** |
| --- | --- | --- | --- |
| **Evidence of need (25%)** | * Project does not address a need or need is already being met.
* No community support or endorsement from local community provided.
* No engagement or collaboration with local community detailed.
* No research as evidence of need.
* No reports, photographs of plans provided (if applicable).
 | * Addresses a need that is not otherwise being met.
* Some degree of community support and/or endorsement included.
* Some engagement or collaboration with local community planned
 | * Research included as evidence of need.
* Multiple letters of support/strong endorsement from community.
* Strong engagement/collaboration with other community groups demonstrated.
* Photographs, professional reports and/or Master Plans included if applicable.
 |
| **Alignment to Council Priorities (20%)** | * No or minimal alignment to Council Priorities/documents.
 | * Moderate alignment with council plan items/strategic documents.
* Some evidence of understanding of relevant Council Plans.
 | * Strong alignment to Council priorities/strategic documents with reasons strongly articulated.
* Supports initiatives that advance reconciliation and/or celebrate First Nations Peoples.
* Supports one or more of Council’s environmental/wellbeing priorities.
 |
| **Community Benefit (25%)** | * Community benefits are unclear or appear unachievable.
* Low benefit for target group/will only benefit applicant.
* Minor increase in community activity likely.
* Projects related to proposed changes to community assets not discussed or adequately detailed.
* Gender and accessibility has not been considered.
* Universal design principles not applied.
 | * Community benefits appear clear and achievable
* Moderate benefit for target group/ impact is likely to include other groups in Shire.
* Moderate increase in community activity likely.
* Project benefits a State owned/State managed asset (where applicable) adequately detailed.
* Universal design principles have been applied.
 | * Community benefits appear clear, achievable and well considered.
* Significant benefit for target group/ impact will benefit Shire broadly.
* Impact of project on all gender identities has been considered and addressed.
* Accessibility for diverse community groups has been considered and addressed.
* Universal design principles have been applied.
* High increase in community activity likely.
* Project benefits a Council owned/community managed asset (where applicable) and/or proposed changes to community assets thoroughly detailed.
 |
| **Ability to deliver project (30%)** | * Inadequate project planning - aims unclear or appear unachievable, project description lacks clarity and tasks list incomplete or has little attention to detail.
* Inadequate budget - unclear/incomplete, no funds or in-kind contribution, no additional funding sources sought, project costs exceed project value or will require ongoing funding.
* Potential risks or strategies to mitigate these not adequately considered.
* Required permissions or permits not considered and/or no supporting documentation provided.
* AGM minutes and financial statement not provided.
 | * Adequate project planning - clear and achievable aims and project timeline that outlines key steps.
* Adequate budget - most costs or income sources identified, some funds or in-kind contribution, additional funding sources may have been sought and project costs equal project value with no or negligible ongoing expenses.
* Some relevant risks considered with strategies to mitigate these.
* Some steps taken to obtain required permits and permissions and/or some supporting documentation provided.
* Projects related to proposed changes to community assets somewhat detailed
* AGM minutes and/or financial statement provided.
 | * Excellent project planning - clear articulation of all tasks in a logical order with realistic timelines and excellent attention to detail.
* Sound budget - all costs and income sources clearly identified, significant funds or in-kind contribution, additional funding sources maybe confirmed, project value exceeds project cost and may generate income to offset expenses.
* Relevant risks carefully considered with strategies to mitigate these.
* All supporting documentation provided e.g. Master plans, photos, site maps and process to obtain all required permits and permissions has commenced/completed and was factored into planning timeline.
* Application is completed with excellent attention to detail
* Most recent AGM minutes and financial statement provided.
 |