Scoring matrix – Small Project Grants 2023

| **Categories** | **Low (0-3)** | **Medium (4-6)** | **High (7-10)** |
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| **Evidence of need (30%)** | * No community support or endorsement from local community provided
* No engagement or collaboration with local community detailed
* No statement of need included
* Other funding sources very possible
 | * Some degree of community support and/or endorsement included
* Some engagement or collaboration with local community planned
* Other funding sources slightly possible
 | * Statement of need included as evidence
* Multiple letters of support/endorsement from community
* Strong engagement/collaboration with other community groups demonstrated
* Other funding sources very unlikely
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| **Alignment to Council Priorities (20%)** | * Little to no detail explaining alignment to Council priorities
 | * Some alignment to Council priority provided, however little detail given
* Some evidence of understanding of relevant Council plans
 | * Clear alignment to Council priority with reasons strongly articulated
* Supports initiatives that advance reconciliation and/or celebrate First Nations Peoples
* Supports one or more of Council’s environmental/wellbeing priorities
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| **Community Benefit (30%)** | * Community benefits are not clear or appear unachievable
* Low benefit for target group/unlikely to impact others in community
* Minor increase in community activity likely
* Gender has not been considered
* Accessibility for diverse groups not considered
 | * Community benefits appear clear and achievable
* Moderate benefit for target group/ impact is likely to include other groups in shire
* Moderate increase in community activity likely
 | * Community benefits appear clear, achievable and well considered
* Significant benefit for target group/ impact will benefit shire broadly
* Impact of project on all gender identities has been considered
* Accessibility for diverse community groups has been addressed
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| **Ability to deliver project (20%)** | * Inadequate project planning - aims are unclear or appear unachievable, project description lacks clarity and tasks list incomplete or has little attention to detail
* Inadequate budget - unclear/incomplete, no funds or in-kind contribution, no additional funding sources sought, project costs exceed project value or will require ongoing funding
* Potential risks or strategies to mitigate these not adequately considered
* No supporting documentation provided
 | * Adequate project planning - clear and achievable aims and project timeline
* Adequate budget - most costs or income sources identified, some funds or in-kind contribution included, additional funding sources may have been sought and project costs equal project value
* Some relevant risks considered with strategies to mitigate these
* Some supporting documentation provided
 | * Excellent project planning - clear articulation of all tasks in a logical order with realistic timelines
* Sound budget - all costs and income sources clearly identified, significant funds or in-kind contribution included, additional funding sources may have been confirmed and project value exceeds project cost
* Relevant risks carefully considered with strategies to mitigate these
* All supporting documentation provided
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